



2020-2021  
UNDERGRADUATE  
CATALOG



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# 2020-21 Undergraduate Catalog



## Mission

Iowa Wesleyan University is a transformational learning community whose passion is to educate, empower and inspire students to lead meaningful lives and careers.

## Vision

Iowa Wesleyan will be the preeminent educational leader and resource for southeast Iowa as its regional, comprehensive university offering an engaging student experience in relevant undergraduate and graduate programs in the liberal arts and professions.

## Values

- **Learning & Community:** We value a love of learning, a desire for civility, and the release of human potential for the sake of the common good.
- **Faith & Service:** We honor spiritual values, social justice, and the welfare of the human community through civic engagement and service to one another.
- **Discovery & Action:** We value the discovery of the self, the other, the broader world, and responsible action in response to those discoveries.
- **Courage & Passion:** We value learning in the community and appreciate that these endeavors require bold risk-taking; and we value and celebrate that these endeavors are fueled by the passions, desires, and aspirations of our members.

## Iowa Wesleyan University

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 Mount Pleasant, Iowa 52641  
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[www.iw.edu](http://www.iw.edu)

This catalog is not to be construed as a contract. The University reserves the right to make changes in the offerings and regulations contained in this catalog without notice. Such changes, academic or otherwise, shall take effect whenever the administration determines that such changes are prudent.



# Catalog Information

## Catalog Content and Function

The IW Catalog is an annual publication, based on the academic year that includes information on academic programs (majors, minors, and certificates), policies, and procedures. The catalog also documents fiscal, curricular, and co-curricular programs. Additionally, it includes the academic calendar, course descriptions, and lists of trustees, administrators, faculty, and staff.

Print and electronic versions (PDF) of the catalog are available in the Office of the Registrar or online on the IW website. Archived copies of previous catalogs kept in there as well. They may be viewed in the office during regular business hours. Archived catalogs may not be removed from the office. *None*

This catalog is published annually. Every effort has been made to make the catalog accurate as of the date of publication. However, all policies, procedures, fees, and charges are subject to change at any time by appropriate action of the faculty, the administration, or the trustees of IW.

This catalog is not intended to state contractual terms and should not be regarded as a contract between the student and the institution.

## Catalog Revisions

The university catalog is a publication of the Office of the Registrar. Additions, corrections, and revisions fall under its auspices.

Curriculum and academic policy revisions must be approved by designated administrators and bodies empowered to approve them. Administrative and non-curricular policies and procedure revisions must be approved through the process stated in the administrative policy and procedures manual.

Production on the new catalog begins in late February. All revisions (curricular, policy, and procedural) must be submitted to the Office of the Registrar by May 1. The catalog is published annually in July.

Information on submitting catalog revisions is available on the Registrar's webpage.

## Academic Calendar

### Fall Semester (August 24-December 13, 2020)

The academic calendar is available online at [www.iw.edu/academic-calendar](http://www.iw.edu/academic-calendar).

Aug 19-21	Faculty Workshop
Aug 23-24	New Student Orientation
Aug 24	16 Week/Fall A Online classes begin at 5 PM
Aug 26	Last Day to Add Fall A Online classes
Aug 27	Opening Convocation
Aug 30	Last Day to Drop a Fall A Online class
Aug 31	Last Day to Add 16 week classes
Sept 4	Last Day to Drop 16 week classes
Sept 7	Labor Day: no classes/offices closed
Sept 18	4 Week Grades to Registrar
Sept 27	Last Day to Withdraw from a Fall A Online
Oct 18	Last Day Fall A Online Term
Sept 30 Sept-Oct 1	Board of Trustees Meeting
Oct 16	Mid-term Grades to Registrar
Oct 19	Fall B Online classes Begin
Oct 20	Last Day to Withdraw from a 16 week Class
Oct 21	Last Day to Add Fall B Online classes
Oct 23	Dec, May, and August 2020 Commencement
Oct 23-25	Homecoming
Oct 25	Last Day to Drop Fall B Online classes
Oct 27	Registration Begins- Senior & Veteran Priority
Oct 29	Junior Priority Registration Begins
Nov 2	Sophomore Priority Registration Begins
Nov 4	Freshmen and Open Registration Begins
Nov 11	May Grad. Applications DUE to Registrar

Nov 22	Last Day to Withdraw from a Fall B Online
Nov 24	Thanksgiving Break, Instructors and Students
Nov 25	Thanksgiving Break, Staff, 12 PM
Nov 25	Residence Halls Close, 5PM
Nov 25-27	Thanksgiving Break (Offices Close)
Dec 7-13	Final Exams
Dec 16	Final Grades to Registrar, 5PM
Dec 23	Christmas/New Year's Break (Offices Closed)

# GENERAL INFORMATION



**Founded:** 1842

**Colors:** Purple and White

**Mascot:** Tiger

**Location:** IW is a historic, faith-inspired, four-year university situated in the rolling rural hills and agricultural economy of Southeast Iowa. Established in 1842, it is the first and oldest co-educational institution in Iowa. Iowa Wesleyan is committed to the liberal arts and to the professions. It is grounded in practical and adaptive learning so that real-world challenges can be met with real-world solutions. The University today provides undergraduate, online, and graduate education and promotes endeavors that advance Southeast Iowa and beyond.

**Enrollment:** 649 (Fall 2019)

**Faculty Student Ratio:** 1:10

**Library:** The Chadwick Library contains books, e-books, and digital periodicals.

**Degrees Confirmed:** IW confers degrees at the Bachelor and Master levels.

**Accreditation:** IW is a comprehensive regional University of liberal arts and sciences related to the United Methodist Church. IW is accredited by the Higher Learning Commission, a regional accreditation association recognized by the U.S. Department of Education. The Commission is located at 230 S. LaSalle Street, Suite 7-500, Chicago, IL 60604-1413. Telephone: 800-621-7440.

Website: <https://www.hlcommission.org/>.

**Affiliations:** Iowa Wesleyan is accredited by the Iowa Department of Education and the University Senate of the United Methodist Church.

The baccalaureate nursing program is approved by the Iowa Board of Nursing (IBON) (400 SW 8th St., Suite B, Des Moines, IA 50309; 515-281-3255) and is accredited with the Accreditation Commission for Education in Nursing (ACEN) (3343 Peachtree Road NE, Suite 850 Atlanta, GA 30326; 404-975-5000; [www.acenursing.org](http://www.acenursing.org) OR <http://www.acenursing.us/accreditedprograms/programSearch.htm>).

The University is approved by the government training program under the Veteran's Bill (550 and 894).

**Compliances:** It is the policy of IW not to discriminate on the basis of race, color, national origin, gender, disability, age, religion, creed, sexual orientation, or gender identity in the provision of its educational programs and in its employment policies and practices. Questions, concerns or complaints should be addressed to the Office of Human Resources, 319-385-6209.

IW complies with the Family Education Rights and Privacy Act of 1974—Public Law 93-380. A full statement of the policy of IW on the Access to and Release of Student Data/Information is on file with the Vice President for Academic Affairs, the Dean of Admissions and the Dean for Student Life. The University reserves the right to make changes in the offerings and regulations contained in this Catalog without notice.

## University History

The historic founding of Iowa Wesleyan University is rooted in the religious, educational and cultural aspirations of early settlers in the frontier settlement of Mount Pleasant. Their aspirations were shaped by an impelling vision and a bold determination to build an institute of learning in the rapidly developing southeast corner of the Iowa Territory. On February 17, 1842, the Territorial Legislature



granted a charter for the Mount Pleasant Literary Institute, later named the Mount Pleasant Collegiate Institute.

On March 8, 1843, Aristides Joel Priest Huestis, a New Englander by birth, signed a contract, the first dated document of the Institute, to act as Agent for raising money and supervising construction of the Institute Building. Three days later, four Mount Pleasant residents donated twenty acres of land in four adjoining plots so that trustees could "within three years from this date erect a substantial building on some part of said donation, which building shall be used and forever appropriated as an institution of higher learning."

Nearly three years later, in their minutes of November 11, 1845, trustees' record: "Resolved by the board of Trustees we deem it expedient to elect a faculty and open a school on the first Monday in January next." On that same date, they also named Huestis the President of the Institute.

Classes began in the Institute Building, now known as Pioneer Hall, with two professors: President Huestis, who taught Natural and Moral Science and *belles lettres*, and Johnson Pierson, who taught ancient languages and literature. Mathematics was added to the curriculum later that year.

James Harlan was named President of the Institute in 1853. Known as a man of national and political interests, Harlan, an Iowa City lawyer and businessman, determined to advance the educational status of the Institute. He successfully raised funds to construct a second building, now Old Main, and expanded the curriculum, adding political economy and theology, as well as piano, drawing, French and German classes. At his urging, on February 15, 1855, the Institute's name was changed to Iowa Wesleyan University to emphasize its enlarged University program and its sponsorship by the Iowa Conference of the Methodist Episcopal Church, granted in 1849. On July 1, 1912, the institution's name reverted to Iowa Wesleyan College. In May 2015, the institution readopted its earlier name of Iowa Wesleyan University to better reflect its role in serving the students, communities, and businesses of southeast Iowa.

The first University-level graduate of Iowa Wesleyan was Winfield Scott Mayne who earned a B.A. degree in 1856. In 1859, Lucy Webster Killpatrick was the first woman granted a B.A. degree at Iowa Wesleyan. Belle Babb Mansfield, the first woman to be admitted to the bar in the United States, graduated from Iowa Wesleyan in 1866. Susan Mosely Grandison, the first female black graduate, earned her degree in 1885. Keyroku Miazaki from Tokyo, Japan, who attended 1890-91, was the first documented international student. In 1958, Iowa Wesleyan graduate James Van Allen discovered the earth's radiation belts. These radiation belts now bear his name. In 2007, alumna Peggy Whitson, NASA astronaut, became the first female commander of the International Space Station. She set the U.S. record with 377 days in space on two missions: 2002 and 2007-08.

Through the years, the University has pioneered in such features as coeducation, the laboratory approach to teaching in the sciences, and service learning, adopted in 1967. More recently it has implemented an experiential learning program that integrates its Life Skills emphases with service learning and career experience into each student's education. To prepare students for responsible citizenship and fulfilling careers, this program combines a broad-based liberal arts curriculum with community service learning opportunities and Internship in the chosen field of study.

Iowa Wesleyan maintains a close affiliation with the United Methodist Church, from which it derives its sensitivity for spiritual values in social justice and human welfare, local, national and international. In its distinctive role among the many institutions of learning in America, Iowa Wesleyan holds fast to the ideals of its founding vision, while fostering creativity and the pursuit of truth its development of curricular framework.

## Campus Facilities

**The J. Raymond Chadwick Library** provides students a variety of print and electronic resources. It includes two computer labs. The Office of Academic Success and Inclusive Support is located on the second floor. Classrooms and offices of the Teacher Education Program are housed on the lower level, along with the Curriculum Materials Lab and Children's Literature Collection.

**Harlan-Lincoln House** built in 1876 by James Harlan who served as a member of the United States Senate (1855–1865), (1867–1873) and a U.S. Cabinet Secretary at the United States Department of Interior (1865–1866) under President Andrew Johnson. The home serves as a museum of James Harlan and Abraham Lincoln family artifacts. It is listed on the National Historic Register.

**Hershey West** houses the Art and Digital Media Design departments. It features classrooms, studios, and offices.

**Howe Student Activity Center** features the 800-seat **Ruble Arena** gymnasium, the **Leatherby Conference Center**, athletic training rooms, jogging track, fitness room and athletic offices. It adjoins to the John Wesley Holland Student Union.

**Juckette Hall** is a mixed gender residence hall with a men's wing and a women's wing, housing about 30 students. It has a lounge area and a small kitchenette.

**John Wesley Holland Student Union** is home to **Wesley's Diner**, the campus dining hall. It also houses the IW Bookstore, snack bar, student lounge, 250-seat **Social Hall** for large meetings and events, and Office for Student Life.

**McKibbin Hall** is a men's residence hall. It features a large commons area and weight room on the lower level. The structure is accessed via ID scanners and has an elevator for students' convenience.

**Nemitz Suites** contain eight suite-style residence living units. Each suite contains four bedrooms, two bathrooms, an efficiency kitchen and living area. The suites are available to juniors and seniors who are in good standing with the University in all respects.

**Old Main**, a three-story structure in the center of campus, is listed on the National Register of Historic Places. In addition to housing the College music programs, it serves as home to the Southeast Iowa Symphony Orchestra. Old Main is the founding site of the International P.E.O. Sisterhood.

The **PEO Building** was originally constructed in 1869 and was later used as the university library. It now houses administrative and academic offices including the office of the president, academic affairs, and the registrar. The art gallery is located on the main floor.

**Pioneer Hall** was the first building constructed at Iowa Wesleyan University. Pioneer Hall houses the English faculty offices and classrooms.

**Sheaffer-Trieschmann Hall** is a women's and men's residence hall. It features a large commons area and sitting areas on the lower levels. The structure is accessed via ID scanners and has an elevator for students' convenience.

The **Adam Trieschmann Science Hall** is the University's principal classroom building. It houses the science, math, computer, business, social science and nursing programs and faculty offices. It also includes computer labs.

**University Chapel** provides a venue for worship services, musical and stage performances, and various assemblies for both university and community events. It also houses the office of admissions, financial aid, and business services.

## Administrative Policies

This section provides information about those administrative policies that impact, either directly or indirectly, the student due to their affect upon the various operations and services addressed in the catalog.

### Credit Hour Policy

#### Credit Definitions:

**Federal Credit Hour Definition:** A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally-established equivalency that reasonably approximates not less than: (1) one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for the one-quarter hour of credit, or the equivalent amount of work over a different amount of time; or (2) at least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by an institution, including laboratory work, internships, practica, studio work, and other academic work leading toward to the award of credit hours. 34CFR 600.2 (11/1/2010)

**Contact:** Engagement of instructors with students to advance course objectives. Contact may take various forms: e.g., it may be face-to-face or online, synchronous or asynchronous, one-to-many or one-to-one, including faculty direction of students participating in for-credit internships or practicums.

**Scheduled contact hour:** One weekly required hour (50 minutes) or equivalent of faculty contact. In addition to class meetings reflected in the University Class Schedule, other required course activities or combinations of activities may count as scheduled contact for the purpose of assigning credit. Examples include faculty-student conferences, skills modules, and participation in online forums, film screenings, site visits, rehearsals, and performances, etc. All such scheduled contact must be specified as required in course syllabuses and must contribute to a student's grade or achievement of course objectives.

Instructors also require students to complete work outside of scheduled contact hours to fulfill course objectives. Outside work must normally include, but need not be limited to, two hours of regular weekly class preparation for each credit earned. Where expectations for the quantity and/or intellectual challenges of outside work exceed this minimum and materially increase overall student effort, the number of credits assigned to a particular course may be greater than the number of its scheduled contact hours. Examples include courses that entail extensive and/or intensive reading, writing, research, open-ended problem solving, practice-based assignments, or student responsibility for class meetings.

Semester Credit Hours	Weekly Instruction in Minutes	Out-of-Class Study in Hours
1	50	2
2	100	4
3	150	6
4	200	8
5	250	10
6	300	12

**Standard Course types:** The courses that follow the definitions and chart above.

**Classroom-based:** Scheduled contact occurs primarily face-to-face in a classroom setting.

### Non-Standard Course types:

**Labs:** Science courses with a lab component are generally worth 4 semester hours. In general, each additional semester-hour will reflect at least 50 additional minutes per week in the laboratory under direct supervision plus at least 2 hours per week of additional work outside the lab, such as writing lab reports or reading-related materials.

**Independent Study/Directed Study:** Directed or independent study courses do not have scheduled class time, but rely on one-on-one arrangements between the instructor and student. A 3-semester-hour directed study would involve approximately 9 hours of research/meetings per week or approximately 130 hours per semester of research work and direct instruction combined.

**Internship:** An internship course providing credit for the work experience and some assignments associated with that work would award credit primarily based on the work time. By default, internships will be awarded 1 semester-hour for 40 hours of work. Each student is required to write in an online reflective journal once a week.

**Hybrid:** Following Carnegie hours, the hybrid classroom is a combination of the classroom-based course type and the online-based course type. The instructor takes into account the amount of time his or her classroom will meet face to face and then calculates the time it will take to do the digitized version of projects, discussions, homework, learning, and more.

**Example:** The example course is an accelerated course. In order to complete the necessary course content in an accelerated format, students should expect 3.5 hours of face-to-face seat time, in addition to

- Minimum of 2 hours of "alternate format seat time" each week.

- Any assigned homework or reading may exceed a minimum of 5.5 hours per week described previously.
- "Alternate format seat time" can include, but is not limited to the following: on-line quizzes, discussion boards, viewing video clips, virtual or face to face small group work, classroom observations, video conferencing, and other means the professor deems appropriate.
- Students who have weak writing and/or reading skills should take additional college-level coursework to prepare for this accelerated format. Students should not expect to complete less content or be assigned less work when compared to a typical 16 week, 3-hour course.
- The course may require on-line quizzes and turn in assignments (via Edmodo) throughout the week/weekend. If a student's schedule does not allow for the time ~~required~~ or work required, the student should drop the course immediately, or withdraw prior to the last withdraw date. *time or work*

**Online:** A web-based course ~~offered~~ with 100 percent of the content offered online through an asynchronous format. The definition of contact hours in asynchronous learning environments at Iowa Wesleyan is based on the following guidelines:

1. The course syllabus should clearly document that the course covers the same amount of material or course content that would normally be expected if the class were a traditional campus-based course. Clear documentation includes the course objectives, the course topics, and the stated expectations for readings, projects, and other assignments as well as the stated learning outcomes. It is the responsibility of departmental faculty teaching in an asynchronous environment to determine if the course content ~~delivered in an asynchronous environment~~ is of sufficient scope and rigor to ensure the amount of material delivered is comparable to the same campus-based course.
2. During the planning and development of an asynchronous learning environment, faculty should estimate the time a typical student will take interacting with the course content. This should be equivalent to the number of contact hours normally expected in a campus-based course and should be documented in the course syllabus. Hours for completing homework assignments, working on projects, studying for examinations, etc., should be considered outside the contact hour requirements for the course. A rubric has been developed and should be used as a guideline for instructional design for asynchronous courses.
3. Faculty are encouraged to determine class attendance by the evaluation of student participation in scheduled online discussions, required interaction with the faculty as well as other classmates, and the timely submission of class assignments rather than simply by the number of logins provided in the statistics measured by the course management system. Quality and quantity of work will demonstrate the rigor and time on task assignments necessary to equal those of the traditional course delivery. Attendance still conforms to the university-wide policy where a student is warned at 12.5% of missing a class and dropped at 25%.

**Statement on Equivalence:** Courses taught in the online web-based format must be comparable to the same courses taught in the traditional face-to-face format.

1. New courses developed specifically for web-based delivery must be approved through the Undergraduate or Graduate Curriculum process in the same way as new traditional courses.
2. The processes and procedures for offering web-based courses are the same as all other IW courses.
3. Departments offering courses in web-based format should be prepared to document that the courses have student-learning outcomes that are equivalent to those for courses taught in the traditional format. The rubric will provide guidelines to assist in the documentation of those requirements.

## IW Rubric for Asynchronous Online Credit Hour Estimates

In asynchronous learning environments, the traditional face-to-face contact time is redefined as the time a typical student spends interacting with course content. This definition excludes student work traditionally done outside of class such as homework, studying, reading, and writing papers.

When faculty plan and develop asynchronous courses, whether fully online or blended, they must account for 12.5 hours of contact time, as redefined above, for each credit hour (fifty minutes for fifteen weeks). They must also account for two hours of outside student work per credit hour, or 25 hours, for a total of 112.5 hours of contact time and student outside work. The following rubric can be used to estimate asynchronous contact hours in the absence of data. Outside student work must be accounted for in the traditional manner. (Synchronous courses account for contact time in the traditional manner since the instructor is online with the students.)

Interactions with Course Content	Time on Task Estimates	Examples
Startup Preparations.	10 minutes per preparation item.	Software Downloads and Installations. Computer Preparations. Orientation to Course Management items.
Reading (descriptive and technical text)	3 minutes per page	Textbooks and reference materials, both online and traditional.
Reading (online screens w/no interactivity)	2 minutes per screen	PowerPoint Slide Shows. Syllabus. Announcements. Case Studies. Journals.

Reading (online screens with interactivity)	4 minutes per screen	Multimedia. Tutorial.
Video	5 minutes per video	Instructor Brief. YouTube. Demonstrations.
Lecture Capture	30 minutes per lecture	Staged or Classroom Capture.
Audio	5 minutes per audio presentation	Music, Medical, History, Speeches, Radio, Nature.
Pod Casts. Phone Apps.	5 minutes per Podcast	Mobile Learning
Simulations and Gaming.	15 minutes per simulation	Virtual Laboratories. Hands-on learning. Mock Criminal Trials. Virtual Field Trips.
Practice Problems (not homework)	20 minutes per problem	Math, Computer Science, Case Studies, Surveys.
Outside Online Short Training Courses	50 minutes per outside course	Courses taken, usually from Government sources (e.g., FEMA Online Training courses) as one requirement in an online course.
Research for Assignments	20 minutes per source required	Use reading section to estimate additional minutes.
Writing Assignments	1.5 hs per page (including prep)	
Discussion Forum	60 minutes per session	Discussion. Remote Conferencing. Chats. Wikis. Blogs. Social Learning. Online Office Hours. Group Collaboration.
Quizzes	60 minutes per quiz	
Exams	1-3 hours per exam	

## Rehabilitation Act and Americans with Disabilities Act

The Rehabilitation Act and Americans with Disabilities Act: No qualified individual with a documented disability shall be excluded from participation in, denied benefits of, or otherwise subjected to discrimination in any of IW's programs, courses, services and/or activities in compliance with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

Requests for reasonable accommodations in programs, courses, services and/or activities requires current (i.e. within three years) documentation of the disability after acceptance to the University and before registration. IW is committed to reasonable accommodations for students who have documented physical and learning disabilities, as well as medical and emotional conditions. If a student has a documented disability or condition of this nature, he or she may be eligible for disability services. Documentation must be from a licensed professional and current in terms of assessment. Please contact the Coordinator of OASIS at 319-385-6383 to inquire about services or to schedule an appointment.

### Disabilities

According to the Americans with Disabilities Act, a person with a disability is one who:

- has a physical or mental impairment which substantially limits a major life activity
- has a record of the history of such impairment, or
- is regarded as having such an impairment.

### Verification of Disability

The Director of the Office of Academic Success and Inclusive Support (OASIS) will determine allowable accommodations on college-level based on past accommodations and will work with instructors and OASIS services to facilitate and track accommodations and services. It is the student's responsibility to contact the coordinator of the OASIS about past accommodations. No accommodation will be provided without documentation. In addition, IW will be unable to provide accommodations in the classroom if the student does not give permission to notify faculty that accommodations are needed. Information regarding a student's disability is considered confidential. Information will not be released to anyone without the express written permission of the student. Some examples of reasonable accommodations include extended time for tests, administration of the oral tests, note-taking assistance, and use of assistive devices.

## Student Right to Know and Campus Security Act

IW complies with the Federal Student Right to Know and Campus Security Act which requires all colleges and universities participating in the Federal Student Aid Program to disclose basic institution information, graduation rates, and information on students receiving athletically related student aid, campus security policies, and campus crime statistics.

## Access to and Release of Student Data and Information (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records.

Iowa Wesleyan University has the responsibility for effectively supervising any access to and/or release of official data/information about its students. Certain items of information about individual students are fundamental to the educational process and must be recorded. This recorded information concerning students must be used only for clearly-defined academic purposes, must be safeguarded and controlled to avoid violations of personal privacy, and must be appropriately disposed of when the justification for its collection and retention no longer exists.

In this regard, the University is committed to protecting, to the maximum extent possible, the right of privacy of all individuals about whom it holds information, records, and files. Access to and release of such records is restricted to the students concerned, to others with the student's written consent, to officials within the University, to a court of record, and to other agencies required by law.

For purposes of access to records at Iowa Wesleyan University, students enrolled (or formerly enrolled) for academic credit or audit shall have access to their official records. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the student has the right to place a statement with the record setting forth his or her view about the contested information.

The name and position of the official responsible for the maintenance of each type of educational record may be obtained from the Registrar. A request for access to official data maintained in a particular office may be made to the administrative head of that office (Registrar's Office or Office of Student Development).

When a student (or former student) appears at the appropriate office (Registrar or Office of Student Development) and requests, in writing, access to the University's records about herself or himself,

1. The student must provide proper identification verifying that he/she is the person whose records are being accessed.
2. The designated staff person(s) must supervise the review of the contents of the record with the student.
3. Inspection and review shall be permitted within a period not to exceed 45 days from the date of the student's request.
4. The student will be free to make notes, or for a reasonable administrative fee may be charged for providing copies of items in the file, but no material will be removed from the record at the time.

Record keeping personnel and members of the faculty and staff with an administrative assignment may have access to records and files for internal educational purposes as well as for routinely necessary clerical, administrative and statistical purposes as required by the duties of their jobs.

### Release of Information

Except with the prior written consent of the student (or former student) concerned, or parents of dependent students, or as required by federal and state law, no information in any student file may be released to any individual (including parents, spouse, or other students) or organization with the exception of information defined as "public information."

Unless the student has officially filed a request with the Office of Student Development that disclosure not be made without his written permission, the following items are considered public information.

1. Student's name.
2. Local address, phone number, and e-mail address.
3. Home address (permanent).
4. Date and place of birth.
5. Parents' or guardians' names and addresses.
6. Classification (year in school).
7. Curriculum (majors) and (minors).
8. Affirmation of whether currently enrolled.
9. Dates of enrollment.
10. Degrees received.
11. Honor(s) received.
12. The most recent previous educational agency or educational institution attended by the student.
13. Participation in recognized organizations, activities, and sports.
14. Weight and height of members of athletic teams.
15. Pictures

When disclosure of any personally identifiable data/information from University records about a student is demanded pursuant to a court order or lawfully issued subpoena, the staff member receiving such order shall immediately notify the student concerned, in writing, prior to compliance with such order or a subpoena. Information from University records may be released to appropriate persons in connection with an emergency if the knowledge of such information is necessary to protect the health or safety of a student or other persons.

**Letters of Appraisal**

Candid appraisals and evaluations of performance and potential are an essential part of the educational process. Clearly, the provision of such information to prospective employers, to other educational institutions, or to other legitimately concerned outside individuals and agencies is necessary and in the interest of the particular student. Data/information which was a part of the University records prior to January 1, 1975, and which was collected and maintained as confidential information, will not be disclosed to students. Should a student desire access to a confidential letter of appraisal received prior to January 1, 1975, the student shall be advised to have the writer of that appraisal notify, in writing, the concerned records custodian of the decision as to whether or not the writer is willing to have the appraisal made available for the student's review. Unless a written response is received approving a change of status in the letter, the treatment of the letter as a confidential document shall continue. Documents of appraisal relating to students collected by the University on or after January 1, 1975, will be confidentially maintained only if a waiver of the right of access has been executed by the student. In the absence of such a waiver, all such documents will be available for student review.

**Challenges to the Record**

Every student shall have the opportunity to challenge any item in the file which he/she considers to be inaccurate, misleading, or otherwise inappropriate data. A student shall initiate a challenge by submitting a request, in writing, for the deletion or correction of the particular item. The request shall be made to the custodian of the particular record in question. If the custodian and the student involved are unable to resolve the matter to the satisfaction of both parties, the written request for deletion or correction shall be submitted by the student to the Provost, who shall serve as the hearing officer. The student shall be given the opportunity for a hearing, at which the student may present oral or written justification for the request for deletion or correction. The hearing officer may obtain such other information as he deems appropriate for use in the hearing and shall give the student a written decision on the matter within 30 days from the conclusion of the meeting. Grades may be challenged under this procedure only on the basis of the accuracy of their transcription.

**Notice**

The foregoing statement represents an extract of the most salient provisions of the official University policy, a full copy of which is on file with the Provost, the Registrar, and the Dean of Student Development. The complete policy may be examined by interested persons in these offices during normal office hours. The University policy becomes effective immediately but should be regarded as tentative, pending the issuance of federal regulations and guidelines or amendments in the applicable laws.

# ADMISSIONS INFORMATION



## Campus Admission Requirements

The Office of Admissions evaluates each candidate for admission on an individual basis and admission decisions are made based on criteria set each year.

A first year applicant is required to complete an application for admission, submit a transcript(s) from high school or a high school equivalency certificate based on the GED tests. Final official transcripts should be submitted to the University prior to the first day of classes.

A first year applicant who has taken college courses for credit is required to provide Iowa Wesleyan with official transcripts from each institution attended to have a review for possible credit. Official college transcripts must be sent directly to the IW Registrar's Office from the institution taken. Transcripts turned in by the student are not considered official and will not be accepted.

Iowa Wesleyan processes all applications on a rolling basis. An application is considered complete when all academic credentials—including the high school and/or University transcript(s) and results of the ACT or SAT have been received. Notification is sent to each candidate for admission within two weeks after submitting the required academic information.

## First Year Student Admission

### Full Admission

A first year applicant must meet the following criteria to be considered for full admission to IW:

- have a composite score of 19 or above on the ACT or a score of 990 or above on the SAT,
- have a cumulative GPA of 2.5 or above (on a 4.0 scale).

### Conditional Admission

Applicants may be admitted on a conditional basis, subject to registration in one of two college success courses during the first semester at IW, if they meet one or more of the following requirements:

- have a composite score of 18 on the ACT or a score of 920-980 on the SAT,
- have a cumulative GPA of 2.0 or above (on a 4.0 scale)

## Committee Admission

Applicants not meeting the minimum criteria may be reviewed by the Persistence and Completion Committee for committee admission. Additional information, including letter of recommendation, a personal statement, and/or interview, may be required as part of this process.

As a condition of their admission and to support their success at IW, students under conditional or committee admission will complete either OAS 107 Investigations or OAS 102 Resiliency during their first semester at IW.

## Transfer Student Admission

Candidates for transfer admission (having 12 or more semester hours of college credit, excluding credits earned via dual-enrollment courses) must meet the following guidelines to be considered for admission to Iowa Wesleyan:

- Cumulative GPA of 2.0 (on a 4.0 scale) or better from all previous college courses,
- Be in good standing from the previous institution attended.

Letters of recommendations and a personal statement or interview may be required as part of this process. More information on this process is available from the Office of Admissions.

## Enrollment Deposit

Students accepting their offer of admission to IW are asked to submit an enrollment deposit, Residential students, \$150, and Commuter students, \$100. The enrollment deposit must be paid prior to course registration and is applied toward the first semester's tuition. Students wishing a refund of their enrollment deposit should submit a written request to the Office of Admissions by May 1 for the fall semester and December 1 for the spring semester.

## Transfer Application Procedure

- Complete and submit the application for admission.
- Request that official transcripts from ALL colleges attended be sent to the Office of Admissions, even if all prior coursework is listed on the transcript of the last institution last attended. Final official transcripts should be submitted to IW prior to the first day of classes. If final official transcripts are not received by the end of the drop/add period, you are subject to dismissal from the University.

An official copy of the student's high school transcripts sent to the Office of Admissions, unless the student has 24 or more semester hours of previous University credit. Iowa Wesleyan reserves the right to request an official copy of the student's high school transcripts, even if they have the required 24 semester hours of previous university credit.

## Transfer Credit

Courses taken at a regionally accredited university or college, in which the content and depth is similar to a course taught at Iowa Wesleyan, may be accepted for transfer.

Grades earned in courses accepted for transfer will not be entered on the student's Iowa Wesleyan transcript and will not be utilized in the computation of a student's cumulative GPA earned at IW. The University will accept, within the first 90 semester hours, course credits in which the student has obtained "D" grades as elective credit and Wesleyan Seminar credit only if the student has a 2.0 GPA from the previous University(s).

The University will also accept up to 90 semester hours of university credit from four-year colleges or from a combination of community colleges and four-year colleges, respectively.

Courses in which the student has earned a grade below "C-" may not satisfy all University or major requirements.

- An Associate of Arts or Associate of Science degree will fulfill the IW-wide Wesleyan Studies course requirements; however, a student with such a degree who has not earned the equivalent of a grade of C- or higher in a second-semester composition course must fulfill this requirement as determined by review of application materials and/or a placement test. Additionally, any course taken as a result of such a review will fulfill the requirement only if it includes a significant research component. Wesleyan Studies Global Awareness course WS 300 Global Issues course, Internship, Service Learning hours (tiered), 30 upper level university credit, and Writing Intensive courses (tiered) are not satisfied by an Associate of Arts (A.A.) or an Associate of Science (A.S.) degree.
- Students who have not earned an A.A. or an A.S. degree will earn credit for ENG109 and ENG110 only if the course(s) offered as equivalent(s) have a significant research component (as determined by the registrar) and the student has earned a grade of at least C- in the course(s) offered as equivalent.
- Students who have successfully completed one-year programs at approved technical and business institutes will be accorded up to a maximum of 30 semester hours although credits from it may not satisfy Iowa Wesleyan's general education requirements, and some particular courses may not be accepted toward the major or satisfy all-university requirements.
- Typically nursing classes cannot be transferred into the Division of Nursing. Under some circumstances, after careful review,



the Registrar and Chair of the Division of Nursing may agree to award credit to a transfer student for nursing classes from another professionally accredited nursing program such as the Accreditation Commission for Education in Nursing (ACEN) or similar organization. The institution from which the credits are received must also be regionally accredited from an organization such as the Higher Learning Commission (HLC).

The Office of the Registrar is ultimately responsible for the evaluation of all transfer credit. Transfer students will receive a transcript evaluation upon their acceptance into Iowa Wesleyan. Transfer credit evaluations will not reflect courses in progress. Due to articulation agreements, nursing student credit transfer may be handled in a different manner. The credits of transfer students accepted from a non-accredited institution will be evaluated by the Registrar following the successful completion of the initial semester at IW with a 2.0 GPA.

**PLEASE NOTE:** Inaccurate or misleading information provided on the application for admission to the University constitutes grounds for dismissal.

Non-native English speakers may be required to demonstrate sufficient command of English through testing.

## Advanced Placement

The following advanced placement opportunities are available to all applicants for admission to IW and IW students. A maximum of 30 credits of advanced placement credit can be transferred. Please go to this website to see how each type of exam transfers: <https://www.iw.edu/registrar/>

**College Entrance Examination Board Special Advanced Placement (AP)** tests are administered through local high schools. A student of superior ability and academic background may secure university credit on the basis of a rating of 3 on the CEEB Special Advanced Placement Test.

**College Level Examination Program (CLEP)** subject matter tests are given at periodic intervals at various test centers throughout the country. CLEP is designed to provide opportunities for university-level credit to persons of varied backgrounds.

The amount of credit for a particular test will be determined by the number of credit hours awarded by the IW course(s) most analogous to the test(s) undertaken and on which the score is at the level to award credit as recommended by the Council on University-Level Examinations.

**DANTES Subject Standardized Tests (DSST)** are credit-by-examination tests originated by the United States Department of Defense. Colleges, universities, and corporations throughout the United States and in some other countries administer tests year-round.

**Excelsior College Examination Program offers proficiency** exams in select subject areas through the UExcel Excelsior College Examination Program. These credit by examination programs are offered in a computer-based format at thousands of test centers globally.

**International Baccalaureate** is a high school-based program that is known internationally that can offer college credit.

**Self-Paced Instruction (SPI)** are courses in a fully online environment that students take at their own pace. SPI courses are offered during the summer and winter at IW.

## Credit for Life Learning (CLL)

IW recognizes that University level learning can and does take place outside of the collegiate setting. The University also recognizes that not every experience produces university-level learning. Therefore, IW has established a process to determine if university-level learning has indeed occurred and the amount of academic credit appropriate for that learning.

Often, other methods of assessing and awarding University credit are satisfactory to the student and to the University. Thus established credit awarding processes (e.g. CLEP, DSST, and/or Excelsior subject exams, American Council on Education evaluations of armed services experiences or national guide credit, and the University's credit by examination process) must be explored before making use of the Credit for Life Learning prior learning assessment process.

Credit for Life Learning (CLL) through prior learning assessment is a flexible, efficient way of earning college credits for college-level knowledge you have acquired through expertise developed outside the classroom. CLL operates on the philosophy that college-level learning, no matter how it is gained, may warrant consideration for credit. Therefore, nearly any area of learning can be converted into college credit as long as it corresponds to what is taught in a course at a regionally accredited college or university, and you can demonstrate your expertise in it through the portfolio process. This prior learning may be a result of your:

- Work experience
- Formal corporate or military training
- Business ownership
- Volunteer work
- Civic leadership
- Hobbies
- Independent study

To earn credit through CLL, select a course in the subject in which you plan to demonstrate college-level knowledge. Students will demonstrate college-level knowledge of this subject by creating a portfolio for evaluation by a faculty member credentialed in the subject area.

Undergraduate students who meet these requirements are eligible to participate in the CLL program:

- Must be officially enrolled in a degree program at Iowa Wesleyan University
- Earned a minimum grade point average (GPA) of 2.0 for courses taken to date and are not on academic probation.
- Not yet applied for graduation

Credit for Life Learning credits does not reduce the minimum required 30 credit hours of course work through Iowa Wesleyan University for a bachelor's degree.

**Fees for credit for life learning credit granted** are assessed at \$150 per credit hour. All fees are due within 90 days of assessment, and before credit will be recorded on your transcript.

Please contact the [Graduate and Professional Studies office](#) for guidelines and more information.

## Military

### Military Salute Scholarship

Iowa Wesleyan University is committed to supporting the Total Military Family through a scholarship program that includes reduced tuition rates and other incentives. The IW Salutes Military Scholarship recognizes and honors our active-duty military, veterans, and family members. Learn more at <https://online.iw.edu/military/>

### Credit for Military Training and Experience

Iowa Wesleyan University recognizes the value of military experience and training. The American Council on Education (ACE) collaborates with the Department of Defense (DoD) to review military training and experience and recommend appropriate college credit for members of the Armed Forces. A student with a military background may be eligible to receive college credit for his/her military experience.

Iowa Wesleyan must receive an official copy of your military transcript to award any applicable transfer credits. Please note that requesting your military transcript is branch specific.

### Joint Services Transcript

The Joint Services Transcript (JST) is used by all enlisted, officers and warrant officers, both active and veterans from all Army components, Coast Guard, Marine Corps, and Navy. Active duty status is not required to access the JST website and your military transcript. Active duty, Reserve, Veterans or National Guard personnel can use JST located at [jst.doded.mil](http://jst.doded.mil).

**Note:** when clicking on the Joint Services Transcript Request link you may read there is a problem with the website's security certificate or notified the connection is not private, depending on what you are using for an Internet browser. Select to continue to the website even though it states it is not recommended. If using Google Chrome, select Advanced and proceed to [jst.doded.mil](http://jst.doded.mil) even if it indicates unsafe. Finally, select ok to arrive at the page to either create an account or log-in to a previously established account.

### Community College of the Air Force (CCAF) Transcript

The Community College of the Air Force is a federally-chartered academic institution that serves the United States Air Force's enlisted total force.

### Military Education Benefits

Military members and their spouses and dependents may take advantage of our special military tuition rates through IW Online. We keep our tuition rates affordable so your military benefits can go farther.

### Tuition Assistance (TA)

Military Tuition Assistance (TA), combined with reduced military rates and other military programs, can cover the majority of the education expense for military members. Members who have eligibility must work with their education advisor, ESO, or counselor within their respective military service prior to enrolling to obtain approval for TA. View the Tuition Assistance page at <https://online.iw.edu/tuition-assistance/> for more information by the branch of service.

### Veterans Benefits

Iowa Wesleyan is approved for VA education benefits and is pleased to accept a full range of benefits and programs for military members, military spouses, and veterans. To determine your eligibility, call the Veterans Benefits Administration at 1-888-GI-BILL-1.

**The Post-9/11 Bill**

The Post-9/11 Bill is an educational assistance program that provides up to 36 months of benefits to eligible persons for education and training opportunities pursued after August 1, 2009. These benefits may be used for undergraduate and graduate degree programs, vocational and technical training, tutorial assistance, books, supplies, and monthly housing. Generally, benefits are payable for 15 years following release from active duty and may be transferred to spouses or dependent children.

**The Montgomery GI Bill® (MGIB)**

The MGIB program provides up to 36 months of benefits to eligible persons for education and training opportunities. These benefits may be used for degree and certificate programs, flight training, apprenticeship/on-the-job training, and correspondence courses. Remedial, deficiency and refresher courses may be approved under certain circumstances. Generally, benefits are payable for 10 years following your release from active duty. This program is also commonly known as Chapter 30.

**Survivor's and Dependent's Assistance**

Educational assistance is available to spouses and children of veterans who died or are permanently and totally disabled as the result of a service-connected disability. Please refer to the VA website for additional information.

**Transfer of Post 9/11 GI Bill® Benefits to Dependents (TEB)**

Under the Post-9/11 GI Bill®, some servicemembers may have the option to transfer some or all of their benefits to their spouses or dependent children via the TEB program. Please refer to the VA website for additional information.

**Yellow Ribbon Program**

The Yellow Ribbon GI Education Enhancement Program (Yellow Ribbon Program) is a provision of the Post-9/11 Veterans Educational Assistance Act of 2008. This program allows institutions of higher learning (degree-granting institutions) in the United States to voluntarily enter into an agreement with VA to fund tuition expenses that exceed the highest public in-state undergraduate tuition rate. The institution can contribute up to 50% of those expenses and the VA will match the same amount as the institution. Review our Military area on the website at <https://online.iw.edu/military/> for more information.

**Section 103 Compliance for the Veterans Benefits and Transition Act of 2018**

Iowa Wesleyan University will not

- impose a late fee, deny access to classes, libraries or other institutional facilities;
- impose other penalties against a veteran or eligible dependent;
- require a Chapter 31 or Chapter 33 recipient to borrow additional funds to cover the individual's inability to meet his or her financial obligations to Iowa Wesleyan;

due to the delayed disbursement of payment by the U.S. Department of Veterans Affairs.

This would apply if the payments have not been received within 90 days of the beginning of the term and the Secretary would have the authority to waive this requirement.

**Advanced Standing / Additional Degrees**

Students who seek to earn an additional degree at IW after receiving a Bachelor's degree at IW or another institution will be treated as seniors for financial aid purposes. Such students must meet the following requirements to receive a degree from IW:

- Residency Requirement – 30 semester hours at IW
- Service Learning Requirement – successfully complete one (1) course with a service-learning component
- Writing Intensive Requirement – successfully complete one (1) course listed as writing intensive
- Major Courses – successfully complete all required courses for major

**Enrollment Deposit**

Residential students accepting their offer of admission to IW should submit their \$150 enrollment deposit. Transfer students are required to submit \$100. This amount is applied toward the first semester's tuition. The enrollment deposit must be paid prior to course registration. Students wishing a refund of their enrollment deposit should submit a written request to the Office of Admissions by May 1 for fall semester and December 1 for the spring semester.

**Post-Secondary Education Options (PSEO)**

IW encourages above-average high school students to enroll in university courses. Work in this program is given full University credit at Iowa Wesleyan if the student later attends as a degree candidate. Acceptance into this program does not guarantee admission to the University as a degree candidate.

**Readmission**

Former students (not in attendance for one or more semesters) in good academic standing at the time of their departure from the University should write the Vice President for Academic Affairs to request readmission. An official transcript of any additional work from another accredited university should be submitted at least one month prior to the registration day for the next term as part of the readmission process.

Former IW students (not in attendance for one or more semesters) who were not considered to be in good academic standing must

petition for readmission from the Committee on Academic Standards. This request must be submitted to the Vice President for Academic Affairs.

The University Student Review Board is established to provide a broad-based equitable recommendation as to the action which the University should take regarding extraordinary behavioral circumstances exhibited either by an enrolled student or a student seeking readmission who has 71 Page previously been separated from the University under conditions as outlined in this procedure. Any member of the Board may refer a case of inquiry for review by the Board. Extraordinary Behavior: The term "extraordinary behavior" shall mean an instance or pattern of behavior by a student or applicant for readmission that falls outside the scope of the University Conduct Code or which cannot be satisfactorily addressed within an academic unit, or which encompasses inseparable matters of discipline and academic progress. Which instance or pattern of behavior has, or may reasonably be anticipated to have an injurious effect on the student, applicant or others, or a disruptive impact on the orderly processes, functions, and operations of the University. A history of incompatibility with other persons in the University community, threats of, or disruptive or harmful actions or activities, and relevant emotional and psychological conditions are examples of some types of behavior and circumstance comprehended by the term "extraordinary" but the term is not limited to these examples.

Students returning more than ten years from the date of their departure must follow the catalog current at the time of readmission. An exception to this limit is available to students who have completed all requirements for graduation except RSI. Any such individual may complete his or her degree by taking WS 320 Leadership and Service, and any additional electives that may be needed to complete the total hour graduation requirement. The inquiry may be made through the Office of the Registrar.

## International Student Admissions

### Admissions Procedures

Students residing outside the United States, its territories, dominions, and possessions must complete the following steps:

1. Apply for admission
2. Submit copies of the following documents via email to [international@iw.edu](mailto:international@iw.edu):
  - a. Passport
  - b. Native language high school and college transcripts
  - c. English translation high school and college transcripts
  - d. Affidavit of Support
  - e. Bank statements showing sufficient funds to pay for one year of costs at the applicable international rate.
  - f. English proficiency (see below) score (in the form of TOEFL, IELTS, or EINKEN)
    - i. Students from English-speaking countries may submit an ACT or SAT score.

### Enrollment Procedures

Upon acceptance for admission, the student will receive an I-20 with supporting enrollment documents. The student must complete the following steps:

1. Register with SEVIS and pay the fee.
2. Schedule and complete the VISA interview.
3. Pay the VISA fee.
4. Notify [international@iw.edu](mailto:international@iw.edu) when you obtain a visa and follow subsequent payment instructions. Complete and return to IW via email the Medical History Form and the Campus Residence Application.
5. After the University receives full payment for the first semester charges, the student will be registered for classes and a residence hall room will be assigned.
6. Make travel arrangements to IW.
7. Forward copies of the following to IW International Office:
  - a. Travel itinerary

### English Proficiency

In order to be considered for admission, an international student must show English proficiency with a minimum score on an assessment accepted by IW (see below). Other examinations such as the CET may be accepted at the discretion of the Vice President of Enrollment Management. Students from English-speaking countries may provide ACT or SAT scores in lieu of a formal English proficiency score.

Residents of the United States, its territories, dominions, and possessions who are not native speakers of English are also required to demonstrate English proficiency.

### English Proficiencies with Minimum Scores

Assessment	Minimum Score
TOEFL (Paper Based)	500
TOEFL (Internet Based)	61

GTEC CBT	1051
IELTS	6.0
EIKEN	Grade 2A
SAT	820
ACT	17
English Language Service Center	Level 112
Completion of IW ESL Program	

International students may be accepted without examination by formal agreement with their home institutions. Such agreements are generally made by the President of the University.

## Non-degree Seeking Students

Students who are not interested in following a sequence of courses leading to a degree (including students who already have a degree and wish to qualify for a teaching certificate or who take courses in an area of special interest).

Financial aid is not available for this type of student.

A foreign national must obtain approval from the International Office to enroll as this type of student.

## Auditing Students

A person not currently admitted to IW who wishes to audit a course should submit a completed APPLICATION FOR ADMISSION FORM. Approval to audit a specific course must be obtained from the instructor of the class and from the Registrar prior to registering for the course and is subject to available seating. No application fee, credentials, and enrollment deposit are required from an Auditing Student.

IW reserves the right to delay registration for auditing students in a course when that course may fill with regular students before the end of the registration period.

## Guest Students (Non-IW students taking IW courses)

A college student registered for a degree program at another accredited institution may be admitted as a Guest Student at Iowa Wesleyan University during any semester or term as determined by course offerings and space available. An application fee, credentials, and enrollment deposit are not required. However, a letter of permission from the Registrar of the guest student's college or university must be provided to the IW Registrar prior to registration. A guest student form and instructions are available from the Office of the Registrar.

## Visiting Students (IW students taking courses at other institutions)

A degree-seeking student at IW who wishes to take a course at another accredited institution may do so under the provision of the Visiting Student policy. To ensure the course at another institution will meet the intended purpose at IW, the student must complete the Visiting Student form and attach a copy of the course description from the other institution. When approved, the Office of the Registrar will send a letter to the other institution advising them of the student's standing at IW and intention for the course to be taken. This ensures that the course taken will transfer back to IW without delay or potential denial of transfer.

It is the visiting student's responsibility to provide an official transcript from the visited school to the IW Office of the Registrar. Upon receipt of the transcript, the course and credit hours earned will be posted to the transcript.

## Prep-students (PSEO Students)

High school students enrolled in University courses.

# FINANCIAL INFORMATION



## Financial Policies

This section provides information about various rates and fees related to applying, attending, and graduating from IW. Additionally, it addresses policies related to student accounts, payments, and financial aid. Questions about this information can be directed to the Office of Business and Finance and the Office of Financial Aid.

## Tuition and Other Charges

*(Fees and rates are subject to change)*

### Initial Fees

*Enrollment deposit is payable upon admissions acceptance*

Residential students: \$150

Commuter students on campus: \$100

### Undergraduate Tuition and Fees

*(Not including Graduate and Professional Studies)*

#### Full-time

Fall or Spring semester (12-18 credits): \$15,800

Extra hours above 18 during Fall and Spring (per credit hour): \$795

#### Part-time

Fall and Spring Semesters up through 11 credit hours (per credit hour): \$795

#### Summer

Summer Undergraduate Tuition (per credit hour): \$265

Summer Independent Study (per credit hour): \$795

#### Student Fees

Undergraduate Student Fee (full-time students, per semester) \$550

### Graduate and Professional Studies (IW Online) Tuition

IW Online Undergraduate, (per credit hour): \$435

*(Individuals associated with the military should check with the IW Online office to inquire about special military rates)*

### Other Categories of Study

PSEO High school students, per course: \$250

Arranged short courses may be individually structured and charged: \$475

Independent, Directed Study course work: (per credit hour): \$795

**Audit**

Undergraduate Fall and Spring semesters, per listed credit hour: \$400  
 Individuals aged 65 and older may enroll in up to two courses per term : Free  
 (No transcript is kept and will not apply toward a degree)  
 Summer Audit: \$265

**Special Fees**

Change of registration – after free change period: \$25  
 Credit by examination – with special permission: per credit hour: \$50  
 Examination, extra or special, for reasons other than extreme emergency: \$25  
 Graduation: \$100  
 Returned check charge: \$30  
 Transcript: \$20  
 Replacement ID card: \$20  
 Residence Hall Card Key Replacement: \$100  
 Nursing fee (campus majors), per credit hour\*: \$42  
*The general nursing fee helps defray the costs of the program, which includes, but is not limited to, nursing student memberships, uniforms, simulation and lab supplies, specialized advising, pre-nurse licensure testing, and other equipment. Nursing fees are non-refundable.*

**Residential Hall Charges**

Board – Fall or Spring semester: \$3,363  
*Juckette, McKibbin and Sheaffer-Trieschmann Halls*  
 Double room, per person: \$2,143  
 Double room, single occupancy: \$2,980  
 Single room: \$2,598  
*Nimitz Hall and Apartments*  
 Suites and Apartments: \$3,725

**Summary of Typical Expenses for Campus students (per semester)**

Tuition: \$15,800  
 Student Service Fee: \$550  
 Room (Double room, each person): \$2,143  
 Board: \$3,363  
 Total per semester\*: \$21,856  
*This does not include books, travel, personal and casual expenses that will vary according to each student's needs.*

All charges and fees incurred by a student are the sole legal responsibility of that student and not that of parents, family, or other third parties.

**Payment of Student Accounts**

An estimated statement showing charges for the semester, and the financial aid expected to be credited to the student account for the semester, will be sent in June for the fall semester, and November for the spring semester. Included in this mailing are the IW payment plan form and options for payment, which must be completed by all students.

Full payment of your student account is due by July 15 for the fall semester and December 15 for the spring semester, unless you have set up a satisfactory payment plan with the Business Office. If full payment or an authorized payment plan has not been set up by these due dates, the University regards the account as delinquent. Students with accounts considered delinquent may have their enrollment in classes temporarily suspended until they have made approved payment arrangements. Students may also have their meal privileges, athletic participation, music activities, or other extracurricular activities suspended until payment arrangements have been made. In addition, students with delinquent accounts are not entitled to future registration, room, board or issuance of transcripts.

There will be a \$30 charge for each transaction returned due to insufficient funds.

Books are the responsibility of the student.

**Payment Plan Option**

For students choosing to use a payment plan, there are ten monthly payments per year, due July through April on the 15th of the month. If you are attending the July student orientation session, your first payment is due prior to or at the time of check-in, and you will have nine remaining payments, August through April. The University accepts Visa, MasterCard, Discover, and American Express. A 1.5% monthly finance charge is applied to all past due balances.

If you are not paying your account in full in advance, you must sign up for a payment plan and select one of the following payment methods:

- Set up an automatic monthly credit card charge
- Set up an automatic checking or savings account charge (ACH transaction)
- All other payment methods are by approval only

## Statements

Monthly statements will be sent to the home address on file for the first two months of each semester. After this time, students and/or parents can access the statement on the student portal.

Refunds will be given after the add/drop period of courses. Students need to stop in the Financial Aid office to pick up their refund or they will be mailed to the home address on file on Friday.

## Refunds

General regulations governing refunds

- Refunds will be available after the account is paid in full if there is a credit on the account.
- Refunds will be made the week after the add/drop date.
- Any credit balance associated with a payment that has been made by personal check will be delayed until the check used for payment has cleared the bank. Normally 10 business days will be allowed for such clearance.

**The refund dates for 2020 – 2021 are:**

### Fall Refunds

Group	Available	Mailed
Traditional	September 13	September 17
Online A	September 13	September 17
Online B	November 1	November 5

### Spring Refunds

Group	Available	Mailed
Traditional	January 31	February 4
Online A	January 31	February 4
Online B	March 28	April 1

## Withdrawal

If a student officially withdraws from IW prior to completing 60% of the term, institutional charges for tuition and board will be charged based on the percentage of the term that has been completed. Financial aid awarded will be returned to the federal, state, and institutional programs based on the same percentage. Outside scholarships will remain on the student account unless this creates an "over-award" situation or the donor specifically requests a refund. Example: If a student withdraws after completing 20 percent of the term, the student will be charged for 20 percent of tuition and board and retains 20 percent of the financial aid. No reduction in the room is given.

### **Steps to determine financial aid that has been earned by student:**

Withdrawal date, the day the student withdraws is the date (determined by the school) that:

- The student began the withdrawal process prescribed by the school
- The student otherwise provided the school with official notification of the intent to withdraw
- Is the midpoint of the payment period of enrollment for which Title IV assistance was disbursed (unless the institution can document a withdrawal date) if the student does not begin the school's withdrawal process or notify the school of the intent to withdraw
- Last date of attendance at a documented academically related activity

If the school determines the student did not begin the withdrawal process or notify the school of the intent to withdraw due to illness, accident, grievous personal loss or other circumstances beyond the student's control, the school may determine the appropriate withdrawal date.

Determine the percentage of the term completed by the student. The portion of the term completed is based on calendar days from the first day of the term through the last scheduled day of finals, including weekends and breaks of less than five days. If the calculated percentage is equal to or greater than 60%, the student is considered to have "earned" all aid and no adjustment will be made to charges and financial aid.

$$\text{Days Attended} \div \text{Days in Enrollment Period} = \text{Percentage Completed}$$

Percentage completed is applied to the Title IV aid awarded to determine the student's eligibility for financial aid prior to withdrawal.

$$\text{Total Aid Disbursed} \times \text{Percentage Completed} = \text{Earned Aid}$$

Determine the amount of unearned financial aid to be returned to the appropriate Title IV financial aid programs.

$$\text{Total Disbursed Aid} - \text{Earned Aid} = \text{Unearned Aid to be Returned}$$

If the aid already disbursed is greater than the earned aid, the difference must be returned to the appropriate Title IV aid program.



If the aid already disbursed is less than the earned aid, a late disbursement will be made to the student.

Determine if the institution and/or student must return the unearned funds.

Iowa Wesleyan Financial Aid Office is required to return any unearned FSA funds that were disbursed to a student's account within 45 days. Return of unearned federal financial aid program funds will be made in the following order:

- Unsubsidized Stafford Loans
- Subsidized Stafford Loans
- Perkins Loans
- Federal PLUS Loan
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant
- Other Title IV assistance

The student will receive a statement from the Business Office informing them of the funds that have been returned on his/her behalf. The student will be required to return unearned aid that was directly disbursed to the student. Unearned loan funds must be repaid by the student under the terms and conditions of the promissory note. Unearned grant funds must be returned to the Department of Education. A student must make arrangements to return grant funds within 45 days of receiving notice from the Financial Aid Office. Failure to make payment arrangements will result in the loss of FSA eligibility.

Post Withdrawal Disbursement- Determine earned aid that has not been disbursed.

$$\text{Total Aid Earned} - \text{Total Aid Disbursed} = \text{Earned Aid not Disbursed}$$

Grant aid that was earned, but had not been disbursed before the student withdrew, will be applied to the student's account within 45 days. Loan proceeds that could be disbursed after the student withdrew will only be disbursed if the student requests a disbursement within 14 days of receiving notice from the Financial Aid Office of his/her eligibility of post-withdrawal loan disbursement.

Students may withdraw their complete registration prior to the last thirteen weekdays of the term. Following that time one may not withdraw. To officially withdraw a student must complete a form that can be obtained at the Registrar, Student Life, or Financial Aid/Business offices. IW Online students wishing to withdraw should contact the Graduate and Professional Studies Office.

This policy does not apply to a student who withdraws from some courses but continues to be enrolled in other courses. If a student withdraws from a class after the add-drop date, a "W" will be received through the last day to withdraw from the class and no refund will be given.

If at the end of the semester a student does not receive a passing grade, their faculty will be asked to determine the last date of attendance in their course, to determine if they earned their F's or if they stopped attending earlier in the semester.

## Dropping a Class

During the first week of a semester, the charge of the dropped course is refunded. After the drop/add period no change in aid is made unless a student withdraws from all courses.

## Financial Aid

IW recognizes both the value and cost of higher education. To help students know the former and meet the latter, IW has developed a generous financial aid program. Scholarships, grants, and loans are available to deserving students who demonstrate their eligibility. Full documentation is available from the Office of Financial Aid.

## Types of Aid

### Work-Study

On-campus jobs are awarded to students who show a need for financial assistance. The average range is \$1,000-\$2,000 per academic year. The priority deadline for work-study is April 1st. A student is eligible to work 8 hours per week at the state or federal (whichever is larger) minimum wage per hour to earn this award. Work-study employment is through the Federal Work-Study Program or the University's own employment program. Employment opportunities are intended to help students learn new skills in a variety of work settings. Work-study can provide valuable experiences while enhancing student resumes.

### Student Loans

Loans can be awarded to a student regardless of need. A student must be enrolled at least half-time to qualify for a loan under the Stafford Loan Program. Amounts are based on the student's filing status and grade level. Repayment begins six months after the student is no longer enrolled at least half-time in any University or university. Borrowers must provide a Loan Information Form to the Financial Aid Office indicating the amount they desire to borrow. Loans will be applied in two equal disbursements.

### Federal Subsidized Stafford Loan

This loan is need-based and eligibility is determined from the results of the Free Application for Student Aid. Interest payments are made by the federal government while the recipient is at least a half-time student. A student must be enrolled at least half-time to qualify for this loan.

### Federal Unsubsidized Stafford Loan

This loan is not based on financial need, although a Free Application for Student Aid must be filed. The student is responsible for the interest. Interest starts when the first disbursement is made. The student can choose to pay the interest or have it capitalized with the principal. Students must be enrolled at least half-time to receive funds from this program.

Stafford Subsidized		+	Unsubsidized Annual Maximum Loan Limits	
Classification	Credit Hours		Dependent (Subsidized + Unsubsidized)	Independent (Subsidized + Unsubsidized)
Freshman	< 23.9		\$3,500 + \$2,000	\$3,500 + \$6,000
Sophomore	24.0 – 55.9		\$4,500 + \$2,000	\$4,500 + \$6,000
Junior	56.0 – 87.9		\$5,500 + \$2,000	\$5,500 + \$7,000
Senior	88.0 >		\$5,500 + \$2,000	\$5,500 + \$7,000

## Endowed Scholarships

Created by donor contributions, these specific, endowed scholarships will perpetually provide assistance for Iowa Wesleyan students. The scholarships are created each year from the fund's earnings and growth, with the principle remaining intact. An endowed fund becomes a named and active scholarship when the gifts contributed to it reach or exceed \$25,000. (Some scholarships were formed with a specific designation, geographically or by field of study, and that preference is indicated.)

## How to Apply for Financial Aid

Students apply for almost all forms of financial assistance by completing the Free Application for Federal Student Aid (FAFSA) at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). IW has an institutional priority filing deadline date of April 1.

