The University of Iowa
Application for Resident Classification
for Tuition and Fee Purposes

Return your signed original application by mail or in person to: **Residency, 34 Macbride Hall, Iowa City, IA 52242**

The University of Iowa requests this information for the purpose of determining your classification for tuition purposes. No persons outside the University are routinely provided this information. Responses to all items are required. If you fail to provide the required information or documentation as requested, the University will not act favorably on this application.

Today's date: _____ UI ID#: _____ Applying for (Session/Year):_____

Student Information:

1. Name _____
   Last First MI Former/Maiden

2. Local Address _____
   Street City State Zip Phone

3. Home/Primary Parent Address _____
   Street City State Zip Phone

4. E-mail address _____

5. Birth Date _____ Birthplace _____ Country of Citizenship _____
   City/State/Country

6. **(*For aliens only*)** What is your current visa classification? _____
   (If Permanent Resident, please provide a photocopy of your "Green Card" – I551 Resident Alien Card)

7. Month and year of high school graduation _____

   Name of high school _____ located in _____
   City/State or City/Country

8. Are you currently enrolled at the University of Iowa? Yes ☐ No ☐

   Number of semester hours (s.h.) taken each semester and summer session during the last 12 months:
   Fall 201___ ___ s.h. Spring 201___ ___ s.h. Summer 201___ ___ s.h.

9. Have you been enrolled at another college or university during the last 12 months? Yes ☐ No ☐
   If so, where did you attend, how many credits did you take each term and when were you enrolled?

   _____

10. Date you moved to Iowa _____
    a. Reason for coming to Iowa

    b. Activities primarily engaged in since moving to Iowa

c. Have you previously been a resident of Iowa? Yes ☐ No ☐
If yes, please provide details.

11. If you are employed, please state occupation, employer and number of hours worked each week:

Occupation _____ Employer and Complete Address _____ Hours/week

a. How long have you been employed there? _____

12. Drivers' license number _____ State of issue _____ Date issued _____

13. Do you **own** a motor vehicle? Yes ☐ No ☐ In what state is it registered? _____

What is the license plate number? _____

14. In what state are you registered to vote? _____

Spouse's Information:

15. If married, give full name of spouse: _____

a. Date of marriage _____

b. Is your spouse a resident of Iowa? Yes ☐ No ☐

c. Is your spouse currently enrolled at the University of Iowa? Yes ☐ No ☐

d. If your spouse is employed, state occupation, employer, and number of hours worked each week:

Occupation _____ Employer and Complete Address _____ Hours/week

e. How long has your spouse been employed there? _____

Parent's Information:

16. Father's full legal name and complete address _____

Mother's full legal name and complete address _____

If under guardianship, list name and address of guardian (**Provide a *certified* copy of the court order**)

17. Did either parents or guardians claim you as a dependent on their last income tax return?
Yes ☐ No ☐ Year _____

a. Will they claim you as a dependent for the current tax year? Yes ☐ No ☐

b. Will they claim you as a dependent in future years? Yes ☐ No ☐

c. Did the parent/guardian who claimed you as a dependent file an **Iowa** *resident* state income tax return for the last tax year? Yes ☐ No ☐ Year _____

18. Where and for what year did you file your most recent *state resident* income tax return?

State _____ Year _____

If you did not file an Iowa *resident* income tax return, indicate why.

Prepare your responses to Questions 19-21, on a separate sheet of paper and submit with your completed application for Resident Classification.

19. List your places of residence and primary activity engaged in for the past five years. Be sure to include date(s), location(s) and activities (examples: school at City College, work at Big Buy, etc.).

20. Describe your sources of support. Please indicate if financial support is received from parents or others, and the date such support ended (or will end).

21. Why do you believe you should be classified as an Iowa resident? What steps have you taken to establish your permanent residence in Iowa? Be specific. If you have established yourself as an Iowa resident through 12 qualifying months of living and working in Iowa, complete page 3 and provide the required documentation as requested. [Responses to this question are rarely more than a page.]

