

Tuition and Fee Responsibility when dropping a course or withdrawing entire registration

SECTION 1: TUITION & FEE RESPONSIBILITY WHEN DROPPING A COURSE

DROP = disenrolling from a course but remaining enrolled in at least one other course in a session

Note: The days to be counted for drops are *business days* (days when University offices are open for business). If a course meets on a weekend, weekend days are included in the course length calculation.

- If the course length is *less than* 15 days (excluding weekends and holidays), the last day to drop the course and have it removed from tuition & fee assessment is the 1st day of the course.
- If the course length is *greater than or equal to* 15 days (excluding weekends and holidays) *and less than or equal to* 35 days (excluding weekends and holidays), the last day to drop the course and have it removed from tuition & fee assessment is the 5th weekday of the course.
- If the course length is *greater than* 35 days (excluding weekends and holidays), the last day to drop the course and have it removed from tuition & fee assessment is the 10th weekday of the course.

SECTION 2: TUITION AND FEE RESPONSIBILITY WHEN WITHDRAWING ENTIRE REGISTRATION

WITHDRAW = disenrolling from all courses in a session (even if enrolled in only one course)

Note: For withdrawals, a week is Monday through Friday, regardless of course start day.

Fall or Spring Semester Withdrawal Rules

Withdraw during 1st week:	Student held to 10% tuition/fee assessment
Withdraw during 2nd week:	Student held to 25% tuition/fee assessment
Withdraw during 3rd week:	Student held to 50% tuition/fee assessment
Withdraw during 4th week:	Student held to 75% tuition/fee assessment
Withdraw after 4th week:	Student held to 100% tuition/fee assessment

Summer Session Withdrawal Rules

• Four-Week Summer Session

Withdraw during 1st week:	Student held to 10% tuition/fee assessment
Withdraw after first week:	Student held to 100% tuition/fee assessment

• Six-Week Summer Session (First or Second Six-Week Session)

Withdraw during 1st week:	Student held to 10% tuition/fee assessment
Withdraw during 2nd week:	Student held to 50% tuition/fee assessment
Withdraw after 2nd week:	Student held to 100% tuition/fee assessment

• Eight-Week Summer Session

Withdraw during 1st week:	Student held to 10% tuition/fee assessment
Withdraw during 2nd week:	Student held to 50% tuition/fee assessment
Withdraw after 2nd week:	Student held to 100% tuition/fee assessment

• Twelve-Week Summer Session

Withdraw during 1st week:	Student held to 10% tuition/fee assessment
Withdraw during 2nd week:	Student held to 25% tuition/fee assessment
Withdraw during 3rd week:	Student held to 50% tuition/fee assessment
Withdraw after 3rd week:	Student held to 100% tuition/fee assessment

Winter Session Withdrawal Rules

Withdraw during 1st week:	Student held to 10% tuition/fee assessment
Withdraw after 1st week:	Student held to 100% tuition/fee assessment