Submit an application for admission to IW. You must be accepted to IW in order to receive any financial assistance.

Complete the Free Application for Federal Student Aid (FAFSA) and list IW (Title IV Federal school code: 001871). Please file as soon as possible after October 1, the earliest date each year the FAFSA may be submitted to the Federal Student Aid Program.

Thirty percent of students are selected by the Federal Government for verification. If you are selected, we will notify you in writing requesting the necessary documents. The awarding process begins approximately mid-December.

## Policy Statement

Federal law requires that institutions of higher education monitor the academic progress of students who receive federal financial aid. In order to remain eligible for federal, state and Institutional financial aid, students must comply with the Iowa Wesleyan University (IW) standards for Satisfactory Academic Progress (SAP). All undergraduate and graduate students will be evaluated for SAP at the end of every semester.

## Definitions

**Financial Aid** – Funding that is used to assist students in meeting their educational goals and financial obligations. Financial aid consists of federal, state, and institutional funds. Students must meet and maintain the conditions set forth in the SAP policy in order to qualify for financial aid. Some examples of financial aid under this policy include, but are not limited to, Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal loans, Iowa Tuition Grant, merit scholarships, special IW grants, and tuition remission.

**Financial Aid Warning** – A status IW assigns to a student who is failing to make satisfactory academic progress. The University reinstates eligibility for aid for one payment period and may do so without a student appeal. This status may only be used by universities that check SAP at the end of each payment period and only for students who were making SAP in the prior payment period for which they were enrolled or who were in the first payment period of their program.

**Financial Aid Suspension** – A student who fails to meet SAP requirements after Financial Aid Warning is placed on Financial Aid Suspension and is not eligible to receive financial aid without a successful appeal.

**Appeal** – A process by which a student who is not meeting SAP standards petitions IW's Satisfactory Academic Progress Appeals Committee for reconsideration of their eligibility for FSA funds.

**Financial Aid Probation** – A status IW assigns to a student who is failing to make satisfactory academic progress and who successfully appeals. Eligibility for aid may be reinstated for one payment period.

**Maximum Timeframe** – A period no longer than 150 percent of the published length of the program.

**Payment Period** – Is the length of a semester. Example, Fall Semester (August –December).

## Policy

### SAP Requirements

#### 1. Qualitative Measure (Grade Point Average)

- a. An undergraduate student must maintain a cumulative grade point average (GPA) as described below.
  - i. Freshman – 1.75 GPA (1 to 23 completed credits)
  - ii. Sophomore – 1.90 GPA (24 to 55 completed credits)
  - iii. Junior and above – 2.0 GPA (56+ completed credits)

- b. A graduate student must maintain a cumulative grade point average (GPA) as described below.
    - i. 2.5 GPA (1-6 completed credits)
    - ii. 3.0 GPA (7+ completed credits)
  - c. The following count towards the SAP GPA:
    - i. Remedial (Developmental) Courses
    - ii. Prerequisite Courses
  - d. The following do not count towards the SAP GPA:
    - i. Incompletes
    - ii. Withdrawals
    - iii. Non-Attendance
    - iv. Preparatory (Foundation) Courses
2. **Quantitative Measure: Pace of Progression (Credit Hours)**
- a. A student must successfully complete a minimum of 66.7% (rounded from 2/3) of all (cumulative) attempted credits.
  - b. For example; Student attempts 100 credits; he/she must complete 67 credits.
  - c. The following count towards the SAP Quantitative Measure:
    - i. Repeat Courses
    - ii. Withdrawals
    - iii. Incompletes
    - iv. Remedial (Developmental) Courses
    - v. Preparatory (Foundation) Courses
    - vi. Prerequisite Courses
  - d. The following do not count towards the SAP Quantitative Measure:
    - i. Correspondence (Self-Paced) Courses
    - ii. Audit Courses
  - e. Transfer credits are counted in the calculation, but not in the cumulative GPA.
3. **Quantitative Formula: Successfully completed credits / Attempted credits = Quantitative Measure**
4. **Maximum Timeframe Measurement (Total Allowable Credits)**
- a. Students must complete their degree requirements within 150 percent of the published length of their program (number of credits needed to complete degree requirements). For example, a program requiring 120 credits to graduate will be limited to 180 credits of financial aid eligibility. All coursework is counted including, but not limited to, repeat and incomplete coursework, transfer credits, and coursework completed for a prior degree or major for which a degree was not conferred.
  - b. Any student who has exceeded the maximum timeframe and/or who mathematically cannot finish the program within this period will be considered ineligible for financial aid
  - c. The following count towards the SAP Maximum Timeframe:
    - i. Courses with assigned grades of F
    - ii. Withdrawals
    - iii. Incompletes
    - iv. Repeated Courses
    - v. Remedial (Developmental) Courses
    - vi. Preparatory (Foundation) Courses
    - vii. Prerequisite Courses
5. **Failure to Meet SAP Requirements**
- a. **Financial Aid Warning**
    - i. An undergraduate or graduate student who does not meet SAP requirements will be placed on Financial Aid Warning which allows the student to receive financial aid for one additional semester. The student will be evaluated for SAP again at the end of the warning period.
  - b. **Financial Aid Suspension**
    - i. An undergraduate or graduate student who fails to meet SAP requirements after Financial Aid Warning is placed on Financial Aid Suspension and is not eligible to receive financial aid without a successful appeal. Should the student not wish to appeal, the student must meet SAP requirements before aid eligibility can be re-established.
    - ii. The Financial Aid Office will attempt to notify any student currently receiving financial aid who is placed on Financial Aid Suspension. However, failure to receive such notification does not relieve the student of the requirement to read, understand, and follow the SAP requirements for financial aid recipients.
  - c. **Financial Aid Probation**
    - i. An undergraduate or graduate student who has successfully appealed a Financial Aid Suspension will be placed on Probation for one semester. If the student meets the SAP standards at the end of the Probation semester, the student's SAP status will reset back to passing SAP. If they do not meet the SAP standards at the end of their Probation, the student will be placed back into Financial Aid Suspension.

## Procedures

### 1. SAP Determination

- a. The Financial Aid Office evaluates SAP for all students at the end of each semester of their current academic year to determine financial aid eligibility for the next semester. Students who have failed to meet federal SAP requirements are ineligible to receive any federal, state, or institutional financial aid.

### 2. SAP Notification

- a. Students who have failed to meet SAP at the semester evaluation will receive a notification to their IW email addresses and a letter sent to their preferred mailing addresses displayed in CAMS. Academic advisors and the assistant dean of students will be notified through email.

### 3. SAP Appeal

- a. Students are not eligible for an SAP appeal while on Academic Suspension, as determined by the Committee for Academic Standards (CAS) review committee.
- b. A student with extenuating circumstances may appeal the denial of student financial assistance by submitting a SAP Appeal Form within ten (10) business days from the day the Notice of SAP Suspension was emailed to the student. For example, if the failure notice was sent on a Tuesday, the student has until the following Tuesday to submit the SAP Appeal Form. The appeal must be made in writing, addressed to the Committee for Academic Standards and include the following documentation:
  - i. Completed Satisfactory Academic Progress (SAP) Appeal Form.
  - ii. A letter is written and signed by the student describing why the student has failed SAP and what has changed that will allow the student to successfully meet SAP in the future.
  - iii. A physician's note if the appeal is based on medical or emotional circumstances. In accordance with HIPAA privacy rules, documentation should never include medical records or copies of prescriptions.
  - iv. Additional supportive documents, if appropriate.
  - v. An academic plan must also be included with the appeal, see section number 4 below.
- c. Extenuating Circumstances (**timeframe must be within either the warning or suspension semester**)
  - i. Death of an immediate family member
  - ii. Major medical issue (i.e. requires hospitalization) experienced by the student or an immediate family member of the student
  - iii. Domestic Violence
  - iv. involuntary call to active military duty
  - v. Documented learning disability
  - vi. Other documented circumstances that were unexpected in nature, and beyond the control of the student.
- d. Late appeals will not be accepted
- e. Extenuating circumstance must be during the timeframe of warning or suspension semester.
- f. Only one approved appeal per each level of education will be allowed. (One for undergraduate and one for graduate level). Additional appeals may be reviewed for special circumstances (ex. multiple military deployments).

### 4. SAP Academic Plan

- a. If a student is unable to feasibly meet all SAP requirements within one semester, an academic plan must be developed with the student's academic advisor. The academic plan will outline grade and course requirements that will allow the student to successfully meet SAP. If necessary, the academic plan may extend beyond the current academic year. If the SAP Academic Plan will extend beyond the current academic year then the student must meet the minimum 2.0 GPA each semester going forward at a minimum. Should the student fail to meet the semester 2.0 GPA requirement the student would move to SAP Suspension. If SAP failure was based on the quantitative measure only, it is not necessary to establish an academic plan. If SAP failure was based on the maximum timeframe measure, the student must complete all credits required for degree completion by the end of the last semester of the academic plan.
- b. Under an academic plan, a student's progress will be monitored at the end of each semester in order to ensure that the student is progressing according to the requirements of the plan. As long as the student is progressing accordingly, the student will remain eligible for financial aid. If the student is not meeting the requirements of the plan, the student will not be eligible to receive financial aid until all components of SAP have been met.

### 5. Reinstatement

- a. Students may reestablish eligibility for financial aid by resolving their qualitative, quantitative or maximum timeframe deficiency. Discontinuing enrollment for a semester or opting to privately pay for coursework without utilizing federal aid will not be, in and of itself, sufficient to allow for reinstatement of financial aid eligibility. Students who are unsuccessful in their SAP appeals may continue their education by utilizing another payment method, such as a payment plan, an alternative loan through a private lender, or by paying out of pocket. The SAP process is run once per semester and student eligibility will be reviewed at that time.

## Contacts

Acting as the Policy Owner, the Financial Aid Office is responsible for answering questions regarding the application of this policy.

## Sanctions

Failure to adhere to this SAP Policy will prevent a student from receiving financial aid funds.

# STUDENT DEVELOPMENT INFORMATION



The following information is excerpted from the IW Student Handbook which may provide more in-depth information on the topics covered here. Students are responsible to obtain, familiarize themselves with, and abide by the handbook.

## Student Development Philosophy

The Office of Student Development attempts to facilitate the student's adjustment to the University environment and aid all students as they navigate the challenges of life while in college. The responsibilities of developing the student begin once a student is admitted to IW. The registration/orientation sessions held in spring and summer, as well as at the beginning of the semester, serve to acquaint new students with the campus and university life. The Office of Student Development works with administrators, faculty, and staff to provide not only a strong knowledge base but opportunities for growth and development of our students. A major part of the educational process is learning about self and how to relate to others. With this philosophy, the Office of Student Development provides services to students to enhance the uniqueness of each individual in his/her development.

## Social Engagement

Efforts are made to assist the student in becoming a fully developed, unique, whole person in body, mind and spirit. Students mature through all kinds of interpersonal activities and relationships as well as through academic endeavors. Therefore, a wide variety of activities are planned and coordinated through various office and campus organizations. A list of student organizations can be found on the Iowa Wesleyan website.

## Housing

### Residential Requirements – Domestic Students

IW is firmly committed to the philosophy and practice of a residential university. We believe that the opportunity to live and study in the community is a primary and essential element of such a philosophy. The University stresses a campus living environment of civility and respect that fosters student learning and success. To this end, all full-time unmarried students who do not live with parents at their primary residence within 30 miles (enrolled before Fall 2015) or within 60 miles (enrolled Fall 2015 or after) of campus are required to live in residential facilities. Exceptions to this rule may be made for students 23 years of age and older on the first day of classes in August, students living with dependent children, and military veterans with at least two years of active military service.

### Residential Requirement – International Student

The experience of spending a semester or more in the United States is significantly enhanced by full immersion in the campus experience. Therefore, it is IW policy that all international students will live in our residence halls for at least two semesters, where they will interact with American students and participate in many university activities, exposing them to the breadth of American culture and life.

### Residence Halls and Suites

Students are housed in University residence halls, suites, and privately contracted apartments. McKibbin houses men. Adams

Street, State Street Apartments, Juckette Hall, Sheaffer-Trieschmann (S-T), and Nemitz Suites are co-ed. Roommates are assigned without discrimination as to race, creed, sexual orientation, or national origin. Each student is furnished with a bed, dresser, study desk, chair, and closet space.

Trained students serve as Resident Assistants who live on each floor of the residence halls. They assist students and help maintain a safe and comfortable living environment.

## Food Service

All residential students at IW participate in the University dining service board program offered at Wesley's Diner. Foodservice staff attempts to meet special dietary restrictions. Special dietary arrangements may be made with the Dean of Students and Sodexo General Manager if prescribed by a physician. Students should contact the Student Development Office to initiate this process.

Residence hall students are enrolled in the Marquis meal plan. This plan is designed as a continuous dining option for students. Students can use multiple meal swipes per day upon entry into the dining hall during service hours. The menu variety changes with the main meal periods throughout the day with options being available Monday – Friday from 7:30 a.m. – 7:00 p.m., and on the weekends from 11 a.m. – 6:30 p.m. While multiple meal swipes are available to each student every day, meal plan swipes must be used by the student listed on the plan, are not transferrable and expire at the end of each semester. This meal plan is dine-in (including the lounge area) and includes a carry-out option coordinated through food service.

## Health Care

### Insurance

The University encourages students to carry adequate health insurance protection since students are responsible for all health care costs incurred while a student at the University. All students participating in intercollegiate athletics are required to carry personal health insurance. Students are able to purchase personal insurance through an IW insurance provider (contact Human Resources). All students participating in intercollegiate athletics are secondarily covered for athletic-related injuries by an additional health insurance policy and by a catastrophic athletic injury policy. Coverage by the catastrophic plan begins once a student's total medical costs related to the athletic injury reach \$25,000.

International students are required to purchase student health insurance each fall and spring semester they are enrolled. Coverage is limited to the academic year (fall and spring semesters).

### Immunization

All students living on campus must provide documentation from a physician of the following prior to moving into the residence halls:

- Proof and date of having had measles, mumps, and rubella, or
- Documentation of two doses immunization for MMR after 1980, or
- Written recommendation of their doctor that they should not receive MMR immunization at this time.

Students unable to comply with one of the above (and born after 1956) must be re-immunized at the student's expense. The University further requires documentation of a tuberculosis skin test (Mantoux) within a year prior to arriving on campus and verification of follow-up treatment as necessary and recommends the Meningitis vaccine.

### Medical Withdrawal

When illness or injury makes it necessary for the student to withdraw from the current term (after the close of registration), the student may (under certain circumstances) request a medical withdrawal. This affords the student options regarding the academic record (transcript) for health reasons.

## Counseling and Advising Services

### Crisis Management and Personal Counseling

Counseling assistance is available to assist students with a variety of issues that might hinder personal and academic success. These issues include help in adjusting from being away from home, financial difficulties, roommate conflicts, relationship problems, depression, or any number of other personal issues. Crisis triage and case management services are available with referrals available to a local counseling service, housed on campus.

### Career Counseling

One of the hardest questions a person has to answer is 'What do I want to be after graduation'? The Office of Career Development and Internships at IW can assist students in answering that question. From the first campus visit to graduation day, students can receive assistance in deciding on a major, exploring careers, designing a resume, preparing for that first professional job interview and planning for graduate school. A number of free resources are available through the office to assist students with planning their future while attending IW.

**Academic Advising**

Each student is assigned an academic advisor to help design an individually tailored academic program. Students should be sure to consult their advisors before making changes in class schedules. This advisor is also available to discuss any areas of concern.

**Student Conduct and Behavior**

The University is a community of scholars in which the ideals of freedom of inquiry, freedom of thought, freedom of expression, and freedom of the individual are upheld and sustained. However, the exercise and preservation of these freedoms and rights require a respect for the rights of all in the community to enjoy them to the same extent. It is clear that in a community of learning, willful disruption of the educational process, destruction of property, and interference with the orderly process of the University or with the rights of other members of the University community cannot be tolerated. Students enrolling in the University assume an obligation to conduct themselves in a manner compatible with the University's function as an educational institution. To fulfill its functions of imparting and gaining knowledge, the University retains the power to maintain order within the University community and to exclude those who are disruptive of the educational process.

Higher Education is an experience in community living. As with any community, certain rules are developed for the protection and comfort of all. Iowa Wesleyan has a minimal number of regulations and asks for cooperation in complying with them. Specific regulations of the University, its customs, and its traditions are contained in the Student Handbook's Code of Conduct, which is updated each fall and made available to all students online. All students are responsible for reading and observing the rules and regulations contained in the Student Handbook.

IW is required to keep a log of substantive complaints about the Higher Learning Commission in keeping with Federal regulations. A complaint about purposes of this policy is defined as a written, dated, signed statement from a student submitted to the Chief Executive Officer, Provost or Dean of Students. The log will include information about the disposition of the complaints and a summary log will be available for the Higher Learning Commission comprehensive evaluation team for review.

**Career Development and Internships**

The Office of Career Development and Internships assists students throughout their university experience in assessing personal interests, exploring careers within a chosen major, developing job search skills and materials, and exploring the graduate school and employment opportunities.

The Director of Career Development, Internships, and Service Learning will guide and support students as they prepare for the transition from university life to career. One-on-one assistance is available to assist students with assessing career interests, resume and cover letter writing, job searching skills, interview preparation, utilizing online resources, networking and graduate school applications. Programs on etiquette and networking with professionals are also held throughout the year. Individual appointments may be scheduled at the office for one-on-one support and guidance through the self-assessment and job search process.

The Iowa Wesleyan Office of Career Development and Internships is a member of the Iowa University Recruiting Network (ICoRN) whose mission is to enhance career opportunities for students by providing innovative and efficient services that connect students with employers. Membership with the network allows students at IW to participate in events such as Career Fairs and Mock Interview Days. These events are selective and sponsored through joint efforts of career services offices at independent colleges and universities throughout Iowa.

For more information on the office and services provided, contact the director at 319-385-6262 or visit the office on the first floor of the Holland Student Union. Hours are 8:00 AM to 5:00 PM, Monday through Friday. Information can also be accessed online at <https://www.iw.edu/career-development/>.

**Athletics**

Iowa Wesleyan's program of intercollegiate athletics is organized and conducted as an integral part of the educational program. The University is nationally affiliated with the NCAA (National Collegiate Athletic Association) Division III and is a member of the SLIAC (St. Louis Intercollegiate Athletic Association) and the UMAC (Upper Midwest Athletic Conference) for football. Iowa Wesleyan offers intercollegiate teams for women in wrestling, track and field, cross country, basketball, golf, soccer, softball, and volleyball. Iowa Wesleyan offers intercollegiate teams for men in wrestling, track, and field, baseball, basketball, cross country, football, golf and soccer. All students, regardless of major, who might be interested in participating in these sports are encouraged to become involved.

**Athletics Mission/Philosophy Statement**

Iowa Wesleyan University is committed to providing a program of intercollegiate athletics that is student-centered. The University believes that the primary function of intercollegiate athletics at a small church-related, liberal arts university is one of a high-quality co-curricular complement to its overall mission. As such, academics have priority over athletic or other co-curricular pursuits.

Iowa Wesleyan athletics is founded on a student-first philosophy. Those who participate in intercollegiate athletics are expected to apply themselves in the classroom, meet all academic requirements, and make steady progress toward graduation.

Iowa Wesleyan athletes understand the balance of priorities between academics and co-curricular programs, whether they are in athletics, the performing arts, or other student activities. Iowa Wesleyan University coaches understand this balance of priorities and seek to recruit students who will be successful student-athletes.

Intercollegiate athletics at Iowa Wesleyan University is a powerful learning experience for the development of excellence, goal-

directed behavior, appreciating one's role within a larger group, overcoming adversity, time management, and prioritization of competing values. Iowa Wesleyan is committed to providing the best leadership, support services, and competitive environment that its resources will allow to ensure a quality intercollegiate athletic experience for all student-athletes.

The University is committed to instilling and developing the values of ethical conduct and fair play among its athletes, coaches, and student spectators. Furthermore, Iowa Wesleyan University recognizes that student-athletes are role models to their peers, as well as representatives of the University, and the University actively expects student-athletes to conduct themselves in a manner which benefits those roles.

Iowa Wesleyan University is committed to gender equity and values cultural diversity. It strives to ensure that all individuals and all teams are treated with the same level of fairness, resources, and respect so that all athletes are afforded an equal opportunity to develop their full potential on and off the playing field.

## Student Activities and Organizations

### Membership Qualifications for Organizations and Activities

Student organizations at IW offer a variety of involvement opportunities. Groups focus on special interests, professional organizations, religious groups and so much more. Students can explore new interests or feed their passion in the existing organizations. If students are unable to find groups to connect to, forming a new organization is always a possibility.

Individual organizations and/or activities may establish minimum standards for eligibility, such as minimum GPA. All organizations are expected to use non-discrimination selection practices, including but not limited to those based on race, creed, or national origin.

A list of student organizations can be found on the Iowa Wesleyan website: <https://www.iw.edu/student-activities/>.

### Campus Religious Life

IW is a faith-based institution that has been affiliated with the United Methodist Church since 1849. Our Christian and Wesleyan heritage understands success as the holistic incorporation which calls us to promote spiritual growth as well as intellectual development. IW provides opportunities for worship, spiritual development, fellowship, and mission. We encourage every student to join a nearby church or religious organization and take part in religious life programs on and off-campus. The University and First United Methodist Church of Mt. Pleasant are strong supporters of one another. First United Methodist pastors assist the University in serving on campus when requested.

### Honorary Societies

Upon invitation, honorary societies are open to students with outstanding academic records. Each honorary society has its own academic requirements for membership.

### Beta Beta Beta

A national biological honorary society for students and biology majors of high scholastic standing, dedicated to improving the understanding and appreciation of biological study.



# ACADEMIC INFORMATION



## Program Offerings for Campus Students

Iowa Wesleyan University offers the Bachelor of Arts (B.A.), Bachelor of Science (B.S.), Bachelor of Science in Nursing (B.S.N.), and Bachelor of Social Work (B.S.W) degrees.

### Bachelor of Arts (B.A.)

- Christian Studies
- Digital Media Design
- Music
- Humanities
- Selected Studies

### Bachelor of Science (B.S.)

- Biology
- Business Administration
- Criminal Justice
- Educational Studies
- Elementary Education
- Exercise Science and Wellness
- Human Services
- Physical Education
- Psychology
- Secondary Business Education
- Secondary Science Education
- Selected Studies

### Bachelor of Science in Nursing (B.S.N.)

- Pre-licensure to BSN
- LPN to BSN
- RN to BSN

**Bachelor of Social Work (B.S.W.)**

- Social Work

**Multiple Majors and Dual Degrees**

For those desiring two different degrees, a BA and a BS for example, 150 credit hours must be earned with at least 70 hours of upper level credit.

**Majors**

Students should select a major within one of the academic divisions. They are assisted in this choice by means of faculty advising and various assessment instruments. Their choice, however, need not be regarded as final, since they may change majors at any time prior to the beginning of their senior year. *Change of major late in a student's academic career should be considered in light of the time and cost of additional terms of study and access to projected remaining financial aid.*

**Majors are offered in the following areas for students seeking their degree on Campus:**

- Biology (with concentrations in: Biological Studies, Medical Sciences, Physical Therapy, Occupational Therapy, Veterinary Medicine, Chemistry, Medical Technology, Environmental Health, and Natural Resource Conservation and Law Enforcement)
- Business Administration (with concentrations in: Accounting, Applied Sciences, Criminal Justice, Finance, Human Resource Management, Human Services, Marketing, Management, Music Business and Sport Management)
- Christian Studies
- Criminal Justice
- Digital Media Design
- Educational Studies
- Elementary Education (with Endorsements in: Early Childhood, Reading, Special Education: Mild/Moderate, and K-8 Basic Science)
- Exercise Science and Wellness
- Human Services
- Humanities
- Music (with the option for Teacher Licensure)
- Nursing (Pre-Licensure to BSN, LPN to BSN, or RN to BSN)
- Physical Education (with Endorsements in: Health and Athletic Coaching)
- Psychology
- Social Work
- Secondary Business Education
- Secondary Science Education
- Selected Studies

**Minors are offered in the following areas for students seeking their degree on Campus:**

- Biology
- Business Administration
- Chemistry
- Criminal Justice
- Digital Media Design
- English
- Exercise Science and Wellness
- Forensic Science
- General Science
- Humanities
- International Studies
- Juvenile Justice/Youth with Special Needs
- Legal Studies
- Music
- Physical Education
- Psychology
- Religion
- Sport Management
- Studio Art

## Student Enrichment

IW provides a learning experience that extends beyond the classroom to enrich and engage students at deeply and prepare them fully for lives in both career and community.

## Experiential Learning

The IW academic program features an innovative approach to education, blending the positive elements of the liberal arts tradition with career opportunities to offer a distinctive model that effectively bridges academic and career goals. It gives all students professional experience and career-related skills before graduating, making them better prepared for career opportunities and community contributions.

Experiential learning provides an integrated approach to prepare students for graduate schools, careers, and other facets of personal and professional life. This includes:

- a curriculum-wide emphasis on Life Skills
- service learning
- career experience as well as a career emphasis in student activities, University work-study, and other campus opportunities.

This distinctive academic program offers students a solid liberal arts education with a strong career focus.

## Life Skills Learning Outcomes

The IW Institutional Learning Outcomes – the “Life Skills” – of Communication, Problem Solving, Valuing, and Social Effectiveness were originally adopted as Institutional Learning Outcomes in 1982. The faculty and administration at the time determined that “purposeful education is that educational process that serves its students best not merely by transmitting knowledge but by equipping them with broad and necessary adaptive skills as well.” These Life Skills help foster coherence across the curriculum and in all elements of co-curricular life. They embrace the meaning of community to include learning from each other and from the whole of the larger community to which IW belongs.

As the university and its curricula evolved since that time and as necessary graduate skills have changed, it became apparent there was a need to review both the scope and nature of the university’s institutional learning outcomes. Still called “Life Skills,” beginning in 2015, the university revised the original four Institutional Learning Outcomes into three overarching Institutional Learning Outcomes:

- **Communication:** Students will show proficiency in acquiring, processing, and transferring information in a variety of ways, including written communication, oral communication, and information literacy.
- **Critical Reasoning:** Students will strategically apply critical thinking and problem-solving skills.
- **Civic Engagement:** Students will develop the knowledge, skills, values, and motivation to actively engage in communities to promote social justice and human welfare.

These skills emphasized across the curriculum, are applicable to the athletic field, the residence hall experience, and the campus employment assignment as well as to the classroom and the laboratory. All of these furnish opportunities for significant learning, especially when experienced students and the faculty help newer students to begin reflecting upon the meaning of their activities.

Such skills are in fact the essence of a liberal arts education, for long after the information learned for a final exam is forgotten these skills enable graduates to rise to fresh challenges and develop a pattern of lifelong learning.

Iowa Wesleyan believes that students master these adaptive skills most effectively through a combination of performance and reflection rather than by passive classroom styles that fail to engage the student in responsive, authentic learning.

## Student Enrichment – Experiential Learning

IW provides a learning experience that extends beyond the classroom to enrich and engage students at deeply and prepare them fully for lives in both career and community.

The IW academic program features an innovative approach to education, blending the positive elements of the liberal arts tradition with career opportunities to offer a distinctive model that effectively bridges academic and career goals. It gives all students professional experience and career-related skills before graduating, making them better prepared for career opportunities and community contributions.

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This distinctive academic program offers students a solid liberal arts education with a strong career focus.

## The Center for Service Learning

"Powerful learning...significant service"

The mission of the Iowa Wesleyan Center for Service Learning is to prepare future graduates for global stewardship by fostering learning through service. For more than forty years, IW's students and alumni have been actively engaged in service in Southeast Iowa and around the world making our Center one of the oldest civic engagement programs in the country. In 1967, IW developed the concept of Responsible Social Involvement (RSI) chiefly as the university's response to the then-prevalent outburst of student-led social activism. Since this program's inception, more than 7,600 students have served over 1.25 million hours. In the spring of 2009, RSI was renamed The Center for Service Learning to more accurately reflect the evolution of our program across academic disciplines and community initiatives. The main objective of this program is to provide students an opportunity to express their values and ideals for social action within a context of guided co-curricular and course-based learning.

### Course-based, Academic Service Learning: An IW requirement

For those who are familiar with this form of pedagogy (teaching and learning), there are many definitions of service-learning being utilized across university campuses. Like many of today's top institutions, IW defines academic service-learning as a course-based, credit-bearing, experience in which students participate in an organized service activity that meets identified community needs and reflects on the service activity in such a way as to gain further understanding of course content, a broader appreciation of the discipline, and an enhanced sense of civic responsibility. (Bringle & Hatcher, 1996, p. 2)

**Traditional campus students** will complete academic service-learning courses as part of their graduation requirements. The number of SL courses a student must complete varies depending on his or her classification at the time of enrollment at IW as a degree-seeking student.

Tier	Year	Hours Earned	Number of SL Courses
1	Freshman	23 or fewer	4
2	Sophomore	24 – 55	3
3	Junior	56 – 87	2
4	Senior	88 or more	1

Academic service-learning courses are marked with an (SL) or (SL#) in the course schedule. SL# indicates that the course has an optional service-learning project. Students should be sure to work with their advisors to register for SL courses each academic year.

IW Online students will complete WS 320: Leadership and Service. This service-learning course is the online students' only mandatory service requirement for their degree.

The Service Learning Committee is made up of staff and faculty who meet monthly to review service-learning courses and to support the inclusion of service-learning projects in other courses. The Committee works to support instructors on how to merge course content with service.

### Co-curricular Volunteerism

The Office of Career Development and Internships (OCDI) encourages students to get involved in other non-credit-bearing volunteer opportunities as well. Many clubs, organizations, and fraternities and sororities offer ways to serve others from awareness campaigns to local community clean up projects.

Iowa Wesleyan has a Service Club, IW Hands which is made up of students who are wanting to do more than their course service-learning projects in serving our community. Service projects have included: highway clean up, working with nursing homes, volunteering in schools, and helping at youth centers.

## Internships

### Internship Mission Statement

The Office of Career Development, Internships, and Service Learning at IW supports the mission of the University by combining the values of a liberal education with those of professional preparation. Internships are a key component of how our programs provide opportunities to acquire the necessary theoretical and applied knowledge, which permits students to function effectively in professional life and a changing global environment. Working with practicing professionals provides students the opportunity to integrate theory with practical learning. As part of a student's participation in the Internship process, they will be evaluated in the workplace regarding the Institutional Learning Outcomes of Communication, Critical Reasoning, and Civic Engagement. As a result of participating in experiential learning programs, students will be prepared to face challenges and issues which they will continue to encounter throughout their professional careers.

### Rationale and Process

The Internship program at IW is an academic class in an atypical classroom setting – the real world. Each student is required to complete an Internship by attaining experience outside the classroom from field experts and professionals. Education students and nursing students fulfill the internship requirement through student teaching and nursing clinicals respectively. In doing so, students

will earn a minimum of six (6) hours of academic credit, which translates to 240 clock hours in one or more professional placements. Working with accomplished professionals in their field, students apply their academic knowledge and abilities while learning additional "hands-on" knowledge and skills. Internships at IW provides each student with an individual and unique opportunity. Through numerous Internship sites of diverse work settings and employees, each experience is singular and unique to the student involved.

Students complete the Internship requirement in their junior or senior year. The experience is designed to be a learning process – from initial contact to the final hour at the site. The student initiates the process early in their junior year by speaking with their advisor about the Internship requirement. The next step is to contact the Office of Career Development, Internships, and Service Learning. The student receives digital information, including all documents related to the arrangement and completion of the experience. It is important to note that approval of experiences, by the student's advisor and divisional liaison, must happen before the last scheduled class day in the semester prior to the work. Note: the approval deadlines for summer and fall experiences are the same (prior to the last scheduled class day of spring semester).

The Office of Career Development, Internships, and Service Learning located in the Student Development Suite in the John Wesley Holland Student Union assist in guiding the student through the Internship process while also monitoring the student's progress. The Internship process is "career-oriented," assisting the student in the development of a résumé, job hunting skills, communication with professionals, interviewing experience, and others in addition to the on-site experience.

Faculty in the student's major approves their Internship prior to the beginning of on-site participation or hours. The Internship requirement benefits students in many ways, including:

As students seek placement they practice career-building skills, including researching prospective employers, resume construction, and interviewing.

As students complete the experience they build relationships with professionals who can serve as mentors as the student seeks out their own career path. Additionally, our graduation outcome profiles show these experiences often produce offers of employment.

Students are able to utilize classroom skills in a professional setting. They assess how their strengths and interests match employment trends in the field while gaining the confidence and experience essential to their early success as professionals.

## Internship Credit Policy

During registration, students will only be allowed to register for 3 or 6 credits for the semester. If three credits are selected then the student must complete an additional three credits in future semesters to obtain all six total credits. Semesters do not have to be back to back.

If a student is registered for three credits they will be given a grade at the end of the semester based on work done for the three credits. Faculty will take into account the following to grade the student on their internship: Mid and Final Evaluations, hours completed, and internship project done or halfway completed.

At the conclusion of both semesters, the faculty will award a final internship grade for the student.

Only by approval of the faculty advisor and the Director of Career Development, Internships, and Service Learning may a student register for any credit amount other than the 6 or 3 credits.

## Types of Internship

Students satisfy the Internship requirement by completing one or more of the following:

### Internship

Advanced, intensive professional work experience usually completed in an off-campus setting; 6-14 credit hours.

### Career Applications

Employed students may arrange a professional learning project – including research, case studies and professional problem solving – in their current place of employment. Each project is for 2 – 6 credit hours, with the precise number of hours depending upon the student's major.

### Practicum

Preliminary practical experience often gained in a campus office or laboratory; generally 2 – 3 credit hours. Faculty members in each division arrange and supervise practica. In some majors, a practicum (398) may be used for partial completion of the Internship.

**NOTE:** Education student teaching and Nursing clinical placements, due to regulatory and accrediting requirements, are determined through their respective divisions and not through the Office of Career Development, Internships, and Service Learning.

## Internship and Double Majors

Students who elect to complete more than one major may satisfy the Internship requirement with a single placement if the placement directly relates to each of the majors the student is pursuing. This placement must satisfy the requirements of each of the majors and must be approved by faculty in each major.

Students with double majors may also opt to undertake more than one Internship. Some academic departments view a separate internship for each major to be professionally beneficial. Students should check with their academic advisor and the Director of Career Development, Internships, and Service Learning about their options.

# Learning Enhancement

## Academic Advising

The mission of academic advising is to support, guide, and encourage student development and success by providing resources students need to achieve their academic, professional, and personal goals. Together, the student and advisor craft an academic path that reflects the needs and circumstances of each student.

Faculty advisors and student advisees meet periodically throughout each semester to address student needs and institutional deadlines. Students can expect faculty to fulfill a number of responsibilities, such as knowing university policies, procedures, and requirements; monitoring students' academic performance using Beacon early alert system; referring students to appropriate university resources; empowering students to be responsible for their academic and professional plans; prompting students' self-reflection, problem-solving, and exploration.

Student advisees will take responsibility for their academic and professional plans by participating actively and collaboratively in academic advising. Advisees will fulfill a number of responsibilities, such as knowing and following university policies, procedures, and requirements; seeking timely and appropriate advice from academic advisors; using relevant university resources to support academic, professional, and personal success; identifying and utilizing abilities, interests, and values.

See the academic advising resources at <https://www.iw.edu/engage/academic-advising-toolkit/> for the complete list of faculty advisor and student advisee responsibilities, as well as additional advising information.

## Library

The mission of Chadwick Library is to support the educational goals of IW by providing collections, services, facilities, and staff to meet the needs of the IW academic community. Chadwick Library is open seven days a week for 82 hours of service each week during the academic year.

Library resources include a collection of 109,000 volumes, a variety of current print subscriptions, as well as over 36 electronic databases. The Library is also home to the IW Archives, Archives of the Iowa Conference of the United Methodist Church, and the Newsom Special Collections Room.

Access to the library collection is provided through Worldcat, a cloud-based online catalog. Links to electronic books, periodical databases, discipline-related websites, and other online resources are provided through the Chadwick Library home page <https://chadwick.iw.edu/>. Off-campus students can access these same resources with a campus network id and password from the Iowa Wesleyan ITS office.

Along with locally owned resources, the collections of 17,000 other libraries throughout the world are accessible through the Library's membership in OCLC, an international cataloging and interlibrary loan network. Through OCLC's FirstSearch and through access to the Internet, librarians and patrons have access to research databases beyond the Library's walls.

As members of the principle academic support service on campus, librarians are committed to teaching the skills that enable students to become information literate in an era when the individual has almost limitless information choices and may have to select information from a wide range of reliable and unreliable sources. Librarians assist students in locating information for class assignments and research projects. Instruction in information retrieval is available through classroom lectures, special seminars, and printed materials. Operating under a point-of-need contact philosophy, students learn both basic and advanced research skills. Chadwick Library offers an outstanding learning environment that combines the best of traditional collections with advanced information technologies to prepare students for lifelong learning.

See the academic advising resources at <https://www.iw.edu/engage/academic-advising-toolkit/> for the complete list of faculty advisor and student advisee responsibilities, as well as additional advising information.

## Student Success Center

The Student Success Center at Iowa Wesleyan is committed to providing diverse student learning opportunities to enhance retention by providing academic and emotional support systems to all students to increase student success and graduation rates.

The Student Success Center, which houses the Office of Academic Success and Inclusive Support (OASIS), provides resources through individualized coaching, tutoring, writing support, disability support services, supplemental instruction, first-year transition programs, and career counseling. Students will be supported through a multi-tiered-system of prevention and intervention to ensure successful completion of academic programs.

## Office of Academic Success and Inclusive Support (O.A.S.I.S.)

The Office of Academic Success and Inclusive Support (OASIS) exists to help students develop the skills needed to be successful in a liberal arts university environment and to become independent learners. The goal is to help students to not only succeed at IW, but also become lifelong learners and to excel in areas of academic interest. To promote the Life Skills emphasis of the University, the OASIS offers academic support services as needed.

The OASIS provides students with comfortable study areas, a small computer lab with a printer, study strategy resources, and professional staff dedicated to helping students in all areas of academic success. Staff is available to meet with students to help with study strategies, time management skills, and organizational skills as needed.

## Tutoring and Supplemental Instruction

All students are encouraged to seek the help of a tutor in any subject with which they have difficulty. With the help of IW faculty, the OASIS attempts to recruit peer tutors for all subject areas. Faculty can recommend tutors by identifying students who understand the material and seem to get along well with others. Tutors need to have a minimum GPA of 3.0, have the recommendation of the professor for the course being tutored, and previously received a grade of A or B in the course. Supplemental Instruction is also offered in order to provide students with increased peer support.

## Writing Center

Located in the Student Success Center, the Iowa Wesleyan Writing Center is another service provided free to all students. The paper organization, proofreading, and revision appointments are offered with the trained peer writing staff. Peer writing staff members are selected and trained by the Director of the Writing Center following recommendations from IW English faculty. Writing Center staff is also available to help with organization and revision of speeches and presentations.

## Disability Services/Academic Accommodations

For students who need special accommodations due to a diagnosed disability, it is recommended that they contact the Director of Accessibility at 319-385-6334 and provide a copy of the student's Individual Education Program (IEP) or other professional documentation. An online application for accommodations is located on the OASIS website and can be completed at any time of the year.

## Student Success Coaching

All incoming new students will be assigned a Student Success Coach through the Student Success Center. Student Success Coaches will provide assistance with registering for classes, choosing a major, financial aid, and any other areas to help incoming students prepare for the transition to Iowa Wesleyan. Student Success Coaches are excellent resources for students and their families and will continue to work with students throughout their first year on campus.

## OASIS Academic Courses

Through the OASIS, the Student Success Center offers several courses for academic credit:

- OAS 102: Resiliency (For WIN Students)
- OAS 105: Intro to College Learning
- OAS 107: Investigations (For WIN Students)
- OAS 150: Academic Connections Seminar
- OAS 147: Peer Leadership I
- OAS 200: Introduction to Peer Tutoring (one credit and approval of instructor needed)
- OAS 201: Intermediate Tutoring for Subject Areas (one credit and approval of instructor needed)
- OAS 247: Peer Leadership II
- OAS 347: Peer Mentoring

While there are a variety of support services available in the Student Success Center, it is important that students take the initiative and responsibility to seek assistance for their academic needs. The Student Success Center and the OASIS are available to all students who would like help whether it be course tutoring, having a paper proofread, test preparation, or to find helpful study resources.

## Computing Resources

Several computer labs serve as instructional laboratories and general-purpose computer facilities for students. The two computer labs located in Science Hall 114 and Chadwick Library are the largest on campus and serve the largest number of students. Other labs are located in the following areas: OASIS, Art Program, Chemistry, Music, Nursing, and Science Hall 111. All lab computers have Internet access, printing capability, and software such as Microsoft Office.

## Summer Internship Travel and Summer Study Abroad (formerly May Travel)

Following Commencement in May, faculty may elect to offer travel courses. Any student may take a travel course who:

- has been enrolled as a full-time day student during the immediately preceding spring semester or as an IW Online student the preceding two terms combined to equal FT enrollment, and
- who is in good academic and financial standing

Tuition is not charged for travel courses, but students are responsible for all travel costs.

The amount of academic credit will be determined for each course by the Academic Council following receipt of course proposals.

## Loop Abroad Study Abroad Program

Iowa Wesleyan University is the School of Record for the company Loop Abroad. IW students and other students have the opportunity to go to various countries to learn about veterinary medicine and various cultures for college credit. For more information please go to our website: <https://www.iw.edu/study-abroad/>

## Assessment

Extensive testing and data-gathering operations are conducted as a means of evaluating and documenting instructional effectiveness and progress in fostering student learning. All first-year students are requested to participate in the Beginning College Survey of Student Engagement (BCSSE) and both first-year students and seniors are asked to complete the National Survey of Student Engagement (NSSE) shortly after the second semester begins. Course evaluations indirectly measure student achievement on course identified student learning outcomes. Other indirect measures of student learning are administered as deemed appropriate. The Wesleyan Studies curriculum is evaluated through the use of the ETS HEIghten Outcomes Assessment or other standardized tests. These exams are given once the student has completed the basic curriculum. Additional evaluations are completed through Service- Learning and Internship which are required of all students. Course Embedded assessments occur across the Wesleyan Studies curriculum and as identified within the Academic and Co-Curricular Program. When appropriate, student work is collected and assessment data are stored in LiveText. This program of testing is crucial to the design and evaluation of the University's emphasis on Life Skills.

## Inter-Institutional Cooperation

In order to better serve the students of each institution, Iowa Wesleyan University has established cooperative agreements with both Southeastern Community College and Muscatine Community College to allow full-time students to take one course per term at the other institution at a standard tuition fee. The course should be unique to the institution, e.g., typing or engineering graphics. Interested students should consult with the Registrar for details, including class schedules and course descriptions. No duplicate activity fee will be charged, although guest students will have the student privileges which are normally given part-time students. Other forms of cooperation include reciprocal library check-out privileges, and a commitment by both institutions, through their various organizations, to strive to bring such cultural activities to southeast Iowa as musical activities and productions, art shows and lectures.

## Academic Policies and Procedures

### Credit Hour Requirements and Limitations

The following requirements and limitations govern course credits/semester credit hours:

- All bachelor's degrees conferred by IW require a minimum of 120 semester credit hours.
- The last 24 of 30 credit hours must be taken at IW.
- A maximum of 30 credit hours of proficiency exams (CLEP, DSST, etc.) and portfolio credit may be applied toward an IW degree.
- A minimum of 30 credit hours of upper-division courses from a four-year college or university.
- A minimum of 30 IW credits.
- A minimum cumulative GPA of 2.0 in all coursework is required for graduation.

### Semester Enrollment

- Enrollment in courses totaling 12 or more credit hours is considered full-time enrollment.
- Approval of the Committee on Academic Standards is required to take 19 or more credit hours.
  - Advisor consent must be obtained to petition the committee.
  - Additional tuition charges apply and may not be covered by financial aid.
- Dropping below full-time enrollment status can jeopardize athletic eligibility, veterans benefits, student VISA status, and future financial aid access. The student should check with the advisor before dropping courses.

## Courses, Grades, and Transcripts

### GPA and Weighted Scale

Iowa Wesleyan University uses a weighted 4-point scale to determine a student's GPA. Each hour of credit is valued in points as follows:

A (4.00) B (3.00) C (2.00) D (1.00)  
 A- (3.70) B- (2.70) C- (1.70) D- (0.70)  
 B+ (3.30) C+ (2.30) D+ (1.30) F (0.00)



## Exams and Grades

### Incomplete (I) Grade

An incomplete grade (I) is exceptional and may be given only for extenuating circumstances. Students may receive an incomplete ("I") grade for coursework in which they are currently enrolled if the following conditions have been met. Failure to complete the specified work within the designated time frame may result in an "F" grade for the course.

#### Conditions:

1. The student must be currently enrolled in the course(s) in question (prior to grading).
2. The deadline for withdrawing with a "W" grade for the course(s) must have passed.
3. The student must be passing the course(s) (student must have completed work of acceptable quality). An "I" grade may never be applied when the student has done poor work (less than passing) or has successfully completed less than 60% of the work for the course.
4. The student must have a legitimate extenuating circumstance(s), such as a severe illness, that prohibits completion of the course. The faculty member will consult her or his department head and/or the Dean of Students Office with any questions regarding legitimacy. Online faculty will work with the Assistant Dean for Graduate and Professional Studies prior to issuing an incomplete grade.
5. Students are not allowed to "re-take" the course as a condition of the incomplete. If the circumstances are such that the student is meeting the requirements of the course at the time of the "I" grade, then only the remainder of the course content is required to be completed.
6. The instructor granting an "I" grade must provide the Registrar's Office with an incomplete grade form listing:
  - a. the "acceptable" reason for the "I" grade (such as illness), and
  - b. details of the work that has to be performed by the student to complete the course. The form must be returned no later than the deadline identified for end of semester grading.
  - c. The form must be signed by the student and the instructor.
7. The deadline for completion of all work is set by the instructor and can be no later than 30 calendar days following the date final grades are due. An extension beyond the 30-day period may be granted only by the Committee of Academic Standards by the student filling out a student petition form. This extension would normally be for at most an additional 30-day period, unless a longer period is granted by the committee because of some unusual circumstance such as serious illness.
8. Unless the student has petitioned the committee for such an extension, the instructor will assign a grade no later than one week following the 30-day period. If the Office of the Registrar does not receive a grade or a petition within 37 days from the date grades were due at the end of the term, a grade of F will be recorded for the incomplete.
9. Students who do not complete the work for a course may not withdraw from the course once a grade of "I" is assigned. A final grade must be posted.
10. Students cannot graduate with an "I" grade on their record. Senior students needing to arrange for a grade of "I" or "IP" should plan to apply to graduate during a future term. These students will be responsible for the associated graduation fees.

A student who receives incomplete grades and has a grade point average below 2.00 will be placed on academic probation for the following term. Students with incomplete grades may petition to the Committee for Academic Standards and Review to remove the probationary status once all incomplete grades are removed if their GPA is raised to 2.0 or greater. Students with incomplete grades recorded at the time the Dean's list is declared, will not be included on the list. Once all incomplete grades are removed, students may petition the Committee for Academic Standards and Review for Dean's List recognition if their GPA meets all other Dean's List criteria.

### Withdrawal (W) Grade

After the first 10 days of classes in the fall and spring terms, dropping or substituting courses is not permitted. Courses withdrawn from after these deadlines, until 10 class days after midterm of a semester, will be recorded as "W." A different set of deadlines applies to courses taught during the evening on a once-per-week basis.

### Course Grade Requirements

The student must earn a grade of "C-" in each course meeting a major or minor requirement, as prescribed or by substitution. Some academic programs (i.e. Nursing) have higher grade requirements. Refer to the specific degree program or major for specific requirements.

### Independent Study

Students must have a cumulative GPA of at least 2.00 and a GPA of 2.30 in their major field to qualify for Independent Study courses. Independent Study courses can be taken by students only in their major or minor fields. Only juniors or seniors will be allowed to take Independent Study courses except that in unusual cases others might be allowed to do so upon petition to the Committee on Academic Standards and Review. Not more than one three-hour Independent Study course can be taken in one semester.

Not more than six hours of Independent Study courses can be taken by any student during his or her undergraduate career. Approval by the instructor, division chair, and the VPAA is required for an Independent Study course is required. Forms are available in the Registrar's Office, or online.

### Satisfactory-Unsatisfactory Option

Juniors and seniors are entitled to register for one elective course each semester (including Summer Session) on a SATISFACTORY- UNSATISFACTORY grading basis. First-year students and sophomores may petition the Committee on Academic Standards for this privilege.

Courses in the major required support courses for the major and Wesleyan Studies courses cannot be taken as "SU" unless otherwise noted in the course description.

The purpose of this option is to encourage students to take challenging course-work outside their major fields. Accordingly, the "S-U" option reduces their grade risk; the results (whether "S" or "U") will not be averaged into their grade point average.

The student's decision to take a particular course as "S-U" is made at the time of registration. Analogous dates for summer and night courses will be decided by the Registrar.

When students opt for the S/U grading, the S stands for a C- or better grade and the U stands for a D+ or lower grade.

For S-U courses, a grade of WU will earn zero quality points, but not affect the GPA. This will occur when a student misses 25% of an S-U course for unexcused attendance reasons.

### Variable Credit Course Change

Any course listed in the course descriptions section of the catalog as variable credit hours (i.e. 0 – 1) is eligible for the Variable Credit Course Change (VCCC). To change the credit value of a variable course, the student must:

- Obtain approval from the course instructor and the Vice President for Academic Affairs by submitting a Request for Course Credit Change form for consideration (approval or denial).
- Complete all work assigned by the instructor to be eligible to earn credit (base on the quality of that work) by the due date determined by the instructor.

### Other considerations:

- Failure to submit all work assigned by the instructor will result in a failing grade. Work submitted will be graded according to established criteria for the assignment.
- A cumulative credit limit for the VCCC is 3 credits during a student's IW academic career.

### Course Number Key

Iowa Wesleyan courses are divided into four groups corresponding approximately to the sequence of University grade levels: first year, sophomore, junior, and senior.

The following number sets correspond approximately to the four levels respectively: 100-199; 200-299; 300-399; 400-499.

First-year students and sophomores are expected to elect courses numbered 100 to 299, for which they have the necessary prerequisites. Juniors and seniors are expected to elect courses numbered 300 to 499, for which they have the necessary prerequisites.

### Classification of Students

Classification is determined based a student's total earned hours at the beginning of each regular semester and will remain until the beginning of the following semester. For example: A student beginning a fall semester as a freshman with 22 hours and completes a first bi-term course successfully in October. Though he has now earned 25 hours, his classification will not change until the beginning of the spring semester.

### Repeated Courses

When a course is repeated, both grades will remain on the student's transcript, however, the most recent grade will be calculated into the cumulative GPA. A course may be repeated only once. The second grade (provided it is a "C-" or above) can be counted toward the major. Federal and state financial aid is not available to students that are required to retake all of the coursework for a term.

### Transcripts

Transcripts of a student's academic record may be obtained from the Office of the Registrar upon written request and payment of the processing fee. This request is processed online through the National Student Clearinghouse: <https://www.iw.edu/registrar/>. Official transcripts are mailed. Unofficial transcripts may be obtained by the student through his or her student portal, or by request through the online request form.

Transcripts are the official record of the University and should not be confused with placement credentials.

## Graduation Cap and Gowns

Graduating students may celebrate their achievements by decorating their graduation cap. The following guidelines should be followed. Students who do not comply with these guidelines may be asked to remove their decorated cap and may be given a replacement cap to wear during the ceremony.

### Cap Decorating Guidelines

- No items will be allowed to dangle or protrude from the cap; only flat decorations will be permitted.
- No lights or devices may be attached to the cap.
- No bells, horns, or anything that makes noise
- No inappropriate or profane language will be permitted.
- No negative portrayal of the university or undergraduate experience.
- No threats about the safety and welfare of any person.
- No notes about an affiliation with gangs or which advocate drug use, violence, illegal activity, or disruptive behavior which is detrimental to the safety and welfare of other students.

### Gown Guidelines

- Gown must be zipped
- Gown must be unaltered from the IW bookstore

## Attendance, Scheduling, and Late Registration

### Attendance Policies

#### Attendance Policy for Online Classes

Attendance in an online class is measured through participation in the learning management system (Canvas). Participation is defined as submitting a discussion post, exam, quiz, or written assignment within the online classroom. Simply logging into the online classroom does not count as attendance/participation.

The online week runs Monday through Sunday. Students are expected to attend/participate during each online week of the class. Instructor granted assignment extensions do not eliminate the attendance/participation requirement.

During the first online week (Monday – Sunday) of an 8-week online class, the student must validate their enrollment by attending/participating. Students in a 16-week online class must validate their enrollment in the first two weeks of the semester. Students who fail to validate their enrollment will be dropped.

In an 8 week online class, failure to attend/participate in one online week (Monday – Sunday) will result in an official warning. Failure to attend/participate in two online weeks will result in the student failing the class and a WF grade will be recorded.

In a 16 week online class, failing to attend/participate in two online weeks (Monday – Sunday) will result in an official warning. Failure to attend/participate in four online weeks within the class will result in the student failing the class and a WF grade will be recorded.

As the online environment is available 24/7, there are no excused absences for University-Sponsored events in an online class. Students in online classes are expected to manage their time and must attend/participate weekly and complete all work required.

#### Attendance Policy for Campus Classes

Students are required to attend all class meetings of courses for which they are registered. Students are responsible for meeting all the course requirements and properly addressing the content of courses for which they are registered. The policy below outlines the minimum standard for attendance, but certain programs or courses may require a stricter policy.

If a student finds it necessary to miss a class, it is the student's responsibility to:

- Contact the course instructor by the last class session prior to the anticipated absence, if possible.
- Make arrangements in a predetermined amount of time established by the course instructor to complete missed course work.
- Provide the course instructor and Registrar's office with appropriate documentation and verification of the need or reason(s) for the absence.

The needs or reasons for excused absences may include ONLY the following that has been approved by the University Provost.

- **Illness** – a specific debilitating ailment that significantly impairs the student's ability to carry on any activities other than those of recuperation.
- **Unavoidable Personal Emergency** – a situation that presents an unresolvable conflict with class attendance due to severe and unusual demands placed upon the student by circumstances beyond his or her control.
- **Participation in a University-Sponsored Event** – a situation that presents an unresolvable conflict with class attendance due to the student's required participation in a University-sponsored event as approved by the University Provost.

Arrangements for missed work due to excused absences of this type must be made prior to the absence. Should the student miss class for the **reasons stated above**, and proper prior arrangements have been made, the instructors will follow their make-up work policy as stated in the course syllabi. Students bear the ultimate responsibility for all missed class material as outlined in each course syllabus. Instructors will provide reasonable opportunities to make up missed attendance points, course work completed in class, or homework assignments. However, they are not required to repeat lectures, lab experiments, music rehearsals or components of courses for which make up missed work may be impractical or infeasible.

When a student is absent for any other reason, the course syllabi must include policies specifying grade penalties for absences. Regardless of the reason, all absences from class will count toward the percentage of allowed absences. If a student is absent a significant number of times a written warning of attendance deficiency will be sent to the student, the student's advisor, the Athletic Director, and each coach for which the student must maintain intercollegiate competitive eligibility.

A warning will be sent after a pattern of absences relative to the total number of class meetings per semester, term, or other academic sessions.

If for any reason, a student is absent from 25% of class sessions, or an equivalent amount of time during term courses and other academic sessions, the course instructor must notify the Registrar's Office on a daily basis which will initiate the withdrawal of the student from the class with a grade of WF (Withdrawn-Fail).

A grade of WF will earn zero quality points as calculated for GPA purposes (i.e., GPA is lowered with a grade of WF). Students for whom withdrawal from a course is initiated by the Registrar's Office will be allowed to withdraw from the said course with a grade of W (no impact on GPA) if the action is taken by both parties within the normal withdrawal time period.

#### Important Notes to Students on Attendance:

1. It is important that students attend class and take responsibility to monitor their own attendance. Students should be proactive and provide evidence of a missed campus event, including field trips and athletic events, to the Registrar's Office. It is not the responsibility of the Registrar's Office to track campus activity absences for the student.
2. Evidence must be received by the registrar's office **within 48 hours** of the absence in order to be accepted. Screenshots of documents may be provided until a student returns to campus when the evidence must be given to the registrar's office immediately. If original documentation is not received, the screenshot will not become permanent evidence.
3. In order to avoid receiving a grade of WF for attendance issues, at least 75% of the maximum absences for each course must be for verifiable reasons and documentation must be provided. Whether an absence is verifiable is determined by the vote of the Attendance Committee (described below).
4. If a student is absent from class due to an illness, a note from a medical doctor or the campus nurse is required, indicating the date and time of the appointment and the dates a student should miss class due to injury or contagion.
5. Doctor's appointments, physical therapy, and other types of appointments should not be scheduled during class time. In case of emergency appointments, it is the student's responsibility to communicate with the Registrar's Office and advisor.
6. Absences for inclement weather will count toward the maximum, yet instructors will allow for work to be made up. If traveling, please attend to the weather and adjust plans accordingly so as to not miss class.
7. Class days immediately prior to and right after days that campus is closed for breaks will not count as excused absences. It is up to the instructor for each course if work may be made up for these absences.
8. If a student attends a funeral, a program from the funeral is the accepted documentation. One day prior to and one day following the funeral are allowed for travel if the funeral is further than 100 miles away and/or the student can show that the deceased is an immediate family member.
9. Students may have extenuating circumstances, such as the need for surgery, which will cause them to be away from campus for a length of time during a term. These students are required to meet with the Director of Accessibility to set up a temporary accommodations plan **BEFORE** leaving campus. This plan will outline the number of absences allowed. If the student is unable to meet the requirements of the plan, withdrawing from class may be recommended.
10. If a student receives medical or mental health accommodations, which include missing class, there must be a plan developed by the Director of Accessibility which outlines the maximum number of absences allowed. If the student is unable to meet the requirements of the plan, withdrawing from class may be recommended.
11. Arriving on campus after the start of the term or before the term ends will not count as excused absences.
12. Students with financial aid/business hold at the beginning of the term should continue to attend class, yet see the financial aid/business offices immediately for resolution. All absences count toward the maximum.
13. An Attendance Committee will consider all other variables and any requests for waivers. The Committee is made up of three members: the University Provost, the Registrar/Assistant Dean and the Associate Vice President of Academic Affairs/Dean of Students.

#### Hybrid Course Attendance Policy

Hybrid students are required to attend all class meetings of courses for which they are registered and must participate in the weekly online portion as defined by the professor in the syllabus.

Weekly attendance in a hybrid designated class is met by:

- attending the weekly face-to-face class time, and/or
- attending the online weekly session by submitting a discussion post, assignment, or quiz.

The hybrid week runs Monday through Sunday. Students are expected to attend/participate during each hybrid week of the class. Instructor granted assignment extensions do not eliminate the attendance/participation requirement.

During the first hybrid week (Monday – Sunday) of an 8-week hybrid class, the student must validate their enrollment by attending the weekly class time or participating in the online portion. Students who fail to validate their enrollment will be dropped.

In an 8-week hybrid class, failure to attend/participate in one hybrid week (Monday – Sunday) will result in an official warning. Failure to attend/participate in two-hybrid weeks will result in the student failing the class and a WF grade will be recorded.

#### Academic Misconduct

Academic misconduct includes both attendance and classroom behavior. Students who engage in academic misconduct risk being administratively withdrawn from a course and will receive a WF. Students who abuse the approved and excused absences of the attendance policy will be considered to have committed academic misconduct. Examples of abuse include but are not limited to: having an excessive amount of absences, falsifying an illness or family emergency, falsely claiming that attendance at the event is required, falsely claiming to have attended an event, or falsely claiming that an absence is University approved.

Classroom disturbances inhibit the creation of a positive and inclusive learning environment. Iowa Wesleyan administration has the

authority to withdraw a student from a course based on the severity of the behavior. This will result in the student receiving a grade of WF. Examples of classroom behavior that disturb the learning environment may include disruption of and interference with instruction or exams, suspected substance use, belligerent or abusive language, racial slurs, fighting, or failure to comply with instructor directives.

Students are expected to follow attendance and participation parameters set by each instructor. Difficulties or conflicts with this expectation should be first addressed through the individual instructor. The Division Chair as well as the student's advisor may be included in the resolution.

Cases of severe academic misconduct involving the attendance policy and classroom disturbances will be addressed by the Office of Academic Affairs in cooperation with the Office of Student Development.

Please refer to the IW Student Handbook for more comprehensive information regarding student conduct policies.

## Schedule Changes

Add/drops are permitted freely and at no charge during the normal add/drop periods as listed below. There will be no tuition charge for students who drop credit hours and no record of enrollment in a "dropped" course will appear on the transcript. All courses added or dropped after the term has begun must be properly requested through the Registrar's Office.

