

**The University of Iowa**  
**Application for Resident Classification for Tuition and Fee Purposes**

Return your signed original application to: **UI Service Center-Residency, 2700 UCC, Iowa City, IA 52242**

*The University of Iowa requests this information for the purpose of determining your classification for tuition purposes. No persons outside the University are routinely provided this information. Responses to all items are required. Failure to submit required documentation will result in a Nonresident decision.*

Today's date: \_\_\_\_\_ UI ID#: \_\_\_\_\_ Applying for (Semester/Year): \_\_\_\_\_

**Student Information:**

1. Name \_\_\_\_\_  
Last First MI Former/Maiden

2. Local Address \_\_\_\_\_  
Street City State Zip Phone

3. Home/Primary Parent Address \_\_\_\_\_  
Street City State Zip Phone

4. E-mail address \_\_\_\_\_

5. Birth Date \_\_\_\_\_ Birthplace \_\_\_\_\_ Nation of Citizenship \_\_\_\_\_  
City/State/Country

6. **(For aliens only)** What is your current visa classification? \_\_\_\_\_  
(If Permanent Resident, please provide a photocopy of your "Green Card" – I551 Resident Alien Card)

7. Month and year of high school graduation \_\_\_\_\_

Name of high school \_\_\_\_\_ located in \_\_\_\_\_  
City/State or City/Country

8. Undergraduates: did your enrollment exceed 6 s.h. Fall, 6 s.h. Spring, 4 s.h. Summer at all institutions combined? [Graduate students: 5-5-4 s.h. maximums] Yes ☐ No ☐

Cumulative semester hours enrolled each semester and summer session during the last 12 months:  
Fall 202 \_\_\_\_\_ s.h. Spring 202 \_\_\_\_\_ s.h. Summer 202 \_\_\_\_\_ s.h.

9. Have you been enrolled at another college or university during the last 12 months? Yes ☐ No ☐  
If yes, which institution(s), how many credits and when? [These hours should be reflected above.]  
\_\_\_\_\_

10. Do you have current or prior U.S. military service? If so, please detail: \_\_\_\_\_

11. When did you move to Iowa \_\_\_\_\_

a. Why did you arrive in Iowa?

b. Activities primarily engaged in since arriving:

c. Have you previously been a resident of Iowa? Yes ☐ No ☐

If yes, please provide details (where you lived, when, activities).

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12. If you are employed, please state occupation, employer and number of hours worked each week:

Occupation	Employer and Complete Address	Hours/week
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a. How long have you been employed there? \_\_\_\_\_

13. Drivers' license number \_\_\_\_\_ State of issue \_\_\_\_\_ Date issued \_\_\_\_\_

14. Do you **own** a motor vehicle? Yes ☐ No ☐ In what state is it registered? \_\_\_\_\_

What is the license plate number? \_\_\_\_\_

15. In what state are you registered to vote? (*U.S. citizens only*) \_\_\_\_\_

**Spouse's Information:**

16. If married, give full name of spouse: \_\_\_\_\_

a. Date of marriage \_\_\_\_\_ Is your spouse a resident of Iowa? Yes ☐ No ☐

b. Is your spouse currently enrolled at the University of Iowa? Yes ☐ No ☐

c. If your spouse is employed, state occupation, employer, and number of hours worked each week:

Occupation	Employer and Complete Address	Hours/week
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d. How long has your spouse been employed there? \_\_\_\_\_

**Parent's Information:**

17. Father's full legal name and complete address \_\_\_\_\_

Mother's full legal name and complete address \_\_\_\_\_

If under guardianship, list name and address of guardian (**Provide a *certified* copy of the court order**)

18. Did either parents or guardians claim you as a dependent on their last income tax return?

Yes ☐ No ☐ Year \_\_\_\_\_

a. Will they claim you as a dependent for the current tax year? Yes ☐ No ☐

b. Will they claim you as a dependent in future years? Yes ☐ No ☐

c. Did the parent/guardian who claimed you as a dependent file an **Iowa resident** state income tax return for the last tax year? Yes ☐ No ☐ Year \_\_\_\_\_

19. Where and for what year did you file your most recent *state resident* income tax return?

State \_\_\_\_\_ Year \_\_\_\_\_

If you did not file an Iowa *resident* income tax return, indicate why.

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Prepare your responses to the following questions, typed on one sheet of paper and submit with your completed application for Resident Classification:

20. List your places of residence and primary activity engaged in for the past five years. Be sure to include date(s), location(s) and activities (examples: school at City College, work at Big Buy, etc.).
21. Describe your sources of support. Please indicate if financial support is received from parents or others, and the date such support ended (or will end).
22. Why do you believe you should be classified as an Iowa resident? What steps have you taken to establish your permanent residence in Iowa? Be specific. If you have established yourself as an Iowa resident through 12 qualifying months of living and working in Iowa, complete page 4 and provide the required documentation as requested. [Responses to this question are rarely more than a page.]