You may be asked to supply documents in support of your application, including (but not limited to): employment verifications, tax forms, lease(s) of residence, driver's license, voter registration, etc.

I certify that the information contained in this application is true, correct and complete.

Signature_____ **Date**_____

Per the State of Iowa Administrative Code: A student who gives incorrect or misleading information to evade payment of nonresident fees shall be subject to serious disciplinary action and must also pay the nonresident fees for each term previously attended.

***For students completing their qualifying year, go on to page 4.**

If you have been living and working in Iowa to establish yourself as an Iowa Resident for tuition purposes (a minimum 12-consecutive month process), **you must complete Page 4** of this application and provide **ALL** of the requested supporting documents. Only complete applications will be reviewed and decided.

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Name: _____ **UI Student ID#** _____

On what date did your 12 consecutive, qualifying months of living and working in Iowa begin? _____
(Fall Semester, Spring Semester, mid-May for Summer Session).

On what date will your 12 consecutive, qualifying months of living and working in Iowa end? _____

You must submit all of the following documentation:

☐ A photocopy of your Iowa driver's license/DOT-issued ID card (obtained within 45 days after beginning this process).

☐ A photocopy of your lease(s) signed by you and the property owner/landlord, for all of the 12 months identified above. If you lived in the UI Residence Halls during this time tell us where and when.
Hall: _____ Semester(s)/Year: _____

☐ Your state tax return(s) [Iowa and any other states in which you filed] for the year during which your qualifying year began. Please be sure to write you University ID number at the top of each page. (If you are applying to be a Resident for Spring, this can be submitted separately, no later than May 3rd.)

☐ Your **notarized** tax-filing intention statement (executed in Iowa) declaring in what state you intend to file this year's and future state resident income tax returns. Be sure to specify this year's date. Your statement should be similar to this: *I, Chris Smith of 123 Clinton Street, Apt. #1 in Iowa City, plan to file my (specify the current year in numbers, i.e. 2018) and future state resident income tax returns in the State of Iowa."* Most Iowa banks and local financial institutions offer notary public service to their customers.

☐ Your parents' state income tax return(s) for the year during which your 12-qualifying months began. If the names of all dependents are not specified, please also submit the first page of their Federal/U.S. tax return.

☐ Your parents' **notarized** tax filing intention statement(s) declaring they will not claim you as a dependent on their current year and future state resident income tax returns (specify year in numbers, i.e. 2018 and name state). This statement must include their names, address(es), their relationship to you, your full name and Iowa address. Each parent must sign the statement before a notary and the document must be notarized.

☐ All of your pay statements for the 12 months indicated for your qualifying year in date order and accompanying 3-column spreadsheet showing pay period dates, employer name and number of hours worked during each pay period:

- Students submitting a **Fall 2018** application should provide all pay statements for all work completed between August 20, 2017 and June 30, 2018, showing hours worked/payment through the last day of each month. Remaining pay statements through August 18, 2018 will be required later. Applications are due in early July, after you have your pay statement for hours worked through June 30, 2018.
- Students submitting a **Spring 2019** application should provide all pay statements for all work completed between January 13, 2018 and October 31, 2018, showing hours worked/payment through the last day of each month. Remaining pay statements through January 12, 2019 will be required later. Applications are due in early November, after you have your pay statement for hours worked through October 31, 2018.
- Students submitting a **Summer 2018** application should provide all pay statements for all work completed between May 14, 2017 and April 30, 2018, showing hours worked/payment through the last day of each month. Remaining pay statements through May 12, 2018 will be required later. Applications are due in early May, after you have your pay statement for hours worked through April 30, 2018.

Mail or deliver to: UI Residency
34 Macbride Hall
Iowa City IA 52242

Office hours: Mon.-Fri., 8:00 a.m. – 4:30 p.m.

A decision and other correspondence will be sent to your UI email account. Please allow a minimum of two weeks for your application to be reviewed. Allow more time for Fall applications. This is our busiest time of year.