### Deadlines to add a course

16 Week Face to Face Semester: One week after the first day of the semester.

### Deadlines to Drop a course

16 Week Face to Face Semester: Two weeks after the first day of the semester.

In the period between the end of the first 10 days of classes and 10 class days after midterm (in the Summer Session, the period will be determined by the Registrar) courses dropped with permission will have grades recorded as "W." A fee will be assessed for schedule changes during this period

Withdrawal from courses is not permitted after 10 class days following midterm except for medical or other emergencies with the approval of the Academic Dean. Analogous periods for night and summer courses will be established by the Registrar.

Insufficient attendance and failure to follow the procedure outlined above for dropping a course will result in an automatic grade of "WF" in the course concerned.

Official withdrawal from University is accomplished by completing an appropriate form supplied by the Office of Student Development and returning the completed form to the office. Failure to complete the form can result in the grade of "F" in all courses scheduled. (See the section on withdrawals in Financial Policies for complete information on withdrawal from University.)

Students will receive "W grades" if proper withdrawal procedure is followed. Students registered for any other course that has been completed according to the class schedule will be permitted to retain that credit and/or grade. Analogous periods for summer sessions and night courses will be determined by the Registrar. No credit is given for the term. Following that time one may not withdraw.

In the case of students withdrawing to enter the armed services, the following rules shall apply:

- No credit will be allowed unless the student has been enrolled for at least five weeks in a fall or spring semester.
- After 10 weeks of work in the fall or spring term, arrangements may be made to complete a full semester of work. Only fractional credit will be allowed unless arrangements are made to complete the entire term. Such credit may be blanket credit (i.e., unspecified), or it may be specified as the need arises by major and minor advisors. In any case, in order to get credit, the student must be passing in the course work at the time of withdrawal.

## Withdrawal from the University

Students follow the current academic year and/or term calendar for specific withdraw dates. The withdrawal procedure is begun by first notifying the Registrar, Vice President for Academic Affairs, Dean of Students, and Office of Student Development. Once this procedure is complete, the Dean of Students notifies the Business Office and accounts are computed as of the date of the notification of withdrawal. Failure to observe this procedure will result in the student's being considered not in good standing and in the forfeiture of refunds. Students may be administratively withdrawn from the University if, after careful study, the indications suggest they are a high risk to their own welfare or the welfare of other members of the community. After withdrawal, a residential student should make all necessary arrangements to check out of the residence hall within 24 hours.

## Medical Withdrawal

Iowa Wesleyan University is committed to student success both academically and in the co-curricular. To this end, Iowa Wesleyan University is committed to supporting and assisting students when health issues arise that interfere with a student's ability to be successful academically and meet the requirements and expectations of their course of study. Iowa Wesleyan University's policy is to assist students in withdrawing from the university in hopes that the student will be able to focus on concerning health matters requiring attention. This medical withdrawal policy is the mechanism utilized by the institution to allow a student to withdraw from their classes and return to Iowa Wesleyan when able.

## Eligibility for Use of Medical Withdraw

The medical withdrawal policy applies to all students enrolled at Iowa Wesleyan University, including undergraduate and graduate

students. The policy is applicable at any time, during any term of the academic year. A student may request and be considered for medical withdrawal when family care needs exist due to caring for a seriously ill child or spouse or a death in the student's immediate family, preventing the student from continuing in classes. Academic programs with additional accrediting bodies beyond HLC, such as nursing and education, have additional procedures established for medical withdrawals and students are advised to consult with their academic advisor to determine the impact a medical withdrawal will have on a student enrolled in a specific academic program. \*Within the remainder of this policy, "Medical Withdrawal" includes students requesting a withdrawal due to family care needs.

### Procedures

1. All students with a need to withdraw due to medical reasons must contact the Student Development Office to discuss their intention to medically withdraw and to initiate the process.
  - Students should be aware that re-enrollment and the ability to progress in a specific academic program may be affected by a medical leave. \*See Eligibility for Use of Medical Withdrawal for more information.
  - If the medical withdrawal is an appropriate option based on the student's meeting with the Vice President for Student Development, the student will be advised to submit a Medical Withdrawal Request Form that can be obtained from the Student Development Office. Depending on specific circumstances such as enrollment as an IW Online student or the timing of the request in relation to the academic calendar, a designated administrator other than the Vice President for Student Development may manage the Medical Withdrawal Process. (i.e. Assistant Dean of Graduate and Professional Studies or Provost)
2. The student will be asked to provide as an appendix of the Medical Withdrawal Request Form, all relevant information from the clinician treating the student for review. Failure to include relevant health and medical records with the Medical Withdrawal Request Form may cause delays in the processing of the Form and could result in the University's inability to act on the request.
3. Students who request and are granted a medical withdrawal during the add/drop period will be removed from all classes without any transcript notification of withdrawal exactly as a general withdrawal is handled. Students who are granted a medical withdrawal during the window of time allowing students to withdraw from classes with a "W" will receive a "W" notation on their transcript exactly as a general withdrawal is handled. Students who are granted a medical withdrawal after the "drop with a W" date has passed, will also receive a "W" notation on their transcript for all courses attempted during that academic term.
4. In situations where there are unresolved issues related to a student's behavior/conduct and/or financial obligations to the University, a hold may be placed on the student's record at the time of withdrawal.
5. In all instances where a medical withdrawal is being considered or has been approved, the Financial Aid Office should be consulted by the student to learn of the potential financial impact withdrawing may have. Adjustments to the student's account will be made in accordance with the standing University policy.
6. Students who wish to appeal the outcome of their request for medical withdrawal may do so by submitting their appeal in writing to the Committee on Academic Standards within three business days of receipt of the Medical Withdrawal decision. The decision of the Committee on Academic Standards serves as the final decision of Iowa Wesleyan University.

## Re-Enrollment Following a Medical Withdrawal

Prior to re-enrollment, Iowa Wesleyan University is available and willing to provide students with information about resources and assistance that may be beneficial to them as they consider re-enrolling. Iowa Wesleyan is committed to student success and will support students in a successful return to the University when health concerns have resulted in a medical withdrawal. To this end:

1. It is common for students who withdraw because of serious illness to take a minimum of one full semester away from the University in order to enhance the likelihood of success 13 | Page upon return. The Student Development Office will make contact with a student within 60 days of the medical withdrawal to determine the likelihood, willingness, and status of improvement of the health matter which will assist the University in knowing the student's interest in returning.
2. Students wishing to return to their studies following medical withdrawal must complete the following process, ideally by July 1 for the fall semester, November 15 for the spring semester, and April 1 for the summer term:
  - Notify the Academic Affairs Office, specifically the Vice President for Academic Affairs, of their interest to re-enroll at Iowa Wesleyan University.
  - Establish good standing with all University offices by addressing any holds that may have been placed on their account by contacting the appropriate office(s) that may have placed a hold.
3. As stated in the Eligibility for Use of Medical Withdrawal and step 1 of the Procedures section, certain academic programs may be consulted to determine the appropriate re-entry semester aligning with the student's academic plan and progress.
4. Support services exist to aid students in a successful academic and co-curricular return to Iowa Wesleyan. Students are encouraged to utilize resources such as Student Development, Residential Life, Counseling Services, Campus Nurse, and the Office for Academic Services and Inclusive Support (OASIS).
5. In some cases, students returning from a medical withdrawal may be required to meet with specific offices on campus to address unresolved issues and assist in assuring success. If required support service contact is necessary, students will be informed of that in their re-enrollment communication.

## Deployment Policy

Iowa Wesleyan University strives to be recognized as one of the most military-friendly universities in the nation. Deployment or extended TDY can be a difficult and stressful time for both the military personnel and their families. IW hopes to relieve some of that stress and support our military personnel by working with them individually to create a plan for the completion of their coursework and continued studies.

Students must inform the school and provide documentation as soon as possible of any deployment. They should also inform their professors. This will allow the student and professors to work to create a plan for the completion of their coursework. Deployment orders should also be presented to the Registrar or Academic Affairs office.

### Deployed students have the following options:

- Students may request an Incomplete and work with their professors to create a plan that will allow them to finish their course work while deployed
- online students can simply complete their work while deployed
- students can withdraw from the course per school policy with a notation from the Registrar's office that the Withdrawal was for military purposes

### Readmission After Deployment

For Service Members who were temporarily unable to attend or had to suspend their studies due to service requirements, Iowa Wesleyan will readmit them with the same academic status as when they last attended Iowa Wesleyan. This will be completed when the service member gives Iowa Wesleyan either oral or written notice of the intent to return to school. The student will be granted:

- admission to the same program or most similar program available
- the same enrollment status
- the same number of credit hours previously completed unless the student chooses a different program
- the same academic standing
- tuition during the first year of return will be assessed at the same rate as when the student was previously enrolled unless military tuition benefits will cover the higher costs
- if Iowa Wesleyan feels the student is no longer prepared to continue the same program as before, the student will be allowed one "refresher" course or pretest at no cost.
- all efforts will be made to ensure the student can complete their previous program of study, but if preparing a student to complete their previous program would create an undue hardship to Iowa Wesleyan, then the student would not be readmitted to that previous program and other programs would be suggested

## Withdraw/Medical Withdraw and Conduct

In situations where there are unresolved issues related to a student's behavior/conduct and/or financial obligations to the University, a hold may be placed on the student's record at the time of withdrawal. All behavior/conduct issues must be cleared by the student development office and all financial obligations must be cleared by the business office. All transcripts, registrations, and diplomas will be on hold until all unresolved issues are cleared from approved offices.

## Graduation Requirements and Conduct

In situations where there are unresolved issues related to a student's behavior/conduct and/or financial obligations to the University, a hold may be placed on the student's record at the time of filling all graduation requirements. All behavior/conduct issues must be cleared by student development office and all financial obligations must be cleared by the business office. All transcripts, registrations, and diplomas will be on hold until all unresolved issues are cleared from approved offices.

## Course Registration Limits for Probation Students

Students with a GPA below 2.0 are considered to be on academic probation and are permitted to take a maximum of 15 credit hours per semester. Two of those 15 credits must be OAS 110 or OAS 120. Probation students must petition to enroll in more than 15 credit hours.

### Online Learning Web-Based Courses through IW Online

Iowa Wesleyan University offers web-based courses through IW Online, a division of Graduate and Professional Studies. Campus students may be eligible to take online courses in conjunction with on-ground courses.

### IW Online Students

Online courses are designed primarily to meet the needs of adult learners. An IW Online undergraduate student is permitted to take up to two online courses in a given 8-week term. An IW Online undergraduate student may take three online courses in a given term if the student's GPA is 3.25 or higher.

### Campus Students

The education of full-time, IW Campus undergraduate students is best accomplished through classroom experiences. At the same time, it is recognized that some campus students have specific needs that can be best met by enrolling in an online course. IW Campus undergraduate students who have not yet completed 12 college credits are not allowed to enroll in online courses.

Fall and Spring Semesters: IW Campus undergraduate students who have completed at least 12 credits and have a minimum GPA of 2.0 are allowed to enroll in no more than two online courses in each of the fall and spring semesters.

**Summer Semester:** IW Campus undergraduate students may not enroll in more than two online courses per 8-week summer term, GPA is not a stipulation.

To enroll in an online course, students should first meet with their academic advisor.

## Late Registration Policy

Late registration is defined as adding courses to the student's schedule after the close of the Add/Drop period for a term.

Late registration must be requested in writing and include the reason. A fee not to exceed \$100 will be assessed if late registration is approved. Late registration requests should be submitted to the Office of Academic Affairs. Late registration is approved by a representative of the Office of Academic Affairs.

Late registration will not be considered for any term or course after 25% of the term or course has passed or will pass by the time of late registration consideration.

**Military:** Active duty service members and reservists requesting late registration will not be charged the fee. Active duty service members and reservists returning from deployment or other assignments that prohibits class attendance may petition for late registration after 25% and before 40% of the course or term has passed. This provision will apply to civilians employed by government agencies that may be deployed as would military personnel (i.e. DoD). Late registration under this provision does not entitle the student to special consideration for make-up work, missed assignments, or extended deadlines though the course instructor may extend them as courtesies.

## Academic Honesty Petitions/Appeals/Grievances

The curriculum at Iowa Wesleyan University is built upon Life Skills—Communication, Critical Reasoning, and Civic Engagement. In conjunction with these integral Life Skills, the University has developed a strict policy to deal with students who commit acts of academic dishonesty. Acts of academic dishonesty will not be tolerated in any form by the faculty and staff and will carry stiff penalties. The following policy includes the definition of an act of academic dishonesty, the sequence of offense(s) and the accompanying penalties, the procedure to be followed by faculty members when an offense occurs, an explanation of the appeal process, and a description of record maintenance.

### Definition of an Act of Academic Dishonesty

Iowa Wesleyan University divides acts of academic dishonesty into two broad categories: cheating and plagiarism.

#### Cheating

Cheating is defined as any of the following acts or combination of acts:

- fabrication of data/data manipulation
- use of crib sheets/cheat sheets
- copying information from another person's work
- unauthorized sharing of answers/information between students
- unauthorized gaining of or giving access to exam questions
- tampering with an exam
- theft or sale of papers/projects/exams

Selling a project/exam is considered a more serious violation of the Academic Integrity Policy because of the deliberate attempt to profit from another student's vulnerability and will carry heavier penalties (see Type of Offense and Accompanying Penalty, and Reporting).

#### Plagiarism

Plagiarism is the intellectual theft of another's ideas. It involves the failure to accurately cite the sources used in researching a paper or project, both in the body of the paper/project as well as on the Works Cited or References page. Because plagiarism can fall on a gradient from minor to severe, Iowa Wesleyan University separates plagiarism into the following categories of severity based on the "Did I Plagiarize?" chart created by Dr. Curtis Newbold, which can be found in classrooms and other spaces around campus as well as [www.TheVisualCommunicationGuy.com](http://www.TheVisualCommunicationGuy.com). The categories are as follows:

- **Half-hearted:** student mostly cited things correctly, but got sloppy on some and failed to note small things like page numbers or publishers
- **Miscue:** consistent mistakes in citations (wrong words, wrong author, something similar)
- **Reflection:** some or no citation problems, but they work closely reflects someone else's
- **Mosaic:** some or no citation problems, but the work uses very little of the student's own thoughts or opinions
- **Warp:** deliberately misrepresenting a citation or citing a source out of context
- **Ghost Citation:** citing sources that don't exist or making up what the source actually said
- **Remix:** rewording a source or sources to make it sound like the student's own idea(s)
- **Recycle:** a student reusing a large portion of work from a previous class without current instructor approval and/or citing themselves i.e., self-plagiarism
- **Mitosis:** a student reusing an entire work from a previous class without current instructor approval i.e., self-plagiarism
- **Cherry-pick:** a student cherry-picking a few words or phrases to change but keeping the rest of the text and ideas from



- another's work relatively unchanged without giving credit
- **Copycat:** a student copying large portions (entire paragraphs or sections of another's work and not giving full credit)
- **Identity Theft:** a student stealing, purchasing, copying, or selling an entire document and taking full credit for the work

The response to these infractions will be determined by the degree of severity and consideration of the context of the infraction, as outlined in the policy below. While all of the above actions are serious enough to be reported and penalized in some way, selling of a paper/project is considered a more serious violation of the Academic Integrity Policy because of the deliberate attempt to profit from another student's vulnerability and will carry heavier penalties (see Type of Offense and Accompanying Penalty, and Reporting).

#### Type of Offense and Accompanying Penalty, and Reporting

Certain acts of academic dishonesty can trigger either a WARNING or a VIOLATION, however, regardless of the type, all acts must be reported through the form on the IW website. Some identified acts of academic dishonesty carry a **minimum penalty for the first infraction based on the severity of the act**. These minimum penalties range from resubmitting a paper to failing a course, and additional or more severe penalties can be handed down at the faculty member's discretion or as a result of multiple infractions or a pattern of academic dishonesty.

Faculty should follow the guidelines below in order to determine whether the act of academic dishonesty should be treated as a learning opportunity, or requires either a WARNING or a VIOLATION report and the accompanying minimum penalty:

For acts of academic dishonesty involving **cheating**:

- **fabrication of data/data manipulation:** VIOLATION report; student FAILS ASSIGNMENT
- **use of crib sheets/cheat sheets:** VIOLATION report; student FAILS ASSIGNMENT or TEST
- **copying information from another person's work:** VIOLATION report; student FAILS ASSIGNMENT or TEST
- **unauthorized sharing of answers/information between students:** BOTH students receive an Academic Dishonesty VIOLATION report; BOTH students FAIL ASSIGNMENT or TEST
- **unauthorized gaining of or giving access to exam questions:** BOTH students receive an Academic Dishonesty VIOLATION report; BOTH students FAIL ASSIGNMENT or TEST
- **tampering with an exam:** VIOLATION report; student FAILS ASSIGNMENT
- **theft or sale of papers/projects/exams:** VIOLATION report; student FAILS COURSE, SUSPENSION from the University for one full academic semester excluding summer

For the **second and subsequent acts of academic dishonesty involving cheating**, the following penalties apply at the discretion of the Office of the Provost:

- **Second offense:** meeting with the Office of the Provost. May result in suspension from the University for one full academic term excluding summer. The final determination will be made by the Academic Standards Committee after considering the recommendation of the Provost.
- **Third offense:** meeting with the Office of the Provost. May result in dismissal from the University. The final determination will be made by the Academic Standards Committee after considering the recommendation of the Provost.

### For acts of academic dishonesty involving plagiarism:

#### Teachable moment: No official Reporting

- **Half-hearted:** No Academic Dishonesty report of any kind. The student receives a lower grade for the assignment and/or resubmits with fixes at the discretion of the faculty member.
- **Miscue:** No Academic Dishonesty report of any kind. The student receives a lower grade for the assignment and/or resubmits with fixes at the discretion of the faculty member.
- **Reflection:** No Academic Dishonesty report of any kind. The student receives a lower grade for the assignment and/or resubmits with fixes at the discretion of the faculty member.
- **Mosaic:** No Academic Dishonesty report of any kind. The student receives a lower grade for the assignment and/or resubmits with fixes at the discretion of the faculty member.

#### Requires Official Reporting: Warning Report

- **Warp:** Academic Dishonesty WARNING. The student resubmits with fixes, receives a lower grade for the assignment, or fails the assignment at the discretion of the faculty member.

#### Requires Official Reporting: Violation Report

- **Ghost Citation:** Academic Dishonesty VIOLATION, Student resubmits with fixes, receives a lower grade for the assignment, or fails the assignment at the discretion of the faculty member.
- **Remix:** Academic Dishonesty VIOLATION, Student resubmits with fixes, receives a lower grade for the assignment, or fails the assignment at the discretion of the faculty member.

- **Recycle:** Academic Dishonesty VIOLATION, Student resubmits with fixes, receives a lower grade for the assignment, or fails the assignment at the discretion of the faculty member.
- **Mitosis:** Academic Dishonesty VIOLATION, student FAILS ASSIGNMENT
- **Cherry-pick:** Academic Dishonesty VIOLATION, student FAILS ASSIGNMENT
- **Copycat:** Academic Dishonesty VIOLATION, student FAILS ASSIGNMENT
- **Identity Theft:** Academic Dishonesty VIOLATION, student FAILS COURSE, SUSPENSION from the University for one full academic semester excluding summer

For the **second and/or subsequent acts of academic dishonesty involving plagiarism**, the following penalties apply at the discretion of the Office of the Provost:

- **Third WARNING offense:** meeting with the Office of the Provost
- **Second VIOLATION offense:** meeting with the Office of the Provost. May result in suspension from the University for one full academic term excluding summer. The final determination will be made by the Academic Standards Committee with the recommendation of the Provost.
- **Third VIOLATION offense:** meeting with the Office of the Provost. May result in dismissal from the University. The final determination will be made by the Academic Standards Committee with the recommendation of the Provost.

For the **more serious violation of selling a paper/project/exam**, the following sequence applies:

- **First offense:** Office of the Provost will recommend suspension from the University for a full semester excluding summer. The final determination will be made by the Academic Standards Committee after considering the recommendation of the Provost.
- **Second offense:** Office of the Provost will recommend dismissal from the University. The final determination will be made by the Academic Standards Committee after considering the recommendation of the Provost.

#### Reporting Procedures for Acts of Academic Dishonesty

In the event of an act of academic dishonesty, the faculty member will institute the following procedures:

1. The Faculty Member will file an Academic Dishonesty Report through the IW website within 72 business hours of the discovery of the act. This report will automatically be sent by email to the student, the Registrar's office, and the Office of the Provost. This report will contain a link to Iowa Wesleyan University's Academic Integrity Policy and will outline penalties. Whenever possible, it is recommended that the instructor communicates with the student after submitting a report.
2. In cases where the student is facing a second or subsequent VIOLATION, or a third or subsequent WARNING, the Office of the Provost will contact the student within 72 business hours of receiving the Multiple Infraction Alert to schedule a meeting with the student.

In instances when a student has been found guilty of an act of academic dishonesty, the student may not withdraw from the course in question. Suspensions for academic dishonesty will be noted on the student's transcript. Documentation regarding acts of academic dishonesty will be placed in the student's file in different offices based on the type of act and classification of the student:

##### For on-campus or Educational Center students:

**WARNINGS** will be placed in the student's file in the Office of the Registrar. VIOLATIONS will be placed in the student's file in the Office of Student Development, Office of the Provost, and the Office of the Registrar. For Educational Center students, WARNINGS and VIOLATIONS will be held in equivalent office(s) on site.

##### For Online students:

**WARNINGS** will be placed in the student's file in the Office of the Registrar. VIOLATIONS will be placed in the student's file in the Office of Graduate and Professional Studies, the Office of the Provost and the Office of the Registrar.

## Appeal Process

There are two reasons on which students may base an appeal: 1) lack of concrete evidence, as perceived by the student; or 2) student's perception that the penalty imposed is unduly harsh. Students wishing to appeal a penalty must follow the appeals process below:

1. The student will request an appeal via email within 72 business hours of receiving the Academic Dishonesty Report filed by the faculty member.
2. The appeal will be made to the Division Chair to which the course belongs. If the Division Chair is the reporter, the appeal will move directly to the Committee on Academic Standards and Review.
3. Failing to achieve a satisfactory solution at the divisional level the student may appeal to the Committee on Academic Standards and Review.

## Record Maintenance

Documentation regarding acts of academic dishonesty will be placed in the student's file in different offices based on the type of act and classification of the student:

**For on-campus Or Educational Center students:**

**WARNINGS** will be placed in the student's file in the Office of the Registrar. **VIOLATIONS** will be placed in the student's file in the Office of Student Development, Office of the Provost, and the Office of the Registrar. For Educational Center students, **WARNINGS** and **VIOLATIONS** will be held in equivalent office(s) on-site.

**For Online students:**

**WARNINGS** will be placed in the student's file in the Office of the Registrar. **VIOLATIONS** will be placed in the student's file in the Office of Graduate and Professional Studies, the Office of the Provost and the Office of the Registrar.

## Academic Petition

Waiver or amendment of academic regulations in this catalog will be considered by the Committee of Academic Standards and Review upon formal petition. Petition forms are available from the Registrar. Petitions for changes affecting a current semester's registration must be received by noon of the third day of that semester.

## Academic Appeals

Students who have concerns regarding an academic matter, such as procedures in a particular course or a grade received, should meet first with the instructor of the course involved. Failing to achieve satisfaction at this level, the student should then meet with the chair of the division in which the course is taught. Appeals beyond the divisional level should go to the Vice President for Academic Affairs. When appropriate, academic issues will be referred to the Committee on Academic Standards and Review for a final decision.

Grade appeals must be initiated within five weeks of the time grades are posted. No such appeals will be considered after this time.

The Vice President for Academic Affairs is available to students to discuss academic problems and procedures.

## Student Grievance Policy

Situations sometimes arise in which students feel that they have been dealt with unfairly, that particular circumstances surrounding a policy decision require special consideration, or that they have a complaint about the behavior/performance of a faculty or staff member. Iowa Wesleyan University provides a grievance procedure process as part of its effort toward treating students fairly in regard to their personal and educational concerns. Any student who believes that an employee of the University has subjected him or her to treatment that violates University policy or practices may seek to have his/her grievance addressed according to these grievance procedures.

Most student complaints against faculty, administrators, or other staff are resolved by discussions with the person or group involved and students are expected to address their concerns first directly with the responsible party. When this approach proves unfruitful or seems undesirable or inappropriate, the student may file a formal complaint against the campus community member through the use of a grievance form embedded in CAMS. Students who submit complaints at this level should note that grievances are not confidential and are addressed by the Vice President of Academic Affairs or the Dean of Students.

The purpose of this procedure is to provide a mechanism to resolve student complaints against other members of the campus community. This procedure does not handle grade appeals for which there is a separate process. Likewise, complaints regarding discrimination or harassment are separate from the grievance procedure noted above and should be directed to the Title IX Coordinator or reported via the SafetyFirst online reporting system (<https://www.iw.edu/campus-safety/>).

## Academic Honors

### Dean's List

The Dean's List is issued following each semester to honor students who have shown high scholastic attainment during that semester. In order to be included, a student must be classified as a degree candidate and have attained a grade point average for that semester of 3.50 or better on a load of 12 credit hours or more, with no incomplete grades recorded at the time the list is declared.

All Dean's List students are eligible to audit one course without additional charge for overload (more than 18 hours) excluding online courses. The additional audit course in this case must always be taken during the semester immediately following the Dean's List achievement. For honors recognition of part-time students see the Graduate and Professional Studies section.

### Graduation with Honors

Each year, academic honors (Latin Praise) are awarded upon graduation to students who have demonstrated high academic achievement, measured by their cumulative grade point averages:

**Summa cum laude:** 3.90 and above

**Magna cum laude:** 3.75 and above

**Cum laude:** 3.5 and above

These awards are based on what standards are in effect at the point of graduation and not based on catalog year of matriculation. Students must have a minimum of 30 hours of academic credit from Iowa Wesleyan University to be eligible to be graduated with academic honors. Grades transferred from another institution are not included in cumulative grade point averages.

Although honors designations in the commencement program are based on the cumulative grade point average earned at the end of the prior term/semester as notified in commencement instructions, final honors calculations are based on all graded Iowa Wesleyan University courses taken to fulfill bachelor's degree requirements. Honors are not awarded for graduate degrees.

## Academic Standing

### Full-Time Degree Candidates

**\*Regular\***— Students who have been admitted unconditionally as degree candidates on the basis of high school rank and test scores or on the basis of work completed at accepted colleges. "Regular" status means also that the student is not on probation. Students in this category are eligible to participate in all of the student activities of the University.

**\*Conditional\***— Students who have been admitted on condition as defined by the Admissions Committee to work toward a degree.

**\*Probationary\***— Students who fail to meet minimum standards of conduct or academic achievement.

### Part-Time Degree Candidates

In this category are all students who are carrying less than 12 hours in a semester and are working toward a degree. These students may be regular, conditional or probationary as defined above.

### First Semester Enrollment

For continued enrollment, at the end of the first semester of full-time registration (12 credit hours or more) at Iowa Wesleyan and based upon Iowa Wesleyan attempted credits:

- All regularly admitted entering first-time students (including transfer first year's) must have at least a 0.75 GPA.
- All regularly admitted entering transfer sophomores must have at least a 1.50 grade point average.
- All regularly admitted entering transfer juniors must have at least a 1.75 grade point average.
- All other students must meet the GPA standards in the table below.

The Committee for Academic Standards and Review shall have final judgment in such matters and shall use the above guidelines. Students may appeal for a reconsideration of a vote of suspension by the Committee for Academic Standards and Review. Upon reconsideration, the Committee may allow the student to continue on academic probation or uphold the decision to suspend. If the Committee upholds the suspension, the decision of the Committee will be final; no further appeal is possible.

### Academic Standing Table

Credit hours attempted (including accepted transfer credit hours)	Minimum cumulative GPA (for IW grades only)
0-15	.75
16-23	1.00
24-39	1.50
40-55	1.65
56-71	1.75
72-87	1.85
88-105	1.90
106-119	1.95
120+	2.0

## Academic Probation, Suspension, and Dismissal

### Academic Probation:

A student will be placed on academic probation if any of the following occur:

1. At the end of any term, the student's IW cumulative GPA is less than 2.00; or
2. In the first year of full-time enrollment, the student fails to **successfully** complete 20 credit hours of coursework, or in a subsequent year of full-time enrollment, the student fails to complete 26 hours of coursework.

Any student on probation will be allowed to continue the following term provided they agree to the terms of their Academic Recovery Plan. This requirement will be enforced each semester that the student is on probation. A student on "academic probation" will not be permitted to enroll for more than 15 credit hours unless a petition is approved by the Committee for Academic Standards and Review. (See Academic Petition on page 55) The probationary status is removed whenever the cumulative grade point average is raised to 2.00 or better and the student has completed the appropriate amount of credit hours to meet the requirements stated above.

IW Online students whose IW cumulative grade point average is below 2.00 will be placed (or continued) on academic probation for the following 8-week session. IW Online students will be **required to complete an Academic Recovery Plan**, and will not be permitted to enroll in more than 6 credit hours unless a petition is approved by the Committee for Academic Standards and Review.

#### **Academic Suspension:**

Students who do not meet the minimum GPA or credit hour standards, or who are on academic probation for three consecutive semesters, without bringing up their cumulative Iowa Wesleyan grade point average are at risk for being suspended from the University unless their term GPAs are above a 2.0. The suspension means no enrollment for at least one academic semester. Students may petition for readmission to the University after that time period.

IW Online students who do not meet the minimum GPA standards or have been on academic probation for 3 consecutive 8-week sessions, without bringing up their cumulative IW grade point average are at risk for being suspended from the university. Suspension for IW Online students means no enrollment for at least one 8 week session. Students may petition for readmission to the University after that time period.

#### **Academic Dismissal:**

Students who do not meet certain minimal standards **after the completion of their first year at Iowa Wesleyan**, or have already been suspended from the university before and fall below minimum standards are subject to dismissal. Students that have been suspended twice for academic reasons will be dismissed and not readmitted to the University.

**Students who fail to meet the terms of their Academic Recovery Plan may be subject to academic dismissal.**

Students will be notified of their probation, suspension, or dismissal status by Friday after grades are submitted. In the case of suspension or dismissal from the University, students who wish to appeal their status must apply for readmission to the University. If a student decides to apply for readmission, they must submit a formal letter of appeal to the Committee for Academic Standards and Review no later than one week before the new semester begins.

The formal letter of appeal may include 1) any circumstances that may explain or inform the student's recent academic progress, 2) a reflection on what the student could have done to alter or change their academic performance, and 3) a concrete plan for how the student will prevent similar outcomes moving forward. The letter should be specific and include clear examples and evidence of the student's growth and potential for improvement. The Student Success Coach or OASIS staff may be available to assist students as needed. The Committee for Academic Standards and Review will evaluate the letter and other evidence of student's behavior and performance before a final decision is rendered.

The Committee for Academic Standards and Review shall have the final judgment in such matters and shall use the above guidelines. Students may appeal for a reconsideration of a vote of suspension by the Committee for Academic Standards and Review. Upon reconsideration, the Committee may allow the student to continue on academic probation or uphold the decision to suspend. If the Committee upholds the suspension, the decision of the Committee will be final; no further appeal is possible.

## **Academic Requirements for Athletic Eligibility**

First time, first semester student-athletes (semester is defined as a traditional fall or spring semester, summer and winter semesters, not included) are immediately eligible for intercollegiate athletic participation during their entering semester at IW. Upon completion of the previously mentioned semester, students participating in intercollegiate athletics must have earned a minimum 1.85 GPA (based on a 4.0 scale) to maintain eligibility. Second semester student-athletes must also earn a minimum 1.85 GPA. Upon completion of a student-athlete's third semester and for all subsequent semesters, he/she must maintain a minimum cumulative 2.0 GPA. Those who fall below that standard are ineligible to participate in intercollegiate athletics at IW until the standard has been met.

Transfer student-athletes must have left their previous institution as classified in good academic standing according to the previous institution's policies, to be classified as eligible for intercollegiate athletic participation during the student's first semester at IW. If the transfer student leaves the previous institution, not in good academic standing, it's required of the student-athlete to complete one academic year at IW and earn a minimum 2.0 GPA to become eligible.

All other students participating in intercollegiate athletics must have and maintain a minimum GPA of 2.0 both cumulative and each semester of attendance at IW to be considered eligible. All student-athletes must be full-time students and must complete 12 credit hours in each full-time semester of attendance at Iowa Wesleyan University in order to be eligible for intercollegiate athletics, except for the summer semester. Student-athletes must earn a minimum of 24 credit hours in their previous two semesters to be eligible. Summer courses may supplement the 24 credit hour requirement without the need of having to take 12 or more credits during the summer semester. Repeating a course in which credit has been earned in a previous semester will not count toward the 12 to 24 credit requirements.

## **Graduation Requirements**

*This list is a compilation of requirements for graduation found throughout this catalog.*

The student carries the primary responsibility of ensuring that all graduation requirements are met. He or she is also responsible to see that any professional certifications or other credentials are pursued and obtained. "Graduation" in the context of these requirements is defined as "posting of the earned degree to the official academic record to display on transcripts and the issuing of the diploma."

#### **The student must complete:**

- The Wesleyan Studies (general education) academic component.
- A minimum of 30 hours of upper-division courses from a four-year college or university.
- A minimum of 120 semester credit hours.

- Have Iowa Wesleyan course credit of at least 30 credit hours.
- Have taken 24 of the last 30 credits hours at Iowa Wesleyan.
- Academic (course) and administrative requirements for the selected major(s) and minor(s).
- A minimum GPA of 2.00 or above in the major and final cumulative GPA of 2.00 or above. Courses accepted for the major or minor requirements must carry a grade of "C-" or better. Certain majors have higher grade requirements: refer to the appropriate section for each major.
- Courses with minimum grade requirements as prescribed in the catalog.
- The required number of writing-intensive courses.
- The required number of service-learning courses.
- An internship of 6-14 credits. This requirement is met through the major.
- A graduation application at least one semester prior to expected graduation.
- Have paid all fees due to the University.

## Graduation Requirements and the Academic Catalog

Students ordinarily meet the graduation requirements of the academic catalog in effect at the time of their matriculation. Under special circumstances, students may change to a newer catalog with advisor approval. The intent to change catalogs must be reported to the Registrar.

A student is bound by all the academic requirements of the single catalog edition recorded in the Office of the Registrar. Individual degree components (general education, major, minor) may not be selected from different catalog editions.

# INSTRUCTIONAL PROGRAMS



## Campus-Based Degree Programs

The IW instructional program is robust and rigorous in the liberal arts tradition. It is designed to broaden and stimulate the mind to create young men and women who can think logically, reason intelligently, write soundly, and feel compassionately. To those ends, IW has structured its core curriculum to include the arts, humanities, and sciences. Students will engage in intensive writing courses, service-learning courses, civic engagement, field experiences, and internships. Creating a hunger for knowledge and a passion for learning that lasts a lifetime are the objectives academics at IW.

This section of the catalog pertains to campus-based degree programs and begins with Wesleyan Studies, our general education curriculum. Following are the five academic divisions: Business, Education, Humanities, Nursing, and Science with their specific degrees, majors, minors, concentrations, and emphases. Course descriptions are listed at the end of the catalog in alphabetical order by discipline.

# WESLEYAN STUDIES



Wesleyan Studies is the general education curriculum at IW. Wesleyan Studies encourages exploration of the liberal arts and sciences and their practical application. This education will enhance students' abilities to achieve their potential and foster students' capability to respond to the transitions most will encounter after graduation due to changes in careers, the re-shaping of daily life by new technologies, and in response to the call made to be responsible local and global citizens.

## Wesleyan Studies

<b>Wesleyan Studies</b>	<b>33-34 Credit Hours</b>
<b>Rhetorical Foundations</b>	<b>10 Credit Hours</b>
<i>Complete all of the following:</i>	
WS 147 Tiger Perspectives (SL)	1
<i>New international students are required to also take WS 146 Introduction to U.S. Classroom and Culture</i>	
ENG 109 College Composition (WI)	3
<i>Grade of C- or higher required</i>	
ENG 110 College Research (WI)	3
<i>Grade of C- or higher required</i>	
<i>Complete one of the following</i>	
COMM 147 Introduction to Public Speaking	3
COMM 255 Business and Professional Communication	3
<b>Quantitative and Scientific Reasoning</b>	<b>7 – 8 Credit Hours</b>
<b>Math</b>	
<i>Complete all of the following:</i>	
MATH 102 Math for Life	3
MATH 171 Elementary Statistics	4
MATH 201 Pre-Calculus	3
MATH 231 Calculus I	4
<b>Science</b>	
<i>Complete all of the following:</i>	
BIO 201 General Botany	4
BIO 211 General Zoology	4
BIO 241 Human Anatomy and Physiology I	4
BIO 260 Ecology and Conservation	4
CHEM 175 General Chemistry	4
PHYS 210 General Physics 1	4



<b>Creativity</b>	<b>6 Credit Hours</b>
<b>Theory</b>	<b>3</b>
<i>Complete one (1) of the following</i>	
ART 203 Art Appreciation	3
ART 381 History of Art I	3
ART 382 History of Art II	3
MUS 225 Survey of Musical Literature	3
MUS 353 History of Music	3
MUS 354 History of Music	3
Any 200 or 300 level ENG class <i>Except ENG 247 (Performance pool) or ENG 341 (Global Awareness pool)</i>	3
<b>Performance</b>	<b>3</b>
<i>Complete one or more of the following to total three (3) hours</i>	
ART 107 Introduction to the Art of Smartphone Photography	3
ART 201 Basic Studio and Design 2-D	3
ART 215 Painting I	3
ART 216 Ceramics I	3
ART 219 Drawing I	3
DMD 109 Survey of Multimedia	3
ENG 247 Imaginative Writing: Prose and Poetry	3
PE 107 Dance and Movement	3
MUS 101/2 Ensembles <i>Audition required.</i>	1
MUS 103/4 Concert Choir	1
MUS 105/6 SE IA Community Band	1
MUS 107/8 Jazz Big Band	1
MUS 109/110 SE Iowa Symphony	1
MUS 120 Guitar	1
MUS 121/2 Private Instruction	0.5
MUS 131/2 Beginning Piano	1
MUS 221/2 Private Instruction	0.5
<b>Understanding Self and Society</b>	<b>10 Credit Hours</b>
<b>Religion/Philosophy/History/Economics Pool</b>	<b>6</b>
<i>Complete two (2) of the following (Limit of one (1) from a single group):</i>	
<b>Group A: Religion</b>	
REL 101 Introduction to the Bible as Literature	3
REL 150 Introduction to World Religions	3
REL 265 War and Peace	3
REL 300 Religion in West Civilization	3
<b>Group B: Philosophy</b>	
PHIL 201 Introduction to Philosophy	3
PHIL 215 Ethics for Life and Career	3
PHIL 130 Critical Reasoning	3
PHIL 306 Philosophy of Religion	3
<b>Group C: History</b>	
HIST 125 U.S. History Survey, 1607-1877	3
HIST 126 U.S. History Survey, 1877-present	3
HIST 173 World Civilization to 1650	3
HIST 174 World Civilization since 1650	3

**Group D: Economics**

ECN 101 Microeconomics 3

ECN 102 Macroeconomics 3

**Individuals and Society/Groups Pool 3 Credit Hours***Complete one (1) of the following*

IS 101 Life and Culture 3

SOC 100 Introduction to Sociology 3

PSYC/SOC 205 The Family 3

SOC 243 Social Problems 3

SOC 310 Race and Ethnicity 3

PSYC 131 General Psychology 3

PSYC 251 Developmental Psychology 3

EDUC 296 Educational Psychology 3

EDUC 301 Education of Exceptional Persons 3

SPED 306 Collaboration and the Family 3

SM 102 Sport and Society 3

**Global Awareness 1 Credit Hours***Complete one (1) of the following*

WS 148 Tiger Expeditions 1

Course descriptions appear alphabetically by discipline code and number in the back of the catalog.

**Writing Intensive Courses**

The goals of Writing Intensive Courses (identified in University documents as "WI") are to aid students' understanding of how to establish an effective writing process and to support student writing as it develops within courses and majors. Students are required to complete WI with a grade of C- or higher to graduate.

Writing Intensive Courses will require a minimum of ten pages of formal academic writing as defined by the relevant discipline. This writing may be produced through one or more assignments. The WI designation must be listed in the course schedule prior to the course beginning for it to count as a WI course.

Some Writing Intensive Courses are included in the Wesleyan Studies requirements, including English 109 and English 110. Additional courses may be listed as WI as determined each semester by the academic divisions.

**The Writing Intensive Course requirement is tiered as follows:**

**A student entering IW as a... ..with this many earned hours... ..must complete this many WI courses.**

Freshman	0 – 24	4
Sophomore	24 – 55	3
Junior	56 – 87	2
Senior	88 or more	1

**Academic Service-Learning Courses**

The Center for Service-Learning and Civic Engagement is charged with coordination and monitoring of this graduation requirement. Students complete academic service-learning (identified in University documents as "SL") courses as part of their graduation requirements.

**Campus Students**

The number of SL courses a degree-seeking student must complete varies, based on each of his or her classification upon entrance to the University.

**A student entering IW as a... ..with this many earned hours... ..must complete this many WI courses.**

Freshman	0 – 24	4
Sophomore	24 – 55	3
Junior	56 – 87	2
Senior	88 or more	1

# BUSINESS DIVISION



## Faculty

**Herb Schmidt, D.B.A** — Professor of Business and Division Chair  
**Jennifer Crull, M.A.** — Assistant Professor of Business  
**Timothy Furlong, M.B.A.** — Assistant Professor of Business  
**Roger Kerfoot, M.S.** — Assistant Professor of Sport Management  
**Agness Mzyece, Ph.D.** — Assistant Professor of Business and Economics  
**Randy Thomas, M.B.A., C.P.A.** — Associate Professor of Accounting

**Degrees:** Bachelor of Science (BS)

**Major:** Business Administration

**Minors:** Business Administration, Sport Management

**Concentrations:** Accounting, Agricultural Business, Applied Science, Criminal Justice, Finance, Human Resource Management, Human Services, Management, Marketing, Music Business and Sport Management

## Mission of the Division of Business

The Mission of the Division of Business at IW is to help students, through the study of business, become more aware of global issues, and to become better communicators, critical thinkers, problem-solvers, and ethical decision-makers.

### Learning Outcomes of the Division of Business

- Increase students' written communication skills
- Increase students' oral communication skills
- Increase students' critical thinking skills
- Increase students' problem-solving skills
- Increase students' awareness of ethical decision-making
- Prepare students for a changing global environment
- Demonstrate integrated skills in the theory and practice of core business disciplines

## Business Administration Major

The Business Administration major provides students with an essential foundation in business and skills for either direct entry into the workplace or entrance to graduate programs in business. The primary objective of this major is to provide a well-rounded, business-oriented program in which students may achieve skills consistent with the IW philosophies of critical thinking, problem solving, communication skills, and civic engagement.

## Curricular Requirements for Business Administration Major:

### Complete all of the following:

- Complete the Business Division core curriculum requirements (43 semester hours), AND
- Complete six to eight courses in at least one major concentration area (18 – 25 semester hours). Concentration options include Accounting, Agricultural Business, Applied Science, Criminal Justice, Finance, Health Care Management, Human Resource Management, Human Services, Management, Marketing, Music Business, Sport Management. AND
- Complete the Business Division Professional Development requirements

### Grade Requirements:

A grade of "C-" or above is required in all required major and support courses.

#### Business Administration Major Core Requirements

**43 Credit Hours**

*Complete all of the following:*

ECN 101 Microeconomics	3
ECN 102 Macroeconomics	3
ACTG 210 Introduction to Financial Accounting	3
ACTG 211 Managerial Accounting	3
BA 100 Survey of Business	3
BA 150 Microsoft Training: Word and Excel	2
BA 151 Microsoft Training: PowerPoint and Access	2
BA 310 Principles of Management	3
BA 320 Principles of Marketing	3
BA 330 Business Law	3
BA 340 Corporate Financial Management	3
BA 350 Business Information Systems	3
BA 419 Business Strategy	3
BA 398/498 Field Experience – Internship	6

#### Required Support Courses (from Wesleyan Studies)

**10 Credit Hours**

*Complete all of the following:*

MATH 171 Elementary Statistics	4
PHIL 215 Ethics for Life and Career	3
<i>Complete one (1) of the following:</i>	
WS 300 Global Issues	3
WS 315 Social Justice and Service	3
WS 380 Global Health Care	3
ENG 341 World Literature	3

#### Professional Development Requirements

##### Professional Development Series

**Credit Hours**

*Complete all of the following*

BA 102A Resume/Cover Letter Writing	0
BA 102B Job Search Success	0
BA 102C Interviewing Strategies	0
BA 102D Dress for Success	0
BA 102E Dining Etiquette	0
BA 102F Life After College	0

The Professional Development Series workshops are administered through the Office of Career Development and Internships. It is recommended that students complete this program by the end of their junior year. At the latest, the program should be completed by the end of the fall semester of the senior year. There are no alternative mechanisms for students to complete Business Administration degree without first completing all six seminars.

Note: No more than nine (9) credit hours of transfer credit can be applied to meet concentration course requirements.

## Business Administration Major Concentration Requirements

<b>Accounting concentration</b>	<b>18 Credit Hours</b>
<i>Complete all of the following</i>	
ACTG 320 Intermediate Accounting I	3
ACTG 321 Intermediate Accounting II	3
ACTG 322 Cost Accounting I	3
ACTG 340 Introduction to Federal Tax	3
ACTG 360 Accounting Information Systems	3
ACTG 431 Auditing, Principles and Procedures	3

<b>Agricultural Business</b>	<b>19 Credit Hours</b>
<i>Complete all of the following</i>	
BA 105 Introduction to Agronomy and Crop Production	4
BA 250 Precision Farming Systems	3
BA 315 Agribusiness Management	3
BA 316 Agricultural Finance	3
BA 357 Agricultural Marketing	3
BA 401 Entrepreneurships in Agriculture	3

<b>Applied Science concentration</b>
<b>Eligibility:</b> Students who have previously earned the Associate of Applied Science [A.A.S.] degree.
Complete all of the following:
<ol style="list-style-type: none"> <li>1. Complete the IW Wesleyan Studies General Education curriculum</li> <li>2. Complete the IW Service Learning, Writing Intensive, and Field Experience requirement</li> <li>3. Complete the IW Business Administration core requirements               <ol style="list-style-type: none"> <li>a. Courses already completed for which there is an existing articulation agreement between IW and the A.A.S. granting institution will be applied toward this degree program</li> <li>b. A block of closely-related technical courses (e.g., Agribusiness, Machine Technology, etc.) will be substituted in lieu of major concentration course requirements.</li> <li>c. Final determination of the acceptability of technical courses will be made by the IW Registrar in conjunction with the Business Division chair.</li> </ol> </li> </ol>

<b>Criminal Justice concentration</b>	<b>21 Credit Hours</b>
<i>Complete all of the following</i>	
CJ 231 Introduction to Criminal Justice	3
CJ 260 Criminal Law and Individual Rights	3
CJ 307 Criminology	3
CJ 355 Law Enforcement	3
PSYC 131 General Psychology	3
CJ xxx Two 3/400-level Criminal Justice courses	6

<b>Finance concentration</b>	<b>21 Credit Hours</b>
<i>Complete all of the following</i>	
ACTG 320 Intermediate Accounting I	3
BA 341 Investments	3
BA 370 Operations Management	3
BA 371 Business Analytics	3

ECN 240 Applied Statistics for Economics and Business	3
ECN 322 Money and Banking	3
Complete one of the following:	
ACTG 322 Cost Accounting I	3
ACTG 340 Introduction to Federal Tax	3
ACTG 360 Accounting Information Systems	3

**Health Care concentration****18 Credit Hours***Complete all of the following*

BA 373 Health Care Policy	3
BA 374 Ethical Issues in Health Care	3
BA 375 Health Law	3
BA 376 Quality Management in Health Care	3
BA 473 Health Care Administration	3
ECN 474 Health Program Planning and Evaluation	3

**Human Resource Management concentration****18 Credit Hours***Complete all of the following*

BA 312 Analysis of Organizational Behavior	3
BA 332 Administrative and Personnel Law	3
BA 360 Human Resource Management	3
BA 361 Psychology of Business and Industry	3
BA 362 Compensation and Benefits	3
ECN 321 Economics of Labor Relations	3

**Human Services concentration****21 Credit Hours***Complete all of the following*

CJ 231 Introduction to Criminal Justice	3
CJ 260 Criminal Law and Individual Rights	3
PSYC 131 General Psychology	3
PSYC 361 Abnormal Psychology	3
SOC 243 Social Problems	3
SOC 310 Race and Ethnicity	3
Choose one (1) elective	3
PSYC/SOC 205 The Family	3
PSYC 209 Social Psychology	3
PSYC 326 Introduction to Counseling	3
PSYC 372 Positive Psychology	3

**Management concentration****18 Credit Hours***Complete all of the following*

ECN 240 Applied Statistics for Economics and Business	3
BA 311 Small Business Management	3
BA 312 Analysis of Organizational Behavior	3
BA 360 Human Resource Management	3
BA 370 Operations Management	3
ACTG 322 Cost Accounting I OR ACTG 360 Accounting Information Systems OR BA 341 Investments	3

<b>Marketing concentration</b>	<b>18 Credit Hours</b>
<i>Complete all of the following</i>	
BA 321 Consumer Behavior	3
BA 322 Principles of Advertising	3
BA 371 Business Analytics or BA 323 Marketing Research	3
ECN 240 Applied Statistics for Economics and Business	3
<i>Complete two of the following:</i>	
BA 324 Marketing Management	3
BA 325 Social Media	3
DMD 109 Survey of Multimedia	3
DMD 204 Graphic Layout and Design I	3
DMD 221 Web Design and Programming	3

<b>Music Business concentration</b>	<b>23 Credit Hours</b>
<b>Complete all of the following</b>	<b>18</b>
MUS 141 Music Fundamentals	2
MUS 142 Elementary Harmony	2
MUS 143 Aural Skills I	1
MUS 144 Aural Skills II	1
MUS 241 Advanced Harmony: Part Writing and Keyboard	2
MUS 243 Aural Skills III	1
MUS xxx Ensembles	3
MUS xxx Applied lessons	3
MUS xxx Instrument courses	3
<b>Choose one (1) of the following</b>	<b>3</b>
MUS 353 History of Music	3
MUS 354 History of Music	3
<i>Choose one (1) of the following</i>	2
MUS 357 Instrumental Conducting	2
MUS 358 Choral Conducting	2

<b>Sport Management concentration</b>	<b>21 Credit Hours</b>
<i>Complete all of the following</i>	
SM 101 Introduction to Sport Management	3
SM 102 Sport and Society	3
SM 211 Athletic Facility and Event Management	3
SM 223 Sport Marketing and Sales	3
SM 232 Sport Information and Communication Practices	3
SM 351 Legal and Ethical Aspects of Sport	3
SM 362 Sport Governance and Organizational Strategy	3

<b>Business Administration Minor for non-Business Division Majors</b>	<b>24 Credit Hours</b>
<i>Complete all of the following</i>	
BA 100 Survey of Business	3
ECN 101 Microeconomics	3
ECN 102 Macroeconomics	3
ACTG 210 Introduction to Financial Accounting	3
ACTG 211 Managerial Accounting	3
BA 310 Principles of Management	3

BA 320 Principles of Marketing	3
BA 330 Business Law	3

**Note:** Students majoring in Business Administration may not pursue a minor in Business Administration

**Sport Management Minor**

**22 Credit Hours**

*Complete all of the following*

SM 101 Introduction to Sport Management	3
SM 102 Sport and Society	3
SM 211 Athletic Facility and Event Management	3
SM 223 Sport Marketing and Sales	3
SM 232 Sport Information and Communication Practices	3
SM 362 Sport Governance and Organizational Practices	3
PE 212 Coaching Authorization	4



# EDUCATION DIVISION



## Faculty

**Cheyrl Newland, Ph.D.** — Associate Professor of Education, Chair of the Education Division, Teacher Education Program

**Erin Durlinger, M.A.** — Assistant Professor of Education

**Jaime Martinez Cancanon, Ed.D.** — Assistant Professor of Mathematics

**Shawna Hudson, Ph.D.** — Professor of Education

**Lane Levine, M.A.** — Associate Professor of Physical Education

**Kathleen Schmidt, Ed.D.** — Assistant Professor of Education

**David Robertson, M.Ed.** — Associate Professor of Physical Education

**Degrees:** Bachelor of Science (BS)

**Majors:** Educational Studies, Elementary Education, Exercise Science and Wellness, Physical Education, Secondary Business Education, Secondary Science Education

**Endorsements:** Elementary Education (K-6), Early Childhood Education (PK-K), Reading (K-8/5-12), Athletic Coaching (K-12), Instructional Strategist I: Mild and Moderate (K-8/5-12), Health (K-8/5-12), Music (K-8/5-12), Physical Education (K-8/5-12), Basic Science (K-8/5-12), All Science (5-12), All Business (5-12)

## General Information

Education programs are based on a solid liberal arts background that develops responsible critical thinkers. Education programs provide a respectful understanding of our pluralistic society and the differentiation of youth who will grow and live in that society. Our programs are designed for students who are service-minded, have a holistic commitment to young people, and want to learn the ethics of the science and art of teaching. The Teacher Education Program is centered on a theoretical knowledge base that combines with the IW Life Skills, specialty content area expertise, and a professional core of education-related courses to develop reflective teachers. The IW Life Skills are communication, critical reasoning, and civic engagement. Evening students enrolled in the Teacher Education Program follow the same procedures for admissions, transfers, and financial aid as do IW day students. These criteria are described under Student Admissions, Transfer Admissions, and Financial Aid Information catalog sections.

## Mission Statement

The mission of the Teacher Education Program is the education of future teachers through a caring and knowledgeable "Community of Learners." The "Community of Learners" conceptual framework provides basic knowledge, skills, and dispositions of teaching and learning while encouraging each candidate to develop his or her unique potential for effective, assessment driven teaching, respectful classroom management, and use of technological communication. We encourage the commitment to life-long learning through critical reflection and professional development. This "Community of Learners" includes members from IW, the Teacher Education Program, the Professional Community, and the Student Body.

To accomplish the mission of the Teacher Education Program, pre-service teachers will demonstrate:

- Commitment to students and their learning;
- Knowledge of the content and how to teach the content, skills, and dispositions to students;
- Responsibility for motivating, managing, and monitoring student learning;
- Reflective thinking about their practice and their experiences; and
- Interest in lifelong learning and participating in learning communities.

The Teacher Education Program offers early and continuing field experiences. As early as the first year, prospective teachers may become involved in teaching activities in PK-12 schools. Throughout the program students are provided the opportunities to observe and/or participate in classroom practices. Methods courses emphasize instructional planning, various teaching strategies, and current uses of technology. Students will take 1-4 courses with Service Learning (SL) depending upon which catalog students enter under. The culminating experience is student teaching and a professional portfolio presentation.

All Teacher Education Program courses are designed to provide quality teaching and learning opportunities to adequately display knowledge and performance in the Interstate Teacher Assessment and Support Consortium (InTASC) and IW Teaching Standards:

1. **Learner Development:** The teacher understands how learners grow and develop, recognizing that patterns of learning and development vary individually within and across the cognitive, linguistic, social, emotional, and physical areas, and designs and implements developmentally appropriate and challenging learning experiences.
2. **Learning Differences:** The teacher uses understanding of individual differences and diverse cultures and communities to ensure inclusive learning environments that enable each learner to meet high standards.
3. **Learning Environments:** The teacher works with others to create environments that support individual and collaborative learning, and that encourage positive social interaction, active engagement in learning, and self-motivation.
4. **Content Knowledge:** The teacher understands the central concepts, tools of inquiry, and structures of the discipline(s) he or she teaches and creates learning experiences that make these aspects of the discipline accessible and meaningful for learners to assure mastery of the content.
5. **Application of Content:** The teacher understands how to connect concepts and use differing perspectives to engage learners in critical thinking, creativity, and collaborative problem solving related to authentic local and global issues.
6. **Assessment:** The teacher understands and uses multiple methods of assessment to engage learners in their own growth, to monitor learner progress, and to guide the teacher's and learner's decision making.
7. **Planning for Instruction:** The teacher plans instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.
8. **Instructional Strategies:** The teacher understands and uses a variety of instructional strategies to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in meaningful ways.
9. **Professional Learning and Ethical Practice:** The teacher engages in ongoing professional learning and uses evidence to continually evaluate his/her practice, particularly the effects of his/her choices and actions on others (learners, families, other professionals, and the community), and adapts practice to meet the needs of each learner.
10. **Leadership and Collaboration:** The teacher seeks appropriate leadership roles and opportunities to take responsibility for student learning, to collaborate with learners, families, colleagues, other school professionals, and community members to ensure learner growth, and to advance the profession.
11. **Technology:** The teacher understands new, emerging technologies, which support and promote student learning in appropriate, effective and safe ways to engage students in achieving learning goals.

The offerings of the programs are designed to meet the needs of three types of students:

- Prospective teachers seeking licensure.
- Licensed teachers with professional needs for endorsements and personal enrichment.
- Candidates pursuing a career related to education, not requiring licensure.

## Accreditation

The teacher education programs of IW are accredited by the Iowa Department of Education and by the Higher Learning Commission. The Commission is located at 230 South LaSalle Street, Suite 7-500, Chicago, Illinois 60604. Telephone: 800-621-7440. Website: <https://www.hlcommission.org/>.

## Federal Title II Information

Section 207 of Title II of the Higher Education Act mandates that each institution of higher education, which conducts a teacher preparation program that enrolls students receiving Federal assistance under this Act, shall report to the State and the general public the following information: a) total number of students enrolled in the Teacher Preparation Program (admitted and student teachers); b) number of student teachers; c) total number of supervising faculty for student teachers; d) total number of weeks of supervised student teaching; and e) average number of hours per week of student participation in supervised student teaching.

## Teacher Education Programs

- Basic Skills Testing / Accommodations/ English Proficiency – International Students
- Admission to the Teacher Education Program
- Professional semester/Approval for Licensure

Teacher education programs are offered in elementary teaching (grades K-6), physical education teaching (grades K-12), secondary science education (grades 5-12) and secondary business education (grades 5-12). The elementary education program requires a major in elementary education and one area of concentration. The physical education program requires a major in physical education (K-8 and 5-12). Music majors may choose to major in music with teacher licensure (K-8 and 5-12). IW also offers popular endorsements in early childhood (pre K – kindergarten), reading (K-8 and 5-12), instructional strategist: mild/moderate (K-8 and 5-12), health (K-8 and 5-12), athletic coaching (K-12), basic science (K-8), basic science (5-12), and all science (5-12). IW also offers coaching authorization for the State of Iowa. A detailed list of all requirements for these and other endorsements is available in the catalog.

## Basic Skills Testing

The state of Iowa requires that teacher preparation programs administer a basic skills test to all teacher education candidates to obtain admission into the program. The Teacher Education Program at IW requires that all students seeking licensure pass the College-BASE exam or The Praxis Core exam. Students are allowed three opportunities to pass all three modules of a basic skills exam.

All official scores must be received in the Teacher Education Office by the Drop/Add date of the semester of enrollment.

### College-BASE

1. Administered by the Teacher Education Program at Iowa Wesleyan. Students register with the Teacher Education Services Administrator
2. Minimum Module Scores: Math 235/ Reading 235/ Writing 235
3. Scores sent to IW from ARC

### Praxis Core

1. Administered regionally by Educational Testing Service (ETS) (Students registers via [ets.org/praxis](http://ets.org/praxis))
2. Minimum Module Scores: Math 150/ Reading 156/ Writing 162
3. Scores sent to IW from ETS/Praxis

## English Proficiency Requirement for International Students Applying for the Teacher Education Program

International students must show evidence of one of the following to be considered for admission into the Teacher Education Program.

Written and Reading Proficiency – Based on one of the following criteria:

Exam	Minimum Score
TOEFL Internet Base Score	61
TOEFL Online Base Score	173
TOEFL Paper Base Score	500
ACT Composite	19
SAT Composite	900

Successful completion of IW's ENG 109 and 110 or equivalent transfer courses.

## Admission to the Teacher Education Program

The requirements outlined below apply to degree-seeking undergraduates and post-baccalaureate students with no teaching license.

1. All students must complete a background check before participating in field experiences. CastleBranch is the company that conducts the background checks and reports the results to the Teacher Education Program Office.
2. Successful completion of EDUC 261: Early Experience in the Schools (or equivalent transfer/waiver);
3. Successful passage of four prerequisite courses, with a grade of C- or higher:
  - a. EDUC 110: Introduction to Teacher Education
  - b. EDUC 294: Foundations of Education,

- c. EDUC 295: Curriculum Development and Evaluation (passage of basic skills test required before enrollment), and
  - d. EDUC 296: Educational Psychology;
4. Minimum of a 2.75 cumulative GPA earned at IW;
  5. Minimum of 6 credit hours earned at IW;
  6. Successful passage of all three modules of the basic skills exam (College-BASE or Praxis Core);
  7. Submission of application for admission to the Teacher Education Program office;
  8. Disposition Evaluation for EDUC 261 on file;
  9. Approval from the Teacher Education Committee.