You may be asked to supply documents in support of your application, including (but not limited to): employment verifications, tax forms, lease(s) of residence, driver's license, voter registration, etc.

**I certify that the information contained in this application is true, correct and complete.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Per the State of Iowa Administrative Code: A student who gives incorrect or misleading information to evade payment of nonresident fees shall be subject to serious disciplinary action and must also pay the nonresident fees for each term previously attended.**

**\*For students completing their Qualifying Year of working in Iowa, continue to page 4.**

If you have been living and working in Iowa to establish yourself as an Iowa Resident for tuition purposes (a minimum 12-consecutive month process), **you must be certain to complete Page 4** of this application and provide **ALL** of the requested supporting documents. Only complete applications will be reviewed and decided.

## Application for Resident Classification for Tuition Purposes – Page 4

Name: \_\_\_\_\_ UI Student ID# \_\_\_\_\_

On what month, day and year did your 12 consecutive, qualifying months of living and working in Iowa begin? \_\_\_\_\_  
(Fall Semester, Spring Semester, mid-May for Summer Session).

On what month, day and year will your 12 consecutive, qualifying months of living and working in Iowa end? \_\_\_\_\_

You **must** submit the following documentation:

(Documentation is destroyed after a Residency decision is made)

- ☐ A photocopy of your Iowa driver's license/DOT-issued ID card (obtained within 45 days after beginning this process).
- ☐ A photocopy of your lease(s) signed by you and the property owner/landlord, for the 12 months identified above. If you lived in the UI Residence Halls during this time tell us where and when.
- ☐ Your state tax return(s) [Iowa and any other states in which you filed] for the year during which your qualifying year began. Please be sure to write you University ID number at the top of each page. (If you are applying to be a Resident for Spring, this – and your parents' tax returns (see below) - can be submitted separately, no later than May 3<sup>rd</sup>.)
- ☐ Your **notarized** tax-filing intention statement (executed in Iowa) declaring in what state you intend to file this year's and future state resident income tax returns. Be sure to specify this year's date. Your statement should be similar to this: *I, Chris Smith of 123 Clinton Street, Apt. #1 in Iowa City, plan to file my (specify the current year in numbers, i.e. 2024) and future state resident income tax returns in the State of Iowa.* Most Iowa banks and local financial institutions offer notary public service to their customers.
- ☐ Your parents' state income tax return(s) for the year during which your 12-qualifying months began. If the names of all dependents are not specified, please also submit the first page of their Federal/U.S. tax return.
- ☐ Your parents' **notarized** tax filing intention statement(s) declaring they will not claim you as a dependent on their current year and future state resident income tax returns (specify year in numbers, i.e. 2024 and name state). This statement must include their names, address(es), their relationship to you, your full name and Iowa address. Each parent must sign the statement before a notary and the document must be notarized.
- ☐ All of your pay statements, in date order; with a corresponding spreadsheet (3 columns: pay period dates, employer name, earnings/work hours; with 1 horizontal row per pay stub; with "Total Hours/Dollars" tallied in the last horizontal row):
  - Students submitting a **Summer 2024** application should provide all pay statements for all work completed between May 14, 2023 and May 11, 2024, showing hours worked/payment through the last day of each month. Remaining pay statements will be required later. Applications are expected in early May, after you have your pay statement for the last day of April. [Qualifying Year for **Summer 2025**: 5/12/24 – 5/17/25.]
  - Students submitting a **Fall 2024** application should provide all pay statements for all work completed between August 20, 2023 and August 24, 2024, showing hours worked/payment through the last day of each month. Remaining pay statements will be required later. Applications are expected in early July, after you have your pay statement for the last day of June. [Qualifying Year for **Fall 2025**: 8/25/24 – 8/23/25.]
  - Students submitting a **Spring 2025** application should provide all pay statements for all work completed between January 14, 2024 and January 18, 2025, showing hours worked/payment through the last day of each month. Remaining pay statements will be required later. Applications are expected in early November, after you have your pay statement for the last day of October. [Qualifying Year for **Spring 2026**: 1/19/25 – 1/17/26.]

Mail or deliver to: UI Service Center-Residency  
2700 UCC  
Iowa City IA 52242

Delivery hours: Mon.-Fri., 8:00 a.m. – 4:00 p.m.

A decision and other correspondence will be sent to your UI email account. Please allow a minimum of two weeks for your application to be reviewed. Allow more time for Fall applications due to increased numbers of applications.