## Professional Semester/Student Teaching

The Professional Semester is considered a capstone experience in which candidates are required to reflect on the planning-teaching-assessment process in depth and to further develop and implement a personal philosophy of teaching. The Student Teaching Seminar, which accompanies the Professional Semester, is designed to facilitate such development, implementation, and reflection.

### Qualifications for Student Teaching (to attain Approval for Licensure)

Candidates wishing to student teach must complete the following:

- Admission to TEP;
- Successful completion of EDUC 262 and EDUC 263: Participation and Analysis in the Schools;
- All courses must be satisfactorily completed;
- Successful review of portfolio for: 1) required InTASC Standards; 2) appropriate dispositions evaluation; 3) philosophy of education; 4) resume; and 5) letter of introduction;
- Minimum of a 2.75 cumulative GPA at Approval for Student Teaching. Candidates must maintain a 2.75 GPA through graduation;
- Approval from the Major Department documenting that all requirements have been met;
- Submit all paperwork by published deadlines (fall Semester: February 1; spring Semester: October 1);
- Approval from the Teacher Education Committee.

## Professional Semester / Student Teaching: Additional Details

### Student Teaching Format

During the Professional Semester (student teaching), candidates must report to their assigned schools at the beginning of the school semester (fall or spring, or as assigned); participate in the opening school workshops; and observe in their assigned classroom. A Student Teaching Orientation will be conducted during or near the time student teachers are to begin this experience. Attendance at the orientation is required of all candidates. Candidates are not allowed to enroll in other courses during their professional semester.

**Student Teaching Assignments:** Unless otherwise stated below, candidates will split their time between two locations as described herein, approximately 8 weeks in each.

- Elementary majors (K-6): A K-3 level and a 4-6 level
- Elementary and Early Childhood: Kindergarten and a 4-6 level
- Music or Physical Education (K-12): an Elementary and a Secondary
- Elementary and Special Education: K-6 regular classroom and K-6 Special Education
- Secondary Science Education: 5-8 level and a 9-12 level

### Student Teaching Preparation Regulations

1. Adequate provision must be made by candidate to student teach full-time. No other courses may be taken during this semester. It is strongly recommended that candidates do not work during student teaching.
2. Candidates may live off-campus during the Professional Semester. If this option is chosen, candidates must make their own arrangements for room and board.
3. Candidates must attend all student teaching workshops/seminars at IW and at their assigned school district during this time. Candidates are encouraged to plan ahead to avoid possible time or travel conflicts.
4. Candidates are responsible for their own transportation to and from student teaching locations.

## Approval for Teaching Licensure

Candidates wishing to apply for an Iowa teaching license must complete or obtain the following:

1. Successful completion of student teaching;
2. Minimum of a 2.75 cumulative GPA earned at IW;
3. Completion of bachelor's degree and state of Iowa licensure requirements;
4. Successful presentation of professional portfolio;

5. Successful completion of the PRAXIS II (content and pedagogy) exams; and
6. Recommendation for licensure by TEP Licensure Officer.

Candidates may receive information about the formal application and testing process through their academic advisor, EDUC 110, EDUC 261 field experience instructor, and/or the Teacher Education Program Services Administrator.

## Degree Program Information

*This section is comprised of the following sections:*

- Education Degree and Licensure
- Ninth-Semester Program
- IW Required Courses
- Programs of Study:
  - Elementary Education Major (Licensure)
  - Physical Education Major (Licensure)
  - Secondary Business Education Major (Licensure)
  - Secondary Science Education Major (Licensure)
  - Professional Core for K-12 Physical Education, K-12 Music Education, 5-12 Business Education, and 5-12 Science Education
  - Teaching Endorsements
  - Educational Studies Major (Non-Licensure)
  - Physical Education Minor (Non-Licensure)
  - Exercise Science and Wellness Major and Minor (Non-Licensure)

## Education Degree and Licensure

1. All grades to be counted toward fulfillment of required courses offered by the Division of Education and courses in the major and minor teaching fields must be "C-" or better. Students can earn a "D" in one support course. Student teaching, together with the Student Teaching Seminar, require a grade of "Satisfactory" (S). A grade of "Unsatisfactory" (U) will necessitate a request for possible repetition of the professional semester or seminar.
2. Each teacher candidate must complete all Wesleyan Studies core courses as prescribed by the University. Each teacher candidate must meet the following distribution requirements:
  - a. 30 semester hours of 300-400 level courses earned at IW
  - b. Final 30 semester hours of courses taken at IW
3. Students who transfer into the program or fail to follow the sequence of courses should be aware that this may prolong the period of preparation.
4. All college courses completed more than 10 years prior to the student's current registration will be subject to careful review by the Chair of the Education Division. Credit toward licensure may or may not be granted for such courses.
5. No courses may be repeated more than one time.
6. Licensure requirements are those in effect at the time of application for licensure.
7. Students applying for or enrolled in Teacher Education are subject to ongoing review which may result in retention, rejection, or probation at any point. IW faculty may attention to academic concerns or certain behaviors that need addressing, such as attitude, responsibility, and other dispositional behaviors. Information is submitted to the Chair of the TEP and communication and support to the student is provided. Strategies are discussed to change behavior. Expectations for change are identified. If change does not occur, further actions may be taken. bring
8. The procedure for academic appeals is found under Academic Policies in the IW Catalog. Students should see their advisor for procedures for non-academic appeals through the TEP Policy Hearing and Grievance Panel.
9. State of Iowa Department of Education's requirements supersede all TEP policies, procedures, and requirements.
10. There are times when a student begins coursework in the TEP not wanting to earn certification. If, at a later date, the student decides to seek certification he/she must carefully review the requirements for certification and non-certification majors. In fact, a change in certification status may result in additional coursework and assignments.
11. If any IW student not enrolled in the college for one academic year (two consecutive regular semesters, excluding summer-fall/spring or spring/fall) chooses to re-enter the Teacher Education Program, the student must meet all requirements necessary at the time of re-entry. These requirements include, but are not limited to: basic skills exam scores, GPA, course requirements, and application for re-entry.

## Ninth-Semester Program

The Ninth-Semester Program is for all first-year, full-time students enrolled in a Teacher Education program for eight or more consecutive semesters at IW with the end-result of obtaining teacher licensure. The program allows students, pursuing an undergraduate degree in elementary, K-12 education (music or physical education) or secondary science education, to use their ninth semester to complete student teaching—for a minimal fee.

Students must progress through the education program—without interruption for eight semesters – full time. Students who qualify will graduate after the ninth- semester. Students participating in the program will only be charged the direct costs covering student teaching, student services fee and, if applicable, room and board. IW will use federal, state and institutional aid to cover student teacher related tuition.

The Ninth-Semester Program encourages students to work toward not only their undergraduate degree and teaching license, but to earn one or more additional teaching endorsements.

## IW Required Courses

The Wesleyan Studies curriculum is described under "Required Courses of Instruction" in this catalog. The first two years of the Wesleyan Studies Curriculum are not required of transfer students holding the A.A. or A.S. Degree with some exceptions. (See [Transfer Credit](#))

**Writing Intensive courses** (Described under [Wesleyan Studies.](#))

**Service Learning** (Described under The Center for Service-Learning and Civic Engagement: in catalog.)

Students must have 120 credits to graduate. Students must have credit 30 credits in courses numbered 300 or higher and their 30 final hours of course credit must be taken at IW.

## Programs of Study

### Elementary Education Major (Licensure)

Prospective teachers seeking elementary licensure should plan, at least, a four-year program of study leading to an initial Iowa teaching license. Every candidate must meet the University requirements for graduation. The following courses are required for State licensure as an elementary teacher:

Required Courses (minimum)	54 Total Credit Hours
EDUC 110 Introduction to Teacher Education <i>This course must be taken before any methods courses</i>	1
EDUC 215 Technological Applications in the Classroom	2
EDUC 261 Early Experience in the Schools <i>This course must be taken before any methods courses</i>	1
EDUC 262 Participation and Analysis in the Schools	1
EDUC 263 Participation and Analysis in the Schools	1
EDUC 294 Foundations of Education <i>This course must be taken before any methods courses</i>	2
EDUC 295 Curriculum Development and Evaluation <i>This course must be taken before any methods courses</i>	3
EDUC 296 Educational Psychology <i>This course must be taken before any methods courses</i>	3
EDUC 301 Education of Exceptional Persons	3
EDUC 302 Classroom Management	2
EDUC 305 Elementary School Science Methods	3
EDUC 314 Foundations of Elementary Literacy	3
EDUC 323 Elementary School Math Methods	3
EDUC 331 Elementary School Social Studies Methods	3
EDUC 338 Children's Literature	2
EDUC 345 Methods of Elementary Written Communication	3
EDUC 357 Human Relations: Global Perspective for Educators	2-3
EDUC 390 Elementary Specials Methods (Art, Music, PE/Health/Wellness)	3
EDUC 402 Seminar for Elementary Teachers	1
EDUC 442 Practicum in Elementary Education	7
EDUC 443 Practicum in Elementary Education	7

Required Support Courses (minimum)	29 Total Credit Hours
<b>Group A</b>	<b>18</b>
<i>Complete all of the following</i>	
COMM 147 Introduction to Public Speaking	3
ENG 109 College Composition	3
ENG 110 College Research	3
MATH 150 Mathematics for Elementary Teachers	3
MATH Any Math course numbered 102 or higher	3
PSYC 251 Developmental Psychology	3
<b>Group B: History</b>	<b>3</b>
<i>Complete one of the following:</i>	
HIST 125 Survey of US History (1603-1877)	3
HIST 126 Survey of US History (1877-Present)	3
<b>Group C: Science</b>	
<i>Iowa licensure requires six hours of science (to include content in physical, earth/space, and life). To meet the content requirements, students must take 2 or 3 four-hour science courses. To satisfy the requirement with two courses, the student should take SCI 206 (it meets both physical and earth/space requirements) and a life science course. Any combination not including SCI 206 will mean 3 courses (12 hours) will be needed to meet the requirement.</i>	<b>8 – 12</b>
Complete two or three courses from Group C; one per science content area.	

Physical Science Content Area	Credit Hours
CHEM 175 General Chemistry I with Lab	4
PHYS 210 General Physics I	4
SCI 206 Physical Science	4

Earth/Space Science Content Area	Credit Hours
SCI 205 Elementary Astronomy	4
SCI 206 Physical Science	4

Life Science Content Area	Credit Hours
BIO 201 General Botany	4
BIO 211 General Zoology	4
BIO 241 Human Anatomy and Physiology I	4
BIO 260 Ecology and Conservation	4

Elementary Education Concentration	12 Total Credit Hours
In addition to the above courses, each candidate for an elementary school teaching license shall complete a concentration of 12 credit hours or more in a single academic field approved by the Chair of the Teacher Education Program.	

## Physical Education (K-12) Major (Licensure)

Prospective teachers seeking physical education licensure should plan, at least, a four-year program of study leading to an initial Iowa teaching license. Every candidate must meet the University requirements for graduation. At time of licensure a current certificate of CPR training is required in addition to the coursework requirements.

The Physical Education and Exercise Science and Wellness faculty administers courses for any student who wishes to participate.

Some majors require their students to participate in some type of activity (individual, service, recreational, intramural or intercollegiate) and this department welcomes these individuals into the activity courses that are taught throughout the year. Students should check the requirements of their major.

Students majoring in Physical Education will learn and understand the National Standards for Physical Education. The required content courses for State licensure as a physical education teacher are listed below. See additional required professional core courses later in the section.

Required courses	46 Total Credit Hours
<i>Complete each of the following courses</i>	
BIO 241 Human Anatomy and Physiology I	4
EDUC 332 Elementary School P.E. and Health Methods and Curriculum	3
EDUC 396K Secondary School Special Methods	3
PE 107 Dance and Movement	3
PE 109 Functional Fitness and Personal Wellness	2
PE 221 Team Sports	3
PE 223 Individual Sports	3
PE 225 Introduction to Physical Education	3
PE 231 First Aid (includes required CPR certification)	1
PE 250 Motor Learning	2
PE 341 Movement Exploration and Adapted Physical Education	3
PE 352 Kinesiology	3
PE 356 Principles, Assessment and Research in Physical Education	3
PE 484 Physiology of Exercise	4
PE 493 Organization, Administration and Curriculum Dev. of Secondary PE and Athletics	3

## Secondary Business Education (5-12) Major (Licensure)

Prospective teachers seeking secondary licensure should plan, at least, a four-year program of study leading to an initial Iowa teaching license. Every candidate must meet the University requirements for graduation. The candidate who completes this major can be licensed to teach all areas of business in grades 5-12 in Iowa.

The required content courses for State licensure as a secondary business education teacher are listed below. See additional required professional core courses later in the section.

Business Administration Major Core Requirements	47 Total Credit Hours
<i>Complete all of the following:</i>	
ACTG 210 Introduction to Financial Accounting	3
ACTG 211 Managerial Accounting	3
BA 100 Survey of Business	3
BA 150 Microsoft Training: Word and Excel	2
BA 151 Microsoft Training: PowerPoint and Access	2
BA 310 Principles of Management	3
BA 311 Small Business Management	3
BA 320 Principles of Marketing	3
BA 321 Consumer Behavior	3
BA 330 Business Law	3
BA 340 Corporate Financial Management	3



COMM 255 Business and Professional Communication	3
ECN 101 Microeconomics	3
ECN 102 Macroeconomics	3
EDUC 343 Secondary School Special Methods: Business Education	3
MATH 171 Elementary Statistics	4

## Secondary Science Education (5-12) Major (Licensure)

Prospective teachers seeking secondary licensure should plan, at least, a four-year program of study leading to an initial Iowa teaching license. Every candidate must meet the University requirements for graduation. The candidate who completes this major can be licensed to teach all areas of science in grades 5-12 in Iowa.

The required content courses for State licensure as a secondary science education teacher are listed below. See additional required professional core courses later in the section.

Required courses (minimum)	49 Total Credit Hours
<i>Complete each of the following courses</i>	
BIO 201 General Botany	4
BIO 211 General Zoology	4
BIO 260 Ecology and Conservation	4
CHEM 175 General Chemistry I with Lab	4
CHEM 176 General Chemistry II with Lab	4
CHEM 355 Organic Chemistry I with Lab	4
MATH 171 Elementary Statistics	4
PHYS 210 General Physics I	4
PHYS 211 Basic Electronics	1
PHYS 220 General Physics II	4
SCI 205 Elementary Astronomy	3
SCI 341 Principles of Geology	3
SCI 342 Earth Science	3
EDUC 396E Secondary School Special Methods: Science Education	3

## Professional Core for K-12 Physical Education, K-12 Music Education, 5-12 Business Education and 5-12 Science Education (Licensure) (minimum) 50

Students seeking K-12 licensure will complete the teacher education professional core and a teaching major. By completing the professional core, students have met the State of Iowa's requirements for licensure coursework.

**All courses in Group A must be completed before enrolling in courses in Group B.**

Group A	Credit Hours
EDUC 110 Introduction to Teacher Education	1
EDUC 261 Early Experience in the Schools	1
EDUC 294 Foundations of Education	2
EDUC 295 Curriculum Development and Evaluation	3
EDUC 296 Educational Psychology	3
Group B	Credit Hours
EDUC 215 Technological Applications in the Classroom (PE)	2
EDUC 262 Participation and Analysis in the Schools	1
EDUC 263 Participation and Analysis in the Schools	1
EDUC 301 Education of Exceptional Persons	3
EDUC 302 Classroom Management	2
EDUC 327 Reading in the Secondary Content Area	2-3
EDUC 357 Human Relations: Global Perspectives for Educators	2-3
EDUC 396 Secondary School Special Methods (PE and Science)	3

EDUC 404 Seminar for Secondary Teachers	1
EDUC 482 Practicum in K-12 Education (PE and Music)	7
EDUC 483 Practicum in K-12 Education (PE and Music)	7
EDUC 492 Practicum in 5-12 Education (Business and Science)	7
EDUC 493 Practicum in 5-12 Education (Business and Science)	7
PSYC 251 Developmental Psychology	3

## Teaching Endorsements

- Athletic Coaching (K-12)
- All Science Education (5-12)
- Basic Science (K-8/5-12)
- Early Childhood Education (PK-K)
- Health (K-8/5-12)
- Music (K-8/5-12)
- Physical Education (K-8/5-12)
- Reading Endorsement (K-8/5-12)
- Special Education Endorsement (Instructional Strategist I: Mild and Moderate; K-8/5-12)

All endorsements must have at least 24 credit hours to meet Iowa Department of Education requirements. Field experiences will add an additional 3-14 hours depending upon the specific endorsements. Students are encouraged to work with an advisor to create a long range plan to ensure an accurate endorsement degree program and timely graduation date.

### Athletic Coach (K-12)

#### Credit Hours

PE 212 Coaching Authorization	4
PE 352 Kinesiology	3
PE 382 Prevention, Care and Treatment of Athletic Injuries	3
PSYC 251 Developmental Psychology	3

### All Science Education (5-12)

#### Credit Hours

BIO 201 General Botany	4
BIO 211 General Zoology	4
BIO 260 Ecology and Conservation	4
CHEM 175 General Chemistry I with Lab	4
CHEM 176 General Chemistry II with Lab	4
CHEM 355 Organic Chemistry I	4
MATH 171 Elementary Statistics	4
PHYS 210 General Physics I	4
PHYS 211 Basic Electronics	1
PHYS 220 General Physics II	4
SCI 205 Elementary Astronomy	3
SCI 341 Principles of Geology	3
SCI 342 Earth Science	3
EDUC 396E Secondary School Special Methods: Science Education	3

### Basic Science (K-8)

#### Credit Hours

<b>Physical Science</b>	<b>12</b>
CHEM 175 General Chemistry I with Lab	4
CHEM 176 General Chemistry II with Lab or PHYS 210 General Physics I	4
SCI 206 Physical Science	4
<b>Biology</b>	<b>8</b>

BIO 201 General Botany or BIO 211 General Zoology	4
BIO 260 Ecology and Conservation	4
<b>Earth/Space Science</b>	<b>6</b>
SCI 205 Elementary Astronomy	3
SCI 342 Earth Science	3
<b>Education</b>	<b>2-3</b>
EDUC 327 Reading in the Secondary Content Areas Methods	2-3

Basic Science (5-12)	Credit Hours
BIO 201 General Botany	4
BIO 211 General Zoology	4
BIO 260 Ecology and Conservation	4
CHEM 175 General Chemistry I with Lab	4
CHEM 176 General Chemistry II with Lab	4
MATH 171 Elementary Statistics	4
PHYS 210 General Physics I	4
PHYS 220 General Physics II	4
SCI 205 Elementary Astronomy	3
SCI 342 Earth Science	3
EDUC 396E Secondary School Special Methods: Science Education	3

Early Childhood Education (PK-K)	Credit Hours
EDUC 263 Participation and Analysis in the Schools	3
EDUC 268 Care and Development of the Preschool	3
EDUC 279 Introduction to Early Childhood Education	3
EDUC 296 Educational Psychology	3
EDUC 355 Methods and Materials for Early Childhood Education	3
EDUC 421 Preschool Practicum	3
EDUC 422 Kindergarten Practicum	3/7
HLTH 300 Health and Nutrition	3
PSYC 251 Developmental Psychology	3
SOC 100 Introduction to Sociology	3
SPED 306 Collaboration and the Family	3

All coursework must be completed before taking practicum.

Health (K-8)	Credit Hours
<i>Complete each of the following:</i>	
BIO 241 Human Anatomy and Physiology I	4
EDUC 332 Elementary School P.E. and Health Methods and Curriculum	3
HLTH 200 Substance Abuse	2
HLTH 300 Health and Nutrition	3
HLTH 344 Community and Consumer Health	3
PE 231 First Aid	1
PSYC 251 Developmental Psychology	3
<i>Choose one of the following:</i>	
PE 352 Kinesiology	3
PE 484 Physiology of Exercise	4

*Choose one of the following:*

SPED 306 Collaboration and the Family	3
PSYC/SOC 205 The Family	3

### **Health (5-12)**

### **Credit Hours**

*Complete all of the following:*

BIO 241 Human Anatomy and Physiology I	4
EDUC 396H Secondary School Special Methods: Health and Curriculum	3
HLTH 200 Substance Abuse	2
HLTH 300 Health and Nutrition	3
HLTH 344 Community and Consumer Health	3
PE 231 First Aid	1
PSYC 251 Developmental Psychology	3

*Choose one of the following:*

PE 352 Kinesiology	3
PE 484 Physiology of Exercise	4

*Choose one of the following:*

SPED 306 Collaboration and the Family OR	3
PSYC/SOC 205 The Family	3

### **Music (K-8)**

### **Credit Hours**

MUS 100-400 Music Lab	2-4
MUS 113, 115, 117, 118, 119, 120	4
MUS 123-124 Diction for Singers	1-2
MUS 142 Elementary Harmony	2
MUS 143 Aural Skills I	1
MUS 144 Aural Skills II	1
MUS 241 Advanced Harmony: Part Writing and Keyboard	2
MUS 243 Aural Skills III	1
MUS 244 Aural Skills IV	2
MUS 328 Materials of Music	3
MUS 353 History of Music	3
MUS 354 History of Music	3
MUS 355 Elementary Music Methods and Curriculum	2
MUS 356 Choral Methods and Curriculum	2
MUS 357 Instrumental Conducting	2
MUS 358 Choral Conducting	2
MUS 386 Instrumental Methods and Curriculum	2
MUS 481 Arranging	
<ul style="list-style-type: none"> <li>• Private Instruction on Major Instrument, to include at least 9-11 credit hours</li> <li>• Two semesters each of piano and voice</li> </ul>	2

### **Music (5-12)**

### **Credit Hours**

MUS 100-400 Music Lab	2-4
MUS 113, 115, 117, 118, 119, 120	4
MUS 123-124 Diction for Singers	1-2
MUS 142 Elementary Harmony	2

MUS 143 Aural Skill I	1
MUS 144 Aural Skills II	1
MUS 241 Advanced Harmony: Part Writing and Keyboard	2
MUS 243 Aural Skill III	1
MUS 244 Aural Skills IV	2
MUS 328 Materials of Music	3
MUS 353 History of Music	3
MUS 354 History of Music	3
MUS 355 Elementary Music Methods and Curriculum	2
MUS 356 Choral Methods and Curriculum	3
MUS 357 Instrumental Conducting	2
MUS 358 Choral Conducting	2
MUS 386 Instrumental Methods and Curriculum	2
MUS 481 Arranging	
• Private Instruction on Major Instrument, to include at least 9-11 credit hours	2
• Two semesters each of piano and voice	

Physical Education (K-8)	Credit Hours
BIO 241 Human Anatomy and Physiology I	4
EDUC 332 Elementary School P.E. and Health Methods and Curriculum	3
PSYC 251 Developmental Psychology	3
PE 107 Dance and Movement	3
PE 109 Functional Fitness and Personal Wellness	2
PE 221 Team Sports	3
PE 223 Individual Sports	3
PE 225 Introduction to Physical Education	3
PE 231 First Aid	1
PE 250 Motor Learning	2
PE 341 Movement Exploration and Adaped Physical Education	3
PE 356 Principles, Assessment and Research in Physical Education	3
PE 484 Physiology of Exercise	4

Physical Education (5-12)	Credit Hours
BIO 241 Human Anatomy and Physiology I	4
EDUC 396K Secondary School Special Methods: PE and Curriculum	3
PSYC 251 Developmental Psychology	3
PE 107 Dance and Movement	3
PE 109 Functional Fitness and Personal Wellness	2
PE 221 Team Sports	3
PE 223 Individual Sports	3
PE 225 Introduction to Physical Education	3
PE 231 First Aid	1
PE 250 Motor Learning	2
PE 341 Movement Exploration and Adapted Physical Education	3
PE 352 Kinesiology	3
PE 356 Principles, Assessment and Research in Physical Education	3
PE 484 Physiology of Exercise	4
PE 493 Organization, Administration, Curriculum Development	3
Secondary Physical Education and Athletics	

**Reading (K-8)**

	<b>Credit Hours</b>
COMM 147 Introduction to Public Speaking	3
EDUC 263 Participation and Analysis in the Schools	1
EDUC 314 Foundations of Elementary Literacy Methods	3
EDUC 338 Children's Literature	2
EDUC 345 Methods of Elementary Written Communication	3
EDUC 451 Diagnostic and Assessment Reading Methods	3
EDUC 452 Remedial Reading Methods	3
EDUC 453 Reading Practicum	3
ENG 109 College Composition	3
ENG 110 College Research	3
SPED 341 Characteristics of Special Education Students	3

**Reading (5-12)**

	<b>Credit Hours</b>
COMM 147 Introduction to Public Speaking	3
EDUC 263 Participation and Analysis in the Schools	1
EDUC 314 Foundations of Elementary Literacy Methods	3
EDUC 327 Reading in the Secondary Content Areas	2
EDUC 348 Reading Literature for Adolescents	3
EDUC 382 Modern English Grammars	3
EDUC 451 Diagnostic and Assessment Reading Methods	3
EDUC 452 Remedial Reading Methods	3
EDUC 454 Reading Practicum	3
ENG 109 College Composition	3
ENG 110 College Research	3
SPED 341 Characteristics of Special Education Students	3

**Special Education Instructional Strategist I: Mild/Moderate (K-8)**

	<b>Credit Hours</b>
EDUC 263 Participation and Analysis in the Schools	1
EDUC 301 Education of Exceptional Persons	3
EDUC 302 Classroom Management	2
EDUC 451 Diagnostic and Assessment Reading Methods	3
EDUC 452 Remedial Reading Methods	3
SPED 306 Collaboration and the Family	3
SPED 341 Characteristics of Special Education Students	3
SPED 342 Diagnosis and Assessment of Students with Disabilities	3
SPED 344 Methods and Teaching Strategies for Students with Disabilities	3
SPED 442 Practicum in Special Education	3/7

**Special Education Instructional Strategist I: Mild/Moderate (5-12)**

	<b>Credit hours</b>
EDUC 263 Participation and Analysis in the Schools	1
EDUC 301 Education of Exceptional Persons	3
EDUC 302 Classroom Management	2
EDUC 327 Reading in the Secondary Content Areas	2

EDUC 451 Diagnostic and Assessment Reading Methods	3
EDUC 452 Remedial Reading Methods	3
SPED 297 Career Development and Transition for Students with Disabilities	3
SPED 341 Characteristics of Special Education	3
SPED 342 Diagnosis and Assessment of Students with Disabilities	3
SPED 344 Methods and Teaching Strategies for Students with Disabilities	3
SPED 492 Practicum in Special Education	3

All coursework must be completed before taking the practicum.

## Educational Studies Major (Non-Licensure)

A student not seeking a teaching license may complete a program leading to a Bachelor of Science Degree with an Educational Studies Major. Courses required for this major are outlined below. An internship must be completed for this major and approved by the Iowa Wesleyan Director of Career Services, Internships, and Service Learning and the Teacher Education Program Director of Educational Field Experiences. The Educational Studies Major is recommended for candidates pursuing a career related to education that may or may not require an advanced degree.

### Curricular Requirements for Educational Studies Major:

Complete all of the following:

- Complete the Educational Studies Major Required Core Courses (22-23 semester hours) AND
- Complete the Required Support Courses (15-16 semester hours) AND
- Complete seven courses in at least one major concentration area. Concentration options include: Early Childhood Education (non-licensure), Youth Development- Physical Education (non-licensure), Youth Development- Justice System, Youth Development- Special Populations/Exceptionalities, Human Services/Counseling, Entrepreneurship

Grade Requirements: A grade of "C-" or above is required in all required major courses, support courses, and concentration area courses.

Some of the careers that are targeted by this major would be:

- School Counselor
- Speech Pathologist
- Student Affairs
- Hearing Specialist
- Rehabilitation Counseling
- Private Educational Agencies
- School Psychologist
- School Business Manager
- School Social Worker
- Educational Sales/Marketing
- Community University Professor
- Camp/Recreational Administration
- University Professor
- Religious Organization Youth Worker

Educational Foundations Major Required Core Courses (minimum)	22 Credit Hours
<b>Complete each of the following courses:</b>	
EDUC 110 Introduction to Teacher Education	1
EDUC 215 Technological Applications in the Classroom	2
EDUC 261 Early Experience in the Schools	1
EDUC 294 Foundations of Education	2
EDUC 296 Educational Psychology	3
EDUC 301 Education of Exceptional Persons	3
EDUC 302 Classroom Management	2
EDUC 357 Human Relations: Global Perspective for Educators	2-3
EDUC 498 Field Experience	6

<b>Educational Foundations Required Support Courses</b>	<b>16 Credit Hours</b>
<b>Complete each of the following courses</b>	<b>9</b>
COMM 147 Introduction to Public Speaking	3
ENG 311 Expository Writing or 200-300 level English Literature Courses	3
PSYC 251 Developmental Psychology	3
<b>Complete one of the following courses</b>	<b>3</b>
CJ 347 Research Methods in Criminal Justice	3
PSYC 347 Research Methods in Psychology	3
<b>Complete one of the following courses</b>	<b>4</b>
MATH 171 Elementary Statistics	4
PSYC 271 Statistics for Behavioral Sciences	4
<b>Early Childhood Education (non-licensure) concentration</b>	<b>20 Credit Hours</b>
EDUC 268 Care and Development of the Preschool Child	3
EDUC 279 Introduction to Early Childhood Education	3
EDUC 338 Children's Literature	2
HLTH 300 Health and Nutrition	3
SOC 100 Introduction to Sociology	3
SPED 306 Collaboration and the Family	3
EDUC or SPED elective	3
<b>Youth Development- Physical Education (non-licensure) concentration</b>	<b>20 Credit Hours</b>
EDUC 332 Elementary School PE and Health Methods and Curriculum	3
PE 221 Team Sports	3
PE 223 Individual Sports	3
PE 225 Introduction to Physical Education	3
PE 341 Movement, Exploration, and Adapted Physical Education	3
HLTH 200 Substance Abuse	2
PE or HLTH Elective	3
<b>Youth Development- Justice System concentration</b>	<b>18-19 Credit Hours</b>
CJ 101 Careers in Criminal Justice	1
CJ 231 Introduction to Criminal Justice	3
CJ 260 Criminal Law and Individual Rights	3
CJ 308 Juvenile Delinquency	3
CJ 370 Multiculturalism in Criminal Justice	3
SPED 306 Collaboration and the Family	3
PSYC or SPED Elective or HLTH 200 Substance Abuse	2-3
<b>Youth Development- Special Populations/Exceptionalities concentration</b>	<b>20 Credit Hours</b>
HLTH 200 Substance Abuse	2
PSYC 324 Child Psychopathology or PSYC 361 Abnormal Psychology	3
SOC 243 Social Problems	3
SPED 306 Collaboration and the Family	3
SPED 341 Characteristics of Special Education Students	3



EDUC or PSYC elective	3
EDUC or PSYC elective	3

Human Services/Counseling concentration	20-21 Credit Hours
PSYC 324 Child Psychopathology or PSYC 361 Abnormal Psychology	3
PSYC 326 Introduction to Counseling	3
SOC 100 Introduction to Sociology	3
SOC 310 Race and Ethnicity	3
SPED 306 Collaboration and the Family	3
SW 101 Intro to Social Work or SW 102 Intro to Interviewing and Relationship Building Skills	3
PSYC elective or HLTH 200 Substance Abuse	2-3

Entrepreneurship concentration	21 Credit Hours
ACTG 210 Introduction to Financial Accounting	3
BA 100 Survey of Business	3
BA 310 Principles of Management	3
BA 320 Principles of Marketing	3
ECN 102 Macroeconomics	3
Business Division Elective	3
Business Division Elective	3

Physical Education Minor (Non-Licensure)	20 Credit Hours
<b>Required Courses</b>	
<i>Complete each of the following courses:</i>	
EDUC 296 Educational Psychology	3
EDUC 302 Classroom Management	2
EDUC 332 Elementary School PE and Health Methods and Curriculum	3
PE 221 Team Sports	3
PE 223 Individual Sports	3
PE 225 Introduction to Physical Education	3
PE 341 Movement Exploration and Adapted Physical Education	3

## Exercise Science and Wellness Major (Non-Licensure)

This course of study will allow the students to work with a non-athletic or athletic population in developing a program of wellness. This major has the courses needed for those interested in becoming a certified strength coach, a personal trainer, a fitness instructor or a fitness trainer. These individuals will be able to find positions in the college/university setting, the private club setting, and industrial fitness and wellness centers. This major will study the effects of exercise on mental, emotional, social, spiritual, as well as the physical side of being healthy. Studying the effects of aging and stress in regard to wellness will also be emphasized.

The Physical Education and Exercise Science and Wellness faculty administers courses for any student who wishes to participate. Some majors require their students to participate in some type of activity (individual, service, recreational, intramural or intercollegiate) and the faculty welcomes these individuals into the activity courses that are taught throughout the year. Students should check the requirements of their major.

Exercise Science and Wellness majors will learn and understand the National Standards for Exercise Science:

1. Foundational Core – Competencies describe foundational knowledge and skill expected in the areas of human anatomy, human physiology, exercise physiology, biomechanics and care and prevention of injuries.
2. Exercise Prescription for Normal and Special Population – Competencies in physiological testing, exercise prescription, exercise leadership, and exercise and aging.
3. Health Promotion – Competencies in nutrition, weight control, stress management and substance abuse.

4. Administrative Tasks – Competencies in programming, facilities and equipment, marketing and legal liability.
5. Human Relations – Competencies of communication and motivation.
6. Professional Development – Competencies in orientation and professional growth.
7. Practical Experience – Competencies in orientation and internship.

**Required Courses****43 Credit Hours***Complete each of the following courses:*

HLTH 200 Substance Abuse	2
HLTH 344 Community and Consumer Health	3
HLTH 300 Health and Nutrition	3
PE 109 Functional Fitness and Personal Wellness	2
PE 125 Introduction to Exercise Science and Wellness	3
PE 231 First Aid	1
PE 250 Motor Learning	2
PE 260 Scientific Aspects of Strength Development	2
PE 352 Kinesiology	3
PE 356 Principles and Assessment of Physical Education	3
PE 381 Fitness Evaluation and Training	3
PE 382 Prevention, Care, and Treatment of Injuries	3
PE 398 Practicum in Physical Education	3
PE 484 Physiology of Exercise and Health	4
PE 498 Internship in Exercise Science	6

**Required Support Courses****14 Credit Hours**

BIO 241 Anatomy and Physiology I	4
BIO 242 Anatomy and Physiology II	4
PSYC 251 Developmental Psychology	3
<i>Complete one (1) of the following:</i>	
WS 300 Global Issues	3
WS 315 Social Justice and Service	3
WS 380 Global Health Care	3
ENG 341 World Literature	3

**Additional Required Area (Must choose 1)****Credit Hours**

1. Double Major with Physical Education	
2. Minor in Sport Management, Business Administration, Chemistry, or Psychology	
3. Science Concentration Area	
CHEM 175 General Chemistry I with Lab	4
CHEM 176 General Chemistry II with Lab	4
PHYS 210 General Physics I	4
PHYS 220 General Physics II	4

## Exercise Science and Wellness Minor (non-licensure)

Required Courses	22 Credit Hours
<i>Complete each of the following courses:</i>	
PE 125 Introduction to Exercise Science and Wellness	3
PE 212 Coaching Authorization	4
PE 260 Scientific Aspects of Strength Development	2
PE 352 Kinesiology	3
PE 381 Fitness Evaluation and Training	3
PE 398 Practicum in Physical Education	3
PE 484 Physiology of Exercise and Health	4

Required Support Courses	4 Credit Hours
BIO 241 Anatomy and Physiology I	4

# HUMANITIES DIVISION



## Faculty

**Jeff Martinek, Ph.D.** — Professor of English, Division Chair

**Blair Buffington, M.A.** — Director of Choral Activities

**Jason Edwards, D.M.** — Professor of Music

**Michael Knight, D.M.A.** — Associate Professor of Music

**Ann M. Klingensmith, M.F.A.** — Professor of Art, Coordinator for the Art Program

**Joy Lapp, Ph.D.** — Associate Professor of Religion, Holder of the William C. and Maxine M. Manning Endowed Chair of Christian Religion, Coordinator for the Religion Program

**Jeff Martinek, Ph.D.** — Professor of English, Coordinator for the English Program

**David Schmitz, M.A.** — Assistant Professor of ESL, Director of ESL

**Shaunna Wilkinson Ph.D.** — Assistant Professor of English, Coordinator of the First Year Writing Program

**Degrees:** Bachelor of Arts (BA), Bachelor Science (BS),

**Majors:** Christian Studies, Music, Digital Media Design, Humanities

**Minors:** English, Music, Religion, Studio Art, Digital Media Design, Humanities, International Studies

## Mission of the Division of Humanities

Students in courses offered by the Humanities Division will examine varied types of creativity, expression, interpretation, and interactions by which human life is given meaning. Communication, Critical Reasoning, and Civic Engagement (the IW Life Skills) are promoted through the academic programs in the Division, with curriculum crafted to foster students' success during their IW experience and after graduation.

## Christian Studies

Majoring in Christian Studies provides students with a broad understanding of the phenomenon of religion with a particular emphasis on Christianity. Courses include studies in the origin, development and shape of modern Christianity, theories of religion and studies in world religion and philosophy.

### Religion majors will:

- Students will understand and interpret diverse religious traditions in historical and cultural contexts.
- Students will demonstrate knowledge of the Biblical text and the ability to utilize appropriate scholarly tools and methods to interpret it.
- Students will demonstrate understanding of the historical and theological foundations of Christianity.
- Students will articulate and critique their own ethical values and utilize moral reasoning skills to analyze issues of societal concern.

<b>Christian Studies Core Requirements</b>	<b>36 Credit Hours</b>
<i>Complete all of the following:</i>	
REL 150 Introduction to World Religions	3
REL 201 Introduction to Hebrew Bible	3
REL 202 Introduction to New Testament	3
REL 302 Church History	3
REL 304 Contemporary Theology	3
REL 499 Senior Seminar in Religion	3
PHIL 201 Introduction to Philosophy	3
PHIL 215 Ethics for Life and Career	3
PHIL 306 Philosophy of Religion	3
Religion Elective	3
Field Experience	6

<b>Required Support Courses</b>	<b>9 Credit Hours</b>
<i>Complete all of the following:</i>	
Two Semesters of Language	6
<i>Complete one (1) of the following:</i>	
WS 300 Global Issues	3
WS 315 Social Justice and Service	3
WS 380 Global Health Care	3
ENG 341 World Literature	3

## Religion Minor

Introduces students to the study of religion and provides an understanding of Christianity as it compares to other world religions.

<b>Religion Minor Course Requirements</b>	<b>18 Credit Hours</b>
<i>Complete all of the following:</i>	
REL 150 Introduction to World Religions	3
9 Credits of Religion Electives	9
6 Credits of Philosophy Electives	6

## English

### English Minor

This program will equip students to:

- Recognize and connect historical and imaginative expressions and linkages among literary periods;
- Demonstrate professional competence; and
- Reflect meaningfully on their own work.

In addition to courses, the English Program offers opportunities for learning and creative activity outside the classroom through membership in Sigma Tau Delta, the International English Honor Society and contributing to Design, the annual literary arts magazine.

A grade of at least C- is necessary to earn credit for the English minor requirements.

**English Minor Course Requirements****18 Credit Hours***Complete all of the following:*

ENG 201 Survey of Literature	3
ENG 206 Introduction to Poetry	3
ENG 311 Expository Writing (WI)	3

*Complete 3 courses from the following, for a minimum of 9 credits:*

ENG 326 Environmental Literature	3
ENG 327 Reading Film as Literature	4
ENG 334 British Literature II	3
ENG 341 World Literature (WI)	3
ENG/COMM 344 Media Environments: History and Social Impacts	3
ENG 349 American Literature I	3
ENG 350 American Literature II	3
ENG 352 Shakespeare	3
ENG 365 English Novel	3

**Humanities**

An IW Humanities major is designed to help students sharpen skills in inquiry, analysis, communication, and creative problem-solving; it develops in students flexible, contextual thinking informed by nuances in social, cultural, and historical influences; it cultivates social, verbal, visual, and informational literacies; and it encourages lifelong learning inspired by curiosity, scholarship, passion, and a concern for social justice.

Students choosing to pursue a Humanities major will complete a Humanities core and then select either an existing concentration in English, Religion, Art or Music, or work with faculty to create a personalized, interdisciplinary concentration. All Humanities majors will complete both a freshman Humanities seminar class and a senior Humanities capstone class designed to place their Humanities studies within a contemporary context that stresses real-world relevance and application of Humanities-based skills to the 21st century challenges of work and global citizenship. Students choosing a Humanities minor will complete five courses from a list of Humanities offerings and the same senior capstone experience.

**Humanities Major Core Requirements****28 Credit Hours***Complete all of the following:*

HUM 101 Introduction to the Humanities	1
ENG 201 Survey of Literature	3
ENG 311 Expository Writing	3
PHIL 201 Introduction to Philosophy	3
ART 203 Art Appreciation	3
MUS 225 Survey of Musical Literature	3
REL 201 Introduction to the Hebrew Bible or REL 202 Introduction to the New Testament	3
HUM 498 Internship	6
HUM 499 Capstone in Humanities	3

*Complete one (1) of the following:*

WS 300 Global Issues	3
WS 315 Social Justice and Service	3
WS 380 Global Health Care	3
ENG 341 World Literature	3

**\*\*Note:** No more than 6 hours can count for both Wesleyan Studies and Humanities Core

**Choose 9 hours of emphasis in one of the following areas**

**Area 1: Art (Studio)****9 Credit Hours***Complete 3 courses from the following:*

ART 201 Basic Studio and Design 2-D	3
ART 215 Painting I or ART 225 Painting II	3
ART 216 Ceramics I or ART 226 Ceramics II	3
ART 219 Drawing I or ART 229 Drawing II	3
ART 259 Printmaking I	3
ART 381 History of Art I or ART 382 History of Art II	3
DMD 207 Photography	3
<b>Area 2: English</b>	<b>9 Credit Hours</b>
<i>Complete 3 courses from the following:</i>	
ENG 227 Reading Film as Literature	3
ENG 328 Sports and Literature	3
ENG 334 British Literature II	3
ENG/COMM 344 Media Environments: History and Social Impacts	3
ENG 352 Shakespeare	3
ENG 365 English Novel	3
ENG 280 or 380 Topics in Literature	3
<b>Area 3: Music</b>	<b>9 Credit Hours</b>
<b>Complete courses from the following that will equal 9 credits (at least 3 credits must be from the Applied Music pool):</b>	
Applied Music	
Private Instruction: MUS 121, 122, 221, 222	.5
Instrument Courses: MUS 113, 115, 117, 118, 119, 120	1
Ensembles: MUS 101, 102, 103, 104, 105, 106, 107, 108, 109, 110	1
MUS 357 Instrumental Conducting	2
MUS 358 Choral Conducting	2
Music Theory/Literature	
MUS 141 Music Fundamentals or MUS 142 Elementary Harmony	2
MUS 143 Aural Skills I	1
MUS 328 Materials of Music	3
MUS 353 History of Music	3
MUS 354 History of Music	3
<b>Area 4: Philosophy/Religion</b>	<b>9 Credit Hours</b>
<i>Complete 3 courses from the following:</i>	
PHIL 215 Ethics for Life and Career	3
PHIL 306 Philosophy of Religion	3
REL 201 Introduction to the Hebrew Bible	3
REL 202 Introduction to the New Testament	3
REL 302 Church History	3
REL 305 History of Christian Thought	3

## Humanities Minor

<b>Humanities Minor Requirements</b>	<b>21 Credit Hours</b>
<i>Complete courses from the following:</i>	
Need 3 credits from each area (Area 1-4) in the Humanities Major's description	12
2 electives from any of the above pools for 6 credits	6
HUM 499 Senior Capstone in the Humanities	3

## International Studies Minor

Choose one track to complete an international studies minor.

<b>Track 1: International Studies Minor Requirements- Study Abroad</b>	<b>18 Credit Hours</b>
Complete the courses from the following (can only share one course with student's major):	
IS 100 Introduction to International Studies	3
IS 101 Life and Culture or one additional course from Track 2	3
IS 400 International Studies Capstone or International Internship	3
Study Abroad for an Academic Semester or Year	9
<b>Track 2: International Studies Minor Requirements- Mapped Approach</b>	<b>18 Credit Hours</b>
Complete the courses from the following (can share only one course with Wesleyan Studies):	
IS 100 Introduction to International Studies	3
IS 101 Life and Culture	3
SOC 105 Introduction to Anthropology or SOC 310 Race and Ethnicity	3
REL 265 War and Peace or REL 300 Religion in Western Civilization	3
ENG 341 World Literature	3
IS 400 International Studies Capstone or International Internship or 3 May Term or Summer Session of Study Abroad	3

## Music

The music program provides courses of study for performance, music education, and general understanding of music. Students involved in the music program will:

- develop the knowledge and skills required for the practice of the profession of music teaching and performance
- deepen their understanding of artistic musical expression

To fulfill the first objective, the University offers a four-year degree program with music as a major. The music program meets the second objective by providing students across campus with opportunities to expand their exposure to and knowledge of music through participation in instrumental and/or vocal ensembles, private instruction in an instrument or voice, and by taking academic courses designed for both majors and non-majors. The department offers a course of study for a minor in music, as well as concentrations within the majors of Humanities and Business.

Students working toward the degree Bachelor of Arts in Music participate in the following areas, which are designed to provide a rich experience in all facets of music. An optional component leads to teaching licensure for those interested in a career in music education.

### Core music courses

- Private instruction
- Music ensembles
- Music lab
- Concert/Recital attendance
- Recital performance
- Proficiencies
- Field experience
- Optional: Teaching licensure courses

**Note:** Students interested in teaching music may select from:

- Elementary Education with Music K-8 Endorsement
- Elementary Education with Music 5-12 Endorsement
- Music major with teaching licensure



## Bachelor of Arts in Music

<b>Instrumental Courses</b>	<b>4-6 Credit Hours</b>
<i>At least four courses required, those seeking teacher licensure should take all</i>	
MUS 113 String Class	1
MUS 115 Brass Class	1
MUS 117 Woodwind I	1
MUS 118 Woodwind II	1
MUS 119 Percussion Class	1
MUS 120 Guitar Class	1
<b>Diction Courses</b>	<b>2 Credit Hours</b>
<i>Complete the following:</i>	
MUS 123 Diction for Singers I	1
MUS 124 Diction for Singers II	1
<b>Music Theory Courses</b>	<b>14 Credit Hours</b>
<i>Complete the following:</i>	
MUS 142 Elementary Harmony	2
MUS 143 Aural Skills I	1
MUS 144 Aural Skills II	1
MUS 241 Advanced Harmony	2
MUS 243 Aural Skills III	1
MUS 244 Aural Skills IV	2
MUS 328 Materials of Music	3
MUS 481 Arranging	2
<b>Music Literature and History Courses</b>	<b>6 Credit Hours</b>
<i>Complete the following:</i>	
MUS 353 History of Music	3
MUS 354 History of Music	3
<b>Conducting Courses</b>	<b>4 Credit Hours</b>
<i>Complete the following:</i>	
MUS 357 Instrumental Conducting	2
MUS 358 Choral Conducting	2
<i>Complete one (1) of the following:</i>	
WS 300 Global Issues	3
WS 315 Social Justice and Service	3
WS 380 Global Health Care	3
ENG 341 World Literature	3

<b>Field Experiences (without teaching licensure)</b>	<b>6 Credit Hours</b>
<i>Complete at least 6 credits of the courses below:</i>	
MUS 398 Practicum	3
MUS 440-442 Career Applications	2-6
MUS 498 Internship	6

<b>Field Experience (with teaching licensure)</b>	<b>Credit Hours</b>
EDUC 482-483 Practicum in K-12 Education	12-14

**Music Lab**

MUS 100, 200, 300, 400 Music Lab every IW fall and spring semester, excluding internship semester

**Applied Music**

MUS Major Music Ensemble  
(Ensembles: MUS 101-110) every IW fall and spring semester, excluding internship semester

MUS Private Instruction  
(Private Instruction MUS 121-2, 231-2, 331-2, or 421-2)

**Proficiencies**

All candidates for the B.A. degree with a major in music must satisfy the following requirements in order to graduate. These proficiencies must be completed by midterm of the semester preceding student teaching:

**In voice:**

- be able to sing, at sight, a folk melody which modulates to a closely-related key

**In piano:**

- be able to play, at sight, hymns and folk song
- be able to harmonize, at sight, with an acceptable accompaniment pattern, single-line melodies such as are found in children's song books
- be able to play a Bach two-part invention; or a composition in contrapuntal style from the Baroque period; and the first movement of a classical sonata or sonatina. One of these should be played from memory

**In conducting:**

- be able to control tempo and other music elements
- be able to hear and correct errors
- be able to demonstrate assertive leadership skills

**Concert/recital attendance**

Attendance at a specified number of recitals and concerts is required of music majors.

**Recital performance**

Senior music majors are required to present a recital consisting of at least (30) minutes of music.

**Bachelor of Arts in Music with K-12 Teaching Licensure**

\*Complete all coursework listed above for the Music major and the following block for teaching licensure. \*

<b>Professional Education Music Requirements</b>	<b>52-56 Credit Hours</b>
<i>Complete all of the following:</i>	
EDUC 110 Introduction of Teacher Education	1
EDUC 261 Early Experience in the Schools	1
EDUC 262 Participation and Analysis in Schools	1
EDUC 263 Participation and Analysis in Schools	1
EDUC 294 Foundations of Education	2
EDUC 295 Curriculum Development and Evaluation	3
EDUC 296 Educational Psychology	3
EDUC 301 Education for Exceptional Persons	3
EDUC 302 Classroom Management	2
EDUC 327 Reading in the Secondary Content Areas	2

EDUC 357 Human Relations for the Teachers	2 or 3
EDUC 404 Senior Lab for Secondary Students	1
EDUC 482 and 483 Practicum in K-12 Education	14
MUS 355 Elementary Music Methods	2
MUS 356 Secondary Music Methods and Curriculum	2
MUS 386 Instrumental Methods and Curriculum	2
PSYC 251 Developmental Psychology	3

Required Support Courses	7 Credit Hours
<i>Choose one of the following</i>	
BIO 201 General Botany	4
BIO 211 General Zoology	4
BIO 241 Anatomy and Physiology I	4
BIO 260 Ecology and Conservation	4
CHEM 175 General Chemistry I with Lab	4
<i>Chose one of the following</i>	
HIST 125 U.S. History Survey 1607 to 1877	3
HIST 126 U.S. History Survey 1877 to present	3

## Music Minor

Instrumental Courses	4-6 Credit Hours
<i>At least two courses required; those seeking teacher licensure should take all</i>	
MUS 113 String Class	1
MUS 115 Brass Class	1
MUS 117 Woodwind I	1
MUS 118 Woodwind II	1
MUS 119 Percussion Class	1
MUS 120 Guitar Class	1

Music Theory Courses	6 Credit Hours
<i>Complete the following:</i>	
MUS 141 Music Fundamentals	2
MUS 142 Elementary Harmony	2
MUS 143 Aural Skills I	1
MUS 144 Aural Skills II	1

Music Literature and History Courses	6 Credit Hours
<i>Complete the following:</i>	
MUS 225 Survey of Musical Literature	3
<i>Chose complete one of the follow:</i>	
MUS 353 History of Music	3
MUS 354 History of Music	3

**Conducting Courses****2 Credit Hours**

Choose one of the following:

MUS 357 Instrumental Conducting	2
MUS 358 Choral Conducting	2

**Applied Music**

MUS Major Music Ensemble (Ensembles: MUS 101-110)	every IW fall and spring semester
MUS Private Instruction (Private Instruction MUS 121-2, 231-2, 331-2, or 421-2)	every IW fall and spring semester

**Musical Activities**

PRIVATE INSTRUCTION in voice, keyboard, strings, woodwind, brass and percussion instruments is available to IW students regardless of major. Students enrolled in private instruction courses meet individually with their instructor for approximately thirty (30) minutes per week; outside practice is required. Previous experience may be expected for the study of some instruments. Students who are beginning University lessons enroll in 100-level courses; 200-level, 300-level and 400-level instruction are for students who are in their second, third or fourth years, respectively, of University instruction.

MUS 121, 122, 221, 222, 321, 322, 421, 422 ( 0.5 Credit Hours )

**Ensembles**

The IW Concert Choir maintains its long-standing tradition as the premier touring ensemble at the university. Consisting of approximately thirty-five members, the choir's repertoire is rooted in the sacred literature of the American a cappella tradition but has expanded to include great choral literature from all historical genres and concert styles including major choral orchestral works. Participation is open to all students at IW, regardless of vocation or major study area. The choir performs multiple times each semester on campus and in the Mt. Pleasant community, and tours each spring, either domestically or internationally.

Primae Voces (PREE-meh VO-chess), Latin for the 'first voices' is a highly selective vocal chamber ensemble comprised of students in the IW music program. Members are chosen by audition each academic year from participants in the concert choir. Grounded in literature of the Renaissance, the ensemble performs a wide variety of chamber repertoire including jazz and popular idioms. Because of the size and flexibility of Primae Voces, the ensemble is frequently called upon to provide music for special events both on and off campus and is often the first voice heard by alumni and constituents of the university.

The Southeast Iowa Community Concert Band, the IW Chamber Band and Jazz Big Band are open, by audition, to all students who play woodwind, brass and percussion instruments. Additional chamber ensembles may include woodwind choir, drumline and brass and percussion ensembles.

The Southeast Iowa Symphony Orchestra, an affiliate organization of the University, is composed of musicians from the University and southeastern Iowa. The orchestra rehearses on the campus and presents a series of concerts in the University Chapel and in Ottumwa and Burlington. All qualified University students are encouraged to audition for the orchestra. In addition to these activities, other vocal and instrumental ensembles provide students additional experience in musical performance.

**Activity****Credit Hours**

MUS 101, 102 Chamber Ensembles (Primae Voces, Chamber Band, Percussion Ensemble)	0-1
MUS 103, 104 Concert Choir	0-1
MUS 105, 106 Southeast Iowa Community Band	0-1
MUS 107, 108 Jazz Band	0-1
MUS 109, 110 Southeast Iowa Symphony	0-1

**Art and Digital Media Design**

The Art Program offers a Studio Art minor, Digital Media Design major, and Digital Media Design minor.

The Digital Media Design major focuses coursework in interactive media, game design, video and sound with work in web programming and publication design. These areas are supported by coursework in studio art and art history. Business courses are integrated into the curriculum plan and further reflect the diverse and interdisciplinary nature of the major. A minor Digital Media Design is available as is a minor in Studio Art.

The Digital Media Design major is a rigorous program that integrates a common body of knowledge from Studio Art and Art History with digital media courses.

Students will:

- Understand visual principles of design and apply them in a variety of media across disciplines of 2-D and 3-D.

- Incorporate these core concepts as they relate to the visual, sound, spatial and temporal elements of Digital Media Design
- Present work that demonstrates a synthesis of the collaborative nature of Digital Media design including:
  - an understanding and appropriate mastery of software and hardware
  - an ability to analyze and plan projects
- Incorporate a variety of disciplines with a knowledge of Art History in order to analyze and evaluate projects critically demonstrate in
  - writing, spoken and in presentations
  - and digital projects

## Digital Media Design Major

Digital Media Design Major Requirements	47 Credit Hours
<i>Complete all of the following:</i>	
ART 215 Painting I	3
ART 219 Drawing I	3
ART 259 Printmaking I	3
DMD 109 Survey of Multimedia	3
DMD 201 Foundations of Studio/Design	3
DMD 204 Graphic Layout and Design	3
DMD 207 Photography I	3
DMD 221 Web Design and Programming	3
DMD 260 Basics of Video and Audio	3
DMD 309 Multimedia Development (Gaming)	3
DMD 310 Digital Illustration	3
DMD 341 Video and Audio Postproduction	3
DMD 369 Interactive Media	3
ART 381 History of Art I or ART 382 History of Art II	3
DMD 399 Student Workshop in Publications	3
ART 499 A Senior Seminar I	1
ART 499 B Senior Seminar II	1
ART 498 Internship or ART 440 and ART 441 Career Applications	6

Digital Media Design Major Support Course	6 Credit Hours
BA 320 Principles of Marketing	3
<i>Complete one (1) of the following:</i>	
WS 300 Global Issues	3
WS 315 Social Justice and Service	3
WS 380 Global Health Care	3
ENG 341 World Literature	3

Digital Media Design Major Suggested Course	3 Credit Hours
BA 325 Social Media	3

Digital Media Design Minor	18 Credit Hours
<i>Digital Media Design Minor Requirements</i>	
<i>Complete all of the following:</i>	
ART 201 Basic Studio and Design 2-D	3
DMD 109 Survey of Multimedia	3

DMD 204 Graphic Layout and Design	3
DMD 207 Photography I or ART 107 The Art of Smartphone Photography	3
DMD 260 Basics of Video and Audio	3
Choose one of the following:	
DMD 309 Multimedia Development (Gaming)	3
DMD 369 Interactive Media	3
DMD 399 Student Workshop in Publications and Media	3

**Studio Art Minor****18 Credit Hours****Studio Art Minor Requirements***Complete all of the following:*

ART 201 Basic Studio and Design 2-D	3
ART 215 Painting I	3
ART 216 Ceramics I	3
ART 219 Drawing I	3
ART 203 Art Appreciation or ART 381 History of Art I or ART 382 History of Art II	3
3 Credit hours of Art Electives	3

Students in the Digital Media Design major/minor are allowed one "D" (+,-) grade in their major courses without the requirement of retaking the class for a replacement grade.

# NURSING DIVISION



## Faculty

**Aleesa Kittrell, DNP, RN, CMSRN, CNE** — Nursing Division Chair and Associate Professor of Nursing  
**Lisa Kongable, MA, PMHCNS– BC, ARNP, CNE** — Associate Chair and Associate Professor of Nursing  
**Teresa Meierotto, MSN, RN** — Associate Professor of Nursing  
**Samantha Tarrence, MSN, RN** — Assistant Professor of Nursing  
**Carmen Wycoff, DNP, RN, MBA, ARNP, CPNP** — Associate Professor of Nursing

**Degrees:** Bachelor of Science in Nursing (BSN)

**Majors:** Nursing

**Programs:** Pre-licensure to BSN, LPN to BSN, RN to BSN

## Mission Statement

The mission of the Division of Nursing is to provide an educational process that empowers students to examine, practice, challenge, experience and critically reason across the continuum of care.

## Vision

The vision of the Division of Nursing is to create a learning environment which provides opportunities to prepare students for a successful nursing career.

## Student Learning Outcomes

For those who plan to apply to graduate school, students are advised to consider the special requirements of each professional school to which they apply. At the completion of the Nursing Program, the graduate will demonstrate professional competency by being able to:

1. Synthesize concepts from the liberal arts, natural and social sciences, and nursing to enhance professional nursing practice.
2. Clarify beliefs and values about the human-to-human relationship.
3. Utilize the nursing process in integrating critical thinking into nursing practice for individuals, families, aggregates, and communities.
4. Develop culturally competent human-to-human relationships.
5. Interpret the leadership role in nursing to promote quality health care through communication, collaboration, reasoning, and problem solving with other health care providers and communities.
6. Contribute to professional nursing practice based on increased understanding, appreciation, and utilization of nursing research.

7. Create social effectiveness in diverse situations as responsible members of society.
8. Support healthcare as an environment which assists individuals, families, aggregates and communities in adapting to a state of wellness on the health illness continuum.

Students who satisfactorily complete all requirements for the nursing major will graduate with a Bachelor of Science in Nursing degree (BSN). Graduates are eligible to take the National Council Licensure Examination (NCLEX-RN®). Successful completion of this examination will result in licensure as a Registered Nurse (RN).

The baccalaureate nursing program is approved by the Iowa Board of Nursing (IBON) (400 SW 8th St., Suite B, Des Moines, IA 50309; 515-281-3255) and is accredited with the Accreditation Commission for Education in Nursing (ACEN) (3343 Peachtree Road NE, Suite 850 Atlanta, GA 30326; 404-975-5000; [www.acenursing.org](http://www.acenursing.org) OR <http://www.acenursing.us/accreditedprograms/programSearch.htm>).

An interview with the Chair of the Division of Nursing may be required prior to admission to the Nursing program. A composite score of 20 or higher on the ACT test is highly recommended.

Prerequisites for beginning in the Nursing Program are: achievement of sophomore status, a 2.75 cumulative GPA or higher and satisfactory completion of all prerequisite courses.

## DoN Progression Policy

Nursing students must earn a minimum grade of 80% in all nursing courses. If a student fails to earn 80% or greater in a nursing course, the student will not be allowed to take the next semester's required nursing courses. The student may take courses outside of nursing needed for the major, selected remedial nursing courses, or elective courses. All nursing courses are expected to be taken in an uninterrupted sequence until completed. If interruptions occur, the student must seek readmission to the nursing major. In order to be considered for readmission to the nursing major following any interruption of progression in the program, the student must have a minimum cumulative grade point average of 2.75 or above and submit in writing to the DoN the request to re-enter the nursing program. In the following semester, if accepted for readmission, the student will return to the nursing program and repeat only the nursing courses in which the student was unsuccessful. The student must earn 80% or greater in all courses repeated. A student may only repeat a course at the discretion of the Nursing faculty based on the student's application for readmission to the major. The student who is academically and/or clinically unsuccessful in a nursing course may repeat the course once. A student may apply only once to the Division for readmission. The faculty of the DoN reserves the right of retaining only those students who in the judgment of the faculty satisfy the requirements of scholarship and health and meet the standards expected of prospective members of the nursing profession. The student must remember that the decision of the faculty is final with regard to the re-entry to the nursing program.

The faculty of the DoN reserves the right to retain only those students who in their (faculty) judgment satisfy the requirements of scholarship, health, and the standards of a nursing professional. Students must be able to meet the Core Performance Standards with reasonable accommodations. A list of the Core Performance Standards is in the Nursing Student Handbook.

## Clinical

Clinical components are graded as satisfactory/unsatisfactory and may have three components: 1) clinical performance, 2) written assignments and 3) professional accountability.

To earn a satisfactory grade for clinical performance, students must meet the satisfactory requirements in all three components outlined in the clinical grading criteria.

To earn a satisfactory grade for written clinical assignments, students must earn a minimum grade of 80%. Unsatisfactory clinical written work will result in an unsatisfactory clinical evaluation for that clinical week.

Students will be evaluated utilizing the weekly clinical evaluation. Two satisfactory with concerns will equal one unsatisfactory clinical evaluation. Two unsatisfactory evaluations result in the failure of clinical.

If a student earns a 79.9% or lower in theory OR earns an unsatisfactory in clinical, both components must be repeated. If a student earns a >80% in theory BUT earns an unsatisfactory in clinical, the student will be given a grade of "C" for the course and the student must follow the policy for progression with the nursing program.

For additional policies related to the nursing program refer to the Nursing Student Handbook.

## Math Exams

Students will have a math/dosage calculation test every semester that must be passed at 100%. To successfully pass a course, students must earn 100% on the required math test prior to midterm grades. Students will be given a maximum of three attempts to pass the math test with 100% accuracy. Students must show their work on these exams to obtain full credit. If a student is unsuccessful on the first attempt, it is the student's responsibility to seek assistance from the OASIS Learning Center. If a student passes a course but does not successfully pass the math exam, the student will be given a "C" for the course and must repeat the course. No points shall be given for math exams.

## Mandatory Requirements

All requirements are at the student's expense.

**Students are required to purchase:**

- second hand watch



- stethoscope
- suitable non-porous footwear

All mandatory documentation must be submitted as directed prior to the start of classes each year.

Students who fail to submit required documentation will not be allowed to attend any clinical or laboratory sessions, including clinical orientation, and will receive an "unsatisfactory" grade for each missed clinical or laboratory session. Two unsatisfactory grades will result in clinical and course failure.

- Signed Nursing Student Handbook signature page; prior to program entry/start of nursing courses and annually.
- Signed Core Performance Standards document; prior to program entry/start of nursing courses and annually.
- TB Testing: to be completed prior to program entry/start of nursing courses and annually; must comply with TB Testing Policy found within the Nursing Student Handbook. A form is available for student use.
- Proof of Health Insurance: prior to program entry/start of nursing courses and annually; health insurance must be maintained while enrolled in nursing.
- Physical Examination: prior to program entry/start of nursing courses and annually.
- Immunizations:

*Mandatory requirements may vary by clinical site; additional items may be required.*

- Hepatitis B (3) or titer showing immunity: prior to program entry/start of nursing courses.
- MMR (Measles, Mumps, Rubella)(2) or titer showing immunity: prior to program entry/start of nursing courses.
- Diphtheria, Tetanus, and Pertussis (DTaP) within the last 10 years: prior to program entry/start of nursing courses; must be kept current while enrolled in nursing.
- Varicella (2) or titer showing immunity: prior to program entry/start of nursing courses.
- Influenza vaccination: annually (fall)
- Cardiopulmonary Resuscitation (CPR) Certification: prior to program entry/start of nursing courses and annually; must be completed from the American Heart Association, Basic Life Support for Healthcare Providers; must be kept current while enrolled in nursing courses.
- Mandatory Reporter Training (Adult and Child): prior to program entry/start of nursing courses; must be kept current while enrolled in nursing courses. Must be completed through an Iowa approved provider.
- Universal Precautions and Infection Control Training: annually; must be completed using provided resources
- HIPAA Training: annually; must be completed using provided resources
- Criminal Background Check (including HHS Office of Inspector General Search and Excluded Parties List System): prior to program entry/start of nursing courses. Students should self disclose offenses, as applicable, prior to starting the nursing program and while enrolled in the program.
- Dependent Adult and Child Abuse Registry Check: prior to program entry/start of nursing courses;
- Drug Screen (Urine): prior to program entry/start of nursing courses; the full policy for drug testing can be found within the Nursing Student Handbook.
- CNA Certification: prior to program entry/start of nursing courses.
  - If entering the program as a Licensed Practical Nurse (LPN) or Registered Nurse (RN), proof of licensure must be submitted prior to admission; licensure must be maintained while enrolled in nursing courses.

The DoN faculty reserves the right to request that a student repeat any of the above mentioned mandatory requirements at any given time throughout the program.

## Prelicensure to BSN Program

The prelicensure program is designed for the student who has an interest in a career in nursing. This program is designed to be completed in four years. The first year is foundational, building on the liberal arts and sciences for the subsequent nursing courses in years two through four.

Prerequisites for beginning in the Nursing Program are: achievement of sophomore status, a 2.75 cumulative GPA or higher and satisfactory completion of all prerequisite courses.

Mandatory requirements must be met before beginning nursing courses.

Prerequisite Courses	21 Credit Hours
<i>Must be completed prior to starting nursing courses</i>	
<i>Complete each course on this list with a grade of B- or higher.</i>	18
BIO 241 Human Anatomy and Physiology I	4
BIO 242 Human Anatomy and Physiology II	4
CHEM 175 General Chemistry I with Laboratory	4
NUR 182 Foundations in Nursing .	3
NUR 200 Introduction to Health Care Terminology	3

<i>Complete each course on this list with a grade of C or higher</i>	3
ENG 109 College Composition	3

**Required Support Courses****19 Credit Hours***Complete each course on this list with a grade of C or higher:*

ENG 110 College Research	3
MATH 171 Elementary Statistics	4
PSYC 131 General Psychology	3
PSYC 251 Developmental Psychology	3
SOC 100 Introduction to Sociology	3
<i>Complete one (1) of the following:</i>	
WS 300 Global Issues	3
WS 315 Social Justice and Service	3
NUR/WS 380 Global Health Care	3
ENG 341 World Literature	3

**Required Core Courses****67 Credit Hours***Complete each course on this list with a grade of B- or higher:*

BIO 350 Microbiology	4
NUR 205 Fundamentals of Nursing I	4
NUR 206 Fundamentals of Nursing II	6
NUR 208 Physical Assessment	3
NUR 213 Basic Concepts of Pathophysiology	4
NUR 214 Basic Concepts of Pharmacology	3
NUR 305 Nursing Care Across the Lifespan I	5
NUR 306 Nursing Care of Mental Health Clients	5
NUR 309 Nursing Care of Childbearing Families and Children	5
NUR 310 Nursing Care Across the Lifespan II	5
NUR 405 Nursing Care in the Community	4
NUR 407 Nursing Care Across the Lifespan III	5
NUR 408 Nursing Care Across the Lifespan IV	5
NUR 410 Nursing Leadership and Management	3
NUR 411 Nursing Internship	2
NUR 413 Nursing Research	3
NUR 414 Preparation for Professional Nursing Practice	1

**Optional Electives**

NUR 175 Clinical Practicum in Nursing for International Students <i>NUR 175 is designed for the International Nursing Student</i>	0
NUR 184 Integration: Human Disease and Disorders	3
NUR/WS 380: Global Health Care	3

NUR/WS 380 Global Health Care may be taken for Global Awareness OR nursing credit. Students that complete NUR/WS 380 Global Health Care for nursing credit may complete NUR 405 Nursing Care in the Community for 3 credit hours (theory) with permission of the Chair of the Division of Nursing.

There are additional courses called Wesleyan Studies required by the University not included in this list. The Bachelor of Science in Nursing requires a minimum of 120 total semester hours to graduate.

Pursuant to Iowa Administrative Code 655 2.10(6), nursing courses with a clinical or practicum component may not be taken by a person:

1. Who has been denied licensure by the board.
2. Whose license is currently suspended, surrendered or revoked in any United States jurisdiction.
3. Whose license is currently suspended, surrendered or revoked in another country due to disciplinary action.

## LPN to BSN Program

The LPN to BSN program is designed for the Licensed Practical Nurse (LPN) with a current LPN license. The student's transcripts will be evaluated and then placed in the BSN nursing program at the appropriate level. Typically, LPN's are admitted as junior nursing students. NUR 208 Physical Assessment, NUR 214 Basic Concepts of Pharmacology, and NUR 213 Basic Concepts of Pathophysiology must be taken at IW. After the completion of NUR 305, 13 hours of credit may be awarded for previous nursing courses at the LPN level (NUR 200, NUR 205, and NUR 206). The plan of study then follows the Prelicensure to BSN program option. As a transfer student credits apply according to IW policy. Requirements for admission, progression, and graduation, outlined in the IW Catalog, apply to all students. The nursing program requires a minimum GPA of 2.75 for admission and progression. An 80% or more is required in all IW nursing courses.

Mandatory requirements (as described in the Nursing Student Handbook) must be met before courses begin. Required prerequisite courses must be completed prior to starting nursing courses.

Required Prerequisite Courses	35 Credit Hours
<i>Must be completed prior to starting nursing courses</i>	
<b>Complete each course on this list with a grade of B- or higher:</b>	<b>16</b>
BIO 241 Human Anatomy and Physiology I	4
BIO 242 Human Anatomy and Physiology II	4
BIO 350 Microbiology	4
CHEM 175 General Chemistry I with Laboratory	4
<b>Complete each course on this list with a grade of C or higher</b>	<b>19</b>
ENG 109 College Composition	3
ENG 110 College Research	3
MATH 171 Elementary Statistics	4
PSYC 131 General Psychology	3
PSYC 251 Developmental Psychology	3
SOC 100 Introduction to Sociology	3

Required Core Courses	53 Credit Hours
<i>Complete each course on this list with a grade of B- or higher.</i>	
NUR 208 Physical Assessment	3
NUR 213 Basic Concepts of Pathophysiology	4
NUR 214 Basic Concepts of Pharmacology	3
NUR 305 Nursing Care Across the Lifespan I	5
NUR 306 Nursing Care of Mental Health Clients	5
NUR 309 Nursing Care of Childbearing Families and Children	5
NUR 310 Nursing Care Across the Lifespan II	5
NUR 405 Nursing Care in the Community	4
NUR 407 Nursing Care Across the Lifespan III	5
NUR 408 Nursing Care Across the Lifespan IV	5
NUR 410 Nursing Leadership and Management	3
NUR 411 Nursing Internship	2
NUR 413 Nursing Research	3
NUR 414 Preparation for Professional Nursing Practice	1

Required Support Course	3 Credit Hours
<i>Complete one (1) of the following:</i>	
WS 300 Global Issues	3

WS 315 Social Justice and Service	3
NUR/WS 380 Global Health Care	3
ENG 341 World Literature	3

**Optional Electives****Credit Hours**

NUR 175 Clinical Practicum in Nursing for International Students <i>NUR 175 is designed for the International Nursing Student</i>	0
NUR/WS 380: Global Health Care	3

NUR/WS 380 Global Health Care may be taken for Global Awareness OR nursing credit. Students that complete NUR/WS 380 Global Health Care for nursing credit may complete NUR 405 Nursing Care in the Community for 3 credit hours (theory) with permission of the Chair of the Division of Nursing.

There are additional courses called Wesleyan Studies required by the University not included in this list. The Bachelor of Science in Nursing requires a minimum of 120 total semester hours to graduate.

Pursuant to Iowa Administrative Code 655 2.10(6), nursing courses with a clinical or practicum component may not be taken by a person:

1. Who has been denied licensure by the board.
2. Whose license is currently suspended, surrendered or revoked in any United States jurisdiction.
3. Whose license is currently suspended, surrendered or revoked in another country due to disciplinary action.

**RN to BSN Program**

The BSN program for registered nurses at IW is designed for the practicing nurse. Course work can be completed on a part-time basis with all courses available online. As a transfer student, credits apply according to IW policy. Requirements for admission, progression, and graduation, outlined in the IW Catalog, apply to all students. The nursing program requires a minimum GPA of 2.75 for admission and progression. An 80% or more is required in all the nursing courses. Mandatory requirements (as described in the Nursing Student Handbook) must be met before courses begin.

The registered nurse submits an application to the Graduate and Professional Studies. Transcripts are evaluated individually and information is provided outlining the remaining coursework needed to earn the BSN.

Up to 60 semester hours of university credit will be accepted from community or junior colleges. Up to an additional 38 credit hours may be released to the student's record for prior nursing education; a total of 90 hours may be accumulated from community or junior colleges and/or four-year colleges/universities.

**Mandatory requirements must be met before beginning nursing courses.**

**Prerequisite Courses****35 Credit Hours**

*Complete each course on this list with a C or better:*

ENG 109 College Composition	3
ENG 110 College Research	3
MATH 171 Elementary Statistics	4
PSYC 131 General Psychology	3
PSYC 251 Developmental Psychology	3
SOC 100 Introduction to Sociology	3
BIO 241 Human Anatomy and Physiology I	4
BIO 242 Human Anatomy and Physiology II	4
BIO 350 Microbiology	4
CHEM 175 General Chemistry I with Laboratory	4

**Required Nursing Courses****21 Credit Hours**

*Complete each course on this list with a B- or better:*

NUR 301 Bridge to Professional Nursing	4
NUR 405 Nursing Care in the Community (includes practical learning)	4
NUR 410 Nursing Leadership and Management	3

NUR 413 Nursing Research	3
NUR 423 Advanced Pathophysiology	4
NUR 424 Nursing Capstone	3

Required Support Course	3 Credit Hours
<i>Complete one (1) of the following:</i>	
WS 300 Global Issues	3
WS 315 Social Justice and Service	3
NUR/WS 380 Global Health Care	3
ENG 341 World Literature	3

Optional Electives	3 Credit Hours
NUR/WS 380: Global Health Care	3

NUR/WS 380 Global Health Care may be taken for Global Awareness OR nursing credit. Students that complete NUR/WS 380 Global Health Care for nursing credit may complete NUR 405 Nursing Care in the Community for 3 credit hours (theory) with permission of the Chair of the Division of Nursing.

Transfer credits are possible for all required nursing support courses. Additional courses required by the University are not included in this list. The Bachelor of Science in Nursing requires a minimum of 120 total semester hours to graduate.

Pursuant to Iowa Administrative Code 655 2.10(6), nursing courses with a clinical or practicum component may not be taken by a person:

1. Who has been denied licensure by the board.
2. Whose license is currently suspended, surrendered or revoked in any United States jurisdiction.
3. Whose license is currently suspended, surrendered or revoked in another country due to disciplinary action

# SCIENCE DIVISION



## Faculty

Richard Buffington, J.D., M.A. — Assistant Professor of Criminal Justice Director of the Criminal Justice Institute, Chair of Science Division

Will Hansen, M.A. — Assistant Professor of Biology

Nathan Hough, M.S., M.F.T. — Assistant Professor of Psychology

Gail Kunch, B.S. — Assistant Professor of Biology

Sarah Sullivan Gomez, M.A.S.S. — Assistant Professor of Human Services, Coordinator of Human Services Program

Paula Vallone, M.S. — Assistant Professor of Science

Cyndi Walljasper, Ph.D. — Professor of Psychology and Assistant Dean of Wesleyan Studies

Dolores Poulter Wilson, Ph.D. — Professor of Biology, Coordinator of Natural Sciences

**Degrees:** Bachelor of Science (BS) and Bachelor of Science in Social Work (BSW)

**Majors:** (Natural Science) Biology; (Behavioral Science) Criminal Justice, Psychology, Human Services, Social Work  
**Concentrations** (for the Biology major): Biological Studies, Medical Sciences, Physical Therapy, Occupational Therapy, Veterinary Medicine, Chemistry, Medical Technology, Environmental Health, Natural Resource Conservation and Law Enforcement, and Forensic Science.

**Minors:** Biology, General Science, Chemistry, Forensic Science, Legal Studies, Psychology, Criminal Justice, Juvenile Justice/Youth with Special Needs

## Mission of the Division of Science

Within the mission of IW, the Division of Science strives to provide an educational process that empowers students to meet their potential. The Division accomplishes this through vigorous innovative teaching. The student is engaged in the mastery of the IW Life Skills through both personalized and community learning.

In addition, students will find that the science programs provide a solid foundation for graduate level education in the behavioral or professional sciences for those students who wish to continue their education beyond the bachelor degree.

Internship opportunities are included in each program and offer real life experiences in preparation for future careers.

## Divisional Requirements

For those programs that are to be completed at another school, students are advised to consider the special requirements of each professional school or graduate program to which they apply.

Each student pursuing a major, major concentration, or minor in this division shall complete any course specifically required by the major, major concentration, or minor (including "major" courses, and required "support" courses) with a grade of not less than "C-" (1.70).

All students with a science division major must have an average of at least a grade of C (2.00) across all courses specifically required by the major (including core courses, required support courses, and prerequisite courses) in order to graduate.

## Second Major in the Science Division

The Science Division is committed to students finding jobs in their chosen major, and is aware that one of the foremost considerations of employers in determining whom to hire is the applicant's experience in the workplace (more important than grades, subjects studied, and academic research). It is, therefore, the Division's policy to encourage students to pursue a double major within the Science Division only when the student is able to complete a 240 hour Internship project for each major. Biology and Biology Concentrations require only one 240 hour internship. The Division does, however, strongly recommend that Science students pursue minors in one or two other fields, whether within the division or outside of it, as a means of broadening their intellectual horizons. Exceptions to this policy will be considered in specific circumstances.

## Pre-Professional Programs

Students may choose to take courses at Iowa Wesleyan that prepare them for continued study at another school. Students interested in Physical Therapy, Medicine, Dentistry, Pharmacy, and Veterinary Medicine usually complete four years of study at Iowa Wesleyan and earn a Bachelor of Science degree. These students usually complete a biology major with the corresponding concentration area. The programs of Medical Technology/Medical Laboratory Science, Chiropractic, and Law that involve transferring to another school to finish the degree requirements are described in the Transfer Programs section below.

## Transfer Programs (Pre-Professional)

Special transfer programs exist in three fields: Medical Technology/Medical Laboratory Science, Chiropractic, and Law. The following information applies to these special pre-professional transfer programs.

To receive a degree from Iowa Wesleyan in one of these programs that involve completing coursework at another institution, the student must meet the following REQUIREMENTS:

- Complete at least 90 semester hours at Iowa Wesleyan; and
- Complete at least one year of acceptable coursework at the professional institution so that a total of at least 120 semester hours has been earned; and
- Satisfy all Iowa Wesleyan graduation requirements. The major will be Biology for students transferring to Medical Laboratory Science or Chiropractic. Students transferring to complete a Law degree may complete any major at IW, although Criminal Justice or English are commonly chosen.

## Medical Technology/Medical Laboratory Science

Students who are interested in medical technology/ medical laboratory science complete courses at Iowa Wesleyan and at an approved medical technology school. Iowa Wesleyan has a 3+1 affiliation agreement with the Medical Laboratory Science Program of St. Luke's Hospital in Cedar Rapids, Iowa. Students will pay St. Luke's Hospital for this final year of study.

At Iowa Wesleyan the student completes the biology core courses in addition to the concentration in medical technology. Upon completion of the requirements at IW and St. Luke's, the student will receive a Bachelor of Science degree in Medical Technology from IW. After graduation and certification, the student may elect to take the national examination and become a registered medical technologist (ASCP) or medical laboratory scientist (NAACLS).

## Chiropractic

Students who are interested in a chiropractic career complete courses at Iowa Wesleyan and at an approved chiropractic school. Iowa Wesleyan has an affiliation agreement with Palmer University of Chiropractic in Davenport, IA. This 3+3 articulation agreement was specifically designed for students intending to pursue a chiropractic education who want to receive a bachelor's degree from their undergraduate institution. During the fourth year, the student will be completing both their last year of undergraduate coursework and the first year of the program leading to the Doctor of Chiropractic degree. After that fourth year of study, the student will receive a Bachelor of Science degree from Iowa Wesleyan.

## Law

Students interested in obtaining a Law degree can complete courses at Iowa Wesleyan and at University of Iowa University of Law, with which IW has an affiliation agreement. This 3 + 3 articulation agreement was designed for students intending to pursue a J.D. in law while receiving a bachelor's degree from their undergraduate institution. During the third year, students may apply for acceptance to UI University of Law. If accepted, during the fourth year students will complete both their last year of undergraduate coursework to earn a bachelor degree from IW and the first year of the program leading to a Juris Doctor (JD) degree at UI University of Law. More information can be found at [law.uiowa.edu/3plus3](http://law.uiowa.edu/3plus3) and students should contact Professor Richard Buffington, the Law School Academic Advisor for the institution at [richard.buffington@iw.edu](mailto:richard.buffington@iw.edu).

## Biology

A major in the biological sciences prepares students for communication of scientific knowledge, research and advanced study in the life sciences. Topics are studies in learning communities as students examine theories and ideas with an experimental inquiry. Upon completion of the program, the student will be able to:

1. Describe the fundamental concepts of the biological sciences at an in-depth level.
2. Appreciate scientific literature.
3. Demonstrate a broad knowledge related to laboratory and field techniques.
4. Perform scientific investigations and interpret scientific data.
5. Demonstrate scientific writing skills.
6. Relate problem-solving to scientific learning.
7. Apply critical thinking skills to biological questions.
8. Demonstrate preparation for entry and success in science related post graduate training programs, graduate and professional schools, industry or laboratory and field programs.

A student selecting the biology major must select a concentration as well and complete its course requirements as well as those of the biology major.

## Biology Major

### Core Courses

**36 Credit Hours**

#### Required Courses

*Complete all of the following*

BIO 201 General Botany	4
BIO 211 General Zoology	4
BIO 241 Anatomy and Physiology I	4
BIO 302 Plant Morphology	4
BIO 312 Animal Development and Diversity	4
BIO 350 Microbiology	4
BIO 355 Genetics	4
BIO 499 A Biology Seminar I	1
BIO 499 B Biology Seminar II	1
BIO 498 Internship	6

#### Support Courses

**15 Credit Hours**

*Complete all of the following:*

CHEM 175 General Chemistry I with lab	4
CHEM 176 General Chemistry II with lab	4
MATH 171 Elementary Statistics	4
<i>Complete one (1) of the following:</i>	
WS 300 Global Issues	3
WS 315 Social Justice and Service	3
WS 380 Global Health Care	3
ENG 341 World Literature	3

## Biology Concentrations

### Concentration in Biological Studies

**12 Credit Hours**

#### Required Courses

*Complete all of the following*

BIO 324 Taxonomy of Flora and Fauna	4
BIO 242 Anatomy and Physiology II	4
<b>Choose one of the following:</b>	<b>4</b>
BIO 260 Ecology and Conservation	4



BIO 300 Ecosystems (Aquatic and Terrestrial)	4
EVHL 330 Environmental Health	4

## Concentration in Medical Sciences

This concentration prepares students for careers in medicine and allied health professions. Students completing this concentration can pursue graduate degrees such as Doctor of Medicine, Doctor of Osteopathy, Physician Assistant, Doctor of Chiropractic, Doctor of Dental Surgery, or Doctor of Optometry. In addition to the Biology Core, the following courses are required:

Concentration in Medical Sciences	24 Credit Hours
<b>Required Courses</b>	
<i>Complete all of the following</i>	
BIO 242 Human Anatomy and Physiology II	4
BIO 360 Cell and Molecular Biology	4
CHEM 355 Organic Chemistry I	4
CHEM 356 Organic Chemistry II	4
CHEM 386 Biochemistry	4
PHYS 210 General Physics I	4
<b>Recommended Courses</b>	
The following courses are strongly recommended for the concentration in medical sciences:	
MATH 231 Calculus	4
PHIL 215 Ethics for Life and Career	3
PSYC 131 General Psychology	3
PSYC 251 Developmental Psychology	3
PSYC 361 Abnormal Psychology	3
PSYC 382 Biopsychology	3
PSYC 336 Motivation and Emotion	3
SOC 310 Race and Ethnicity	3

## Concentration in Physical Therapy

This concentration prepares students for entry into a graduate program approved by the American Physical Therapy Association (APTA).

Concentration in Physical Therapy	30 Credit Hours
<b>Required Courses</b>	
<i>Complete all of the following</i>	
BIO 242 Human Anatomy and Physiology II	4
PHYS 210 General Physics I	4
PHYS 220 General Physics II	4
PE 352 Kinesiology	3
PE 356 Principles of Assessment	3
PE 484 Physiology of Exercise	3
PSYC 131 General Psychology	3
PSYC 251 Developmental Psychology	3
PSYC 361 Abnormal Psychology	3
<b>Recommended Courses</b>	
The following course is strongly recommended for the concentration in physical therapy:	
PHIL 215 Ethics for Life and Career	3

## Concentration in Occupational Therapy

This concentration prepares students to pursue graduate work to become an occupational therapist.

<b>Concentration in Occupational Therapy</b>	<b>32 Credit Hours</b>
<b>Required Courses</b>	
<i>Complete all of the following</i>	
BIO 242 Human Anatomy and Physiology II	4
PHYS 210 General Physics I	4
PE 352 Kinesiology	3
PE 356 Principles of Assessment	3
PE 484 Physiology of Exercise	3
PSYC 131 General Psychology	3
PSYC 251 Developmental Psychology	3
PSYC 361 Abnormal Psychology	3
NUR 200 Introduction to Health Care Terminology	3
SOC 100 Introduction to Sociology	3
<b>Recommended Courses</b>	
The following course is strongly recommended for the concentration in occupational therapy:	
PHIL 215 Ethics for Life and Career	3

## Concentration in Veterinary Medicine

Completion of this concentration allows students to pursue a Doctor of Veterinary Medicine degree.

<b>Concentration in Veterinary Medicine</b>	<b>27 Credit Hours</b>
<b>Required Courses</b>	
<i>Complete all of the following</i>	
BIO 360 Cell and Molecular Biology	4
CHEM 355 Organic Chemistry I	4
CHEM 356 Organic Chemistry II	4
CHEM 386 Biochemistry	4
PHYS 210 General Physics I	4
PHYS 220 General Physics II	4
BA 100 Survey of Business	3
<b>Recommended Courses</b>	
The following course is strongly recommended for the concentration in veterinary medicine:	
MATH 231 Calculus I	4

## Concentration in Chemistry

This concentration prepares students for careers in pharmacy, food science, quality assurance, and other lab fields.

<b>Concentration in Chemistry</b>	<b>28 Credit Hours</b>
<b>Required Courses</b>	
<i>Complete all of the following</i>	
BIO 242 Human Anatomy and Physiology II	4
BIO 360 Cell and Molecular Biology	4

CHEM 271 Quantitative Analysis	4
CHEM 355 Organic Chemistry I	4
CHEM 356 Organic Chemistry II	4
CHEM 386 Biochemistry	4
PHYS 210 General Physics I	4
<b>Recommended Courses</b>	
The following course is strongly recommended for the concentration in veterinary medicine:	
MATH 231 Calculus I	4

## Concentration in Medical Technology

This concentration allows students to apply for the Medical Laboratory Science program at St. Luke's Hospital in Cedar Rapids, IA. See [Transfer section](#). St. Luke's requires a minimum grade of C in science and math courses.

Concentration in Medical Technology	20 Credit Hours
<b>Required Courses</b>	
<i>Complete all of the following</i>	
BIO 360 Cell and Molecular Biology	4
CHEM 271 Quantitative Analysis	4
CHEM 355 Organic Chemistry I	4
CHEM 356 Organic Chemistry II	4
CHEM 386 Biochemistry	4
<b>Recommended Courses</b>	
The following courses are strongly recommended for the concentration in medical technology:	
PHIL 215 Ethics for Life and Career	3
NUR 200 Introduction to Health Care Terminology	1

## Concentration in Environmental Health

Concentration in Environmental Health	26 Credit Hours
<b>Required Courses</b>	
<i>Complete all of the following</i>	
BIO 242 Human Anatomy and Physiology II	4
BIO 360 Cell and Molecular Biology	4
CHEM 271 Quantitative Analysis	4
EVHL 330 Environmental Health	4
EVHL 430 Advanced Environmental Health	4
BA 100 Survey of Business	3
PHIL 215 Ethics for Life and Career	3
<b>Recommended Courses</b>	
The following course is strongly recommended for the concentration in environmental health:	
SOC 243 Social Problems	3

## Concentration in Natural Resource Conservation and Law Enforcement

**Concentration in Natural Resource Conservation and Law Enforcement 33 Credit Hours**

### Required Courses

*Complete all of the following*

BIO 260 Ecology and Conservation	4
BIO 300 Ecosystem Studies- Aquatic and Terrestrial	8
BIO 324 Taxonomy of Flora and Fauna	4
CJ 231 Introduction to Criminal Justice	3
CJ 260 Criminal Law and individual Rights	3
CJ 355 Law Enforcement	3
DMD 109 Survey of Multimedia	3
DMD 207 Photography I	3
EDUC 302 Classroom Management	2

## Concentration in Forensic Science

**Concentration in Forensic Science**

**18 Credit Hours**

### Required Courses

*Complete all of the following*

PSYC 310 Introduction to Forensic Psychology or CJ 315 Introduction to Forensic Science	3
PSYC 367 Cognitive Psychology or PSYC 382 Biopsychology	3
PSYC 365 Psychology of Addiction or CJ 323 Criminal Investigation	3
SCI 347 Laboratory Methods in Forensic Sciences	1
CHEM 355 Organic Chemistry I	4

### Choose 1:

BIO 360 Cell and Molecular Biology	4
CHEM 271 Quantitative Analysis	4
CHEM 356 Organic Chemistry II	4
CHEM 386 Biochemistry	4

## Biology Minor

### Required Courses

**16 Credit Hours**

*Complete all of the following*

BIO 201 General Botany	4
BIO 211 General Zoology	4
Biology electives totaling 8 credit hours	8

## General Science Minor

### Required Courses

**24 Credit Hours**

*Complete all of the following*

BIO 201 General Botany	4
BIO 211 General Zoology	4
CHEM 175 General Chemistry I with lab	4
CHEM 176 General Chemistry II with lab	4
PHYS 210 General Physics I	4
PHYS 220 General Physics II	4

## Chemistry Minor

Required Courses	16 Credit Hours
<i>Complete all of the following</i>	
CHEM 175 General Chemistry I with lab	4
CHEM 176 General Chemistry II with lab	4
Chemistry electives totaling 8 credit hours	8
<b>Recommended Courses</b>	
<i>The following courses are strongly recommended for the chemistry minor:</i>	
CHEM 271 Quantitative Analysis	4
CHEM 355 Organic Chemistry I	4
CHEM 356 Organic Chemistry II	4

## Forensic Science Minor

Required Courses	18 Credit Hours
<i>Complete all of the following</i>	
BIO 350 Microbiology or BIO 355 Genetics	4
CHEM 175 General Chemistry I	4
PSYC 310 Introduction to Forensic Psychology or CJ 315 Introduction to Forensic Science	3
PSYC 367 Cognitive Psychology or PSYC 382 Biopsychology	3
PSYC 365 Psychology of Addiction or CJ 323 Criminal Investigation	3
SCI 347 Laboratory Methods in Forensic Sciences	1

## Criminal Justice Institute

The Criminal Justice Program at Iowa Wesleyan University provides an overview of the criminal justice system including the three basic components: the police, courts, and corrections. Criminological theory and research examine criminal behavior and crime causation. The combination of substantive criminal justice coursework and field experience will prepare students for careers in law enforcement, the law, or corrections or to pursue graduate and professional degrees. Students majoring in Criminal Justice are encouraged to complete a minor or second major in a closely related field or program.

Students completing the major in Criminal Justice will:

- demonstrate general knowledge of the criminal justice system including the core components of the police, the courts and corrections;
- explicate crime and criminal behavior by examining criminological theories of crime causation;
- demonstrate critical thinking skills by analyzing and discussing criminal justice issues;
- demonstrate knowledge of research skills by writing scholarly papers on criminal justice topics;
- connect substantive areas of academic coursework to real-life application in a criminal justice field.

## Criminal Justice Major

Required Courses	37 Credit Hours
<i>Complete all of the following:</i>	
CJ 101 Careers in Criminal Justice	1
CJ 231 Introduction to Criminal Justice	3
CJ 260 Criminal Law and Individual Rights	3
CJ 307 Criminology	3
CJ 316 Introduction to Corrections (SL)	3
CJ 347 Research Methods in Criminal Justice	3

CJ 350 Constitutional law (WI)	3
CJ 355 Law Enforcement	3
CJ 416 Crime and Punishment	3
CJ 498 Internship	6
Electives in Criminal Justice	6

**Criminal Justice Major Support Course Requirements** **15-16 Credit Hours**

*Complete all of the following with a grade of C- or higher:*

PSYC 131 General Psychology or PSYC 251 Developmental Psychology (SL)	3
SOC 100 Introduction to Sociology	3
GOV 305 Current Issues in Government	3
MATH 102 Math for Life or MATH 171 Elementary Statistics	3-4

*Complete one (1) of the following:*

WS 300 Global Issues	3
WS 315 Social Justice and Service	3
WS 380 Global Health Care	3
ENG 341 World Literature	3

**Criminal Justice Minor Requirements** **18 Credit Hours**

*Complete all of the following:*

CJ 231 Introduction to Criminal Justice	3
CJ 260 Criminal Law and Individual Rights	3
CJ 307 Criminology	3
Electives in Criminal Justice	9

**Juvenile Justice/Youth with Special Needs Minor Requirements** **19 Credit Hours**

*A maximum of 9 credits may be transferred from other institutions toward the criminal justice minor and the juvenile justice/youth with special needs minor.*

*Complete all of the following:*

CJ 231 Introduction to Criminal Justice	3
CJ 308 Juvenile Delinquency	3
EDUC 261 Early Field Experience in Schools	1
EDUC 301 Education of Exceptional Persons	3
PSYC 251 Developmental Psychology	3
SPED 306 Collaboration and the Family	3

*Choose one course from the following*

CJ 370 Multiculturalism in Criminal Justice	3
PSYC 324 Child Psychopathology	3
SPED 297 Career Development and Transition for Students with Disabilities	3
SW 101 Introduction to Social Work	3

**Legal Studies Minor Requirements** **18 Credit Hours**

*Complete all of the following:*

BA 330 Business Law	3
CJ 305 Introduction to the Law	3

CJ 306 Law and Evidence	3
CJ 310 Criminal Procedure	3
CJ 350 Constitutional Law	3
CJ 402 Legal Research and Writing	3

## Psychology

From day one in the psychology program, IW students immediately engage in application of psychology to the real world and understanding psychological science. Through hands-on experiential learning, including service, internship, and research projects, students develop critical thinking and communication skills, relationships within the field and community at large, and a unique and applied understanding of psychology. IW psychology graduates are prepared for the expanding job market and graduate training in an American Psychological Association accredited program.

Students completing the Psychology major will:

- apply psychological theory and concepts to everyday world,
- demonstrate psychological information literacy,
- use proper APA-style in written format,
- effectively deliver and structure an oral presentation,
- adopt values that build community at local, national, and global levels.

Psychology Major	42 Credit Hours
<b>Core Courses</b>	<b>24</b>
<i>Complete all of the following:</i>	
PSYC 101 Careers in Psychology	1
PSYC 131 General Psychology	3
PSYC 251 Developmental Psychology	3
PSYC 271 Statistics for the Behavioral Sciences	3
PSYC 347 Research Methods in Psychology	3
PSYC 367 Cognitive Psychology	3
PSYC 498 Internship	6
PSYC 499 Psychology Senior Seminar	2
<b>Group A – Choose one course from the following</b>	<b>3 Credit Hours</b>
PSYC 336 Motivation and Emotion	3
PSYC 365 Psychology of Addiction	3
PSYC 382 Biopsychology	3
<b>Group B- Choose one course from the following</b>	<b>3 Credit Hours</b>
PSYC 209 Social Psychology	3
PSYC 240 Theories of Personality	3
PSYC 374 Psychology of Gender	3
<b>Group C – Choose one course from the following</b>	<b>3 Credit Hours</b>
PSYC 324 Child Psychopathology	3
PSYC 361 Abnormal Psychology	3
PSYC 372 Positive Psychology	3

Group B:  
Add PSYC 365  
Psychology of Addiction

Psychology Electives	9 Credit Hours
Three 3 credit hour PSYC courses must be taken to meet this requirement. Two of the three should be numbered 300 or higher. Electives may not be support courses, divisional courses or courses used for another major or minor.	

The following support courses are not included in the 42 hours required for the Psychology major.

**Psychology Major Support Course Requirements****9 Credit Hours***All Psychology majors must complete the following with a grade of C- or better:*

ENG 311 Expository Writing or any 200 or 300 level ENG literature course	3
COMM 147 Introduction to Public Speaking	3

*Complete one (1) of the following:*

WS 300 Global Issues	3
WS 315 Social Justice and Service	3
WS 380 Global Health Care	3
ENG 341 World Literature	3

*Recommended Support Course*

PHIL 215 Ethics for Life and Career	3
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**Psychology Minor****18 Credit Hours****Core Courses****6**

PSYC 131 General Psychology	3
PSYC 347 Research Methods in Psychology	3

**Group A – Choose one of the following****3 Credit Hours**

PSYC 336 Motivation and Emotion	3
PSYC 365 Psychology of Addiction	3
PSYC 382 Biopsychology	3

**Group B – Choose one of the following****3 Credit Hours**

PSYC 209 Social Psychology	3
PSYC 240 Theories of Personality	3
PSYC 374 Psychology of Gender	3

**Group C – Choose one of the following****3 Credit Hours**

PSYC 324 Child Psychopathology	3
PSYC 361 Abnormal Psychology	3
PSYC 372 Positive Psychology	3

**Psychology Elective****3 Credit Hours***Electives may not be support courses, divisional courses, or courses used for another major or minor***Human Services**

This major is intended to prepare students for a variety of "helping professions" so they can respond to changes in economy, the health care system, and society. The combination of coursework offers solid grounding in the exploration of human and social problems and effective responsiveness in professional and personal settings. It is expected that students completing the Human Services major will:

- exhibit the ability to communicate clearly in oral and written communication
- demonstrate proficiency in skills necessary for creating, testing and evaluating hypotheses and evaluating research
- perform successfully in a job-related field experience in an area of special interest to the "helping professions"
- demonstrate specific skills commonly used in counseling, and understand common issues typically faced by counselors
- differentiate the major models of abnormal behavior and their implied methods of intervention
- articulate major issues facing contemporary law enforcement



Human Services Major	42 Credit Hours
<b>Core Courses</b>	<b>39</b>
<i>Complete each of the following:</i>	
CJ 231 Introduction to Criminal Justice	3
CJ 260 Criminal Law and Individual Rights	3
CJ 355 Law Enforcement	3
PSYC 131 General Psychology	3
PSYC 326 Introduction to Counseling	3
PSYC 347 Research Methods in Psychology or CJ 347 Research Methods in Criminal Justice	3
PSYC 361 Abnormal Psychology or PSYC 324 Child Psychology	3
SOC 100 Introduction to Sociology	3
PSYC/SOC 205 The Family	3
SOC 243 Social Problems	3
SOC 310 Race and Ethnicity	3
HSEV 498 Internship	6

**Elective:** Choose one course in SOC, PSYC, or CJ 200 level or higher 3

**Note:** Electives may not be support courses, divisional courses, or courses used for another major or minor.

Human Services Major Support Course Requirements	12-13 Credit Hours
<i>The following support courses are not included in the 42 hours required for the Human Services major.</i>	
<i>All Human Services majors must complete each of the following with a grade of C- or better</i>	
MATH 171 Elementary Statistics or PSYC 271 Statistics for the Behavioral Sciences	3-4
ENG 311 Expository Writing or any 200/300 level ENG literature course	3
COMM 147 Introduction to Public Speaking	3
<i>Complete one (1) of the following:</i>	
WS 300 Global Issues	3
WS 315 Social Justice and Service	3
WS 380 Global Health Care	3
ENG 341 World Literature	3

## Social Work

The mission of Iowa Wesleyan's Baccalaureate of Social Work (BSW) program is to inspire, educate and empower students to become stewards of humanity, upholding social justice and advocating for equality. Through the combination of coursework and field experience; students will develop the knowledge, skills and values for effective practice with individuals, families, groups, organizations and communities.

Graduates from the IW social work program are prepared for employment in a wide variety of settings including mental health services, substance use services, children and youth services, aging services, domestic violence programs, criminal justice agencies, hospice, home health care, schools, residential treatment programs, international social work, disaster relief and political advocacy.

The bachelor of social work will address the following learning outcomes as outlined by the 2015 Educational Policy and Accreditation Standards (EPAS) of the Council on Social Work Education (CSWE):

1. Students will demonstrate ethical and professional behavior by applying standards of the NASW Code of Ethics.
2. Students will develop an awareness of diversity in social work practice.
3. Students will show understanding of social, economic, and environmental justice and human rights as they relate to the field of social work.
4. Students will demonstrate critical thinking skills in research.
5. Students will gain knowledge in how to analyze, form, and advocate for policies at the federal, state, and local levels as they impact social services.
6. Students will develop skills in assessment, intervention, and evaluation with individuals, families, groups, organizations, and communities.

Entry to the Social Work program requires successful completion of SW 101 Introduction to Social Work. Candidates must submit a formal application including a written statement demonstrating appropriate communication skills, maturity, and interest in social work, as well as two letters of reference that provide information about the candidate's intellectual and psychological suitability. Students must also complete an interview with the social work faculty. Students must maintain a minimum GPA of 2.5.

<b>Social Work Major</b>	<b>44 Credit Hours</b>
<b>Core Courses</b>	<b>44</b>
<i>Complete each of the following:</i>	
PSYC 251 Developmental Psychology	3
PSYC 347 Research Methods in Psychology	3
SOC 243 Social Problems	3
SW 101 Introduction to Social Work	3
SW 102 Introduction to Interviewing and Relationship Building Skills	3
SW 210 Human Behavior and the Social Environment	3
SW 220 Social Welfare Policies and Programs	3
SW 310 Social Work Practice I: Individuals	3
SW 320 Social Work Practice II: Families and Groups	3
SW 410 Social Work III: Organizations and Communities	3
SW 498 Internship in Social Work	12
SW 499 Senior Seminar	2

<b>Social Work Major Support Course Requirements</b>	<b>15 Credit Hours</b>
<i>All Social Work majors must complete each of the following with a grade of C- or better:</i>	
ENG 311 Expository Writing or another 200 level of higher ENG Literature course	3
GOV 305 Current Issues in Government	3
PSYC 131 General Psychology	3
SOC 100 Introduction to Sociology	3
WS 300 Global Issues	3

<b>Recommended Support Courses</b>	<b>Credit Hours</b>
PHIL 130 Critical Reasoning	3
PSYC 271 Statistics for the Behavioral Sciences or MATH 171 Elementary Statistics	3-4
PSYC 382 Biopsychology	3
SOC 310 Race and Ethnicity	3

# GRADUATE AND PROFESSIONAL STUDIES: IW ONLINE



The Office of Graduate and Professional Studies (GPS) provides oversight and services for the Online programs and Post-Secondary Enrollment Options (PSEO) offered at Iowa Wesleyan University.

## Mission and Guiding Principles

The Office of Graduate and Professional Studies supports the mission of IW by providing access for adult learners; engagement between the University and Community; and empowerment of individuals through learning.

These principles and beliefs prioritize our actions.

- We believe that everyone is a learner.
- We offer service to learners through a welcoming attitude and by showing respect, integrity, sincerity, pride and effective problem-solving in a professional fashion.
- We provide high quality and convenient learning opportunities.

## IW Online

The online program at Iowa Wesleyan University was established to provide degree programs for fully online students as well as courses in support of campus and non-degree seeking students. A variety of offerings are provided online as the majority of students are working adults who appreciate the convenience and flexibility of this modality for completing their educational goals.

## Post-Secondary Enrollment Options (PSEO)

The Post-Secondary Enrollment Options Act was developed to allow high school students who have surpassed the highest level of specific subjects at their high schools to take college courses. The PSEO program is now offered through Senior Year Plus and is available to eligible juniors and seniors as well as freshmen and sophomores who are identified as gifted and talented according to the school district's criteria and procedures. PSEO course options are available on campus, online, and at local high schools.

## Degree Programs offered Online

All courses to complete the following degree programs are available completely online:

### Bachelor of Science degrees:

- Business Administration – with concentrations in

- Accounting
- Applied Sciences
- Criminal Justice
- Health Care Management
- Human Resources Management
- Human Services
- Logistics and Supply Chain Management
- Management
- Criminal Justice
  - Cyber Security
  - General
  - Homeland Security
- Human Services
- Nursing (RN to BSN)
- Selected Studies

### Minors

- Business Administration
- Criminal Justice
- Psychology

### Master's Degrees (see IW Graduate Catalog for more details)

- Master of Arts in Management Leadership, concentrations in
  - Strategic Leadership
  - Athletic Administration
  - Criminal Justice
- Master of Education in Curriculum and Instruction
  - Effective Teaching and Instruction Track
  - Advanced Special Education Instruction Track
  - Advanced Literacy Instruction Track

## Admission Requirements for IW Online Undergraduate Programs

- Completed online application.
- Official transcripts from all institutions of higher education previously attended (official transcripts must be sent directly from the institution).
- Applicants who have military background are encouraged to submit a Joint Services Transcript (JST – applies to Army (all components), Coast Guard, Marines Corp, and Navy) and/or Community College of the Air Force (CCAF) transcript.
- Applicants who have no previous college work will be required to provide official high school transcripts. High school transcripts may be requested from transfer students. GED scores are acceptable
- Cumulative GPA requirement of 2.0 or higher on previous college coursework.
- Students interested in applying for financial assistance, including student loans, may complete the Free Application for Federal Financial Student Aid (FAFSA) at [www.fafsa.gov](http://www.fafsa.gov). The IW School Code is 001871.
- Students who have previously earned a B.A. or B.S. degree may be eligible to earn a second bachelor's degree from Iowa Wesleyan University. Guidelines are available from the IW Online office.

Any student who does not meet the above criteria will be considered for conditional acceptance. Admission decisions and/or course recommendations will be determined on an individual basis.

Students may be accepted on a self-reported basis based on copies of previous college coursework and/or military transcripts. All official documents will be required for consideration of full acceptance and use of Federal Financial Aid.

## Application Procedures for the Online Programs

The application for admission is found on our website at [online.iw.edu](http://online.iw.edu). Complete the online application, and request official transcripts be sent to IW Online, Iowa Wesleyan University, 601 North Main Street, Mount Pleasant, IA 52641.

## Transfer Credit

Generally, a course taken at a regionally accredited university or college, in which the content and depth is similar to a course taught at Iowa Wesleyan, will be accepted for transfer.

Grades earned in courses accepted for transfer will not be entered on the student's Iowa Wesleyan transcript and will not be utilized in the computation of a student's cumulative GPA earned at IW. The University will accept, within the first 60 semester hours, course credits in which the student has obtained "D" grades as elective credit and Wesleyan Seminar credit only if the student has a 2.0 GPA from the previous University(s).

The University will accept up to 90 semester hours of university credit from a combination of advanced placement credit, military credit, community colleges and four-year colleges.

Courses in which the student has earned a grade below "C-" may not satisfy all University or major requirements. Additionally,

- An Associate of Arts, Associate of Science, or Bachelor's degree will fulfill most of the IW-wide Wesleyan Studies course requirements.
- Wesleyan Studies WS 300 Global Issues and WS 320 Leadership and Service, 30 upper level university credits, and Writing Intensive courses (tiered) are not satisfied by an Associate of Arts (A.A.) or Associate of Science (A.S.) degree, or a Bachelor's degree.
- Students will earn credit for ENG109 and ENG110 only if the course(s) offered as equivalent(s) have a significant research component and the student has earned a grade of at least C- in the course(s) offered as equivalent.
- Students who have successfully completed one-year programs at approved technical and business institutes will be accorded up to a maximum of 30 semester hours, although credits from it may not satisfy Iowa Wesleyan's general education requirements, and some particular courses may not be accepted toward the major or satisfy all-university requirements.
- Typically nursing classes cannot be transferred into the Division of Nursing. Under some circumstances, after careful review, the Registrar and Chair of the Division of Nursing may agree to award credit to a transfer student for nursing classes from another professionally accredited nursing program such as the Accreditation Commission for Education in Nursing (ACEN) or similar organization. The institution from which the credits are received must also be from a regionally accredited institution.

The Office of the Registrar is ultimately responsible for the evaluation of all transfer credit. Transfer students will receive a transcript evaluation upon their acceptance into Iowa Wesleyan. Transfer credit evaluations will not reflect courses in progress. Due to articulation agreements, nursing student credit transfer may be handled in a different manner. The credits of transfer students accepted from a non-accredited institution will be evaluated by the Registrar following successful completion of the initial semester at IW with a 2.0 GPA.

**PLEASE NOTE:** Inaccurate or misleading information provided on the application for admission to the University constitutes grounds for dismissal.

## Advanced Placement

The following advanced placement opportunities are available to all applicants for admission to IW Online. A maximum of 30 credits of advanced placement credit can be transferred. Please go to this website to see how each type of exam transfers: [www.iw.edu/registrar](http://www.iw.edu/registrar)

**College Entrance Examination Board Special Advanced Placement (AP)** tests are administered through local high schools. A student of superior ability and academic background may secure university credit on the basis of a rating of 3 on the CEEB Special Advanced Placement Test.

**College Level Examination Program (CLEP)** subject matter tests are given at periodic intervals at various test centers throughout the country. CLEP is designed to provide opportunities for university-level credit to persons of varied backgrounds.

The amount of credit for a particular test will be determined by the number of credit hours awarded by the IW course(s) most analogous to the test(s) undertaken and on which the score is at the level to award credit as recommended by the Council on University-Level Examinations.

**DANTES Subject Standardized Tests (DSST)** are credit-by-examination tests originated by the United States Department of Defense. Colleges, universities and corporations throughout the United States and in some other countries administer tests year-round.

**Excelsior College Examination Program** offers proficiency exams in select subject areas through the UExcel Excelsior College Examination Program. These credit by examination programs are offered in a computer-based format at thousands of test centers globally.

## Credit for Life Learning (CLL)

IW recognizes that University level learning can and does take place outside of the collegiate setting. The University also recognizes that not every experience produces university level learning. Therefore, IW has established a process to determine if university level learning has indeed occurred and the amount of academic credit appropriate for that learning.

Often, other methods of assessing and awarding University credit are satisfactory to the student and to the University. Thus established credit awarding processes (e.g. CLEP, DSST, and/or Excelsior subject exams, American Council on Education evaluations of armed services experiences or national guide credit, and the University's credit by examination process) must be explored before making use of the Credit for Life Learning prior learning assessment process.

Credit for Life Learning (CLL) through prior learning assessment is a flexible, efficient way of earning college credits for college-level knowledge you have acquired through expertise developed outside the classroom. CLL operates on the philosophy that college-level learning, no matter how it is gained, may warrant consideration for credit. Therefore, nearly any area of learning can be converted into college credit as long as it corresponds to what is taught in a course at a regionally accredited college or university, and you can demonstrate your expertise in it through the portfolio process. This prior learning may be a result of your:

- Work experience
- Formal corporate or military training
- Business ownership
- Volunteer work
- Civic leadership
- Hobbies
- Independent study

To earn credit through CLL, select a course in the subject in which you plan to demonstrate college-level knowledge. Students will demonstrate college-level knowledge of this subject by creating a portfolio for evaluation by a faculty member credentialed in the subject area.

Undergraduate students who meet these requirements are eligible to participate in the CLL program:

- Must be officially enrolled in a degree program at Iowa Wesleyan University
- Earned a minimum grade point average (GPA) of 2.0 for courses taken to date and are not on academic probation.
- Not yet applied for graduation

Credit for Life Learning credits do not reduce the minimum required 30 credit hours of course work through Iowa Wesleyan University for a bachelor's degree.

**Fees for credit for life learning credit granted** are assessed at \$150 per credit hour. All fees are due within 90 days of assessment, and before credit will be recorded on your transcript.

Please contact the Graduate and Professional Studies office for guidelines and more information.

## Military

### Military Salute Scholarship

Iowa Wesleyan University is committed to supporting the Total Military Family through a scholarship program that includes reduced tuition rates and other incentives. The IW Salutes Military Scholarship recognizes and honors our active duty military, veterans, and family members. Learn more at [online.iw.edu/military](http://online.iw.edu/military)

### Credit for Military Training and Experience

Iowa Wesleyan University recognizes the value of military experience and training. The American Council on Education (ACE) collaborates with Department of Defense (DoD) to review military training and experience and recommend appropriate college credit for members of the Armed Forces. A student with military background may be eligible to receive college credit for his/her military experience.

Iowa Wesleyan must receive an official copy of your military transcript to award any applicable transfer credits. Please note that requesting your military transcript is branch specific.

### Joint Services Transcript

The Joint Services Transcript (JST) is used by all enlisted, officers and warrant officers, both active and veterans from all Army components, Coast Guard, Marine Corps and Navy. Active duty status is not required to access the JST website and your military transcript. Active duty, Reserve, Veterans or National Guard personnel can use JST located at [jst.doded.mil](http://jst.doded.mil).

**Note:** when clicking on the Joint Services Transcript Request link you may read there is a problem with the website's security certificate or notified the connection is not private, depending on what you are using for an Internet browser. Select to continue to the website even though it states it is not recommended. If using Google Chrome, select Advanced and proceed to [jst.doded.mil](http://jst.doded.mil) even if it indicates unsafe. Finally, select ok to arrive at the page to either create an account or log-in to a previously established account.

### Community College of the Air Force (CCAF) Transcript

The Community College of the Air Force is a federally-chartered academic institution that serves the United States Air Force's enlisted total force.

## Military Education Benefits

Military members and their spouses and dependents may take advantage of our special military tuition rates through IW Online. We keep our tuition rates affordable so your military benefits can go farther.

### Tuition Assistance (TA)

Military Tuition Assistance (TA), combined with reduced military rates and other military programs, can cover the majority of the education expense for military members. Members who have eligibility must work with their education advisor, ESO, or counselor within their respective military service prior to enrolling to obtain approval for TA. View the Tuition Assistance page at [online.iw.edu/tuition-assistance](http://online.iw.edu/tuition-assistance) for more information by branch of service.

## Veterans Benefits

Iowa Wesleyan is approved for VA education benefits and is pleased to accept a full range of benefits and programs for military members, military spouses, and veterans. To determine your eligibility, call the Veterans Benefits Administration at 1-888-GI-BILL-1.

### The Post-9/11 Bill

The Post-9/11 Bill is an educational assistance program that provides up to 36 months of benefits to eligible persons for education and training opportunities pursued after August 1, 2009. These benefits may be used for undergraduate and graduate degree programs, vocational and technical training, tutorial assistance, books, supplies, and monthly housing. Generally, benefits are payable for 15 years following release from active duty and may be transferred to spouses or dependent children.

### The Montgomery GI Bill® (MGIB)

The MGIB program provides up to 36 months of benefits to eligible persons for education and training opportunities. These benefits may be used for degree and certificate programs, flight training, apprenticeship/on-the-job training, and correspondence courses. Remedial, deficiency, and refresher courses may be approved under certain circumstances. Generally, benefits are payable for 10 years following your release from active duty. This program is also commonly known as Chapter 30.

### Survivor's and Dependent's Assistance

Educational assistance is available to spouses and children of veterans who died or are permanently and totally disabled as the result of a service-connected disability. Please refer to the VA website for additional information.

### Transfer of Post 9/11 GI Bill® Benefits to Dependents (TEB)

Under the Post-9/11 GI Bill®, some servicemembers may have the option to transfer some or all of their benefits to their spouses or dependent children via the TEB program. Please refer to the VA website for additional information.

### Yellow Ribbon Program

The Yellow Ribbon GI Education Enhancement Program (Yellow Ribbon Program) is a provision of the Post-9/11 Veterans Educational Assistance Act of 2008. This program allows institutions of higher learning (degree-granting institutions) in the United States to voluntarily enter into an agreement with VA to fund tuition expenses that exceed the highest public in-state undergraduate tuition rate. The institution can contribute up to 50% of those expenses and the VA will match the same amount as the institution. Review our Military area on the website at [online.iw.edu/military](http://online.iw.edu/military) for more information.

## Section 103 Compliance for the Veterans Benefits and Transition Act of 2018

### Iowa Wesleyan University will not

- impose a late fee, deny access to classes, libraries or other institutional facilities;
- impose other penalties against a veteran or eligible dependent;
- require a Chapter 31 or Chapter 33 recipient to borrow additional funds to cover the individual's inability to meet his or her financial obligations to Iowa Wesleyan;  
due to the delayed disbursement of a payment by the U.S. Department of Veterans Affairs.

This would apply if the payments have not been received within 90 days of the beginning of the term and the Secretary would have the authority to waive this requirement.

## General Requirements

Online students pursuing each degree must meet the requirements as identified in the Graduate and Professional Studies/IW Online section of the catalog. This includes but is not limited to University-wide course or proficiency requirements, course distribution requirements, credit hour requirements, and graduation requirements (including [Writing Intensive and Service-Learning](#)).

## Course Registration Procedures

Online students may register for an upcoming term/semester by contacting their student success advisor by phone or email.

Official registration is confirmed after the first week of the term. A registration for any class after the first week (course validation period) is considered as an official registration and billings will be based on those registrations. Failure to attend class after the official registration has been confirmed will not cancel the obligation to pay for assessed tuition and textbook charges (See Changes of Registration, below).

## Changes of Registration

### Add/Drop Period

Add/drops are permitted freely and at no charge during the normal add/drop periods as listed below. There will be no tuition charge for students who drop credit hours and no record of enrollment in a "dropped" course will appear on the transcript. All courses added or dropped after the term has begun must be requested through the Graduate and Professional Studies Office. Requests for add/drop must be made in writing and directed to your advisor.

#### Deadlines to Add an online course

Day Three (Wednesday) – 11:59 pm CT of the term.

#### Deadlines to Drop an online course

Student initiated: Students may initiate a drop at any time during the first seven days of the term (Sunday) at 11:59 pm CT

following the opening of the course.

Administrative drop: Students who do not attend their online course during the first week of the term through the first Sunday at 11:59 pm CT will be dropped from the course.

## Online Course Validation

Enrollment for each online course must be validated by attending class (posting one or more times to any area of the online classroom) during the first seven days of the term. Failure to validate enrollment when courses begin will result in a drop and removal from the course. Simply logging in to the class does not count as attendance.

## Withdrawal

### Online Course Withdrawal (W grade)

Withdrawal from a class may take place during the time after the drop deadline and completion of 62.5% of the course length, after which a letter grade for the course will be awarded. Consistent with all students who withdraw from a portion of their credit load, 100 percent tuition will be charged after the normal add/drop period has expired; however those students affected will remain eligible for any financial aid awarded prior to the withdrawal. In such cases, contact your advisor to request the withdrawal. A "W" will be recorded on the official transcript.

### Administrative Withdrawal (WF grade)

The online course week begins on Monday and ends the following Sunday. Student attendance in the online classroom is defined as active participation in the course as described in the individual course syllabus. Participation means providing substantive comments, questions and contributions that advance the learning process for you and other learners in the course. Online courses have weekly mechanisms for student participation no more frequently than daily, which can be documented by any or all of the following methods:

- Discussion forums
- Completion of tests or quizzes
- Submission/completion of assignments
- Other course participation
- Simply logging into the online classroom is not considered attendance.

Eight week terms: Online students must participate weekly as defined by the professor in the syllabus. After 1 week (12.5%, 1/8th of the scheduled classes) without contact, the student will be issued an official warning. After the second week (25%, 1/4th of the scheduled class) without contact, the student will fail the course and a withdraw-fail (WF) grade will be recorded. Attendance will be taken and policy applied during the first five weeks of an eight week term.

## Federal/State Aid Policies Concerning Changes of Registration

A student who withdraws from all courses in an "A term" but who intends on returning for courses in the "B term" must provide in writing at the time of their withdrawal, a statement of intent to enroll for that "B Term." If notification is not received, complete withdrawal adjustments may be made to their financial aid.

Calculation scenarios and formulas:

- If a student is enrolled in either A or B only: Tuition and financial aid is calculated by dividing the days attended by the total days in the term (up to a maximum of 60% of the term).
- If a student is enrolled in A and B and drops B registrations prior to the end of A: Tuition and financial aid is recalculated for number of remaining credits enrolled.
- If a student is enrolled in Session A and B and drops B registration between sessions: Tuition and financial aid is calculated by dividing the total days in A and B by the days attended in A to calculate the percentage completed; tuition will not be charged for the B courses dropped.
- If a student is enrolled in A and B and drops B courses during the B drop period: Tuition and financial aid is calculated by dividing the total days in A and B by the total days attended in A and B to calculate the percentage completed; tuition will not be charged for the B courses dropped.
- If a student is enrolled in A and B and withdraws from courses during B: Tuition and financial aid is calculated by dividing the total days in A and B by the days attended in A and B to calculate the percentage completed. Full tuition and aid will remain in place if the withdrawal occurs beyond 60% of the B term.

## Tuition and Fee Information

Please refer to the Financial Information section of the catalog for complete details on the tuition and fee structure for online classes.

## Financial Assistance

IW online students may be eligible to receive financial assistance through the Federal Pell Grant, Iowa Tuition Grant (Iowa residents only) and student loans. To be eligible for Federal Grants, State Grants, or Federal Loans, students need to be enrolled at least half-time.



**Half time status** for undergraduate online students requires enrollment in at least 6 credit hours per semester.

**Full time status** for undergraduate online students requires enrollment in at least 12 credit hours per semester.

Apply for Federal student aid online at [fafsa.ed.gov](http://fafsa.ed.gov) and use school code 001871. For more information, contact the Financial Aid Office, toll free, 800-582-2383 or 319-385-6242 or [financialaid@iw.edu](mailto:financialaid@iw.edu).

## Academic Advising

The Office of Graduate and Professional Studies provides information and academic advising for prospective, new and current students who are degree seeking through the online program.

## Basic Online Course Expectations

Email: Students are required to use their official IW issued email account –[tim.tiger@iw.edu](mailto:tim.tiger@iw.edu) for all University related matters.

**Computer and Internet:** Students are responsible for ensuring they have access to a reliable up-to-date computer, updated virus protection, and Internet connection to access the course materials and complete course activities. The student will need to make alternate arrangements in case of unexpected computer and Internet problems.

**Credit:** Students taking an online course should expect to spend approximately 12 – 15 hours per week on course-related matters (per three-credit course). The time required for each course should be considered when deciding how many credits to register for each term.

## Online Classes and the Learning Management System

Iowa Wesleyan University currently uses the Instructure Canvas learning management system to support all online courses. The IW online classrooms can be accessed by going to [canvas.iw.edu](http://canvas.iw.edu)

Instructure Canvas is a learning management system designed to help universities manage all online classroom activities, such as creating and delivering educational content, assessing students, tracking their results, and promoting communication and collaboration between students and faculty.

Instructure Canvas supports the current and first previous major Internet browser releases of Chrome, Firefox, Internet Explorer, Edge and Safari.

## Technical Support for Online Students

Questions regarding the IW student portal and/or IW email accounts may be directed to the Iowa Wesleyan Help Desk at 319-385-6251 or email [itsfrontdesk@iw.edu](mailto:itsfrontdesk@iw.edu). Hours are Monday – Friday 8 am to 5 pm CT.

Questions related to the online classroom may be sent by email to [canvashelpdesk@iw.edu](mailto:canvashelpdesk@iw.edu).

**Canvas support resources are available in the online classroom.**

## Campus Activities

IW Online students are admitted to activities offered on the IW campus without cost. This includes athletic, musical, recreational/entertainment and cultural events. Admission fees may be required for certain activities, and online students must pay for any activity requiring payment from other IW students. Online student identification must be shown for free entry. Free admission for online students is not transferable to family members or friends.

## Campus Services

All online students are invited to make use of on-campus services and technology resources.

- The entire IW campus is "Wi-Fi" enabled, with access permitted via an IW Username/Password.
- The John Wesley Holland Student Union includes the Student Development Office, the University Bookstore, Career Development Office, and the Internship Office.
- The J. Raymond Chadwick Library provides research information and assistance, interlibrary loan services, a computer lab, and a comfortable, quiet place to study. The OASIS is located on the top floor of Chadwick Library. The OASIS helps students strengthen specific skills such as reading or note-taking and coordinates a tutoring program. Evening appointments can be arranged by calling 319-385-6334.
- The Howe Student Activity Center contains three conference rooms, a technology-intensive classroom, a walking/jogging track and fitness room, in addition to indoor athletics facilities.
- Administrative offices located in the P.E.O. Memorial Building include the offices of Graduate and Professional Studies, the Registrar, the Academic Dean, and the President.
- The offices of Business Affairs and Financial Aid are located on the ground level of the Chapel Auditorium.

## IW Website Services

The IW website is the portal for access to a number of online services.

- Application for Admission
- Download a copy of this Catalog
- Keep up with the latest IW news and announcements
- Purchase textbooks

## Honors Recognition for IW Online Students

Honors recognition for IW Online students is issued at the end of each academic year. In order to qualify for this honor, students must be classified as an IW Online student, while accumulating at least 15 semester hours of coursework completed through a full academic year and must maintain a cumulative GPA of 3.50 or better. Students who meet this criteria will be awarded a Badge of Prestige for their efforts.

Online undergraduate students carrying 12 credit hours or more during any given academic semester are eligible for Honors Recognition via the Dean's List. The Dean's List is issued following each semester to honor students who have shown high scholastic attainment during that semester. In order to be included, a student must be classified as a degree candidate and have attained a grade point average for that term of 3.50 or better on a load of 12 credit hours or more, with no incomplete grades recorded at the time the list is declared.

## Textbooks

IW employs the services of eCampus, a major textbook supply and distribution service, to handle textbook ordering and purchasing services for all IW students. Online ordering is possible through the Iowa Wesleyan webpage at [tigerspiritstore.com](http://tigerspiritstore.com) using the purchase textbook link. The eCampus network of publishers and wholesalers offers textbooks through a variety of formats: new and used textbooks, rental textbooks, and digital content. A variety of payment options are available: credit card, PayPal or student account. If charging to your student account, please remember that if you do not have financial aid available you are responsible for all charges to your student account. eCampus will provide free economy shipping on the Iowa Wesleyan Virtual Bookstore for any order over \$59 (excluding marketplace orders). Other shipping options are also available.

Ordering your textbooks can be quite challenging with many uncertainties using other online vendors, which is ultimately why our school chose eCampus. We strongly urge you to use eCampus to guarantee you receive the correct books, competitive prices, and the highest level of confidence and satisfaction. In addition, eCampus will accept returns up to thirty (30) days after the course start date for a semester or term based course, with a 10% restocking fee. If you have questions or concerns about the ordering process or any other product or service eCampus offers, their customer service team is ready to answer questions, 24 hours per day, 7 days per week by phone 1-877-284-6744 or email [bookstore@ecampus.com](mailto:bookstore@ecampus.com).

## Instructional Program

### IW Online Degree Programs

Wesleyan Studies is the general education curriculum at IW. Wesleyan Studies encourages exploration of the liberal arts and sciences and their practical application. This education will enhance students' abilities to achieve their potential and foster students' capability to respond to the transitions most will encounter after graduation due to changes in careers, the re-shaping of daily life by new technologies, and in response to the call made to be responsible local and global citizens.

The courses listed below are offered through IW Online. Additional courses may apply to meet these requirements for transfer students.

<b>Wesleyan Studies</b>	<b>38-39 Total Credit Hours</b>
<b>Rhetorical Foundations</b> <i>Complete all of the following</i>	<b>10</b>
WS 101 Student Success	1
ENG 109 College Composition (WI)	3
ENG 110 College Research (WI)	3
COMM 147 Introduction to Public Speaking	3
<b>Quantitative and Scientific Reasoning</b>	<b>7-8</b>
<b>Math</b> <i>Complete one (1) of the following:</i>	
MATH 102 Math for Life	3
MATH 171 Elementary Statistics	4
<b>Science</b> <i>Complete one (1) of the following:</i>	

BIO 211 General Zoology	4
BIO 241 Human Anatomy and Physiology I	4
CHEM 175 General Chemistry I with Lab	4
<b>Creativity</b>	<b>6</b>
<b>Theory (3)</b> <i>Complete one (1) of the following</i>	
ART 203 Art Appreciation	3
MUS 225 Survey of Musical Literature	3
<b>Performance (3)</b> <i>Complete one the following</i>	
DMD 109 Survey of Multimedia	3
ENG 247 Imaginative Writing: Prose and Poetry	3
<b>Understanding Self and Society</b> <i>Complete two (2) of the following (Limit of one (1) from a single group):</i>	<b>9</b>
<b>Religion/Philosophy/History/Economics Pool</b>	<b>6</b>
<u>Group A: Religion</u>	
REL 300 Religion in West Civilization	3
<u>Group B: Philosophy</u>	
PHIL 215 Ethics for Life and Career	3
<u>Group C: History</u>	
HIST 126 U.S. History Survey, 1877-present	3
<u>Group D: Economics</u>	
ECN 101 Microeconomics	3
ECN 102 Macroeconomics	3
<b>Individuals and Society/Groups Pool</b> <i>Complete one (1) of the following:</i>	<b>3</b>
SOC 100 Introduction to Sociology	3
PSYC/SOC 205 The Family	3
SOC 243 Social Problems	3
SOC 310 Race and Ethnicity	3
PSYC 131 General Psychology	3
PSYC 251 Developmental Psychology	3
<b>Global Awareness</b>	<b>3</b>
WS 300 Global Issues (WI)	3
<b>Service Learning</b>	<b>3</b>
WS 320 Leadership and Service (SL) (WI)	3

Course descriptions appear alphabetically by discipline code and number in the back of the catalog.

## Writing Intensive Courses

The goals of Writing Intensive Courses (identified in University documents as "WI") are to aid students' understanding of how to establish an effective writing process and to support student writing as it develops within courses and majors. Students are required to complete WI with a grade of C- or higher to graduate.

Writing Intensive Courses will require a minimum of ten pages of formal academic writing as defined by the relevant discipline. This writing may be produced through one or more assignments. Writing Intensive course are designated by a WI in the course schedule.

The Writing Intensive Course requirement is tiered as follows:

<b>A student entering IW as a . . . . with this many earned hours . . . must complete this many WI courses.</b>		
Freshman	0 – 24	4
Sophomore	24 – 55	3
Junior	56 – 87	2
Senior	88 or more	1

## Academic Service Learning Courses

The Center for Service-Learning and Civic Engagement is charged with coordination and monitoring of this graduation requirement. IW Online students are required to complete a single SL course, WS 320 Leadership and Service as part of their graduation requirements.

RN to BSN students obtain Service Learning credit in NUR 424 Nursing Capstone.

## Business Administration Major

The Business Administration major provides students with an essential foundation in business and skills for either direct entry into the workplace or entrance to graduate programs in business. The primary objective of this major is to provide a well-rounded, business-oriented program in which students may achieve skills consistent with the IW philosophies of critical thinking, problem solving, communication skills, and civic engagement.

### Curricular Requirements for Business Administration Major:

#### Complete all of the following:

- Complete the Business Division core curriculum requirements (39 semester hours), AND
- Complete six to eight courses in at least one major concentration area (18 – 25 semester hours). Concentration options include Accounting, Applied Sciences, Criminal Justice, Health Care Management, Human Resource Management, Human Services, Logistics and Supply Chain Management, and Management, AND
- Complete required support courses

#### Grade Requirements:

A grade of "C-" or above is required in all required major, support, and concentration courses.

<b>Business Administration Major Core Requirements</b>	<b>39 Credit Hours</b>
<i>Complete all of the following:</i>	
ECN 101 Microeconomics	3
ECN 102 Macroeconomics	3
ACTG 210 Introduction to Financial Accounting	3
ACTG 211 Managerial Accounting	3
BA 100 Survey of Business	3
BA 310 Principles of Management	3
BA 320 Principles of Marketing	3
BA 330 Business Law	3
BA 340 Corporate Financial Management	3
BA 350 Business Information Systems	3
BA 382 Business Negotiation	3
BA 383 Business and Society	3
BA 419 Business Strategy	3

<b>Business Administration Required Support Courses</b>	<b>10 Credit Hours</b>
<i>Complete all of the following:</i>	
MATH 171 Elementary Statistics	4
PHIL 215 Ethics for Life and Career	3
WS 300 Global Issues	3

## Business Administration Major Concentration Requirements

Accounting concentration	18 Credit Hours
<i>Complete all of the following:</i>	
ACTG 320 Intermediate Accounting I	3
ACTG 321 Intermediate Accounting II	3
ACTG 322 Cost Accounting I	3
ACTG 340 Introduction to Federal Tax	3
ACTG 360 Accounting Information Systems	3
ACTG 431 Auditing, Principles and Procedures	3

### Applied Science concentration

**Eligibility:** Students who have previously earned the Associate of Applied Science [A.A.S.] degree.

*Concentration requirements:*

1. A block of closely-related technical courses (e.g., Agribusiness, Machine Technology, etc.) will be substituted in lieu of major concentration course requirements.
2. Note: A maximum of 90 credits may be transferred from the A.A.S.-granting institution.
3. Final determination of the acceptability of technical courses will be made by the IW Registrar in conjunction with the Business Division chair.

Criminal Justice concentration	21 Credit Hours
<i>Complete all of the following:</i>	
CJ 231 Introduction to Criminal Justice	3
CJ 260 Criminal Law and Individual Rights	3
CJ 307 Criminology	3
CJ 355 Law Enforcement	3
PSYC 131 General Psychology	3
CJ xxx Two 3/400-level Criminal Justice courses	6

Health Care Management concentration	18 Credit Hours
<i>Complete all of the following:</i>	
BA 373 Health Care Policy	3
BA 374 Ethical Issues in Health Care	3
BA 375 Health Law	3
BA 376 Quality Management in Health Care	3
BA 473 Health Care Administration	3
BA 474 Health Program Planning and Evaluation	3

Human Resource Management concentration	18 Credit Hours
<i>Complete all of the following:</i>	
BA 312 Analysis of Organizational Behavior	3
BA 332 Administrative and Personnel Law	3
BA 360 Human Resource Management	3
BA 361 Psychology of Business and Industry	3
BA 362 Compensation and Benefits	3
ECN 321 Economics of Labor Relations	3

**Human Services concentration** **21 Credit Hours**

<b>Complete all of the following</b>	<b>18</b>
CJ 231 Introduction to Criminal Justice	3
CJ 260 Criminal Law and Individual Rights	3
PSYC 131 General Psychology	3
PSYC 361 Abnormal Psychology	3
SOC 243 Social Problems	3
SOC 310 Race and Ethnicity	3
<b>Choose one (1) elective</b>	<b>3</b>
PSYC/SOC 205 The Family	3
PSYC 209 Social Psychology	3
PSYC 326 Introduction to Counseling	3
PSYC 372 Positive Psychology	3

**Logistics and Supply Chain Management concentration** **18 Credit Hours**

*Complete all of the following:*

BA 335 Continuous Improvement Tools and Techniques	3
BA 346 Logistics Management	3
BA 355 Supply Chain Management	3
BA 455 Transportation Management	3
BA 465 Global Logistics Management	3
BA 485 Emerging Trends in Supply Chain and Logistics Management	3

**Management concentration** **18 Credit Hours**

*Complete all of the following:*

ECN 240 Applied Statistics for Economics and Business	3
BA 311 Small Business Management	3
BA 312 Analysis of Organizational Behavior	3
BA 360 Human Resource Management	3
BA 370 Operations Management	3
BA 415 Leadership and Organizations	3

## Criminal Justice Major

The Criminal Justice Institute at Iowa Wesleyan University provides an overview of the criminal justice system including the three basic components: the police, courts, and corrections. Criminological theory and research examine criminal behavior and crime causation. The combination of substantive criminal justice coursework and field experience will prepare students for careers in law enforcement, the law, or corrections or to pursue graduate and professional degrees.

### Curricular Requirements for the Criminal Justice Major:

**Complete all of the following:**

- Complete the Criminal Justice core requirements (39 semester hours), AND/OR
- Students who select a concentration must complete six courses required in the concentration area. Concentration options include Cyber Security and Homeland Security AND
- Complete the required support courses

**Grade Requirements:**

A grade of "C-" or above is required in all required major, support and concentration courses.

**Criminal Justice Major Core Requirements** **39 Credit Hours**

<i>Complete all of the following:</i>	
CJ 231 Introduction to Criminal Justice	3
CJ 260 Criminal Law and Individual Rights	3
CJ 301 Juvenile Justice	3
CJ 302 Public Administration and Policy	3
CJ 307 Criminology	3
CJ 309 Report Writing	3
CJ 310 Criminal Procedure	3
CJ 316 Introduction to Corrections	3
CJ 320 Criminal Justice Ethics	3
CJ 321 Community Policing	3
CJ 347 Research Methods in Criminal Justice	3
CJ 355 Law Enforcement	3
CJ 499 Criminal Justice Capstone	3

**NOTE:** A maximum of 15 credit hours may be transferred from other institutions.

<b>Criminal Justice Support Course Requirements</b>	<b>10 Credit Hours</b>
<i>Complete all of the following:</i>	
PSYC 131 General Psychology or PSYC 251 Developmental Psychology	3
SOC 100 Introduction to Sociology	3
MATH 171 Elementary Statistics	4
WS 300 Global Issues	3

## Criminal Justice Major Concentration Requirements

<b>Cyber Security concentration</b>	<b>18 Credit Hours</b>
<i>Complete all of the following:</i>	
CJ 247 Computer Networks	3
CJ 311 Security Operations	3
CJ 312 TCP/IP Networks	3
CJ 351 Cyber Security of Physical Systems	3
CJ 410 Network Security	3
CJ 475 Information Security	3

<b>Homeland Security concentration</b>	<b>18 Credit Hours</b>
<i>Complete all of the following:</i>	
CJ 317 Principles of Terrorism	3
CJ 371 Understanding Terrorism	3
CJ 372 Terrorism and Asymmetrical Warfare	3
CJ 450 Emergency Planning	3
CJ 451 Elements and Issues in Counter-terrorism	3
CJ 452 Terrorism and U.S. National Security	3

## Human Services Major

This major is intended to prepare students for a variety of "helping professions" so they can respond to changes in economy, the health care system, and society. The combination of coursework offers solid grounding in the exploration of human and social problems and effective responsiveness in professional and personal settings. It is expected that students completing the Human Services major will:

## Curricular Requirements for the Human Services Major:

### Complete all of the following:

- Complete the Human Services core requirements (39 semester hours), AND
- Complete the required support courses

### Grade Requirements:

A grade of "C-" or above is required in all required major and support courses.

Human Services Major Requirements	42 Credit Hours
<i>Complete all of the following:</i>	
CJ 231 Introduction to Criminal Justice	3
CJ 260 Criminal Law and Individual Rights	3
CJ 302 Public Administration and Policy	3
CJ 355 Law Enforcement	3
PSYC 131 General Psychology	3
PSYC 326 Introduction to Counseling	3
PSYC 361 Abnormal Psychology or PSYC 324 Child Psychology	3
SOC 100 Introduction to Sociology	3
SOC/PSYC 205 The Family	3
SOC 243 Social Problems	3
SOC 310 Race and Ethnicity	3
PSYC 347 Research Methods in Psychology or CJ 347 Research Methods in Criminal Justice	3
HSEV 499 Human Service Capstone	3
Complete a 200 or 300 level CJ PSYC, or SOC elective course	3 Credit Hours

Human Services Required Support Courses	12 Credit Hours
<i>Complete all of the following:</i>	
CJ 309 Report Writing	3
COMM 147 Introduction to Public Speaking	3
MATH 171 Elementary Statistics	4
WS 300 Global Issues	3

## RN to BSN Nursing Major

The BSN program for registered nurses at IW is designed for the practicing nurse. Course work can be completed on a part-time basis with all courses available online. As a transfer student, credits apply according to IW policy. Requirements for admission, progression, and graduation, outlined in the IW Catalog, apply to all students. The nursing program requires a minimum GPA of 2.75 for admission and progression. An 80% or more is required in all the nursing courses. Mandatory requirements (as described in the Nursing Student Handbook) must be met before courses begin.

The registered nurse submits an application to the Graduate and Professional Studies. Transcripts are evaluated individually and information is provided outlining the remaining coursework needed to earn the BSN.

Up to 60 semester hours of university credit will be accepted from community or junior colleges. Up to an additional 38 credit hours may be released to the student's record for prior nursing education; a total of 90 hours may be accumulated from community or junior colleges and/or four-year colleges/universities.

**Mandatory requirements must be met before beginning nursing courses.**

## RN to BSN Courses

### Prerequisite Courses 35 Credit Hours

*Complete each course on this list with a C or better*



ENG 109 College Composition	3
ENG 110 College Research	3
MATH 171 Elementary Statistics	4
PSYC 131 General Psychology	3
PSYC 251 Developmental Psychology	3
SOC 100 Introduction to Sociology	3
BIO 241 Human Anatomy and Physiology I	4
BIO 242 Human Anatomy and Physiology II	4
BIO 350 Microbiology	4
CHEM 175 General Chemistry with Laboratory	4

Required Nursing Courses	21 Credit Hours
<i>Complete each course on this list with a B- or better</i>	
NUR 301 Bridge to Professional Nursing	4
NUR 405 Nursing Care in the Community (includes practical learning)	4
NUR 410 Nursing Leadership and Management	3
NUR 413 Nursing Research	3
NUR 423 Advanced Pathophysiology	4
NUR 424 Nursing Capstone	3

Required Support Course	3 Credit Hours
WS 300 Global Issues	3

Optional Elective	Credit Hours
NUR/WS 380 Global Health Care	3

Transfer credits are possible for all required nursing support courses. Additional courses required by the University are not included in this list. The Bachelor of Science in Nursing requires a minimum of 120 total semester hours to graduate.

Pursuant to Iowa Administrative Code 655 2.10(6), nursing courses with a clinical or practicum component may not be taken by a person:

1. Who has been denied licensure by the board.
2. Whose license is currently suspended, surrendered or revoked in any United States jurisdiction.
3. Whose license is currently suspended, surrendered or revoked in another country due to disciplinary action

## Minors

Business Administration Minor for non-Business Division Majors	24 Credit Hours
<i>Complete all of the following:</i>	
BA 100 Survey of Business	3
ECN 101 Microeconomics	3
ECN 102 Macroeconomics	3
ACTG 210 Introduction to Financial Accounting	3
ACTG 211 Managerial Accounting	3
BA 310 Principles of Management	3
BA 320 Principles of Marketing	3
BA 330 Business Law	3

**Note:** Students majoring in Business Administration may not pursue a minor in Business Administration

<b>Criminal Justice Minor Requirements</b>	<b>18 Credit Hours</b>
<i>Complete all of the following:</i>	
CJ 231 Introduction to Criminal Justice	3
CJ 260 Criminal Law and Individual Rights	3
CJ 307 Criminology	3
<b>Electives in Criminal Justice</b>	<b>9</b>

<b>Psychology Minor</b>	<b>18 Credit Hours</b>
<b>Core Courses</b>	<b>6</b>
PSYC 131 General Psychology	3
PSYC 347 Research Methods in Psychology	3
<b>Group A – Choose one of the following</b>	<b>3</b>
PSYC 336 Motivation and Emotion	3
PSYC 382 Biopsychology	3
<b>Group B – Choose one of the following</b>	<b>3</b>
PSYC 209 Social Psychology	3
PSYC 240 Theories of Personality	3
PSYC 374 Psychology of Gender	3
<b>Group C – Choose one of the following</b>	<b>3</b>
PSYC 324 Child Psychopathology	3
PSYC 361 Abnormal Psychology	3
PSYC 372 Positive Psychology	3
<b>Psychology Elective</b>	<b>3</b>

# COURSE DESCRIPTIONS

## ✓ ACTG 210 Introduction to Financial Accounting

Introduction to reporting financial information regarding the operating, investing, and financing activities of business enterprises to present and potential investors, creditors, and others. Prerequisite: BA 100. **3 Credit Hours**

## ✓ ACTG 211 Managerial Accounting

Managerial accounting is concerned with the development and use of accounting information as it applies to the decision-making process. Attention is given to cost behavior, cost analysis, and budget development. Successful completion of this course will enable students to prepare and explain detailed financial reports as required by management. Prerequisites: BA 100 and ACTG 210. **3 Credit Hours**

## ✓ ACTG 320 Intermediate Accounting I

Study of the theory and practice of preparation of external financial reports for the corporate form of business. Income statement and statement of comprehensive income are explored with special emphasis on revenue recognition. Special topics include financial statement analysis, time value of money and the conceptual framework. Additional topics include classification, valuation and presentation of current assets, fixed assets and intangible assets. Students successfully completing this course will be able to develop and explain advanced financial reports for management and/or outside authorities. It is recommended that students plan to complete ACTG 320/ACTG 321 in a semester 1/ semester 2 immediate sequence to ensure all relevant concepts are covered. Prerequisite: ACTG 211. **3 Credit Hours**

## ✓ ACTG 321 Intermediate Accounting II

Study of the theory and practice of preparation of external financial reports for the corporate form of business. Classification, valuation and presentation of investments, current liabilities, long-term liabilities, and shareholders' equity will be explored. Special topics include derivatives, accounting changes and correction of errors, earnings per share calculations, preparation of statement of cash flows, and accounting for contingencies, bonds, leases, income taxes, pensions and other postretirement benefits. Students successfully completing this course will be able to develop and explain advanced financial reports for management and/or outside authorities. It is recommended that students complete the ACTG 320/ ACTG 321 in a semester 1/ Semester 2 immediate sequence to ensure all relevant concepts are covered. Prerequisites: ACTG 320 and Junior standing. **3 Credit Hours**

## ✓ ACTG 322 Cost Accounting I

A study of the generation and use of cost data for cost measurement, cost control and managerial purposes. This is an advanced managerial accounting course. Students successfully completing this course will be able to prepare and explain advanced financial reports to management. Prerequisites: ACTG 211 and Junior standing. ECN 101 (Recommended). **3 Credit Hours**

## ✓ ACTG 340 Introduction to Federal Tax

Provides background in federal income tax law and the regulations of the Treasury Department. The course also deals primarily with basic philosophy of taxation, taxable income, allowable deductions and gains, losses of sales and exchanges of property for the individual taxpayer. This course serves also as an introduction to the federal taxation of partnerships and corporations. Discusses tax planning alternatives. Students successfully completing this course will be able to describe, identify, and report the types of income that are subject to federal tax. Prerequisites: ACTG 211 and Junior standing. **3 Credit Hours**

## ✓ ACTG 342 Advanced Federal Tax

This course examines in greater depth federal income tax law and regulations applicable to partnerships, corporations, and fiduciaries. Also covers federal gift and estate tax principles, reorganizations, personal holding companies, and the accumulated earnings tax. Emphasizes tax planning, including timing of transactions, appropriate form of transactions and election of methods when alternative methods are available under the law. Students successfully completing this course will be able to prepare required tax reports and explain the federal tax environment faced by the modern business. Prerequisites: ACTG 340 and Junior standing. **3 Credit Hours**

## ✓ ACTG 360 Accounting Information Systems

Hands-on analysis of computer-based accounting information systems including flow charting of business processes and study of internal controls. Students will develop their skills with MS EXCEL, MS Access, and selected accounting software through the completion of accounting-specific computer projects. Prerequisites: ACTG 321, BA 350 and Junior standing. **3 Credit Hours**

## ✓ ACTG 380 Topics in Accounting

Selected topics in the area of accounting. Topics vary from year to year depending upon student demand and the judgment of the Division. Prerequisite: Consent of instructor. **Variable Credit Hours**

## ✓ ACTG 398 Experiential Learning Practicum

A closely supervised employment experience which allows the student to explore career opportunities in the areas of accounting, business and economics. Allows the student to make a limited application of knowledge, skills and abilities imparted/ developed in the classroom. Students successfully completing this course will be able to explain and describe the similarity/contrast of accounting theory and practice. **3 -6 Credit Hours**

## ✓ ACTG 420 Cost Accounting II

A continuation of the study of the intermediate cost accounting topics from ACTG322. This course is intended to prepare the student for the topics of: financial planning, performance, control, and decision-making which are tested on the CMA Exam. Prerequisite: ACTG322. **3 Credit Hours**

### ✓ ACTG 430 Advanced Accounting

A study of accounting and procedures related to business combinations particularly as related to the preparation of consolidated financial statements. Students successfully completing this course will be able to describe and explain the financial complications that arise with business mergers and acquisitions. Prerequisites: ACTG 321 and Senior standing. **3 Credit Hours**

### ✓ ACTG 431 Auditing, Principles and Procedures

A study of the function of the independent CPA in regard to the examination of financial statements. Considerable attention is devoted to the purpose of the audit, the responsibilities of the CPA in rendering his opinion, liability of the auditor, planning of the audit, and limitations of the audit. Students successfully completing this course will be able to explain and describe an outside audit of a firm. Prerequisites: ACTG 321, Senior standing. **3 Credit Hours**

### ✓ ACTG 440, 441, 442 Experiential Learning–Career Applications

An Internship option designed to meet the needs of students who are employed full-time and who are seeking career enhancement experiences rather than career initiation skills. **2-6 Credit Hours**

### ✓ ACTG 450 Government and Nonprofit Accounting

Study of principles and procedures followed in accounting for the operation of governmental and nonprofit organizations. Successful students in this course will be able to explain and describe the accepted methods of accounting for government and nonprofit firms, as compared to for-profit firms. Prerequisites: ACTG 320 and Senior standing. Recommended: ACTG 321. **3 Credit Hours**

### ✓ ACTG 490 Advanced Readings in Accounting

An advanced reading course in which the student will read books from a bibliography provided by the instructor. For each credit hour the student must read five books. The student will be graded based on his or her analysis of each reading. Written and oral reports will be required. No more than a total of three credit hours will be allowed. Students successfully completing this course will have a wide breadth of knowledge in the chosen topic area. Prerequisites: Senior standing, 3.35 GPA, and consent of advisor and division chairperson. **1-3 Credit Hours**

### ✓ ACTG 498 Experiential Learning–Internship

An employment/work experience which, as closely as possible, represents normal employment/work conditions. The student is enabled to apply knowledge, skills and abilities imparted/developed in the classroom setting to "real world" business situations. Prerequisites: Junior standing and approval of program liaison. **6-14 Credit Hours**

### ✓ ARC 101 English Language Skills I

This course allows students who are not native English speakers to develop their reading, writing, speaking and listening skills. The course curriculum will include grammar, vocabulary, conversation strategies, pronunciation, listening, reading, writing, and free talk. Formal and informal activities will be used for best results. **2 Credit Hours**

### ✓ ARC 102 English Language Skills II

Students who are not native English speakers can continue to develop their reading, writing, speaking and listening skills in this course. The course curriculum will include grammar, vocabulary, conversation strategies, pronunciation, listening, reading, writing, and free talk. Formal and informal activities will be used for best results. **2 Credit Hours**

### ✓ ART 107 The Art of the Smartphone Photography

This course serves as an introduction to basic smartphone photography, the elements of design and digital apps & software. Specifically, these areas include camera control of functions, image composition, digital output and presentation of images using photo sharing apps such as Instagram. This course will also include an introduction to key photographers of each of the genres discussed. **3 Credit Hours**

### ✓ ART 201 Basic Studio and Design 2-D

This course introduces students to two and three-dimensional design utilizing an integrated approach of visual organization. Students will discuss using design vocabulary projects that they produced. Areas that will be emphasized are image composition, color theory, elements of organization and principles of 2-D physical structure. These projects will be accomplished using a broad variety of studio approaches: drawing, painting, photography, ceramics, craft medium, and architectural concepts. **3 Credit Hours**

### ✓ ART 203 Art Appreciation

A topical and historical approach to understanding fundamental aesthetic principles as apparent in great works of painting, drawing, sculpture and architecture. Recommended for non-majors who wish to broaden understanding of the field. Students will gain a vocabulary of design and art terms. Application of this knowledge will then be applied to visual elements of art and architecture as they related to world culture. Prerequisites: ENG 109 and ENG 110 **3 Credit Hours**

### ✓ ART 215 Painting I

This introduction to the medium of painting serves both majors and non-majors with an exploration of composition, materials and techniques. Studies will include landscape, figure and still life painting. Application of design principles and color theory will be tested through a series of assignments that challenge students to translate theory into product. Works by major painters will be examined utilizing library research, investigation of contemporary artists and museum visits as part of the evaluation process. A final group critique and portfolio presentation is required. **3 Credit Hours**

### ✓ ART 216 Ceramics I

A beginning course in pottery and ceramic sculpture focusing on hand building processes. Students will be expected to grow in understanding of three dimensional design considerations and their individual technical skills. No previous experience is required. **3 Credit Hours**

✓ **ART 219 Drawing I**

This is a beginning class and provides an opportunity for students to learn the basic skills of drawing. Students will use a variety of materials, incorporate elements of design, explore composition, work with the figure and proportion and develop a sense of personal aesthetic by looking at the work of other artists. The student will also be required to participate with others in informal and formal critiques. Evaluation will be based on daily work, longer projects and the final portfolio. **3 Credit Hours**

✓ **ART 225 Painting II**

Painting II focuses on the exploration and development of style and technique. Emphasis will be on individual development and competence in approach to medium, exploration of new materials and an expanded sense of aesthetic decision making. Students will be required to complete a variety of assignments that demonstrate successful application of skills acquired in the introductory class. Interaction with peers, art faculty, and participation in group critique and field trips will be part of the evaluation process. Each student must participate in the final critique and provide a final portfolio. Prerequisite: ART 215  
**Painting I. 3 Credit Hours**

✓ **ART 226 Ceramics II**

Ceramics II focuses on advanced technical production of ceramics including wheel thrown pots, combinations hand/wheel pieces, glaze making and specialized firing procedures. Application of skills acquired in Ceramics I will be expected. Each student will share in the responsibility of mixing and preparing the appropriate clay body, mixing glazes and participate in the kiln firings. Emphasis is placed on craftsmanship and personal creativity. Prerequisite: ART 216. **3 Credit Hours**

✓ **ART 229 Drawing II**

This course is a follow-up opportunity for students to expand their knowledge and skill in drawing in particular the human figure and anatomy. Students will create a portfolio based on daily drawing and longer assignments that documents a use a variety of new materials, study of anatomy and a further development of a personal aesthetic by looking at the work of other artists. The student will also be required to participate with others in informal and formal critiques. Prerequisite: ART 219. **3 Credit Hours**

✓ **ART 259 Printmaking I**

An introductory course designed to acquaint the student with various processes in the printmaking field. Students will learn the basic principles of monotype, relief and intaglio printmaking: historical context, tools, safety, and processes. A background in drawing and 2-D design is recommended. **3 Credit Hours**

✓ **ART 335 Painting III**

Painting III provides an opportunity for students to expand and develop their painting skills and techniques while developing an individual sense of style. Although students are expected to attend during scheduled class hours at levels III and IV, work in Hershey Hall private studios is permitted. Participants are, however, to meet in critique with other painting students and participate in field trips. **3 Credit Hours**

✓ **ART 336 Ceramics III**

This course will provide advanced students with further opportunity for investigation into areas of ceramics including: artists, materials, and methods. Advanced hand building, wheel throwing techniques, larger scale and establishment of professional goals are possible goals for the course. Projects may be sculptural and focused on "one of a kind" pots. Students will establish individual project road maps while interacting with art faculty and fellow students during studio and critiques. **3 Credit Hours**

✓ **ART 339 Drawing III**

Drawing III provides students with a structured approach to advanced study. With input and consultation with the instructor, the student will design their own goals and objectives for the course. A final portfolio work is required. Students will select from areas of drawing exploration including new materials, methods, drawing construction and thematic development. Work in private studio is permissible during scheduled class hours. Students are, however, required to participate with faculty and students during critiques and field trips. **3 Credit Hours**

✓ **ART 345 Painting IV**

Painting IV provides additional growth in painting skills, techniques and personal style. This class will serve the serious studio major with opportunity to complete a body of work capable of completing a strong portfolio for exhibit submissions and graduate schools applications. Although students are expected to attend during scheduled class hours at levels III and IV, work in Hershey Hall private studios is permitted. Participants are, however, to meet in critique with other painting students and participate in field trips. **3 Credit Hours**

✓ **ART 346 Ceramics IV**

Ceramics IV provides advanced students with time for investigating areas of ceramics including: materials, advanced hand building, wheel throwing techniques, larger scale. Glaze calculation and kiln operation/construction are other areas of exploration. Students will establish individual project roadmaps while interacting with art faculty and fellow students during studio and critiques. Establishment of professional goals, portfolio preparation for exhibitions and graduate applications will be a valuable end product of this course. Students will establish individual project roadmaps while interacting with art faculty and fellow students during studio and critiques. **3 Credit Hours**

✓ **ART 349 Drawing IV**

Drawing IV provides students with a structured approach to advanced study. The student with the instructor <sup>will</sup> and choose one area or theme. A final portfolio is required. Areas of drawing exploration include new materials, methods, drawing construction and thematic development. Work in private studio is permissible during scheduled class hours. Students are, however, required to participate with faculty and students during critiques and field trips. **3 Credit Hours**

✓ **ART 359 Printmaking II**

An intermediate course in printmaking methods, materials and practices, designed to further the knowledge and understanding of the student who has had Introduction to Printmaking. Students will study other methods and alternative processes including:

monotype, intaglio, lithography while also having the opportunity to further study relief and screen printing. Emphasis is also placed on contemporary work. Prerequisites: Printmaking I ART: 259. **3 Credit Hours**

#### ART 380 Topics in Art

An opportunity for advanced students to request a class in a topical area not offered on regular basis through the program. A class might be established in such areas as photography, sculpture, crafts or art history. **3 Credit Hours**

#### ART 381 History of Art I (WI)

A study of major artistic achievements in the western world from prehistoric times through the Baroque and Rococo. The age of discovery, shifting of political models, the changes in the church and eventual move of artists from established academic styles to individual expression will be discussed. Students will gain an understanding of the immense power artists of this time held and how their images helped shape opinion during this time period. The art history courses need not be taken in sequence. A topical research paper, oral presentation and four exams are required. Attendance on field trips and Iowa Wesleyan University art openings is mandatory. Prerequisites: Successful Completion of ENG 109 and 110. **3 Credit Hours**

#### ART 382 History of Art II (WI)

This course opens with an investigation of major artistic achievements of the Neoclassical through near contemporary art. A continuation of ART 381, but all art history need not be taken in sequence. The age of discovery, shifting of political models, the fortification of the church and eventual move of artists from established academic styles to individual expression will be discussed. Students will gain an understanding of the immense power artists of this time held and how their images helped shape opinion during this time period. A topical research paper, oral presentation and four exams are required. Attendance on field trips and IW art openings is mandatory. Prerequisites: Successful Completion of ENG 109 and 110. **3 Credit Hours**

#### ART 440, 441, 442 Career Applications

Internship projects that do not fit a six credit hour internship. **2-6 Credit Hours**

#### ART 497 Independent Studies

A course for advanced students who wish to work on special problems in art. Periodic conferences and reports on progress will be required. Prerequisites: Advanced standing, a written project proposal, consent of instructor. **1-3 Credit Hours**

#### ART 498 Internship

The internship allows for a substantive Internship in art. The internship will be tailored to the student's particular interest and developed skill. The number of hours involved with a particular internship will determine the number of credit hours to be earned. Planning and project research must take place with the instructor during the junior year. The internship normally takes place during the senior year. Specific qualifications, guidelines and project placement information may be obtained from the program advisor. All plans and decisions will be made in consultation with both the student's academic advisor and the Director of Internship. **6-14 Credit Hours**

#### BA 100 Survey of Business

A survey of the structure and functions of the American business system is provided, together with an overview of business organization, accounting, finance, and principles of management, economics, marketing, personnel and the interdependence of business, the community and government. Upon successful completion of the course, the student will be able to describe and explain the basic internal functional areas of a business, and their relationship to outside stakeholders. This course is not open as an elective for sophomores or upper division business majors. **3 Credit Hours**

#### BA 102A Resume/Cover Letter Writing

This seminar reviews the development and effective use of a resume, cover letter, and on-line job application processes. Prerequisites: None, open to all majors. **0 Credit Hours**

#### BA 102B Job Search Success

This seminar informs students on best and worst ways to search for internships and full-time positions in the workforce, steps to take during the job search process and how to build and maintain a professional and online network. Prerequisites: None, open to all majors. **0 Credit Hours**

#### BA 102C Interviewing Strategies

This seminar helps students understand ways to prepare for job interviews, tactics and strategies to employ during interviews, and proper follow-up with potential employers after an interview. Prerequisites: None, open to all majors. **0 Credit Hours**

#### BA 102D Dress for Success

Reviews the proper dress for various types of interviews, work-related functions, and social situations common in today's workplace. Prerequisites: None, open to all majors. **0 Credit Hours**

#### BA 102E Dining Etiquette

Helps students understand proper dining etiquette in business and social situations, including seating, introductions, toasts, utensils, plate, and glassware us- age. Prerequisites: None, open to all majors. **0 Credit Hours**

#### BA 102F Life after University

Designed to help students understand and prepare for their financial responsibilities after University, learn about company culture and practice professional manners. Prerequisites: None, open to all majors. **0 Credit Hours**

#### BA 105 Introduction to Agronomy and Crop Production

An introductory course for students involved in production agriculture, advising crop producers, working for a business /organization / agency that supplies inputs for crop production or markets farm products. Students will be able to make sound decisions related to basic soil physics, chemical and biological characteristics, irrigation and drainage, soil and plant nutrient

analysis and interpretation, fertilizers and other nutrient sources, soil pH and liming, pest identification, biology and management, and crop growth stages and requirements. Special emphasis will be placed on corn and soybean production.

**4 Credit Hours**

✓ **BA 150 Microsoft Training: Word and Excel**

This course is designed to prepare Business students for the using technology in the business world. The first half of the course will focus on working with documents, tables, lists graphic elements within Word and last half of the course will focus on working with worksheets, working with tables, formulas, and charts within Excel. **2 Credit Hours**

✓ **BA 151 Microsoft Training: PowerPoint and Access**

This course is designed to prepare Business students for the using technology in the business world. The first half of the course will focus on working with presentations, working with media inside presentations, insefiting charts and tables within PowerPoint and last half of the course will focus on creating and managing databases, creating queries, forms, and reports within Access.

**2 Credit Hours**

✓ **BA 175 Business Division Practicum for International Students**

Business Division Practicum for International Students is intended to support the student who is not familiar with their chosen major in the USA. By participating in a career setting, the student will become more familiar with career and industry practices of their chosen major academic program and improve their English skills. **0 Credit Hours**

N/A ✓ **BA 180/280/380 Topics in Business Administration**

Topics may vary from year to year and will be selected with regard to student demand and judgment of the division.

Prerequisite: Consent of instructor. **1-3 Credit Hours**

✓ **BA 242 Introduction to Value Investing**

Introduction to investment strategies and philosophy developed by Benjamin Graham and Warren Buffett. Development of analysis tools to select and monitor the single firm's performance will be emphasized. The use of a stock market simulation game will be a requirement of the course. Upon successful completion of this course a student will be able to describe the investing strategy of Benjamin Graham and Warren Buffett; explain the career opportunities for those who work with investments; describe and perform accepted value-investing techniques in stock selection and explain and describe how stocks are bought and sold in an on-line environment. **3 Credit Hours**

✓ **BA 250 Precision Farming Systems**

Precision agriculture systems are designed to increase production efficiency, productivity and profitability while minimizing unintended impacts on wildlife and the environment. Students will learn the concepts and applications of precision agriculture and become familiar with current hardware, equipment and software to assist them in their practical use. Hands-on applications will include site specific management for planning, tillage, planting, herbicide and fertilizer applications, harvesting and postharvest. An overview of current technology and their use including autonomous vehicles, GPS, soil and crop proximal sensors, imagery and mapping, variable rate control systems, and yield monitors for corn and soybean production will be emphasized. **3 Credit Hours**

✓ **BA 310 Principles of Management**

A study of the basic principles, concepts, theories and analytical tools in management. Topics include introduction to management, planning and decision-making, organizing for stability and change, leading and controlling. Consideration will be given to both theoretical and practical aspects of management. Students completing this course successfully will be able to describe both the theoretical background and practical applications of popular management principles and strategies.

Prerequisite: BA 100. **3 Credit Hours**

✓ **BA 311 Small Business Management**

Focus is on effective management of small business firms. The management process includes not only strategy determination, but also the varied activities necessary in planning, organizing, actuating and controlling small business operations. Emphasis is placed upon those aspects of small business management that are uniquely important to small firms. Prerequisites: Junior standing, BA 100, BA 310 and ECN 102. **3 Credit Hours**

✓ **BA 312 Analysis of Organizational Behavior**

Enables application of concepts learned in business administration, accounting and economics courses to real-life cases and in-depth studies of business organizations and their participants. Prerequisites: Junior standing, BA 100, BA 310 and ECN 102. **3 Credit Hours**

✓ **BA 315 Agribusiness Management**

This course is designed primarily to familiarize students with the concepts necessary for successful strategic planning, implementation, and control of an agribusiness. Topics will include types of organizational forms, business acquisition, valuation and management tools required for planning, organizing, controlling and directing a business. Prerequisites: BA 310 **3 Credit Hours**

✓ **BA 316 Agricultural Finance**

The primary objective of this course is to provide the students with the tools to understand and solve basic financial problems faced by individuals and businesses today. Time value of money is an essential overarching concept in this class. The course will emphasize practical applications and problem-solving techniques. The topics covered include basic financial statement analysis, time value of money, valuation of financial assets, investment frameworks, capital budgeting techniques, financial intermediaries and public policy affecting agricultural credit markets. Prerequisites: BA 340 **3 Credit Hours**

✓ **BA 320 Principles of Marketing**

A study of the problems involved in making marketing decisions for the consumer and organizational markets. Study includes the price of the product, the promotion of the product, and the channels of distribution for the product. Successful completion of

the course will enable the student to make sound product, price, distribution, and promotion decisions for a specific product or service offering. Prerequisites: BA 100 and ECN 101 or ECN 102. **3 Credit Hours**

#### ✓ BA 321 Consumer Behavior

Consideration of the behavioral aspects of marketing; discussion of the factors which influence consumers in the buying process. The influence of the factors of family, social class, life cycle and life-style in the product selection and buying process. Upon successful course completion, students will be able to describe the differences between niche markets that determine their different buying behaviors and preferences. Prerequisites: Junior standing, BA 100, BA 320 and ECN 101. **3 Credit Hours**

#### ✓ BA 322 Principles of Advertising

A discussion of the importance of advertising in the development of a comprehensive marketing strategy. Considers the factors of motivation, communication of the advertising message, development of the advertising message, and selection of appropriate media. Students successfully completing the course will be able to describe the foundations of advertising theory and their application to a modern advertising strategy. Prerequisites: Junior standing, BA 100, BA 320 and ECN 101. **3 Credit Hours**

#### ✓ BA 323 Marketing Research

An introduction to the methodology and analysis of marketing research. Explores the uses of marketing research in management decision making. Students will design, conduct, analyze and present the results of a marketing research project. Topics include research design, data acquisition and analysis, creation of research reports and research ethics. Prerequisites: Junior standing, BA 100, BA 320, ECN 101 and MATH 171. **3 Credit Hours**

#### ✓ BA 324 Marketing Management

Advanced study of marketing planning, strategy, and decision-making utilizing marketing principles covered in BA 320, Principles of Marketing. Emphasis is placed on analysis of real-life cases. Prerequisites: Junior standing, BA 100, BA 320 and ECN 101. **3 Credit Hours**

#### ✓ BA 325 Social Media

An overview of social media marketing planning and strategies and its integration with traditional methods of marketing. It includes real-world, real-time experience with social media/networking with use of various social media platforms for blogging and micro-blogging, supporting tools for the monitoring/measurement of results, and the management of social media/networking activities. Prerequisites: Junior standing and BA 320. **3 Credit Hours**

#### ✓ BA 330 Business Law

A study of traditional business law topics – contracts, sales, torts, agency, business organizations and other basic topics. Successful completion of this course will enable students to understand and use business law principles to guide sound business decisions. Prerequisites: Sophomore standing, BA 100 or consent of instructor. **3 Credit Hours**

#### ✓ BA 332 Administrative and Personnel Law

This course studies the effects of administrative and personnel laws on the decision-making responsibilities of employers, employees and Human Resource Practitioners. It explores the impact of personnel policies and practices of organizations and addresses the development, intent and implications of protective legislation from the federal to the local level. Upon completing the course the student will be able to demonstrate understanding in legal and regulatory factors in personnel law; laws affecting employers, employees and contractors; identifying elements in a total compensation system/pay rules; job analysis, description and evaluation; union and management legal requirements; rules governing employee benefit and leave programs; and basic procedures to manage a compensation system. Prerequisites: Junior standing, BA 100 and BA 330. **3 Credit Hours**

#### ✓ BA 335 Continuous Improvement Tools and Techniques

This course examines continuous improvement tools and techniques used in problem solving. Topics include lean management techniques, TQM and JIT. Basic statistical methods will also be reviewed along with acceptance sampling and experimental design. Student will also be able to understand the basic concepts of reliability. **3 Credit Hours**

#### ✓ BA 340 Corporate Financial Management

Introduces the student to the goals and objectives of financial management within the corporate setting. Students will become familiar with functions of the various financial areas, the development and use of information by the financial manager, and the various analytical tools and techniques used. Successful completion of this course will enable students to make sound, risk-sensitive financial decisions for their business. Emphasis will be placed upon financial decision making. Prerequisites: BA 100, ACTG 210 and MATH 171. **3 Credit Hours**

#### ✓ BA 341 Investments

This course introduces the student to investment philosophy and investment alternatives. The viewpoint is that of the individual investor. Students will become familiar with various investment vehicles, sources of information contained in the financial press, as well as methods of interpreting the behavior of the financial markets. Successful completion of the course will enable students to make balanced, risk-measured asset selections for their portfolios. Prerequisites: Junior Standing, BA 100, BA 340, ECN 240, ACTG 210 or ACCT 228, ACTG 211 and MATH 171. **3 Credit Hours**

#### ✓ BA 343 Advanced Value Investing

An extension of BA 242, Introduction to Value Investing. Advanced analysis of investment portfolio risk management. The stock selection process pioneered and developed by Benjamin Graham and Warren Buffett will be extended to include the analysis of comprehensive portfolios. Competing theories will be introduced for comparative purposes. The extensive use of a stock market simulation game will be a requirement of the course. Upon successful completion of this course a student will be able to apply value investing strategy in portfolio construction; explain how risk is determined and managed in a collection/ portfolio of stocks; describe and perform modern value investing portfolio control (buy-sell) techniques and explain and describe how stocks are bought and sold in an on-line environment. Prerequisites: Junior standing, BA 210 or ACCT 228, BA 242, BA 340, or permission of the instructor. **3 Credit Hours**



**BA 346 Logistics Management**

This course provides an overview of the field of logistics including its nature, scope, and process, including logistics management functions and the interrelationships among strategic support and operational logistics. Students examine the logistics functions of business involved in the movement and storage of supplies, work-in-progress, and finished goods. Additionally, it explores the trade-offs between cost and service and the purchase and supply of raw materials. Prerequisite: BA 335. **3 Credit Hours**

**BA 350 Business Information Systems**

A study of the uses of the computer in the functional areas of business administration. Major emphasis will be directed to analysis, design and implementation of Management Information Systems. Successfully completing this course will be able to critically analyze the efficiency and effectiveness of business information systems. Prerequisites: Junior standing, BA 100, ACTG 210 and ACTG 211. **3 Credit Hours**

**BA 352 Digital Media**

This course explores the way we read, write, and speak the language of digital media by bridging theory to practice. Students will learn how and why the digital world is constructed the way it is through the examination of topics such as the definition of digital media, Internet customers and potential customers including User Interface (UI) and its importance, blogging and web design, and social media tools and channels. Additionally, students will examine many of the practical and critical skills necessary to become technically proficient in digital/social media use. **3 Credit Hours**

**BA 355 Supply Chain Management**

This course focuses on effective supply chain management strategies for companies that operate globally with an emphasis on how to plan and integrate supply chain components into a coordinated system to deliver value. Students are exposed to concepts, models, and case studies important in supply chain planning with an emphasis on key market trade-offs and phenomena. The course introduces and utilizes key tactics such as fulfillment strategies, process thinking, product development, supply chain design, process mapping, cost management, outsourcing, role shifting, inventory placement, integrated planning and collaboration, and information sharing. Prerequisite: BA 335. **3 Credit Hours**

**BA 357 Agricultural Marketing**

This course provides a broad overview of agricultural markets, food markets, consumption, marketing functions and institutions. Because agricultural markets are often fluid and changes can occur rapidly, students will also study current events and examine their effects on agricultural markets. Additionally, this course will emphasize the effects of local, national, and international events on agricultural markets in Iowa and the surrounding states. Emphasis will be placed on students understanding basis and gaining hands-on experience utilizing futures markets and the practice of hedging as a risk management tool as employed by corn and soybean producers. Prerequisites: BA 320: Principles of Marketing **3 Credit Hours**

**BA 360 Human Resource Management**

Principles and practices in recruitment, selection, staffing and compensation of personnel. Consideration of the impact of government regulations, and other environmental forces on human resource management in the workplace. Students who successfully complete the course will be able to describe and apply a variety of practical, theory-based solutions to common human resource management problems and challenges. Prerequisites: Junior standing, BA 100, ECN 102 and BA 310. **3 Credit Hours**

**BA 361 Psychology of Business and Industry**

Psychology as applied to problems of personnel selection and evaluation, prevention of accidents, promotion of work efficiency, morale, advertising, and human factors engineering. At the conclusion of the course, successful students can demonstrate the ability to analyze (from a philosophical and practical viewpoint) how people and the workplace interact; how to maximize the positive relationship between employee and employer; techniques of job and employee assessment; and performance enhancements such as morale, health/safety, motivation technique and group behavior. Prerequisites: Junior standing, BA 100 and BA 310. **3 Credit Hours**

**BA 362 Compensation and Benefits**

Examines various rewards systems (including financial) in organizations and studies relevant theoretical and legal perspectives. At the conclusion of the course, the successful student will be able to: identify and describe the federal legislation impact on compensation and benefit plans; explain how an organization's total compensation system promotes external competitiveness and internal effectiveness; articulate methods of analyzing jobs, evaluating the internal worth of jobs and redesigning positions; determine a cost-effective base pay and incentive pay structure; identify key features of a variety of benefit plans; and analyze strategic issues in designing pay structures, administering benefit plans, containing health-care costs and communicating the system to employees. Prerequisites: Junior standing, BA 100, BA 310, BA 360 and ECN 102. **3 Credit Hours**

**BA 370 Operations Management**

Operations management is the study of activities required for the efficient and effective selection of inputs to produce economical and profitable outputs for both manufacturing and service firms. Quantitative solutions derived with the use of a variety of analytical tools will be used. Upon completion of the course, the student will understand production and service systems inputs, processes, and outputs. The student will also gain a further understanding of quantitative solution development in the functional areas of management, marketing, accounting, finance, and human resource management. Prerequisites: Junior standing, BA 100, BA 310, MATH 171, ECN 102 and ECN 240 **3 Credit Hours**

**BA 371 Business Analytics**

This course provides undergraduate business students with fundamental concepts and tools needed to understand the emerging role of business analytics in organizations. Students will apply business analytical tools in a spreadsheet environment, interpret results, and communicate these findings effectively to help make sound business and economic decisions. Students will gain a thorough understanding of data visualization, descriptive and predictive data mining, and spreadsheet modeling. Students will also synthesize and analyze data sets to gain a richer understanding of the way data affects sound business decisions. Prerequisites: Junior Standing, BA 150, MATH 171 and ECN 240. **3 Credit Hours**

**BA 373 Health Care Policy**

This course focuses on the analysis of issues in health care policy. Topics covered include public health initiatives, dimensions of health service delivery systems (cost, quality and access), and health policy reforms with a special emphasis on the opportunities to reduce disparities in health care. Students conduct a research project on a health care policy topic of their choosing. Classes include discussions on the challenges of developing and implementing policy changes in public health and health care administration. **3 Credit Hours**

**BA 374 Ethical Issues in Health Care**

This course is an exploration of health policy and its development, emphasizing social justice and human rights. The course considers and compares institutional, local, regional, national, and international approaches to public health. American health systems, their operations, processes, successes, and failures are extensively analyzed. The processes and challenges for making policy at institutional, state, and federal levels are examined. **3 Credit Hours**

**BA 375 Health Law**

Introduces students from non-legal backgrounds to the legal system. Examines legal materials, including statutes, judicial opinion, and administrative regulations. Basic legal research and writing skills are taught. **3 Credit Hours**

**BA 376 Quality Management in Health Care**

This course examines concepts in the policy process, including policy development, analysis and implementation, as they relate to quality in health care both on a national and international level. Discussion will focus on issues of quality in health care with an examination of the political process, research-policy linkages, the role of the organized professions, the bureaucracy, politicians, the media and health care organizations. **3 Credit Hours**

**BA 382 Business Negotiations**

This course will provide students with an opportunity to understand, analyze, and evaluate the fundamentals, major concepts, and theories of business negotiation. In this course, students will be able to prepare for negotiating in any business situation or environment, learn various strategies on how to resolve potentially destructive disputes, learn to adapt in a dynamic negotiation environment and how to establish trust and form alliances, understand the role of culture on negotiation, and how to detect and deal with ethical dilemmas in business negotiation. **3 Credit Hours**

**BA 383 Business and Society**

This intermediate course is designed to provide the student with a basic understanding of business and how it relates to society as a whole. The major topics include the corporation in society, the business and the social environment, business and the ethical environment, business and government in a global society, the corporation and the natural environment, business and technological change, and business and the media. A systems-thinking approach is central to the course, wherein business, government and society are so closely intertwined that an action that affects one will inevitably affect the others. The corporation's responsibilities to primary and secondary stakeholders, both economic and ethical, are studied in light of various social issues. **3 Credit Hours**

**BA 398 Experiential Learning-Practicum**

A closely supervised employment experience which allows the student to explore career opportunities in the areas of accounting, business and economics. Allows the student to make practical application of knowledge, skills and abilities imparted/ developed in the classroom. Students successfully completing a practicum will have a clear understanding of the connection between business training and the needs of the business. Prerequisites: Junior standing and approval of program liaison. **3-6 Credit Hours**

**BA 401 Entrepreneurship in Agriculture**

Entrepreneurial Agriculture is intended to provide students with the ingredients of sustainable agriculture and the food industry that are essential to engaging in or setting up of profitable and sustainable ventures in Iowa and the surrounding areas. Programs to be explored such as vertical and urban farming, biofuels, environmentally sound practices and plant-based proteins. Real life field experiences are emphasized, and students will be engaged in the practical development of their own virtual enterprise with simulated business and marketing plans. Students will present project plans and feasibility studies to the class. At the end of the class, students should be able to develop a potentially bankable and viable small/medium scale enterprise capable of creating jobs and enhancing community development. Prerequisites: Senior standing **3 Credit Hours**

**BA 415 Leadership and Organizations**

This course presents leadership as a way of acting that involves the influence of people to inspire change toward a mutually-desired outcome. Technological advancements and globalization have created a business environment where rapid and constant change is the norm. This course uncovers how effective leaders embrace the inevitability of constant change and diversity, and use their interpersonal skills to promote change, communicate vision, provide a sense of direction and inspire employees. Prerequisites: Completion of the Business Core. **3 Credit Hours**

**BA 419 Business Strategy**

This course focuses on the competitive strategy of the firm by examining issues central to the firm's long- and short-term competitive position. The course develops a set of analytical frameworks that enable students to explain performance differences among firms and that, in turn, provide a structure for making strategic decisions to enhance the firm's future competitive positions. This course functions as the capstone course for the Accounting and Business Administration majors. Prerequisites: Senior Standing and the completion of all other business core requirements. **3 Credit Hours**

**BA 440, 441, 442 Experiential Learning-Career Applications**

An internship option designed to meet the needs of students who are employed full-time and who are seeking career enhancement experiences rather than career initiation skills. Students desiring to register in this course must obtain the approval of the faculty of the Business Division. **2-6 Credit Hours**

✓ **BA 455 Transportation Management**

This course provides an overview of the transportation industry to include providers, users, and government agencies. It examines contemporary public policy issues along with managerial strategies in transportation. Additional focus will be given to micro and macroeconomic issues in the transportation industry. Prerequisites: BA 346 and BA 355. **3 Credit Hours**

✓ **BA 465 Global Logistics Management**

International carrier operations and sourcing strategies for import, export and distribution of materials and finished goods are examined. Covers facility location and off shoring of operations. It evaluates stakeholder roles in supply chain management as well as how countries have engaged the private sector in providing the logistics function to support their public sector supply chains. Prerequisite: BA 346. **3 Credit Hours**

✓ **BA 473 Health Care Administration**

A study of the United States health care system, its nature, organization, and functions. Study of how providers, managers, and consumers interact in the health care system. Current issues, with an emphasis on legislative initiatives, are studied. **3 Credit Hours**

✓ **BA 474 Health Program Planning and Evaluation**

A course focusing on the managed health care arena and the relationship of the medical group practice management to the constantly changing environment of managed care. Students receive a strong background in many facets of managing a medical group practice and concepts/practices of managed care in health care delivery systems. Emphasis is on integrating concepts and management theory with specific skills and competencies to improve the student's success in the ever-changing demands of medical group practice management. **3 Credit Hours**

✓ **BA 485 Emerging Trends in Supply Chain and Logistics Management**

This course covers supply chain and logistics management theories. The course will look at how the two are interconnected. It will also examine global transportation options, performance measurements, the impact of technology, and current and future challenges in supply changes and logistics management. In addition, focus will be given on collaboration and success strategies related to supply chain and logistics management. Prerequisites: BA 455 and BA 465. **3 Credit Hours**

✓ **BA 490 Advanced Readings in Business Administration**

An advanced reading course in which the student will read books from a bibliography provided by the instructor. For each credit hour the student must read five books. Grades are based on the student's analysis of each reading. Written and oral reports will be required. No more than a total of three credit hours will be allowed. Prerequisites: Senior standing, 3.35 GPA and consent of advisor and division chairperson. **1-3 Credit Hours**

✓ **BA 497 Independent Study in Business Administration**

For seniors with consent of the division chair. On demand. Prerequisite: Senior Standing. **1-3 Credit Hours**

✓ **BA 498 Experiential Learning-Internship**

An employment/work experience which as closely as possible, represents normal employment/work conditions. The student is afforded the opportunity to apply knowledge, skills and abilities imparted/developed in the classroom setting to "real world" business situations. Prerequisites: Junior standing and approval of program liaison. **6-14 Credit Hours**

N/A **BIO 180/280/380 Topics in Biology**

This will be an intensive study of a selected topic and may include laboratory and/ or field work. The specific topics will be selected with regard for student needs and interests of the faculty. Upon successful completion of this course, students will be able to collect information on a specific topic in biology, compose a document to demonstrate scientific writings skills, and demonstrate the knowledge related to the topic studied. May be repeated for different topics. No more than six hours will be counted toward the major unless otherwise recommended by the Division chairperson. Prerequisites: 8 hours of biology or consent of the instructor. Not offered on a regular basis. **1-4 Credit Hours**

✓ **BIO 201 General Botany**

A course designed to give a basic knowledge of the anatomy and physiology of seed plants for students wishing to continue studies in biology and to give non-biology majors a general appreciation of plants. The relationships between structures and functions of the leaf, stem, root, flower, fruit, and seed are studied. Upon successful completion of this course, students will be able to describe the basic principles of botany, the structure and functions of different parts of plants, and to identify certain genera and species. **4 Credit Hours**

✓ **BIO 211 General Zoology**

A survey course, including laboratory, designed to acquaint the student in the fundamental principles of animal life, with emphasis on the structure and function of selected cells, tissues, organs, systems, and organisms. Upon successful completion of this course, students will be able to describe basic principles of zoology, the structure and functions of cells and organelles, and the concepts of animal life. **4 Credit Hours**

✓ **BIO 241 Human Anatomy and Physiology I**

This lecture/laboratory course introduces the student to the basic cell processes. It will also cover the anatomy and physiology of the tissues, integumentary, skeletal, muscular, and nervous system. Upon successful completion of this course, students will be able to describe the fundamental principles of anatomy and physiology at the chemical, cellular, tissue, organ, system and organismal levels. Prerequisite: 4 hrs of chemistry. **4 Credit Hours**

✓ **BIO 242 Human Anatomy and Physiology II**

This lecture/laboratory course introduces the student to the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive systems of the human body. Upon successful completion of this course, students will be able to demonstrate the anatomical and physiological interrelationships of these systems, and explain the components, structure and functions of the human body. Prerequisite: BIO 241. **4 Credit Hours**

### BIO 260 Ecology and Conservation

A lecture, laboratory, and field study of ecological principles as they apply to plant and animal interrelationships in their environment. Natural systems analysis and natural resource conservation are studied. Upon successful completion of this course, students will be able to demonstrate a knowledge of the basic concepts and applications of conservation.

**4 Credit Hours**

### BIO 300 Ecosystem Studies

Intensive studies of natural areas and their inhabitants with emphasis on the development and functioning of specific ecosystems. Taxonomic, anatomical and physiological information will be presented through lectures, laboratory work and Internships. The specific ecosystems will be selected with regard to student demand and faculty availability. Upon successful completion of this course, students will be able to analyze and characterize specific ecosystems. May be repeated for different systems. **1-2 Credit Hours**

### BIO 302 Plant Morphology

A lecture and laboratory course designed to acquaint the student with morphological and ecological relationships of representative members of the plant kingdom. Morphogenesis and evolutionary trends are emphasized. Upon successful completion of this course, students will be able to describe in depth the morphology and evolution of plants. Prerequisite: BIO 201. **4 Credit Hours**

### BIO 312 Animal Development and Diversity

A lecture and laboratory course designed to acquaint the student with the anatomical and ecological diversity of the animal kingdom. Comparative life cycles of representative members of the major animal groups are studied. Upon successful completion of this course, students will be able to describe various life cycles, anatomy, and evolution of animals. Prerequisite: BIO 211. **4 Credit Hours**

### BIO 324 Taxonomy of Flora and Fauna

A lecture, laboratory, and field study of the classification, nomenclature, identification, and documentation of plants and animals. Specific flora and fauna will vary. Upon successful completion of this course, students will be able to identify and classify plants and animal using taxonomic keys. Prerequisites: BIO 201 or 211 or 260 or consent of instructor. **4 Credit Hours**

### BIO 350 Microbiology

An introductory course dealing primarily with the biology of bacteria, although other microorganisms are also studied. The importance of beneficial as well as disease-causing microorganisms is presented. Laboratory techniques for culturing and nutritional differentiation are studied and performed. Students will be able to isolate, culture, and identify various microorganisms. Prerequisites: 8 hours of biology and 4 hours of chemistry. **4 Credit Hours**

### BIO 355 Genetics

An introductory course dealing with the principles of plant and animal inheritance. A basic study of the molecular structure and function of genetic material (DNA and RNA); basic cytology; and developmental, behavioral, and human genetics. Sex determination, linkage, chromosomal recombination, and recent discoveries and techniques in biotechnology are studied. Upon completion of this course, students will be able to demonstrate their understanding of the basic concepts of inheritance, the structure of DNA, and their ability to perform techniques such as PCR and electrophoresis. Prerequisites: MATH 171 and 8 hours of biology and 8 hours of chemistry. **4 Credit Hours**

### BIO 360 Cell and Molecular Biology

This course presents a systematic approach to concepts of cell and molecular biology with an emphasis on the biological and chemical processes that occur in the cell and how these are related to cell function. Students will understand these underlying principles and analyze the current scientific research that has led to the current view of the cell. Prerequisites: BIO 211, CHEM 175 and CHEM 176. **4 Credit Hours**

### BIO 386 Biochemistry

An introductory lecture course. Topics include nomenclature, typical reactions, qualitative and quantitative analysis, and intermediary metabolism. Particular emphasis will be given to factors affecting enzyme kinetics and metabolic control. Students successfully completing this course will become familiar the general structure of prokaryotic and eukaryotic cells, will acquire knowledge of the various classes of bio-organic compounds and their roles in cellular metabolism, and will learn the general metabolic pathways found in cells and multicellular organisms. Prerequisites: BIO 201, BIO 211 and CHEM 355. Offered odd numbered spring semesters. **4 Credit Hours**

### BIO 398 Practicum in Biology

Allows for practical work experience on campus in biology. Specific guidelines, which include prerequisites, and application procedures, may be obtained from the Division chairperson. Each student's individual Practicum must be approved by the Division before the student begins the practicum or registers. Upon successful completion of this course, students will be able to demonstrate preparation for entry and success in biology. **2 Credit Hours**

### BIO 440, 441, 442 Career Applications

The Career Applications allows for practical work experience or research training for those students whose class schedule, course load or program design does not permit them to complete the Internship in one term. Specific guidelines, which include prerequisites and application procedures, may be obtained from the Division chairperson. Upon successful completion of this course, students will be able to demonstrate preparation for entry and success in science related graduate and professional schools, industry, or laboratory and field programs, or teaching. Prerequisite: Senior standing in the major. **2-6 Credit Hours**

### BIO 497 Independent Study in Biology

Original investigation of special problems. Open to juniors and seniors whose general ability and training in biology make

probable their success with a research problem. Upon successful completion of this course, students will be able to perform scientific investigations and interpret scientific data. **1-3 Credit Hours**

#### BIO 498 Internship in Biology

This internship allows for practical work experience in biology. Specific guidelines, which include prerequisites and application procedures, may be obtained from the Division chairperson. Each student's individual internship must be approved by the Division before the student registers for or begins the internship. Upon successful completion, students will be able to describe their work experience in connection to their biology coursework, and express in writing what they learned in their field placement. Prerequisite: Senior standing in the major. **6-12 Credit Hours**

#### BIO 499A Biology Seminar I

This course will involve student research on an approved Biology topic. Techniques of biological research, scientific writing, editing of scientific writing, and formal presentation of results will be discussed and analyzed. Upon successful completion of this course, students will be able to compose a professional document designed to disseminate a scientific report using proper format and style. Prerequisite: Primarily for juniors and seniors in the major but open to others with consent of the instructor. **1 Credit Hours**

#### BIO 499B Biology Seminar II

This course will involve a formal oral presentation of Biology research and techniques of critiquing oral and written scientific works. Upon successful completion of this course, students will be able to present the information from Biology Seminar I in a professional and persuasive manner in both thesis form and as a journal article. Must be taken consecutively with Biology Seminar I. Prerequisite: Primarily for juniors and seniors in the major but open to others with consent of the instructor. **1 Credit Hours**

#### CHEM 175 General Chemistry I with Laboratory

A mathematically based introductory course in chemistry. Topics include atomic and molecular structure, chemical relationships, quantitative relationships, and gas theories. Laboratory will emphasize concepts covered in lecture. Upon successful completion, students will be able to solve qualitative and quantitative problems involving stoichiometric relationships, will have an understanding of kinetic molecular theory and how it applies to the behavior of gases, and will possess the basic conceptual vocabulary necessary to understand chemical information. Prerequisite: Consent of instructor. **4 Credit Hours**

#### CHEM 176 General Chemistry II with Laboratory

This course is a continuation of CHEM 175. Topics include kinetics, equilibria, acid-base concepts, electrochemistry and nuclear chemistry. Students successfully completing this course will have an understanding of current and historical acid-base theory and how it is applied experimentally, an understanding of the basic concepts governing the rates of chemical reactions, and an understanding of both qualitative and quantitative approaches to chemical equilibria. Prerequisite: CHEM 175. **4 Credit Hours**

#### CHEM 180/280/380 Topics in Chemistry

The course will be an intensive study of a selected topic and may include laboratory work. The specific topics will be selected with regard for student need and interests of the faculty. May be repeated for different topics. No more than six hours will be counted toward the major unless recommended by the Division chairperson. Prerequisites: 8 hours of University chemistry and permission of the instructor. **1-4 Credit Hours**

#### CHEM 271 Quantitative Analysis

Primarily a laboratory course stressing precision and technique. Wet chemical methods of analysis will be used to illustrate precipitation reactions, complexation, acid/base and redox chemistry. The class work will stress solution equilibria. Students successfully completing this course will become proficient in the laboratory techniques used for wet chemical analysis and the underlying concepts behind them. **4 Credit Hours**

#### CHEM 355 Organic Chemistry I (with lab)

This introductory survey course is centered around structure and is organized by functional groups. Nomenclature, properties, preparations, and reactions of the various groups will be studied. Students successfully completing this course will gain a knowledge of the standard approaches to organic chemical nomenclature, will become familiar with basic methods for determining and writing organic reaction mechanisms, including an understanding of electron-pushing, and will begin learning some of the reactions and reagents useful for organic chemical transformations and synthesis. Laboratory techniques and basic reactions of organic compounds will be stressed. Students successfully completing this course will become proficient in typical methods of organic chemical isolation and purification, including liquid-liquid extraction, distillation, and recrystallization. Prerequisite: CHEM 176. **4 Credit Hours**

#### CHEM 356 Organic Chemistry II (with lab)

An extension and expansion of CHEM 355. The central themes will be reaction mechanism and structure. Infrared, ultraviolet, and NMR spectroscopy will be explored as tools in structural determination. Students successfully completing this course will broaden their knowledge of organic chemical transformations, and will become proficient in interpreting organic spectra. Lab inclusion of instrumental methods of studying molecules and reactions. Reaction mechanisms will play an important role. A major multi-step synthesis is a culminating activity. Students successfully completing this course will become familiar with performing multi-step synthetic reactions on the micro and macroscale, and will gain hands on knowledge of NMR, IR, and UV spectroscopy. Prerequisite: CHEM 355. **4 Credit Hours**

#### CHEM 386 Biochemistry

An introductory lecture course. Topics include nomenclature, typical reactions, qualitative and quantitative analysis, and intermediary metabolism. Particular emphasis will be given to factors effecting enzyme kinetics and metabolic control. Students successfully completing this course will become familiar with the general structure of prokaryotic and eukaryotic cells, will acquire knowledge of the various classes of bio-organic compounds and their roles in cellular metabolism, and will learn the general

- metabolic pathways found in cells and multicellular organisms. Prerequisites: BIO 201, 211 and CHEM 355 or consent of the instructor. Offered spring, odd numbered years. **4 Credit Hours**
- ✓ **CHEM 497 Independent Study in Chemistry**
- ✓ This course will give students of demonstrated ability an opportunity to make an independent study of some selected topic under close supervision. Prerequisites: 16 hours of chemistry and consent of the chemistry faculty. **1-3 Credit Hours**
- ✓ **CJ 101 Careers in Criminal Justice**
- This course will introduce students to the field of Criminal Justice and to the department of Criminal Justice at Iowa Wesleyan University. This course will review the many different areas associated with the field of Criminal Justice, discuss the various career paths for criminal justice students, and the possibility of pursuing graduate or professional school opportunities upon graduation. Students will explore the career opportunities throughout the criminal justice system including law enforcement, first responders, the practice of law, courts, corrections, juvenile, and federal agencies as well as private sector employment. This course is designed to empower students, setting them up to capitalize on the Criminal Justice field's tremendous growth and expanding job opportunities. **1 Credit Hours**
- ✓ **CJ 180/280/380 Topics in Criminal Justice**
- Selected topics in the area of criminal justice. This course will give students the opportunity to study in-depth a particular topic beyond what is covered in existing courses. Course offerings will depend upon student and faculty interest and faculty availability. **3 Credit Hours**
- ✓ **CJ 231 Introduction to Criminal Justice**
- A survey of the major components of the criminal justice system including the police, courts, and corrections. Upon successful completion of this course, students will be able to describe the American criminal justice structure and functions, distinguish between consensus and conflict models of the criminal justice system and explain the meaning of due process and equal protection under the law. **3 Credit Hours**
- ✓ **CJ 247 Computer Networks**
- This course provides an introduction to networking technologies. Throughout this course, you will learn about local area networks (LANs), wide area networks (WANs), protocols, topologies, transmission media, protocol stacks and wireless technology. **3 Credit Hours**
- ✓ **CJ 260 Criminal Law and Individual Rights**
- This course covers substantive criminal law and criminal procedure. Upon successful completion of this course, students will be able to articulate the origins of criminal law; identify the elements of various types of crime and defenses to criminal acts; and discuss constitutional protections related to search and seizure, due process, double jeopardy, rights against self-incrimination, rights to an attorney, rights to a jury trial and court decisions on cruel and unusual punishments **3 Credit Hours**
- ✓ **CJ 301 Juvenile Justice**
- The juvenile justice system is examined with an emphasis on its difference from the judicial system for adults. This course tracks the historical development of the system and examines the different approaches followed by the court and correctional authorities of various jurisdictions. **3 Credit Hours**
- ✓ **CJ 302 Public Administration and Policy**
- Public administration is a broad-ranging and amorphous combination of theory and practice; its purpose is to promote a superior understanding of government and its relationship with the society it governs, as well as to encourage public policies more responsive to social needs and to institute managerial practices attuned to effectiveness, efficiency, and human requirements of the citizenry. **3 Credit Hours**
- ✓ **CJ 305 Introduction to Law**
- Introduction to Law guides the undergraduate student in an initial study of law and legal reasoning. It covers the nature and function of rules/law, the distinctiveness of legal reasoning, and the way in which law responds to social phenomena and contributes to the development of different social, business and economic institutions. Covering both criminal and civil proceedings, the course serves as a general foundation for those interested in applying to law school. It is also of interest to students who are not interested in pursuing a more formal law education, but for whom general legal training will enhance their career aspirations and students will develop skills that are transferable to virtually any career **3 Credit Hours**
- ✓ **CJ 306 Law and Evidence**
- This course will provide the student with an overview of the rules of evidence applicable in criminal cases. The course will begin with an overview of the criminal trial process. Basic evidence concepts will then be explored, with particular emphasis placed upon the Federal Rules of Evidence. The course will then specifically focus on evidence concepts including, but not limited to witness competency and impeachment, hearsay, admissions & confessions, circumstantial evidence, documentary & physical evidence and the exclusionary rule. **3 Credit Hours**
- ✓ **CJ 307 Criminology**
- A scientific study of crime and criminal behavior based on classical, neoclassical, positivistic, social process, and structural theories of crime causation. Upon successful completion of this course, students will be able to discuss the development of sociological criminology, critically analyze theoretical explanations for crime and articulate research findings on crime. **3 Credit Hours**
- ✓ **CJ 308 Juvenile Delinquency**
- This course covers the special problems and laws pertaining to juvenile offenders. Upon successful completion of this course, students will be able to distinguish between status offenses and criminal acts, articulate the problem of juvenile crime and justice, and discuss the legal framework for handling and rehabilitating juvenile delinquents. **3 Credit Hours**

### ✓ CJ 309 Report Writing

This course explores the fundamental principles of successful professional communication. Topics included are, how to write business correspondence, job search correspondence, public relations documents and professional reports. Learning include how to define audiences and purpose, designing document layout, as well as writing, revising and proofreading text. Prerequisite: ENG 109. **3 Credit Hours**

### ✓ CJ 310 Criminal Procedure

This course provides the student with the core knowledge of constitutional criminal procedure. Topics of study include: Fourth Amendment doctrines such as the exclusionary rule, the search warrant, plain view, arrest, and Terry-stops, and warrantless searches. The focus of the exclusionary rule reflects the areas in which the Supreme Court has been most active in recent years. The conflicting approaches to the application of law evident between justices adhering to the Due Process Model and those following the Crime Control Model will be addressed. Additional topics in the course include the meaning, context, and constitutional foundation of criminal procedure; the right to counsel; rules of interrogation and confession; identification of suspects and entrapment; and the pretrial and trial process. Prerequisite: CJ 231. **3 Credit Hours**

### ✓ CJ 311 Security Operations

Students identify the principles and practices of secure operation and management of information systems. Topics include identification of information assets, documentation of policies, standards, procedures and guidelines that ensure confidentiality and availability. Principles and practices of analysis and monitoring of systems security are also addressed. **3 Credit Hours**

### ✓ CJ 312 TCP/IP Networks

This course provides a comprehensive, hands-on look at TCP/IP. Coverage includes the latest TCP/IP stack implementations, as well as SNMP and IPv6. Practical skills are learned with extensive hands-on projects, in-depth case projects, and review questions. Prerequisite: CJ 247. **3 Credit Hours**

### ✓ CJ 315 Introduction to Forensic Science

This course is designed to provide undergraduate students a stimulating, accessible introduction to forensic science. The course will focus on the practical applications of forensic technologies, integrating scientific methodology into discussions of forensic applications. A major focus is the role of the crime-scene investigator in preserving, recording, and collecting physical evidence at the crime scene. The course will also examine significant new information, including content on body worn cameras, the FBI Next Generation Identification system, and the Combined DNA Indexing System, forensic biometrics, and facial recognition. **3 Credit Hours**

### ✓ CJ 316 Introduction to Corrections

An overview of the history and contemporary development of the field of corrections. Upon successful completion of this course, students will be able to articulate philosophies of punishment, discuss correctional law and inmate rights, and evaluate correctional programs to rehabilitate correctional clients. This course focuses on the major programs within the corrections component of the criminal justice system. It includes analysis of probation, institutional treatment, parole, and community corrections programs. Development of corrections philosophy, theory, and practice will be presented with emphasis on constitutional rights of offenders. **3 Credit Hours**

### ✓ CJ 317 Principles of Terrorism

The events of September 11, 2001 have dramatically changed the phenomenon of terrorism and influenced every aspect of life in the United States and abroad. The emphasis of this course centers on terrorism as a force in the modern world. Many definitions of terrorism exist, and students will identify and examine different varieties of terrorism. Additionally, a review of the historical origins of terrorism will be examined. The course will also cover the topics of patterns of terrorism, Latin American influences on terrorism, the origins of Middle Eastern terrorism, Osama bin Laden and al Qaeda, U.S. domestic terrorism issues, counter terrorism and U.S. responses, homeland security, employment of national and domestic intelligence resources against terrorism, weapons of mass destruction, and future issues on terrorism. **3 Credit Hours**

### ✓ CJ 320 Criminal Justice Ethics

This course examines the diverse ethical issues frequently encountered in the criminal justice system. Students study the writings of the major theorists who have studied and written in the field of ethics. The writings of Plato, Socrates, and Aristotle will be examined, for their intrinsic value and content, as well as their applicability to modern activities in criminal justice. Classic ethical theories will be studied, reviewed, and applied to such varied topics as the application of professional and personal discretion, the appropriate use of force, dimensions of professional responsibility, and proper application of authority. Prerequisites: CJ 231 and CJ 307. **3 Credit Hours**

### ✓ CJ 321 Community Policing

This course is designed to provide an analysis of both the community-oriented policing philosophy and its practical application through strategic oriented policing, neighborhood oriented policing and problem oriented policing methods. Additional aspects to be reviewed include the various roles in the systemic approach, organization and management styles of the police department, implementation methods, evaluation methods, and an examination of past and future practices under this new model in policing. Prerequisites: CJ 231 and CJ 307. **3 Credit Hours**

### ✓ CJ 322 Probation and Parole

A study of contemporary practices related to probation and parole with emphasis on community corrections as an alternative to incarceration. Upon successful completion of this course, students will be able to explain the difference between probation and parole, discuss the legal framework for probation and parole supervision, and describe the job of probation and parole officers. **3 Credit Hours**

### ✓ CJ 330 Criminal Courts

This course will examine the philosophical and constitutional assumptions underlying the American criminal court system of justice. Upon successful completion of this course, students will be able to articulate issues and controversies related to the law

and crime, explain how the criminal court process works; and discuss the impact that criminal cases have on society as a whole. **3 Credit Hours**

### ✓ CJ 332 Criminal Investigations

This course covers the fundamental principles and procedures employed in the investigation of crimes. It is a comprehensive introduction to criminal investigation, from the point of police responding to the crime, collection of evidence, and police reports. The course connects criminal investigation cases to the real world through innovative pedagogy and encourages students to think critically. This course is designed to develop a working knowledge of the steps of investigation beginning with the initial security of the crime scene and concluding with the presentation of evidence. **3 Credit Hours**

### ✓ CJ 347 Research Methods in Criminal Justice

This course provides students with the fundamental tools for evaluating, designing and implementing basic and applied empirical research within the area of criminal justice. This course will provide students with an introduction to research methods in criminal justice and criminology, with applications to both pure and applied research. The course provides a basic conceptual framework for understanding and interpreting criminal justice research as well as designing, conducting, and evaluating research projects. The association between theories and research methods used in the study of criminal justice is explored through a variety of related data sources. Topics covered include: the principles of research design; problems of inference; survey design; and basic methods of data analysis. Students will obtain hands-on experience in project design and data analysis. Prerequisites: CJ231, CJ260, CJ316 and CJ307. **3 Credit Hours**

### ✓ CJ 350 Constitutional Law

This course will introduce students to the underlying political structure of the American judiciary and explore the political and legal foundations for Constitutional Law in the American political system. This course seeks to promote an appreciation for the fact that the Constitution, like other forms of policy making, can be interpreted and applied as an expression of our deepest democratic values and/or as a basic means for serving the interests of the policymaker. This is a Writing Intensive Course. Prerequisites: CJ 231 and CJ 260. **3 Credit Hours**

### ✓ CJ 351 Cyber Security of Physical Systems

This course introduces the techniques, methodologies, and tools used in building and maintaining secure networks and control systems. These systems rely on unification of technologies such as computers, Programmable Logic Controllers, operator interfaces, and microprocessor based devices together into Supervisory, Control and Data Acquisition (SCADA) or Industrial Control Systems (ICS). After exploring the real-world threats and vulnerabilities that exist within the industrial automation and control system architectures, a standards based approach is explored for the protection of such systems, taking into consideration the procedural and technical differences between security for traditional IT environments and those solutions appropriate for SCADA or ICS. **3 Credit Hours**

### ✓ CJ 355 Law Enforcement

A comprehensive study of federal, state, and local law enforcement agencies. Upon successful completion of this course, students will be able to articulate methods, problems, issues, and challenges of police work; explain the rule of law as it applies to probable cause for arrest, Miranda rights, search and seizure, and the questioning of criminal suspects; and discuss the civil liabilities for civil rights violations and police misconduct. **3 Credit Hours**

### ✓ CJ 370 Multiculturalism in Criminal Justice

Covers the impact of cultural factors on the field of criminal justice with emphasis on the interaction of criminal justice practitioners and members of minority communities. Upon successful completion of this course, students will be able to critically analyze the effect of race and ethnicity on crime, articulate gender and ethnic issues in criminal justice agencies, and discuss majority and minority views on the fairness of the criminal justice system. **3 Credit Hours**

### ✓ CJ 371 Understanding Terrorism

This course is an introduction to terrorist cults and personalities. Studies focus on a variety of aspects related to terrorist organizations and individuals. Students will develop understanding of how various terrorist cults and personalities affect national security, how understanding terrorism personalities can aid the counterterrorism war, and what the future looks like in the war against terrorism. In this course, studies will cover a variety of aspects related to terrorist organizations and individuals. Prerequisites: CJ 231 and CJ 307. **3 Credit Hours**

### ✓ CJ 372 Terrorism and Asymmetrical Warfare

This course provides a political examination of terrorism and asymmetrical warfare. It considers how terrorism and asymmetrical warfare fits within various theoretical models of using of violence in order to achieve political goals in both interstate and intrastate contexts. This course considers theoretical foundations and political components of resolving issues of terrorism and asymmetrical warfare. Prerequisite: CJ 317. **3 Credit Hours**

### ✓ CJ 385 Terrorism and Homeland Security

A study of how the United States government has responded to the threat of terrorism on American soil since the September 11th attacks. The role of federal, state, and local law enforcement agencies in defending the homeland are discussed. Upon completion of this course, students will be able to identify foreign terrorist groups and goals, discuss the various laws and antiterrorism programs that have been adopted to protect the United States from future attacks, and critically examine the rule of law in prosecuting foreign terrorists. **3 Credit Hours**

### ✓ CJ 398 Practicum in Criminal Justice

This practicum permits practical work experience on campus in criminal justice. Specific guidelines, which include prerequisites and application procedures, may be obtained from the Science chair. Prerequisites: Unanimous approval by the Science Division before the student begins the practicum or registers. **3 Credit Hours**

### ✓ CJ 402 Legal Research and Writing (WI)

This course is designed as an introduction to legal writing and legal research for students enrolled in the Legal Studies minor.



The course introduces students to the basic purposes and form of legal writing, including case analysis and synthesis, and to basic legal research methodologies. The course will emphasize research material available on the internet, since those enrolled are unlikely to have regular access to a law library. **3 Credit Hours**

✓ **CJ 410 Network Security**

This course introduces students to techniques, methodologies and tools used in building and maintaining secure networks. Topics include types of attacks, countermeasures and prevention techniques. Security assessments, vulnerability testing and penetration testing are also studied. Lab exercises address assessing protocol, network and code vulnerabilities. Prerequisite: CJ 247 with a "C" or better. **3 Credit Hours**

✓ **CJ 416 Crime and Punishment**

An advanced study of classical and modern theories of penology with emphasis on contemporary issues related to crime and punishment. Upon successful completion of this course, students will be able to discuss and critically analyze the development of penology as a field of study, articulate philosophical views of punishment, and apply criminal and correctional law to individual rights and public order. Prerequisites: CJ 307 and CJ 316 or consent of instructor. **3 Credit Hours**

✓ **CJ 425 Criminal Justice Administration**

An analysis of the management and supervision practices of top administrators, mid-level managers, and first-line supervisors in criminal justice agencies. Upon successful completion of this course, students will be able to describe and discuss the organizational structure, policies, procedures, rules and regulations, and everyday work practices of criminal justice agencies. Prerequisite: CJ 231 or consent of the instructor. **3 Credit Hours**

✓ **CJ 440, 441, 442 Career Applications in Criminal Justice**

This course permits practical work experience in criminal justice for students who are unable to complete six hours of internship in a single semester due to class schedule or course load. The number of hours needed to complete credit hours in Career Applications will be the same as those required to complete Internship credit hours. The difference is that Career Applications will spread the work over more weeks. Prerequisites: Junior or senior standing and unanimous approval of the Science Division. **2-6 Credit Hours**

✓ **CJ 450 Emergency Planning**

6 effective emergency planning is the key to surviving natural and man-made disasters. Risk analysis and the formulation of a comprehensive plan, followed by a vigorous and continuous testing program, are essential elements to surviving an emergency. Topics covered include threat assessment, risk analysis, formulating the plan, staffing the emergency operations center (EOC), coordinating with supporting agencies and the importance of continuing liaison, managing an actual incident, and conducting an effective follow-up analysis. Various actual case studies are discussed. Prerequisite: CJ 231. **3 Credit Hours**

✓ **CJ 451 Elements and Issues in Counterterrorism**

This course is a comprehensive review of issues and elements to be considered in the planning and organization of a counterterrorism program. It presents an examination of techniques and procedures, which can be applied to programs developed at both the national and local level. Such measures as financial investigations, technical defenses, and counterintelligence activities are studied. Prerequisite: CJ 317. **3 Credit Hours**

✓ **CJ 452 Terrorism and U.S. National Security**

This course is an introduction to the relationship between terrorism and U.S. national security. It focuses on a variety of aspects related to U.S. policy on terrorism, the threat of terrorism to U.S. national security, and the problems inherent to U.S. counterterrorism. The student will develop a comprehensive understanding of how the U.S. views terrorism, how various policies affect outcomes of counterterrorism, strengths and weaknesses in policy and strategies, threats to U.S. national security, and suggestions for solutions to these threats. Prerequisite: CJ 317. **3 Credit Hours**

✓ **CJ 475 Information Security**

This course gives students and professionals the necessary managerial, technical, and legal background to support investment decisions in security technology. It discusses security from the perspective of hackers (i.e. technology issues and defenses) and lawyers (i.e. legal issues and defenses). This cross-disciplinary course is designed to help users quickly become current on what has become a fundamental business issue. **3 Credit Hours**

✓ **CJ 497 Independent Study in Criminal Justice**

An in-depth study into a specific area of criminal justice. Periodic conferences with the instructor and written documentation of the area of study are required. Prerequisite: Consent of the instructor. **3 Credit Hours**

✓ **CJ 498 Internship in Criminal Justice**

The internship allows for practical work experience in criminal justice. This course is required for criminal justice majors. Upon successful completion of the internship, students will be able to describe their work experience, connect their work experience to their criminal justice coursework, and articulate orally and in writing what they learned in their field placement. Prerequisites: Junior or senior standing. **6-12 Credit Hours**

✓ **CJ 499 Criminal Justice Capstone**

This course serves as an opportunity for students pursuing a Bachelor's degree in Criminal Justice to demonstrate their ability to meet program objectives and demonstrate knowledge of their field. This capstone encompasses a range of topics and involves the completion of a major research paper that exhibits significant comprehension of one subject area within the area of Criminal Justice. Prerequisites: Completion of all major courses. **3 Credit Hours**

✓ **COMM 147 Introduction to Public Speaking**

This course teaches effective presentational skills through the performance of speeches and literary interpretations. Students develop key public speaking skills such as audience analysis, exigency analysis, critical and interpretive analysis of content, organization of content in appropriate presentational formats, and the effective use of voice, diction, pacing, and emphasis **3 Credit Hours**.

**COMM 225 Business and Professional Communication**

This course is an introduction to the communication skills needed in organizational, business, and professional environments. Students completing this course will learn effective communication strategies for various types of interviews, graduate or professional organizations, group collaboration and projects, textual and oral technologies, and communication performance skills, including presentation technologies. **3 Credit Hours**

**COMM 344 Media Environments: History and Social Impacts**

Refer to ENG 344 for full course description. Same as ENG 344. **3 Credit Hours**

**COMM 347 Theory of Communication**

This course focuses on classical to contemporary theoretical perspectives on human communication, including rhetorical, social cognitive systems, social exchange, interactionism, interpretive, sociocultural, and mediated approaches. Students completing this course will understand the foundations of communication theory, articulate those theories, and demonstrate their knowledge by original research using appropriate supporting theories. Writing Intensive. **3 Credit Hours**

**COMM 348 Legal and Ethical Issues in Media**

An introduction to the First Amendment and relevant statutes and case law for media in multiple platforms; an examination of governmental regulatory practices; and a study of several ethical issues of public expression. Students completing this course will recognize and understand the key laws and regulations affecting mediated expression, and will be able to articulate ethical issues associated with being a professional communicator. **3 Credit Hours**

**COMM 380 Special Topics in Communication**

This course will give students the opportunity to study in-depth a particular topic beyond what is covered in existing Communication courses. Topics vary year by year, and this course may be repeated for different topics. No more than six hours will be counted toward the major unless approved in advance by the Division chairperson. **3 Credit Hours**

**COMM 497 Independent Study in Communication**

This course is designed for advanced students who wish to research and write a paper on a specific topic or do a special project in communication. Prerequisites: Advanced standing, a written project proposal and permission of division chair. **1-3 Credit Hours**

**DMD 109 Survey of Multimedia**

This course is an introduction to the broad field of multimedia. Students will learn problem-solving skills and design principles using the tools and resources implemented in this field. This class gives hands-on experience in five media: graphic design, image processing, sound design, video production and Web design. This an active-learning course focusing on creative assignments and online publishing. At the conclusion of this course, students will display their work on a personal Website designed by each student. **3 Credit Hours**

**DMD 204 Graphic Layout and Design**

Provides an introduction to the methods, materials, industry standard computer programs and techniques used in the development of various types of publications and advertising layout. Students will explore the fundamental elements of design, compose documents electronically, analyze design based on principles of perception, understand pre-press, and present completed projects while developing an understanding and critical awareness of contemporary practices. **3 Credit Hours**

**DMD 207 Photography I**

An introduction to basic digital photography, digital software and traditional black and white photography concepts. Specifically these areas are camera functions, image composition, lighting, and digital input, and presentation of images. Prerequisites: Successful Completion of ENG 109 and 110. **3 Credit Hours**

**DMD 221 Web Design and Programming**

This course introduces students to programming and design concepts and techniques used in Web site development. Topics include HTML and CSS programming, JavaScript programming, multimedia and interactivity, search engine optimization, Web hosting, file transfer protocols, and server implementation. Upon completion, students should be able to deploy an interactive, multi-page website. **3 Credit Hours**

**DMD 260 Basics of Video and Audio**

An introduction to production process of creative and commercial audio and video for multiple environments (platforms) including broadcasting, online streaming and social media. Students learn the basic terminology, concepts and techniques associated with video and audio productions, including digital audio and video recording, camera and lighting techniques, microphone techniques, editing, mixing, and basic postproduction techniques. Students who successfully complete this course will demonstrate basic techniques and skills required in professional video and audio production environments. This course is a prerequisite for all electronic media courses in the major. **3 Credit Hours**

**DMD 309 Multimedia Development (Gaming)**

This course is a continuation of the introduction to methods, materials, computer programs and techniques used in the development of multimedia. The course will focus on the dynamic artwork involved in designing video games and related multimedia concepts and techniques such as animation, image processing, video production and sound design. Students will participate in creating concept art, storyboards, digital sketches, sound effects, and dynamic digital creations. Students will understand the fundamentals of game design and will gain hands-on experience in the development of computer games using intuitive design and programming environments. Utilizing computer software and hardware students will complete design-oriented projects and will develop an understanding and critical awareness of contemporary practices in electronic media. Prerequisites: 3rd year status, DMD109 and DMD260. **3 Credit Hours**

**DMD 310 Digital Illustration**

This is an advanced course that further explores and utilizes the concepts, computer skills and design experience developed from other courses: Photography, Drawing, Painting, Graphic Layout and Design. The student will work with digital input of hand drawings, paintings or other medium and translate them into digital illustrations using primarily Illustrator and Photoshop. The course will also introduce illustrators and their roles in Graphic Design. Prerequisites: DMD 204, DMD 207 and ART 219.

**3 Credit Hours**

**DMD 341 Video and Audio Postproduction**

Video and audio postproduction is an advanced level course going deeper into the art and craft of editing. Students are expected to enter this course with basic familiarity with non-linear audio and video editing. Topics include advanced editing process, visual effects, sound effects and filtering, sound synchronization, animated video processing, color correction, rendering, and basic compression schemes. Prerequisite: DMD 260. **3 Credit Hours**

**DMD 369 Interactive Media**

In this course students will create electronic media designed for chosen purposes of education, entertainment, or information. Students will take on roles of a video production team as directing, editing, production, and documenting teams will work together creating a final piece. The course will focus on visual and audio elements using postproduction techniques from previous classes in Adobe Audition and Premiere Pro. Students will rotate jobs in order to get the most experience from all sides of production. Students will use skills of sound design, image processing, video production, interactive artwork, and video finalization. Students will work towards final projects, identifying the audience, type of communication and techniques that will meet the project's goals. Prerequisites: 2nd /3rd year status, DMD109 and DMD260 and DMD341 or permission of the instructor. **3 Credit Hours**

**DMD 399 Student Workshop in Publication and Multimedia**

Student Workshop in Publication and Multimedia is a continuation and compliment to ART:204 Graphic Layout and Design. As a marketing and publications emphasis this course will also include projects that are multimedia in nature. Students will work with advanced software applications, typography, publication design with the input and direction from the Publications office. Students will work individually and on teams to help in the design and pre-production of primarily print materials. Students will work with multimedia projects, including photography, video and sound editing on projects, as required. They will also develop an understanding and critical awareness of contemporary practices along with real deadlines. Prerequisite: DMD:109, DMD:204, DMD:260. This course can be repeated. **3 Credit Hours**

**DMD/ART 499A Senior Seminar**

Senior Seminar (A) will focus on the preparation of credential materials and the portfolio and electronic portfolio. A written philosophy of art, a cover letter and photographing art work will also be included. Individuals are expected to check in with art faculty for evaluation and progress report. **1 Credit Hours**

**DMD/ART 499B Senior Seminar**

Senior Seminar (B) will center around the Senior Art Exhibition. Activities will include all aspects of the show: selection of work, designing invitations, compiling a mailing list, matting and framing, designing the exhibition space to accommodate both two and three dimensional work, installation and lighting. Students will be evaluated by the quality and professionalism of the work, as well as effectiveness when working as a team. Senior Seminar (A) and (B) are considered the capstone course and final assessment piece for the art major. **1 Credit Hours**

**ECN 101 Microeconomics**

Topics in this course include the behavior of individual households and firms, supply and demand analysis, and the various structures of a market economy. Students successfully completing this course will be able to identify and explain the major economic forces faced by a single firm in a capitalistic setting. **3 Credit Hours**

**ECN 102 Macroeconomics**

This course is designed for the general student as well as for the student considering further study in business administration, accounting or economics. This course develops basic economic theory to explain unemployment, inflation and economic growth and considers the role of governmental economic stabilization policy. Students successfully completing this course will be able to identify and explain the major economic forces faced by groups of firms in a capitalistic setting. **3 Credit Hours**

**ECN 240 Applied Statistics for Economics and Business**

Statistical methods commonly used in the analysis of empirical data are considered, including descriptive and inferential statistics, and parametric and nonparametric techniques. Computer applications and the relationship between statistics and research design are emphasized in relation to business and economics problems. Students successfully completing this course will be able to perform the statistical analysis portion of a University research project. Prerequisites: Sophomore standing, BA 100 and MATH 171. **3 Credit Hours**

**ECN 321 Economics of Labor Relations**

The labor market and its relation to the overall economy; the development, structure, goals and policies of labor organizations; major issues in labor-management relations; problems of public policy, wage theories and wage determination. Successful completion of this course will enable students to identify and describe the major issues in labor and their relationship to overall economic conditions. Prerequisites: Junior standing, BA 100, ECN 101 and ECN 102. **3 Credit Hours**

**ECN 322 Money and Banking**

Essentials of commercial and central banking, monetary policy and theory: A study of how the central banking system controls the money supply; conducts monetary policy through the different tools they have available. The course will include several of the theoretical approaches that have been developed since the beginning of modern capitalism and the need for modern money emerged. Successful completion of this course will enable students to describe the major monetary strategies of government and business. Prerequisites: Junior standing, BA 100, ECN 101 and ECN 102. **3 Credit Hours**

✓ **ECN 330 History of Economic Thought**

This course will follow the development of Economics from Adam Smith through John Maynard Keynes. The development will be traced through the study of the authors who contributed to the profession's development. Students successfully completing this course will be able to compare and contrast the major theories of economics since 1776. Prerequisites: Junior standing, BA 100, ECN 101 and ECN 102. **3 Credit Hours**

✓ **ECN 341 Research Methods for Economics and Business**

The course includes discussion and study of various research methods, research design and treatment of data for use in economic, financial and marketing studies that are intended to apply or test various theoretical positions in these business disciplines. Participation in a research project is required. Students successfully completing this course will be able to design and conduct a University-level research project. Prerequisites: Junior standing, BA 100 and MATH 171. **3 Credit Hours**

✓ **ECN 350 Economics of International Business**

An introduction to international economic problems and public policy responses. The course includes discussions of tariffs, quotas, exchange rate control, the balance of payments, international capital and labor movements, and policies designed to encourage international economic stability and cooperation. Students successfully completing this course will be able to define and explain the major economic forces of the modern global business environment. Prerequisites: Junior standing, BA 100, ECN 101 and ECN 102. **3 Credit Hours**

✓ **ECN 351 International Economic Development**

An introduction to theories and approaches to development of the non-industrialized countries. With a policy and strategy orientation, the course will examine the contemporary issues of development from the perspective of increasing globalization and international interdependence. Students successfully completing this course will be able to identify and describe the major forces shaping the development of less- developed countries. Prerequisites: Senior standing, BA 100, ECN 101, ECN 102 and ECN 350. **3 Credit Hours**

✓ **ECN 380 Topics in Economics**

Selected topics in the economics area. Prerequisites: ECN 101, ECN 102 and consent of instructor. **3 Credit Hours**

✓ **ECN 398 Experiential Learning–Practicum**

A closely supervised employment experience which allows the student to explore career opportunities in the areas of accounting, business and economics. Allows the student to make a limited application of knowledge, skills and abilities imparted/ developed in the classroom. Students successfully completing practicum will be able to compare and contrast economic theory with practical applications. Prerequisites: Junior standing and approval of program liaison. **3-6 Credit Hours**

✓ **ECN 440, 441, 442 Experiential Learning–Career Applications**

An Internship option designed to meet the needs of students who are employed full-time and who are seeking career enhancement experiences rather than career initiation skills. Students desiring to register in this course must obtain the approval of the faculty of the Division of Business. Prerequisites: Junior standing and approval of divisional liaison. **2-6 Credit Hours**

✓ **ECN 498 Experiential Learning–Internship**

An employment/work experience, which as closely as possible, represents normal employment/work conditions. The student is afforded the opportunity to apply knowledge, skills and abilities imparted/developed in the classroom setting to "real world" business situations. Students successfully completing an internship will be able to compare and contrast economic theory and practical applications. Prerequisites: Senior standing and approval of program liaison. **6-15 Credit Hours**

✓ **EDUC 110 Introduction to Teacher Education**

This course will help students understand various requirements of the Teacher Education Program (TEP) and the State of Iowa for teacher certification. Students will become familiar with the mission and conceptual framework of the TEP as it fits within the IW philosophy. Student will also demonstrate the acquisition of knowledge about and skill in use of the InTASC Standards/ Working Portfolio and electronic formats for instruction (Edmodo) and assessment (LiveText). Freshmen students should take this course in their second semester on campus and transfer students should take this course during their first semester. **1 Credit Hours**

✓ **EDUC 175 Education Division Practicum for International Students**

Education Division Practicum for International Students is intended to support the student who is not familiar with their chosen major in the USA. By participating in a career setting, the student will become more familiar with career and industry practices of their chosen major academic program and improve their English skills. **0 Credit Hours**

✓ **EDUC 215 Technological Applications in the Classroom K–12**

Students plan and implement strategies for integrating technology into the school curriculum. Students develop lesson plans and sample projects which simulate elementary/secondary students' use of technology to solve problems or present results, helping to prepare them for the adult work world. **2 Credit Hours**

✓ **EDUC 261 Early Experience in the Schools**

A required 30 hours of supervised experiences within the PK-12 classroom prior to admission to the teacher education program. The Field Experience Committee will be responsible for all initial contacts with the school administrators to arrange for placement. This phase of the Participation and Analysis will serve as an introduction to schools, educators, and students. The teacher candidate will learn about and emulate the dispositions of professionalism and initiative, as well as, explore confidentiality, Department of Education requirements and district/school policies. Prerequisites: Should be taken in freshman or sophomore year. Must have successful background check on file. **1 Credit Hours**

**✓ EDUC 262 Participation and Analysis in the Schools**

A required 30 hours of supervised experiences within the PK-12 classroom following admission into the Teacher Education Program. Placement is done through the Education Division. Students will actively observe and assist in the assigned classroom. With the guidance of the cooperating teacher, they are to select three individual students who present differing strengths and educational needs. The teacher candidate is to prepare, present, and assess the success of three activities that are targeted to match the learning styles of those selected students. The teacher candidate will also present one whole group lesson. The lesson plan will be created by the cooperating teacher. The teacher candidates will be reflecting on their observations and experiences in a journal and with others who are enrolled with them for this term. Prerequisites: Admission into the Teacher Education Program. Must have successful background check on file. **1 Credit Hours**

**✓ EDUC 263 Participation and Analysis in the Schools**

EDUC 263 is the third of three sequenced early field experiences for the teacher preparation program. The expectation is that each teacher candidate receives a wide variety of placements as they move from 261, 262, and 263 to finishing with the student teaching course. Students can request the opportunity to work with specific teachers or in specific districts, but the Field Experience Committee will be responsible for all initial contacts with the school administrators to arrange for placement. This phase of the Participation and Analysis sequence will emphasize the management of the classroom as a whole and focus on learning environment issues. The teacher candidate will prepare and present, and then gather cooperating teacher feedback on three whole group lessons and will examine school-wide and classroom management. Prerequisites: Admission to the TEP, successful background check on file, EDUC 261 and EDUC 262, recommended EDUC 263 and EDUC 302 taken during the same semester. **1 Credit Hours**

**✓ EDUC 268 Care and Development of the Preschool Child**

The purpose of Care and Development of the Preschool Child is to study prenatal, postnatal and child development to age eight. Emphasis is placed on children's physical and social needs and the child's place in the family and his/her environment. **3 Credit Hours**

**✓ EDUC 279 Introduction to Early Childhood Education**

This course is designed to introduce early childhood professionals to the complexities involved in early childhood issues and philosophies. Emphasis is on professionalism and developmentally appropriate practice. Topics include an overview of historical and current practices in early childhood education, theoretical models, and different types of programs for children age birth to eight years. The overarching goal is for students to understand the developing expertise necessary to become a reflective decision-maker, as well as an effective early childhood advocate. **3 Credit Hours**

**✓ EDUC 294 Foundations of Education**

Students examine the history of education and the influence that politics, economics, social class, gender, ethnicity, religion, and race have on American public education (K-12). Students analyze the role that these and other socio-cultural issues have on education at the federal, state, and local levels. **2 Credit Hours**

**✓ EDUC 295 Curriculum Development and Evaluation**

Students will gain information about the development of elementary and secondary curriculum; definitions, learning theories, implementation and assessment strategies, and classroom management. Students will apply the information learned in the development of a curriculum project. Students must have passed all sections of a basic skills exam. **3 Credit Hours**

**✓ EDUC 296 Educational Psychology**

Students examine the principles and theories of psychology as they relate to human learning and assessment in education. Students acquire background information about multiple theories of human development; different approaches to cognition and educational research; and various teaching strategies and assessment for traditional and exceptional, handicapped, and gifted and talented students. Students design and score a variety of test formats including multiple choice, essay and portfolio assessment. Students comprehend the processes of instructional design, motivation, classroom management, discipline, measurement and evaluation and understand strategies to meet the unique needs of the "at risk" and special needs student. Prerequisite: A general psychology course is recommended. **3 Credit Hours**

**✓ EDUC 301 Education of Exceptional Persons**

This course includes a basic study of exceptionality in children and youth, including students with emotional disabilities, intellectual disabilities, physical disabilities, the disadvantaged/at-risk, the gifted, and those with learning disabilities including characteristics, methods of identification, curriculum development, research and current educational structures and practices. Students will observe (via case studies and videotape) students with special needs in a variety of appropriate settings and will discuss modifications and accommodations appropriate to their area of certification and/or area of study. This course has an optional service learning component. **3 Credit Hours**

**✓ EDUC 302 Classroom Management**

This course addresses the learning of classroom management techniques that focus upon a well-organized, structured yet flexible, warm and caring environment in which children and youth will grow both intellectually and socially. In this course, students study various theoretically-based management models, learn how to analyze behavior problems, and create a final project that is a synthesis of the information learned as it relates to their areas of certification. An overarching goal of this course is for students to determine their own theory and practices of behavior management to be used once working professionally. By the end of this term students should have a good collection of ideas, strategies, and interventions for building positive learning environments and proactively addressing problematic behaviors in the classroom and other professional settings. Prerequisites: To be taken within a year of student teaching or internship. Students obtaining a minor in Physical Education (non-licensure) will take this course concurrently with their practicum and/or near internship. **2 Credit Hours**

**✓ EDUC 305 Elementary School Science Methods**

This required course provides students with foundations in science education using meaningful and practical learning experiences to prepare them to create an effective science learning environment for elementary students. The three areas of strength for science programs, 1) science content, 2) science process skills, and 3) positive attitude toward science, will be

addressed experientially. Students are immersed in learner-centered methods to help students understand appropriate instructional strategies for elementary school science experiences. In addition, students will spend at least 10 hours developing and presenting lessons in elementary classrooms. Prerequisites: EDUC 110, 294, 295 and 296. **3 Credit Hours**

#### ✓ EDUC 314 Foundations of Elementary Literacy Methods

The purpose of this course is for students to study how the interconnected components of a comprehensive literacy program have been taught throughout history including the changing perspectives, practices, and laws related to teaching students with diverse needs, interests, motivation, and backgrounds. Topics also include management of the literacy classroom to support all learners and the psychological, sociocultural, and linguistic foundations of reading and instructional methods. Students will discern and discuss the theories relating to language development from birth through the 8th grade and the teacher's role in that development. Students will examine methodology, language process, and learning strategies in the areas of phonemic awareness, phonics, vocabulary, fluency, comprehension. Students will also complete 5 hours field experience in a K-6 classroom. This course is the first in the sequence of courses needed for the reading endorsement. Prerequisites: EDUC 110, 294, 295 and 296. **3 Credit Hours**

#### ✓ EDUC 323 Elementary School Math Methods

During this required course students will engage in five overarching arenas of study: mathematics, problem solving, classroom climate, assessment, and professional development. These arenas will be integrated through activities and projects, readings and discussions, and lesson planning. The course is designed to assist students in gaining experience with mathematics, and experience research based methods that may be carried further into their practice. Prerequisites: Math 150, EDUC 110, 294, 295 and 296. **3 Credit Hours**

#### ✓ EDUC 327 Reading in the Secondary Content Areas Methods

Students will learn how to integrate reading strategies into secondary content areas, examining the application of current research, effective methodology, strategies and materials for teaching middle and high school reading. Some assessment tools and procedures are explored. A service learning, intensive option is available. This course is required for K-8 music and PE endorsements, 5-12 music, science and PE endorsements, and 5-12 instructional strategies I endorsement. Prerequisites: EDUC 110, 294, 295 and 296. **2-3 Credit Hours**

#### ✓ EDUC 331 Elementary School Social Studies Methods

Presents methods and materials for teaching the content of the Social Studies in the elementary school. Also includes strategies for infusing Social Studies content into other subject areas. Students will develop a unit plan consisting of lessons that align with National Council for the Social Studies (NCSS) Standards and the Iowa Core Standards for Social Studies. Students will gain experience in planning for instruction in all of the disciplines of Social Studies including: History, Geography, Civics, Economics, Sociology/Anthropology, and Technology. Prerequisites: EDUC 110, 294, 295 and 296. **3 Credit Hours**

#### ✓ EDUC 332 Elem. School P.E. and Health Methods and Curriculum

This course examines the philosophy, objectives, principles, assessment, curriculum, and activities related to the teaching of health and physical education in the elementary schools. This course is designed for the physical education major and persons interested in youth programs. Prerequisites: EDUC 110, 294, 295 and 296. **3 Credit Hours**

#### ✓ EDUC 338 Children's Literature

Students explore the various genres of children's literature appropriate for children from kindergarten to grade 6. Students increase their understanding of how language develops through use of literature. Students examine literary elements and analyze the quality of a book. Students learn to embed good literature into content areas of learning in addition to practicing teaching methods to story comprehension and appreciation. Students experience storytelling, story reading and poetry recitation. **2 Credit Hours**

#### ✓ EDUC 343 Secondary School Methods: Business Education

During this required course students will learn best practices and apply teaching strategies to utilize effectively in a secondary business classroom. General topics that will be emphasized include: accounting, entrepreneurship, marketing, and economics **3 Credit Hours**

#### ✓ EDUC 345 Methods of Elementary Written Communication

Students will develop understanding of the connections between oral and written language, and also the writing process. Focus is on designing aligned progressive learning goals, assessments, and differentiated instructional strategies considering the content (genres, purposes for writing, audience, conventions of writing) and the individual needs of all students. The unique needs in written communication for students of diverse languages and backgrounds are examined with an emphasis on developing strategies for all learners to develop critical and creative thinking, problem solving, and Standard English. Selecting and integrating digital and interactive technologies as part of written communication and writing instruction are also investigated. Students will complete 5 hours of field experience in a K-6 classroom. Prerequisites: EDUC 110, 294, 295 and 296. **3 Credit Hours**

#### ✓ EDUC 348 Readings in Literature for Adolescents

Provides opportunity for extensive reading in literature for adolescents and introduces students to individualized reading programs as they are conducted in public schools. Students will read and annotate more than 30 books, noting literary qualities and developmental tasks and gauging appropriate grade-level. **3 Credit Hours**

#### ✓ EDUC 355 Methods and Materials for Early Childhood Education.

This course covers many aspects related to early childhood instruction, including language development, reading, and science and math concepts. The current research and theories of young learners are used as tools to better understand assessment of student growth and program effectiveness, characteristics of effective teaching, organizing classrooms, the importance of play, guidance for children's mental, social, and physical growth, and instruction and programs that promote active learning. Prerequisites: EDUC 110, 268, 279, 294 and 296. **3 Credit Hours**

✓ **EDUC 357 Human Relations: Global Perspective for Educators**

Students will understand the values, lifestyles, history, and contributions of various identifiable subgroups in our society. Students will recognize dehumanizing biases such as sexism, racism, prejudice, and discrimination, in instructional materials and in daily interactions of members of society. They will become aware of the impact that such biases have on interpersonal relations and learning. Students will translate knowledge of human relations into attitudes, skills, and techniques resulting in favorable learning experiences for students. Students will learn to respect human diversity and the rights of each individual. This course satisfies the Global Awareness course for Wesleyan Studies. Optional Service Learning credit. Prerequisites: EDUC 110, 294, 295 and 296. **2-3 Credit Hours**

✓ **EDUC 382 Modern English Grammars**

Explores structure of modern English. Students will analyze English sentences, determine the constituents of a well-made sentence, and identify the form and function of words and phrases. Students will also apply grammatical concepts to classroom situations. **3 Credit Hours**

✓ **EDUC 390 Elementary Specials Methods: Art, Music, and Physical Education/Health/Wellness**

The purpose of this course is to instruct general education students in areas of art, music, and physical education/health/wellness to integrate into their subject areas. It will also be of value in preparing future teachers for a job opportunity in a district without specials in one or all of these areas. Learning Outcomes: Students will become familiar with philosophy, national standards, objectives, principles, and activities relating to the teaching of art, music, and physical education/health/wellness activities to enrich social studies, science, math, and language arts content. Prerequisites: EDUC 110, 294, 295 and 296. **3 Credit Hours**

✓ **EDUC 396E Secondary Special Methods: Science**

Students will learn techniques to use in teaching science in the secondary school. They will write lesson plans and teach in the secondary setting and be evaluated by the instructor. Prerequisites: EDUC 110, 294, 294, 295 and 296. **3 Credit Hours**

✓ **EDUC 396H Secondary School Special Methods: Health and Curriculum**

Students learn and apply teaching strategies for health education in secondary school. Students write lesson plans, present lessons to students in a secondary setting, and are evaluated by the instructor. This course is designed to give the prospective health educator a foundation in curriculum planning, teaching methodologies, and materials in health education. Prerequisites: EDUC 110, 294, 295 and 296. **3 Credit Hours**

✓ **EDUC 396K Secondary Special Methods, Major: Physical Education and Curriculum**

This course is designed for students to learn techniques and strategies used in teaching secondary physical education. Current theory, curriculum, evaluation, management, instruction, learning styles, and methods of teaching secondary physical education will be discussed. Students will plan and present lessons. Prerequisites: EDUC 110, 294, 295 and 296. **3 Credit Hours**

✓ **EDUC 402-404 Senior Seminar for Student Teachers**

An integral part of the student teaching experience, this course provides a review of classroom organization and management, job seeking strategies and an ongoing series of exercises encouraging reflection on the student teaching experience. Prerequisites: Admission into Teacher Education Program and Approval for Student Teaching. **1 Credit Hours**

✓ **EDUC 421 Practicum in Early Childhood Education (Preschool)**

A practicum experience in a preschool setting with support from an appropriately licensed practitioner. Students will participate in planning, instruction, and assessment in a preschool setting. They will gain knowledge and experience about how students learn and will understand the importance of developing a classroom community. Through professional development opportunities and planning/implementation of instruction using a variety of strategies, students will learn how to meet the needs of students. Students will present artifacts and/or knowledge of the InTASC standards throughout the practicum. Prerequisites: All coursework listed on the Early Childhood Education Checklist and Admission to Teacher Education Program. **3-6 Credit Hours**

✓ **EDUC 422 Practicum in Early Childhood Education (Kindergarten)**

A practicum experience in a kindergarten classroom with support from an appropriately licensed practitioner. Students will participate in planning, instruction, and assessment in a kindergarten classroom. They will gain knowledge and experience about how students learn and will understand the importance of developing a classroom community. Through professional development opportunities and planning/implementation of instruction using a variety of strategies, students will learn how to meet the needs of students. Students will present artifacts and/or knowledge of the InTASC standards throughout the practicum. Prerequisites: All coursework listed on the Early Childhood Education Checklist and Admission to Teacher Education Program. **3-7 Credit Hours**

**EDUC 442-443 Practicum in Elementary Education**

A practicum experience in one or more elementary schools with support from an appropriately licensed practitioner. Students will participate in two grade levels. They will gain knowledge and experience about how students learn and will understand the importance of developing a classroom community. Through professional development opportunities and planning/implementation of instruction using a variety of strategies, students will learn how to meet the needs of students. Students will present artifacts and/or knowledge of the InTASC standards throughout the practicum. Prerequisites: All coursework listed on the Elementary Education Checklist and Admission to Teacher Education Program. Prerequisites: All coursework listed on the Elementary Education Checklist and Admission to Teacher Education Program. **7-14 Credit Hours**

✓ **EDUC 451 Diagnostic and Assessment Reading Methods**

Students will gain information about standardized, formal assessment methods in the area of reading; general principles of assessment and diagnosis, including basic statistics. Students will consider how disabilities impact acquisition of reading skills and reading instruction and learn techniques for using reading assessment to guide classroom instruction. Prerequisite: EDUC 314. **3 Credit Hours**

✓ **EDUC 452 Remedial Reading Methods**

Students will gain information about the informal assessment of students with reading difficulties and explore effective reading strategies and methods in major areas of reading including phonemic awareness, phonics, word identification, vocabulary, comprehension, writing, spelling, fluency, the attitudes of readers and writers and meeting individual student needs. Prerequisite: EDUC 314. **3 Credit Hours**

✓ **EDUC 453-454 Remedial Reading Practicum at K-8 or 5-12 Level**

A practicum experience in reading grades K-8 or 5-12 with support from an appropriately licensed practitioner. Students will participate in planning instruction, assessment and providing interventions to eligible students. They will gain knowledge and experience about how students learn and will understand the importance of developing a classroom community. Through professional development opportunities and planning/implementation of instruction using a variety of strategies, students will learn how to meet the needs of students. Students will present artifacts and/or knowledge of the InTASC standards throughout the practicum. Prerequisites: All coursework listed on the Reading Endorsement Checklist and Admission to Teacher Education Program. **3 Credit Hours**

✓ **EDUC 482-483 Practicum K-12 Education**

A practicum experience in K-12 Music or Physical Education with support from an appropriately licensed practitioner. Students will participate in one elementary and one secondary school. They will gain knowledge and experience about how students learn and will understand the importance of developing a classroom community. Through professional development opportunities and planning/implementation of instruction using a variety of strategies, students will learn how to meet the needs of students. Students will present artifacts and/or knowledge of the InTASC standards throughout the practicum. Prerequisites: All coursework listed on the K-12 Checklist and Admission to Teacher Education Program. **7-14 Credit Hours**

✓ **EDUC 492-493 Practicum 5-12 Education**

A practicum experience in Secondary Education with support from an appropriately licensed practitioner. Students will participate in one middle school and one high school. They will gain knowledge and experience about how students learn and will understand the importance of developing a classroom community. Through professional development opportunities and planning/implementation of instruction using a variety of strategies, students will learn how to meet the needs of students. Students will present artifacts and/or knowledge of the InTASC standards throughout the practicum. Prerequisites: All coursework listed on the 5-12 Checklist and Admission to Teacher Education Program. **7-14 Credit Hours**

✓ **EDUC 498 Internship**

<sup>Substantive</sup> The field experience allows for a substantive field experience in an area of interest to the student. The field experience will be tailored to the student's particular interest and skill. The field experience is required of students who are pursuing an undergraduate degree in education without licensure. Planning and project research must take place with the instructor of the field experience. The field experience normally takes place during the senior year. Specific qualifications, guidelines, and project placement information may be obtained from the program advisor. All plans and decisions will be made in consultation with both the student's academic advisor and the Director of Educational Field Experiences. **6 Credit Hours**

✓ **ENG 100 Fundamentals of English**

Instruction in composition to prepare students for ENG 109. Students completing the course will write clear sentences and paragraphs, and they will demonstrate basic competence in thesis and idea development, organization, style, and proofreading skills. **4 Credit Hours**

✓ **ENG 109 College Composition (WI)**

In this course, students will be introduced to college-level writing. Assignments will move from first-person essay to more traditional academic writing such as rhetorical analysis and persuasive essays. The course also examines visual texts and focuses on revision and reflective writing. The course promotes as learning outcomes an understanding of rhetorical foundations such as audience, voice, and genre; development of effective writing process that includes scaffolding and peer review; demonstration of research skills and accurate citation of sources; and participation in academic conversations that produce polished, final writings in a portfolio. **3 Credit Hours**

✓ **ENG 110 College Research (WI)**

In this course, students will be introduced to college-level research. Assignments will focus on researching and creating knowledge about one's field or major through reflective writing, professional and scholarly resources, interviews with members of one's field. Essays will move from an initial sketch of the student's interests in the field to a report on the current job market to a research-driven essay examining a problem in the field and eventual revision and expansion with more scholarly sources. The course promotes as learning outcomes an understanding of discourse communities and professional networking; demonstration of thorough research techniques, knowledge gathering, implementation, and accurate citation of sources; and participation in professional conversations that produce work approaching those of incoming experts in the field. **3 Credit Hours**

✓ **ENG 201 Survey of Literature (WI)**

In this course, students will be introduced to the study of short fiction, drama, and poetry. The course also will include literature in translation, global literature, or other diverse topics in literature in addition to canonical literature. Learning outcomes include an understanding of these genres as distinct types of literature, an ability to analyze literary texts through students' own writing and other forms of presentation, and the ability to perform research related to such analysis. **3 Credit Hours**

✓ **ENG 206 Introduction to Poetry**

Introduction to the forms and conventions of poetry. Students will explore the nature of poetic language, images, figures of speech, sound patterns, rhythms, forms, and genres (both traditional and contemporary). Students will develop skill in appreciating and analyzing the poetic treatment of experience and language, wherever it may be found in the world around them. **3 Credit Hours**



✓ **ENG 228 Sports in Literature**

This themed course requires personal reflection as it introduces various literary genres such as memoir, creative non-fiction, essay, novel, and short story. Skill in literary analysis, expressed verbally and in writing that uses MLA style, will be developed. Students will learn research skills to create the final project of the course. **3 Credit Hours**

✓ **ENG 247 Imaginative Writing: Poetry and Prose (WI)**

Work in forms such as short story, lyric poem, and creative nonfiction. Students will demonstrate originality and craft in at least one creative genre through a portfolio of writing. **3 Credit Hours**

N/A **ENG 280 Special Topics**

An opportunity for lower-division students to survey topics in literature not offered on a regular basis. Learning outcomes include an understanding of genres of literature, an ability to analyze literary texts through students' own writing and other forms of presentation, and the ability to perform research related to such analysis. **3 Credit Hours**

✓ **ENG 311 Expository Writing (WI)**

Advanced writing course emphasizing clarity and coherence in expository expression. Students will submit writing portfolios demonstrating ability to fulfill a variety of writing tasks at a level of competence beyond the first year exit level. **3 Credit Hours**

✓ **ENG 326 Environmental Literature**

This course studies diverse genres that address environmental topics to enable students to develop the ability to assess the rhetorical implications of genre, to identify values within the readings, to articulate their own values, and to understand the tradition and practice of American environmental writing in comparison with other literary and storytelling traditions. **3 Credit Hours**

✓ **ENG 327 Reading Film as Literature**

This course focuses on narrative film as a species of literature defined by character, story, and spectacle. Students will treat films as texts to view, analyze, discuss, research, and write about in light of professional and scholarly film criticism. Film history, major genres, the film industry and the global impact of film as both art form and industry will be explored. **4 Credit Hours**

✓ **ENG 328 Sports in Literature**

This themed course requires personal reflection as it introduces various literary genres such as memoir, creative non-fiction, essay, novel, and short story. Skill in literary analysis, expressed verbally and in writing that uses MLA style, will be developed. Students will learn research skills to create the final project of the course. **3 Credit Hours**

✓ **ENG 333 British Literature I**

This course surveys British literature and the wider culture that sustained it from the poetry of the Anglo-Saxons through the writings of the 18th century. Students will read significant texts from each important period and representative genre, analyze their content, and discuss their potential meanings, in both the context of their historical situation and our own. Students will identify and interpret significant themes, forms and concerns of individual works, specific authors, and genres. **3 Credit Hours**

✓ **ENG 334 British Literature II**

This course succeeds English 333 and continues the study of English literature from the Romantic period through the Victorian era to the present. Students will recognize major literary figures and describe intellectual and historical emphases of each period. **3 Credit Hours**

✓ **ENG 341 World Literature (WI)**

Selected readings from various periods and world literature, all in English translation. Students will discuss works comparatively and discern values, patterns of behavior, and uses of language in various texts. **3 Credit Hours**

✓ **ENG 344 Media Environments: History and Social Impacts**

The course introduces students to the critical study of media as environment, with a special emphasis on how culture, religion, the arts, and education systems are affected by media and media change. Course work includes provocative readings from a wide range of disciplines, critical analysis of communication technologies and their impacts, and informed interpretation of literary, expository, and filmic texts. Cross listed as COMM 344. **3 Credit Hours**

✓ **ENG 349 American Literature I**

Surveys major American writers through mid-19th century, with emphasis on Emerson, Thoreau, Hawthorne, Melville, and Douglass. Students will identify major historical periods and implications for literary genres and ideas and will discern meaning in major texts. **3 Credit Hours**

✓ **ENG 350 American Literature II**

Surveys American literature from Whitman, Dickinson, and Twain through the present. Students will show awareness of cultural diversity in American literature, discern meaning in major texts, and explain accurately the characteristics of genres and literary periods. **3 Credit Hours**

✓ **ENG 352 Shakespeare**

This course is designed to teach students to read, analyze, perform, and write about the plays and poems of William Shakespeare. Students explore the life and times of Shakespeare, the literary culture Elizabethan England, and specific works through research, textual study, video, and audio resources. In-class performance of Shakespeare's work emphasize the oral/aural nature of Shakespeare's art—and to supplement the interpretive "close reading" that students will do on their own and in class. **3 Credit Hours**

✓ **ENG 365 English Novel**

Detailed reading of several major novels from the 18th century to the present. Students will explore the changing historical contexts, literary conventions, and the conditions of publication and reception for this influential and enduring literary form. **3 Credit Hours**

**ENG 380 Topics in Literature**

An opportunity for upper division students to study selected topics in literature not offered on a regular basis. **1-3 Credit Hours**

**ENG 440, 441, 442 Career Applications in English**

Offers Internship options such as research, case studies, commercial/ professional problem-solving, and, for the student employed full-time, the 2-3 credit hour options of site-based analytical projects. Students will meet professional expectations in the workplace. **2-6 Credit Hours**

**ENG 497 Independent Study in English**

For advanced students with adequate preparation. Written consent of the head of the division required. Student will develop a plan of study in conjunction with a faculty member and fulfill the expectations established in that plan (e.g., producing a well-research critical study or presenting a portfolio of well-crafted creative writing). **1-3 Credit Hours**

**ENG 498 Internship in English**

A substantive Internship with emphasis on writing. Students will plan a single Internship that generates the number of credit hours desired (typically six). All planning must be done in consultation with the academic advisor and the Director of Internship. Students will meet professional expectations as determined by the site supervisor and will present a portfolio of work samples and reflections upon the learning experience, demonstrating at a minimum competence in writing, social interaction, and self-understanding. **6-12 Credit Hours**

**ENG 499 Seminar in English**

The capstone course for English majors, the senior seminar will offer intensive study of a designated literary period, author, or genre and will provide instruction and practice in writing at an advanced level. Students will lead class sessions, apply specific critical approaches, conduct research, and prepare and defend a scholarly final project. **3 Credit Hours**

**EVHL 180/280/380 Topics in Environmental Health**

Specialized courses that provide students with an opportunity to study aspects of environmental health not ordinarily covered in other courses. Students who successfully complete these courses will demonstrate in-depth understanding of the topic through detailed reading and writing assignments and interaction with the instructors. **1-3 Credit Hours**

**EVHL 300 Environmental Chemistry**

This course will study the chemistry of our environment and the chemistry underlying our modern environmental problems. Discussion will involve the health effects of environmental chemical/toxins and the processes or mechanisms involved. Upon successful completion of this course, students will be able to demonstrate knowledge of environmental chemicals and toxins and their relationship to environmental health. Prerequisites: 8 hours of chemistry. **3 Credit Hours**

**EVHL 330 Environmental Health**

A lecture, laboratory, field study of the important principles of environmental health. The environmental factors that affect human health and well-being are emphasized. This course provides the basic knowledge and skills necessary to identify, evaluate, and communicate environmental conditions that have an impact on human health and to plan and/or implement strategies to control or manage environmental problems. Upon successful completion of this course, students will be able to describe the principles of environmental health, the impact of environmental conditions, and management strategies for environmental problems. **4 Credit Hours**

**EVHL 430 Advanced Environmental Health**

A lecture/discussion, laboratory and field course in environmental issues and analysis. Risk assessment and bioremediation techniques will be emphasized. Toxicology, epidemiology, ergonomics, health administration, and environmental law will be studied. Prerequisite: EVHL 330 or equivalent. Upon successful completion of this course, students will be able to apply the concepts from EVHL 330 to risk assessment, bioremediation, and other advanced concepts of environmental health. **4 Credit Hours**

**GOV 105 American Government**

An outline of the structure and process of government at the national level. Upon successful completion of the course, students will demonstrate an understanding of the U.S. Constitution, the federal government and the federal court system, and be able especially to articulate the rights and role of the individual citizen. **3 Credit Hours**

**GOV 110 State and Local Government**

A survey of the structure and procedure of state and local governments. Upon successful completion of the course, students will demonstrate an understanding of, and be able to evaluate, the relationship between states and the federal government, variations in law-making at the state level, and proposals for reform. **3 Credit Hours**

**GOV 180/280/380 Topics in Government**

Specialized courses that provide students with an opportunity to study aspects of government not ordinarily covered in other courses. Students who successfully complete these courses will demonstrate in-depth understanding of the topic through detailed reading and writing assignments and interaction with the instructors. **1-3 Credit Hours**

**GOV 305 Current Issues in Government**

This course will explore current topical issues related to Government and the Constitution. This course will examine recent developments associated with the U.S. Constitution, the federal government, and the court system. Students will demonstrate a thorough understanding of the current policy issues facing the government and the implications associated with these current issues on our society and the rights of individual citizens. **3 Credit Hours**

✓ **HIST 125 U.S. History Survey, 1607-1877**

A topic-driven overview of American history from the colonial era through Reconstruction. Areas of inquiry may include European-Native American contact, effects of religious and political ideas, the influence of mercantilism and capitalism on colonial and national growth, aspects of party development, the rise and effects of slavery and sectionalism, national expansion, and issues related to domestic economic development. Upon successful completion of the course, students will be able to define, describe, and explain events broadly related to colonial development, the American Revolution, the Constitution and early national growth, and the Civil War and Reconstruction. **3 Credit Hours**

✓ **HIST 126 U.S. History Survey, 1877-present**

Topical survey of American history from the Gilded Age to the present. Upon successful completion of the course, students will be able to define, describe, and explain the rise and effects of big business and industrial capitalism, the outlines of racial segregation and discrimination, the world wars and other military conflicts, economic issues related to the Great Depression and New Deal, and political controversies surrounding the Civil Rights Movement and the Cold War. **3 Credit Hours**

✓ **HIST 173 World Civilization to 1650**

An overview of cultural, social, religious, economic, and political developments in early global civilizations. Upon successful completion of the course, students will be able to define, describe, and explain the rise of early human civilizations; describe and offer general explanations of the impact of the rise of Islam, Christianity and the early Church, and other major world religions; describe important trade routes and offer general explanations of social and political developments from a global perspective. **3 Credit Hours**

✓ **HIST 174 World Civilization since 1650**

An overview of global cultural, social, religious, economic, and political, and diplomatic developments to present. Upon successful completion of the course, students will be able to define, describe, and explain the rise and impact of industrial revolutions, colonial expansions, foreign affairs; describe and offer general explanations of two World Wars, multiple international conflicts, and other world events to the present. **3 Credit Hours**

N/A **HIST 180/280/380 Topics in History**

Specialized courses that provide students with an opportunity to study aspects of history or subjects not ordinarily covered in other courses. Students who successfully complete these courses will demonstrate in-depth understanding of the topic through detailed reading and writing assignments and interaction with the instructor. Prerequisites: 3.00 GPA and permission of the division chair. **3 Credit Hours**

✓ **HIST 320 Ante-Bellum America**

America from around 1820 through 1860. Upon successful completion of the course, students will be able to analyze, evaluate, and discuss issues related to party formation and political development, the market revolution, war and westward expansion, slavery and the Old South, the anti-slavery movement, sectionalism, and the causes of the Civil War. **3 Credit Hours**

✓ **HIST 497 Independent Study**

Individual research into a specific area of history, under the supervision of history faculty. Reading and writing assignments are typically in excess of those required for other history courses. Students will successfully complete such courses only if the instructor is satisfied that student work and comprehension is adequate. Prerequisites: Independent Study is directed toward advanced students, and must be approved by the division chair. **3 Credit Hours**

✓ **HLTH 200 Substance Abuse**

The student will learn and understand about the uses and abuses of drugs. They will learn about the physiological and psychological processes involved with drug use and abuse, as well as legal implications. **2 Credit Hours**

✓ **HLTH 300 Health and Nutrition**

This course involves the study of lifelong nutrition, its application to everyday life and addressing special populations. We will look at modern trends in nutrition and the scientific principles that they are based on. You will be required outline and perform a class presentation. There may be times that you will be required to work with other students on special projects. **3 Credit Hours**

✓ **HLTH 344 Community and Consumer Health**

In this class, the students will learn about the various facets about consumer and community health and their involvement. General topics ~~discuss~~ that will be discussed include (but are not limited to) the following: history; women, infants, and children; adolescents; adults and the elderly; school health; emergency management; and environment. As a consumer, the students must consider 1) factual, scientifically based information about health goods and services; 2) how to become a better consumer by developing or sharpening their skills such as decision making, values clarification, assertiveness, and bargaining. Specific focus in these areas will include insurance, health care, later life care, health care provider and end of life expenses. **3 Credit Hours**

N/A **HSEV 180/280/380 Topics in Human Services**

Selected topics in the behavioral sciences. This course will give the students an opportunity to focus on specific areas of human services that are not covered in depth by other courses. Offerings will depend upon student and faculty interest and faculty availability. **3 Credit Hours**

✓ **HSEV 498 Internship in Human Services**

The internship allows for practical work experience in human services. Upon successful completion of this internship, students will be able to describe their work experience, connect their work experience to their human services coursework and articulate orally and in writing what they learned in their field placement. Prerequisite: Junior or senior level standing. **6-12 Credit Hours**

✓ **HSEV 499 Human Services Capstone**

This course is designed as a capstone experience for students pursuing a Bachelor of Science degree with a major in Human Services. This course will require students to demonstrate their ability to meet program objectives, demonstrate knowledge and skills required of their field, integrate, and build on knowledge gained throughout the course of the program. Students will

achieve these goals through the completion of a major research paper that exhibits significant comprehension of a subject area within the area of Human Services. Prerequisites: Completion of all major courses. **3 Credit Hours**

✓ **HUM 101 Freshman Seminar in the Humanities**

This course for incoming Humanities majors is designed to be taken during the first semester at IW. The class will be in the form of a weekly seminar, in which readings in the humanities (selected by the Humanities faculty) will be discussed and debated. Students will actively prepare for and participate in class discussion and keep a class journal to be submitted for grading at the end of the semester by Humanities faculty. **1 Credit Hours**

✓ **HUM 175 Humanities Division Practicum for International Students**

Humanities Division Practicum for International Students is intended to support the student who is not familiar with their chosen major in the USA. By participating in a career setting, the student will become more familiar with career and industry practices of their chosen major academic program and improve their English skills. **0 Credit Hours**

✓ **HUM 498 Internship in the Humanities**

The Humanities internship will be tailored to the student's area of emphasis and particular interest and developed skill. The number of hours involved with a particular internship will determine the number of credit hours to be earned. Planning and project research must take place with the instructor during the junior year. The internship normally takes place during the senior year. Specific qualifications, guidelines and project placement information may be obtained from the program advisor. All plans and decisions will be made in consultation with both the student's academic advisor and the Director of Internship.

**6-14 Credit Hours**

✓ **HUM 499 Senior Capstone in the Humanities**

A senior capstone project supervised by a member of the Humanities division in the emphasis area of the major or minor. In addition to completing the capstone project, students will meet regularly with other humanities students completing capstone projects to share, explore, respond to, and critique each other's projects. Students will keep a journal about the capstone semester, including responses to the capstone projects of other humanities majors and reflections on the experience, including a new engagement with the fundamental questions and issues introduced in Humanities 101. The course will culminate in a public presentation of the capstone projects to be attended by all humanities faculty as well as students taking majors and minors in the humanities. **3 Credit Hours**

✓ **IS 100: Introduction to International Studies**

This is the foundational course for the International Studies program. It will introduce students to concepts of cultural diversity and cultural competency as well as to major international issues that are shaping the world today. The course will introduce issues such as population and migration, poverty and international development, human rights and international law, terrorism and conflict resolution. Students will consider their place and role in the global community and enhance their understanding of themselves as engaged global citizens who can make a difference in the world. **3 Credit Hours**

✓ **IS 101 Life and Culture**

A course that <sup>allows the</sup> students experience the life of one culture through language, history, everyday life experiences, religion, and field trips. **3 Credit Hours**

✓ **IS 180/280/380 Topics in International Studies**

Specialized courses that provide students with an opportunity to study aspects of international studies not ordinarily covered in other courses. Students who successfully complete these courses will demonstrate in-depth understanding of the topic through detailed reading and writing assignments and interaction with the instructors. **1-3 Credit Hours**

✓ **IS 400 International Studies Capstone**

This course is designed as a capstone experience that provides students with the opportunity to synthesize what they have learned over the course of their program and hone their research skills by engaging in a semester-long, in-depth guided research project. Students will design a research project, write a research paper, and present their research to their peers and faculty in a formal setting. **3 Credit Hours**

✓ **MATH 102 Math for Life**

This course is a review of algebra topics as well as basic statistics and probability concepts that show students how we use mathematics in our daily lives and why this is important, in a clear and accessible way. With straightforward language, detailed examples, and interesting applications, the instructor will ensure that non-majors can relate to the math and understand the mathematical concepts that pervade their lives. This course is required for all students with an ACT math score below 18, prior to taking any other math courses. **3 Credit Hours**

✓ **MATH 150 Mathematics for Elementary Teachers**

This course is open only to Elementary Education majors and does not count for Wesleyan Studies credit. Utilizing a problem-solving process, this course focuses on supporting prospective teachers in reexamining and strengthening their mathematical knowledge while making connections to their responsibilities as teachers. Students completing this course will demonstrate an understanding of the following: numbers and operations, algebra/number patterns, geometry, measurement, and data analysis/probability at a level necessary for elementary education instruction. The National Council of Teachers of Mathematics (NCTM) Standards are emphasized. **3 Credit Hours**

✓ **MATH 171 Elementary Statistics**

An introduction to probability and statistics. Students satisfactorily completing this course will demonstrate skills in assignment of probability using permutations and combinations, distributions of random variables and statistics, and large sample theory, introduction to estimation and tests of significance. Includes Excel lab. **4 Credit Hours**

✓ **MATH 201: Pre-Calculus**

Upon completion of this course students will be able to perform calculations on real numbers, solve and graph exponential and

logarithmic functions, use and graph trigonometric and inverse trigonometric functions, use trigonometric identities, and solve trigonometric equations. This course is highly recommended for students with an ACT math score of 18 or higher and/or high school Calculus, or completion of Math 102. **3 Credit Hours**

### MATH 231 Calculus I

An introduction to calculus. Students satisfactorily completing this course will understand the differentiation and applications of elementary and transcendental functions. Prerequisite: MATH 201 or equivalent. **4 Credit Hours**

### MUS 100, 200, 300, 400 Music Lab

These courses extend and supplement courses normally offered, including repertoire class (opportunities for students to perform regularly in front of an audience), student conducting, guest speakers, student, faculty, and guest artist performances, among other activities. **0-5 Credit Hours**

### MUS 101, 102 Chamber Music Ensembles

Primae Voces is a highly selective vocal chamber ensemble comprised of students in the IW music program. Members are chosen by audition each academic year from participants in the concert choir. Grounded in literature of the Renaissance, the ensemble performs a wide variety of chamber repertoire including jazz and popular idioms. Because of the size and flexibility of Primae Voces, the ensemble is frequently called upon to provide music for special events both on and off campus and is often the first voice heard by alumni and constituents of the university.

Chamber Band is a small concert band made up of students who play wind or percussion instruments. Participation is open to all students at IW, regardless of major area of study. The ensemble performs standard concert band literature once a semester. Other small chamber music ensembles, such as percussion ensemble, are formed from this group. **0-1 Credit Hours**

### MUS 103, 104 Concert Choir

The IW Concert Choir maintains its long-standing tradition as the premier touring ensemble at the university. Consisting of approximately thirty-five members, the choir's repertoire is rooted in the sacred literature of the American a cappella tradition but has expanded to include great choral literature from all historical genres and concert styles including major choral orchestral works. Participation is open to all students at IW, regardless of vocation or major study area. The choir performs multiple times each semester on campus and in the Mt. Pleasant community, and tours each spring, either domestically or internationally.

**0-1 Credit Hours**

### MUS 105, 106 Southeast Iowa Concert Band

This large concert band is made up of approximately 50 students, faculty, and community members from the region, including area music educators and other accomplished adults. The group performs advanced concert band and wind ensemble literature. Southeast Iowa Band performs one to two concerts per semester on campus or elsewhere in the region. Student members are chosen by audition or faculty selection. **0-1 Credit Hours**

### MUS 107, 108 Jazz Band/Big Band

The Jazz Band is comprised of the traditional big band instrumentation: trumpets, trombones, saxophones, and rhythm section. Participation is open to all students at IW who play, subject to instrumentation needs, regardless of vocation or major study area. The ensemble performs music in jazz and popular styles once a semester and serves as the core ensemble for an athletic pep band that performs occasionally at football, basketball, and other games. Smaller jazz combos are often formed from members of this ensemble. **0-1 Credit Hours**

### MUS 109, 110 Southeast Iowa Symphony Orchestra

The Southeast Iowa Symphony Orchestra, an affiliate organization of the University, is a semi-professional ensemble composed of musicians from the University, southeastern Iowa, and elsewhere in the region. The orchestra rehearses on the campus and presents a series of classical concerts in the University Chapel and in Ottumwa and Burlington, as well as "Pops" and holiday concerts, and educational concerts for area schools. All qualified University students are encouraged to audition for the orchestra. **0-1 Credit Hours**

### MUS 111 Voice Class I, MUS 112 Voice Class II, MUS 113 String Class, MUS 115 Brass Class, MUS 117 Woodwind I, MUS 118 Woodwind II, MUS 119 Percussion Class, MUS 120 Guitar Class, MUS 131 Piano Class I, MUS 132 Piano Class II

These courses provide class instruction in the fundamentals of singing or playing the specified instrument(s). Students who successfully complete these courses will be able to sing or play the specified instruments at a rudimentary level. Some courses (113, 115, 117, 118) are particularly geared toward instruction in the techniques of teaching of instrumental music at elementary and secondary levels, including identifying and resolving common problems that beginning and intermediate students encounter. **1 Credit Hours**

### MUS 121, 122, 221, 222, 321, 322, 421, 422 Private Instruction

Individual, specialized instruction in voice, keyboard, string, woodwind, brass, and percussion instruments; 100-level instruction is for students who are beginning University lessons; 200-level, 300-level and 400-level instruction are for students who are in their second, third or fourth years, respectively, of University instruction. Topics may include fundamentals of playing, artistic interpretation, study and performance of appropriate literature, pedagogy, and other subjects specific to each area.

Students successfully completing four years of such study will be able to demonstrate technical and musical proficiency, namely, good tone quality and intonation, fluid technique and articulation, rhythmic accuracy, musical phrasing and artistic interpretation. Music majors will be able to demonstrate such abilities in a public recital of appropriate literature. They will also know the some of the significant works in the literature for their performing medium as well as appropriate pedagogical techniques and materials. Short term outcomes (i.e., for each semester) will be based upon the instructor's determination of each individual student's needs. **0-5 Credit Hours**

### MUS 123 Diction I

This course is designed to help students master the basic rules of English, Latin, and Italian lyric diction. Included in this course is the study of anatomy, the concept of listening, literary and conversational texts, the enunciation of the language in speech and song and the International Phonetic Alphabet. **1 Credit Hours**

## MUS 124 Diction II

This course is designed to help students master the basic rules of German and French lyric diction. Included in this course is the study of anatomy, the understanding of the special skills in enunciating and singing, the study of poetry and great singers specializing in these languages. **1 Credit Hours**

## MUS 141 Music Fundamentals

An introductory course covering the basic elements of music including pitch, notation, rhythm, meter, scales, key signatures, modes, intervals and triads. Upon completion of this course, students will be able to describe and identify elements of musical notation, including pitches in multiple clefs, key signatures and modes and rhythm in multiple meters. Students will also be able to identify major, minor and modal scales and intervals and triads within those scales. **2 Credit Hours**

## MUS 142 Elementary Harmony

A continuation of written exercises and keyboard harmony utilizing diatonic triads and seventh chords, nonharmonic tones, and secondary dominants. Analysis and composition of the small musical forms. To be taken with MUS 144. Students successfully completing this course will be able to demonstrate (in notation and, when applicable, at the keyboard) understanding of C clefs, diatonic triads, seventh chords, non-harmonic tones, the medieval modes, secondary dominants and common chord modulation. They will continue to develop the ability to apply the material in practical ways in the performance and teaching of music. They will also become increasingly familiar with music technology applications, particularly FINALE. Prerequisite: MUS 141. **2 Credit Hours**

## MUS 143 Aural Skills I

Singing of diatonic melodies in bass and treble clefs and in major and minor modes. Introduction to alto and tenor clefs. Dictation of rhythm; of intervals and diatonic melodies; and of harmonic progressions utilizing the principal triads. Students successfully completing this course will be able to identify and sing major, natural and melodic minor scales in numbers or solfège ("movable do"), major and minor triads, and all intervals (ascending) within one octave. They will be able to sing, at sight and in numbers/solfège, major and minor diatonic melodies in various keys both stepwise and triadic (outlining tonic and dominant triads) in treble and bass clefs, and read rhythms including the division of the beat in simple and compound meters. They will also be able to notate (from aural examples) such melodies and rhythmic patterns (separately). In addition they will be able to identify root position tonic and dominant triads in chorale settings. **1 Credit Hours**

## MUS 144 Aural Skills II

A continuation of singing and diatonic melodies in bass, treble, alto and tenor clefs, including modulation to closely-related keys. Dictation of rhythm; of intervals and diatonic melodies; and of harmonic progressions including diatonic triads and seventh chords. ~~Successfully completers of~~ this course will be able to (a) identify and sing (in numbers or solfège, "movable do") the harmonic minor scale, inverted major and minor triads, root position diminished and augmented triads, and all descending intervals within one octave, (b) sing, at sight, major and minor diatonic melodies (in treble, bass, alto, or tenor clefs) containing larger and more numerous leaps than those in MUS 143, as well as notate such melodies from aural examples, © read rhythms in simple and compound meters including the subdivision of the beat, and (d) notate (from aural examples) harmonic progressions containing the principal diatonic harmonies, including inversions. Prerequisite: MUS 143, Corequisite: MUS 142. **1 Credit Hours**

## MUS 180/280/380 Topics

An opportunity for students to study selected topics in music not offered on a regular basis (piano pedagogy, church music, composition, and music education materials). **1-3 Credit Hours**

## MUS 225 Survey of Musical Literature

The study of music for the liberal arts student. The course is designed to acquaint the student with the structure and application of the most important musical forms and the major periods of music history. No previous musical experience is necessary. **3 Credit Hours**

## MUS 241 Advanced Harmony: Part Writing and Keyboard

Written exercises and keyboard harmony utilizing chromatic and extended tertian harmony; remote modulation; styles of writing other than chorale style. Analysis of binary and ternary form. ~~Successfully completers of~~ this course will be able to (a) → *those students who successfully complete* demonstrate (in notation and, when applicable, at the keyboard) understanding of the principles of harmonic sequence, secondary dominant and leading tone chords, modulation, use of seventh (and larger) chords, chromatic harmony (including mode mixture, Neapolitan sixth and augmented sixth chords), and the basic principles of formal structure, (b) continue to develop their abilities of practical music theory application, including analysis as an aid in preparing to perform and teach music, and © become increasingly fluent with music technology applications, in particular, FINALE. Prerequisite: MUS 142, Corequisite: MUS 243. **2 Credit Hours**

## MUS 243 Aural Skills III

Singing of chromatic and modal melodies. Dictation of superimposed rhythm, unusual and mixed meters; chromatic melodies and harmonic progressions. It is assumed that the sight-singing proficiency will be passed by the end of the semester. Students successfully completing this course will be able to identify and sing modal scales (in solfège, "movable do"), seventh chords (major, minor, diminished and half diminished). They will be able to sing (in solfège), at sight, melodies that modulate, and modal and chromatic melodies, as well as notate such melodies from aural examples. They will also be able to read complex rhythms in simple and compound meters. In addition, they will be able to notate harmonic progressions employing both diatonic and chromatic harmonies. Prerequisite: MUS 144, Corequisite: MUS 241. **1 Credit Hours**

## MUS 244 Aural Skills IV

Sight singing of advanced rhythmic patterns in simple and compound meter with major and minor scales, modes, and pentatonic scales. Students successfully completing this course will be able to sing and identify non-chord tones, secondary

dominants, Neapolitan sixth chords and other chromatic harmonies. Students will also perform rhythmic and melodic examples at sight and identify diatonic and chromatic chords in 4-part harmony. It is assumed that the sight-singing proficiency will be passed by the end of the semester. Prerequisite: MUS 243. **2 Credit Hours**

### ✓ MUS 304 Jazz Theory and Improvisation

A historical study of twentieth century jazz music in America via scales, chords, and harmonic progressions with an emphasis on performance applications to traditional jazz band instrumentation: sax, trumpet, trombone and rhythm section. Including a study of jazz band chart reading and a basic understanding of keyboard voicings and scoring for combos and big bands. Prerequisites: MUS 141, 142 and 241. **2 Credit Hours**

### ✓ MUS 328 Materials of Music

A study of counterpoint, form and analysis, contemporary styles and composition. *Students who successfully complete* of this course will be able to demonstrate an understanding of the components and procedures of musical structural design, and their significance as tools in enhancing musical understanding. They will be able to analyze compositions with respect to micro- and macro-formal structure, as well as identify contrapuntal techniques when applicable. The student will also be able to analyze structural elements in contemporary works, including tonal and non-tonal systems. They will also continue to develop their abilities to apply music theory in practical ways, including using analysis as an aid in preparing to perform and teach music, and they will become increasingly fluent with music technology applications, in particular, FINALE. Prerequisite: MUS 241 or consent of instructor. **3 Credit Hours**

### ✓ MUS 353 History of Music

A study of the history of music from the early Christian era to 1750, based on stylistic and formal analysis, and performance practices. Students will develop (a) skill in discerning various musical styles from the written score and from listening to recordings, (b) skill in discussing the elements of musical style based on their experiences with the scores and the recordings, © their vocabulary to describe the various components of music (melody, rhythm, harmony, texture, instrumentation, orchestration, form, etc.) Students will (a) synthesize an array of skills that have been acquired in their introductory music courses, (b) will make connections between assigned reading, class discussion of style and the assigned listening, © through their study of the music from the early Christian era to 1750, learn standard interpretive skills appropriate to the various periods of music history and begin to have an understanding of the aesthetics of western music and (d) develop skill in discerning various musical styles from the written score and from listening to recordings. Prerequisites: Writing Intensive Course: Successful Completion of ENG 109 and ENG 110 required. Prerequisite: MUS 142 or permission of instructor. **3 Credit Hours**

### ✓ MUS 354 History of Music

A study of the history of music from 1750 to the present, based on stylistic and formal analysis, as well as performance practices. Students will develop skill in discerning various musical styles from the written score and from listening to recordings. Students will develop skill in discussing the elements of musical style based on their experiences with the scores and the recordings. They will develop their vocabulary to describe the various components of music—melody, rhythm, harmony, texture, instrumentation, orchestration, form, etc.) Students will synthesize an array of skills that have been acquired in their introductory music courses. In this course students will make connections between assigned reading, class discussion of style and the assigned listening. Through their study of the music from 1750 to the present, students will learn standard interpretive skills appropriate to the various periods of music history and begin to have an understanding of the aesthetics of western music. Students will develop skill in discerning various musical styles from the written score and from listening to recordings. Prerequisites: Writing Intensive Course: Successful Completion of ENG 109 and ENG 110 required. Prerequisite: MUS 142 or permission of the instructor. **3 Credit Hours**

### ✓ MUS 355 Elementary Music Methods

Techniques for teaching elementary classroom music. Includes techniques in, and experience teaching, reading songs, rote songs, two-part songs, listening lessons, movement activities and creative lessons. Students will develop musical skills and gain knowledge of basic music elements and terminology used in the elementary music classroom; explore and practicing common methods of elementary music instruction (Orff, Kodaly, Dalcroze, Gordon); incorporate rhythm, melody, harmony and movement activities in the elementary school classroom via: developing rhythmic musicianship through the practice and study of rhythm instruments; demonstrate and develop basic harmonic understanding via performing on piano, the autoharp, guitar and/or ukulele; demonstrate proficiency in basic tonal musicianship through singing and the study of melodic instruments including the song flute (recorder) by reading and performing short songs in a variety of keys; practice and demonstrate movement and rhythm via folk dances; demonstrate effective lesson plan writing. Prerequisite: MUS 142 or permission of the instructor. **2 Credit Hours**

### ✓ MUS 356 Secondary Music Methods and Curriculum

Develops a philosophy for teaching music and skills for teaching secondary music including general music, the changing voice, rehearsal techniques, recruiting, evaluation, motivation, public relations, and administrative responsibilities. In Secondary Music Methods students will study and learn skills that will prepare them to be choral music educators primarily at the middle school and high school levels. Concepts and skills covered will include creating a philosophy of choral music education, learning techniques for recruiting and motivating singers, planning and building a choral music program, processing information and managing a choral program, working with adolescent singers, discipline in rehearsal, choosing quality literature, rehearsal and vocal techniques. Prerequisite: MUS 142. **2 Credit Hours**

### ✓ MUS 357 Instrumental Conducting

An intermediate course in polishing of conducting skills with emphasis on study of and application of rehearsal techniques. Experience conducting an instrumental group is provided to become skilled in use of expressive gestures, control of tempo changes and changing meters. Knowledge of common transpositions and score reading are included. Students will demonstrate adequate proficiency conducting instrumental music ensembles through in-class exercises, recorded musical excerpts, leading small ensembles in music lab presentations. Students will demonstrate proficiency conducting music in common and uncommon meter signatures; use gestures to indicate fermatas, rubato phrasing, cuing, dynamics and expression; demonstrate music theory proficiency by analyzing works through score study and preparation; reinforce and

demonstrate adequate piano skills (i.e. condensed score reading from the piano, and on-the-spot transpositions).

**2 Credit Hours**

### ✓ **MUS 358 Choral Conducting**

Organization and conducting of choral groups. This course is designed to follow Basic Conducting and provide each student with a higher level of ability in all facets of the conducting art. Throughout the semester, students will more thoroughly study gesture, a system of score study (including preparation of scores and written assignments), terms, transpositions, complex meters, communication, and disciplines that will help them prepare to conduct and direct a choral ensemble of his/her own. Students will be evaluated on ability to read and analyze a choral score, research music styles, lead rehearsal, conduct with appropriate gesture, phrasing, musical style and confidence. Prerequisite: MUS 251 or permission of the instructor.

**2 Credit Hours**

### ✓ **MUS 386 Instrumental Methods and Curriculum**

Develops a philosophy and approach to teaching all levels of instrumental music based on music learning sequences for rhythmic and tonal context and performance technique. Includes techniques in and experience performing and teaching brass, percussion, woodwind and string instruments. Also includes observations, marching band techniques, teaching practicum. In conjunction with EDUC 263 Participation and Analysis in the Schools. Students will acquire skills inherent to the art of successful instrumental music teaching in elementary and secondary schools including but not limited to: techniques and methods for teaching woodwind, brass, percussion, and string instruments for beginning through advanced students; demonstrate effective concert band, jazz band, marching band rehearsal techniques; demonstrate proficiency in marching band drill writing using the PYWARE© computer program; demonstrate strategies for recognizing and correcting student performance problems including developing the embouchure, breathing and phrasing, and tone production. Prerequisites: MUS 113, 115, 117, 118, and 119 or permission of the instructor. **2 Credit Hours**

### ✓ **MUS 398 Practicum**

Often serves as a pre-internship experience or may be an on-campus Internship under the supervision of faculty or staff.

**2-3 Credit Hours**

### ✓ **MUS 440, 441, 442 Career Applications**

Internship projects that do not fit a six-credit hour internship. **2-6 Credit Hours**

### ✓ **MUS 481 Arranging**

Study of principles, practices, and techniques of writing and arranging vocal and instrumental groups. Students will arrange vocal and instrumental music for available performers. Students will develop practical music arranging skills by learning to adapt and create musical scores for specific instrumental and vocal ensembles. Students will become proficient using the music notation program FINALE including developing the following skills: arranging pieces with melodies, chords and lyrics; arranging small ensemble works; ranges, transpositions, timbre qualities and characteristics of woodwind, brass, strings and percussion instruments; arrange works in appropriate styles; develop practical applications of music theory and harmony through mastering a 4-part contemporary voicing method applicable to small groups, jazz bands and/or vocal jazz ensembles; develop advanced music computer skills, importing, exporting, adapting and transcribing MIDI files into FINALE notation. Prerequisite: MUS 328.

**2 Credit Hours**

### ✓ **MUS 497 Independent Study in Music**

For advanced music students with adequate preparation. Written consent of the head of the program required.

**1-2 Credit Hours**

### ✓ **MUS 498 Internship**

The internship allows for a substantive Internship for music students not seeking teaching licensure. Internships will be tailored to the student's particular interest and developing skill. The number of hours involved with a particular internship will determine the number of credit hours to be earned. Normally an internship is completed in the senior year. All plans and decisions will be made in consultation with the student's academic advisor and the Director of Internship. **6-14 Credit Hours**

### ✓ **NUR 175 Clinical Practicum in Nursing for International Students**

Clinical Practicum for International Students is intended to support the student who is not a US citizen and therefore not familiar with the healthcare system in the United States. By participating in the US healthcare industry, the student will strengthen their English skills and apply foundational skills newly acquired through healthcare training and certification. **0 Credit Hours**

### ✓ **NUR 182 Foundations in Nursing Assisting**

This 75 hour nurse aide course has been revised to meet the training requirements of The Omnibus Budget Reconciliation Act of 1987 (OBRA) for nursing assistants working in acute, subacute and long term care. Emphasis is on students achieving a basic level of knowledge and demonstrating skills to provide safe, effective client care. Participants who successfully complete the course will be eligible to take the written and skills competency tests for certification as a nursing assistant in the State of Iowa. **3 Credit Hours**

### ✓ **NUR 184 Integration: Human Diseases and Disorders**

The study of human diseases utilizes an integrated approach, which guides the student in his/her study and learning of human physiology. The course will integrate human learning and the development of strong study habits to promote academic success. The successful student will acquire an understanding of the relationships between anatomical structures and their physiological functions in the human body. Students will critically think about how normal processes promote homeostasis within the body. Additionally, students will be able to analyze the characteristics associated with the disease processes when pathological changes occur. Prerequisites: Recorded C+ or below in NUR 213 and permission of the instructor **3 Credit Hours**

### ✓ **NUR 200 Introduction to Health Care Terminology**

Introduction to Health Care Terminology focuses on key concepts of terminology used in health care. The student who successfully completes the course will be able to demonstrate the use of health care terminology and discuss the relationship



between nursing, medicine and allied health fields and standardized health care terminology. This course is open to both nursing and non-nursing majors and will benefit the student pursuing a health career. **3 Credit Hours**

#### ✓ **NUR 205 Fundamentals of Nursing I**

Fundamentals of Nursing I is a course focusing on key concepts of baccalaureate nursing education. The student who successfully completes this course will be able to describe the impact of the health delivery systems on nursing functions, identify family-based and community-based nursing practice and describe how critical thinking skills contribute to the leadership role of the nurse. Students will be able to identify the use of ethical, legal, spiritual and cultural values in professional relationships. Prerequisites: ENG 109, BIO 241, BIO 242, CHEM 175, NUR 200 and CNA certification. **4 Credit Hours**

#### ✓ **NUR 206 Fundamentals of Nursing II**

Fundamentals of Nursing II presents the student to professional nursing as a science, a practice, and a process. The course presents an overview of the interrelationships of nursing, person, health, and environment. Emphasis is on nursing practice that provides for health promotion and assistance to adult clients to obtain their optimal level of functioning. Students successfully completing this course will be able to demonstrate the skills of critical thinking, nursing process, therapeutic communication and physical assessment as they apply to professional nursing practice. Prerequisites: NUR 205, NUR 208 and NUR 213.

**6 Credit Hours**

#### ✓ **NUR 208 Physical Assessment**

Introduction to Physical Assessment focuses on physical and psychosocial health across the lifespan. The student who successfully completes the course will be able to demonstrate physical assessment techniques, interviewing skills and health risks assessment and utilize health care terminology as it relates to physical assessment. Prerequisites: ENG 109, BIO 241, BIO 242, CHEM 175, NUR 200 and CNA certification. **3 Credit Hours**

#### ✓ **NUR 213 Basic Concepts of Pathophysiology**

Basic Concepts of Pathophysiology examines pathophysiological and psychological aspects of alterations in major body systems. Emphasis is on holistic nature of human responses to health alterations. Understanding disease processes promotes better decision making in assessing, planning, and implementing care of clients and is essential for professional nursing practice. The student who successfully completes this course will understand the holistic approach of human responses to health alterations of the major body systems. Prerequisites: ENG 109, BIO 241, BIO 242, CHEM 175, NUR 200 and CNA certification. **4 Credit Hours**

#### ✓ **NUR 214 Basic Concepts of Pharmacology**

Basic concepts of pharmacology is a survey of medications typically used in the diagnosis, treatment, and prevention of disease. Consideration is given to indications for use, administration, absorption, action, metabolism, and excretion of drugs. Students will be able to apply the nursing process to the role the nurse takes in the administration, evaluation, and education in pharmacology. Prerequisites: NUR 205, NUR 208 and NUR 213. **3 Credit Hours**

#### ✓ **NUR 301 Bridge to Professional Nursing**

Bridge to Professional Nursing is designed as a transition to baccalaureate nursing education. The student who successfully completes this course will be able to integrate the concepts of nursing, person, health, and environment into professional nursing practice. Prerequisites: Completion of RN to BSN program prerequisites and RN licensure. **4 Credit Hours**

#### ✓ **NUR 305 Nursing Care Across the Lifespan I**

Nursing Care Across the Lifespan I focuses on professional nursing practices that assist clients to attain an optimal level of health by responding to their needs. The student will be able to identify factors that promote the client's ability to perform self-care activities including basic human needs, individual client development and the environment and correlate nursing diagnoses, interventions and outcomes when caring for clients experiencing changes in their health status, including palliative and end of life care. Students will be able to analyze situations in which ethical, legal, spiritual and cultural values are integrated into professional nursing practice. Prerequisites: NUR 206 and NUR 214. **5 Credit Hours**

#### ✓ **NUR 306 Nursing Care of Mental Health Clients**

Nursing Care of Mental Health Clients focuses on professional nursing practice that assists the client and family who are experiencing conditions of altered stability and emotional disorders. The student who successfully completes this course will be able to integrate critical thinking, the nursing process, research and holistic practices as it pertains to care of clients with mental health disorders. Content includes specific client responses to developmental issues and disorders of eating, mood, thought, behavior, and substance abuse. Prerequisites: NUR 305 and NUR 309. **5 Credit Hours**

#### ✓ **NUR 309 Nursing Care of Childbearing Families and Children**

Nursing care of childbearing families focuses on nursing students learning how to practice the art of nursing for women and children from birth through adolescence. The student who successfully completes this course will be able to demonstrate critical thinking skills, integrate the nursing process into practice, utilize up to date research, and practice the art of holistic care. Content includes support and education of the healthy child and family experiencing illness, and knowledge of child development. Prerequisites: NUR 206 and NUR 214. **5 Credit Hours**

#### ✓ **NUR 310 Nursing Care Across the Lifespan II**

In Nursing Care Across the Lifespan II, students will be engaged in learning how individuals adapt to changes in health status when at risk due to developmental and environmental stressors. The student who successfully completes this course will be prepared for professional nursing practice as it relates to perioperative nursing, altered sensory input, and acute alterations in oxygenation. Prerequisites: NUR 305 and NUR 309. **5 Credit Hours**

#### ✓ **NUR/WS 380 Global Health Care**

The primary goal of this course is to introduce students to global care of children and families. Through active class participation students develop knowledge, skills, and values to pursue their intellectual growth, promote global awareness and social responsibility and practice critical thinking skills while caring for patients across the continuum of care. Prerequisite: NUR 309 or instructor permission. **3 Credit Hours**

### ✓ NUR 405 Nursing Care in the Community

Nursing Care in the Community focuses on professional nursing practice that assists the community as a client. Content includes concepts of environmental health, epidemiology and care of the community. The student will understand community as a client is defined as an individual, family, aggregate, or group. The student will be able to integrate critical thinking, the nursing process, research and holistic care as it pertains to the community. Prerequisites: NUR 306 and NUR 310 or NUR 301.  
**3-4 Credit Hours**

### ✓ NUR 407 Nursing Care Across the Lifespan III

In Nursing Care Across the Lifespan III, students will be engaged in learning how individuals adapt to changes in health status when at risk due to development and environmental stressors. The student who successfully completes this course will be prepared for professional nursing practice as it relates to acute alterations in hematology, cardiovascular and renal function. Prerequisites: NUR 306 and NUR 310. **5 Credit Hours**

### ✓ NUR 408 Nursing Care Across the Lifespan IV

In Nursing Care Across the Lifespan IV, students will be engaged in learning how individuals adapt to changes in health status when at risk due to development and environmental stressors. The student who successfully completes this course will be prepared for professional nursing practice as it relates to acute alterations in digestion, metabolism, reproduction, mobility, and sensation. Prerequisites: NUR 405, NUR 407 and NUR 413. **5 Credit Hours**

### ✓ NUR 410 Nursing Leadership and Management

Nursing Leadership and Management focuses on the study of nursing organizational, leadership and management theories and their supporting concepts as they relate to professional nursing. The student will be able to integrate critical thinking, decision-making, delegation, communication, power and conflict resolution as it contributes to the leadership role of the professional nurse. Prerequisites: NUR 405, NUR 407 and NUR 413 or NUR 301. **3 Credit Hours**

### ✓ NUR 411 Nursing Internship

Nursing Internship is an independent internship occurring in a variety of health care settings to facilitate role transition from student to professional nurse and lifelong learning. Students who successfully complete this course will be able to apply knowledge gained from previous course work and demonstrate the ability to design, provide, manage, and coordinate care. Prerequisites: NUR 405, NUR 407 and NUR 413. **2 Credit Hours**

### ✓ NUR 413 Nursing Research

Nursing Research is an introduction to the concepts and process of research and Evidence-Based Practice (EBP) in nursing. The focus is on understanding research and its foundation for nursing practice. As a consumer of research, the student will be able to understand the various types of research, and which type is used for exploring different phenomena. The student will also be exposed to evidence based practice, and its importance in healthcare. Prerequisites: NUR 306 and NUR 310 or NUR 301 and MATH 171. **3 Credit Hours**

### ✓ NUR 414 Preparation for Professional Nursing Practice

This course is designed to assist nursing students to prepare for NCLEX-RN licensure examination as well as entry level nursing practice. Prerequisites: NUR 405, NUR 407, NUR 413 **1 Credit Hours**

### ✓ NUR 423 Advanced Pathophysiology

Advanced Concepts of Pathophysiology examines pathophysiological and psychological aspects of alterations in major body systems. Emphasis is on the holistic nature of human responses to health alterations. Understanding disease processes promotes better decision making in assessing, planning, and implementing care of clients and is essential for professional nursing practice. Prerequisite: NUR 301. **4 Credit Hours**

### ✓ NUR 424 Nursing Capstone

Nursing Capstone is the culmination of the RN to BSN student's demonstration of their knowledge, skills and attitudes with regard to the implementation of a quality improvement project. Prerequisites: Completion of all RN-BSN courses.  
**3 Credit Hours**

### ✓ OAS 102 Resiliency

Resiliency is an introspective course designed for the students to understand themselves better through in-class activities, discussions, and individual meetings with the faculty facilitating the course. The objectives of this course are to become more aware of diverse elements relating to resilience, perseverance, and grit; develop a greater understanding of the diverse experiences that have hindered success and identify personal aspirations and strengths; and develop a grit mindset through learning to aspire yourself, access your passion, and sustain your motivations. **2 Credit Hours**

### ✓ OAS 105 Introduction to College Learning

Introduction to College Learning is an interactive course designed to help students develop the study skills necessary to be successful in college. Emphasis will be placed on vocabulary, comprehension, critical thinking, various learning techniques, reading strategies, note taking, test taking skills and other strategies to improve performance in other courses. **1 Credit Hours**

### ✓ OAS 107 Investigations

Investigations provides a means of understanding individuals and society through the lens of economic class. Information about hidden rules and resources develops success skills and enables students to understand and operate effectively with diverse populations in new situations. **2 Credit Hours**

### ✓ OAS 110 Integrated Academic Seminar

The integrated academic seminar is designed to provide immediate support for students in their first semester of academic

probation. Topics will include ways to bolster skills in learning strategies, note-taking, test-taking, organization, communication, and other strategies to improve performance in other courses. Coursework will also include individual conferences with the academic seminar instructor. **2 Credit Hours**

✓ **OAS 120 Integrated Academic Seminar II**

Integrative Academic Seminar II is designed to provide specialized support for students in continuing semesters of academic probation. Individualized instruction and conferences with the academic seminar instructor will center on the continued development of academic skills. Topics will include reading strategies, test-taking, organization, and communication. Students placed in Integrative Academic Seminar II will have first completed Integrative Academic Seminar I. **2 Credit Hours**

✓ **OAS 147 Peer Leadership I**

This course will prepare selected current students to serve as peer leaders for incoming first year students at Iowa Wesleyan. Through this course students will develop knowledge and skills in order to assist new students in making a successful transition to college. Students will be trained to identify factors that affect new students and how to refer students to the necessary resources. The course will also allow students to investigate their own individual leadership styles. **0-1 Credit Hours**

✓ **OAS 150 Academic Connections Seminar**

Academic Connections Seminar is an 8 week intensive academic success course focusing on study skills and self-awareness of resources designed to provide immediate support for students at risk for not achieving good academic standing. Topics will include ways to bolster skills in learning strategies, note-taking, test-taking, organization, communication, and other strategies to improve performance in other courses. Students will also reflect on personal experiences and current resources while also learning how to apply strategies for increasing skills in certain areas impacting academic success. **2 Credit Hours**

✓ **OAS 200 Introduction to Peer Tutoring (SL)**

Introduction to Peer Tutoring develops basic tutoring skills, as well as the skills necessary to become a peer writing specialist. Taking this course will enhance the training provided to OASIS tutoring staff, but will not guarantee a position with the OASIS. **1 Credit Hours**

✓ **OAS 201 Intermediate Tutoring for Subject Areas (SL)**

Intermediate Tutoring for Subject Areas will further develop tutoring skills to incorporate methods used in various subjects. The tutors will learn about best practices and how to incorporate them into the services the OASIS provides. **1 Credit Hours**

✓ **OAS 247 Peer Leadership (SL)**

This course is for current Peer Leaders serving new students through the Tiger Perspective classes. Students will learn about classroom management, continue learning about leadership theory and styles, and will lead discussion within their Tiger Perspective assigned classes. **0-2 Credit Hours**

✓ **OAS 347 Peer Leadership (SL)**

This course is for current Peer Mentors serving new students through the Tiger Perspective classes. Students will review classroom management and learn how to become strong mentors for the students in their class as well as for those serving as Peer Leaders. **0-2 Credit Hours**

✓ **PE 107 Dance and Movement**

Survey of dance and dance history with emphasis on the relationship of dance and forms of dance to the societies in which they developed. Development of knowledge and skill in folk dance, American country dances, ballroom dance and movement concepts. Participation in a variety of dances for school and adult recreation. **3 Credit Hours**

✓ **PE 109 Functional Fitness and Personal Wellness**

The purpose of this class is to integrate principles of personal wellness into the Functional Movement Screen system on an introductory level. Individuals will gain understanding of how concepts of personal wellness and the FMS system work together to promote overall health, injury prevention strategies, corrective exercise strategies and balanced wellness practices to help enhance personal fitness and health for a lifetime. This class is designed to provide basic knowledge, experience, practice and application of the FMS through in-class and experiential learning projects. The course will provide students with workplace ready skills and resources in physical education, exercise science, sports medicine and personal health and wellness. **2 Credit Hours**

✓ **PE 122 Fall Yoga/PE 123 Spring Yoga**

This course is designed to introduce students to the basic asana (postures), breathing techniques and relaxation benefits of yoga. Students will learn via experience how intentional movement, coupled with breath work, can assist in stress-reduction, deeper relaxation and mental clarity. **0-1 Credit Hours**

✓ **PE 125 Introduction to Exercise Science and Wellness**

The student will learn of the history, evolution and diversity of career opportunities in exercise science and wellness. This course will provide students with opportunities to discover and reflect on a broad field that includes aspiring vocations in sport, fitness, physical activity sciences as well as career areas in the profession (teaching), the discipline (scholarly), and the rapidly growing new professions (applied careers such as sport management). Students will understand what is involved in techniques of teaching exercise science and wellness, modern trends, and job market possibilities. **3 Credit Hours**

✓ **PE 141 Athletic Coaching: Football**

Students will learn about various topics related to the sport. Topics include, yet are not limited to: theory, association rules, fundamentals, conditioning, coaching techniques, systems of play, practice setup, and development of a program to include event preparation. **1 Credit Hours**

✓ **PE 142 Athletic Coaching: Volleyball**

Students will learn about various topics related to the sport. Topics include, yet are not limited to: theory, association rules,

fundamentals, conditioning, coaching techniques, systems of play, practice setup, and development of a program to include event preparation. **1 Credit Hours**

✓ **PE 144 Athletic Coaching: Soccer**

Students will learn about various topics related to the sport. Topics include, yet are not limited to: theory, association rules, fundamentals, conditioning, coaching techniques, systems of play, practice setup, and development of a program to include event preparation. **1 Credit Hours**

✓ **PE 147 Athletic Coaching: Basketball**

Students will learn about various topics related to the sport. Topics include, yet are not limited to: theory, association rules, fundamentals, conditioning, coaching techniques, systems of play, practice setup, and development of a program to include event preparation. **1 Credit Hours**

✓ **PE 148 Athletic Coaching: Baseball/Softball**

Students will learn about various topics related to the sport. Topics include, yet are not limited to: theory, association rules, fundamentals, conditioning, coaching techniques, systems of play, practice setup, and development of a program to include event preparation. **1 Credit Hours**

✓ **PE 212 Coaching Authorization**

This course meets the State of Iowa's criteria to receive one's coaching authorization. In this course the students will complete 10 contact hours of Theory of Coaching, five contact hours of Coaching Ethics, 10 contact hours of Anatomy and Function, 10 contact hours in Physical and Mental Development, and 20 contact hours in Prevention, Care and Treatment of Athletic Injuries. The student will receive the appropriate forms to submit to the State at the completion of this class. **4 Credit Hours**

✓ **PE 221 Team Sports**

This course is designed to prepare teachers movement instruction regarding team sports and skill progressions. Class experiences will include presenting lessons while analyzing skill movement and performance techniques. Information presented will be used during a professional career. **3 Credit Hours**

✓ **PE 223 Individual Sports**

This course is designed to prepare teachers movement instruction regarding individual sports and skill progressions. Class experiences will include presenting lessons while analyzing skill movement and performance techniques. Information presented will be used during a professional career. **3 Credit Hours**

✓ **PE 225 Introduction to Physical Education**

Background and understanding of historical, sociological, philosophical foundations of physical education and related disciplines will be discussed. Students will be introduced to techniques of teaching PE, modern trends, and job market possibilities. **3 Credit Hours**

✓ **PE 231 First Aid**

This is a basic first aid course. The students will learn how to treat various health problems including wound care through this course. **1 Credit Hours**

✓ **PE 250 Motor Learning**

This course is designed to introduce the student to major concepts within motor control and motor learning across the human lifespan. Both neural and behavioral levels of analyses will be discussed. The course content is relevant to those who wish to better understand how we control our movements and for those who will be engaged in teaching motor skills, be that as an educator, therapist, trainer, or clinician. **2 Credit Hours**

✓ **PE 260 Scientific Aspects of Strength Development**

This course is designed to explore the nature of muscular strength and development utilizing the physiological principles of physical conditioning. This course provides the background for the students to successfully complete the Certified Strength and Conditioning; and Certified Personal Trainer exam offered by the National Strength and Conditioning Association. It provides students with practical experience at program design for a variety of populations. **2 Credit Hours**

✓ **PE 341 Movement Exploration and Adapted Physical Education**

This course is designed to prepare physical education teachers to provide safe, appropriate, and individualized accommodations for children with disabilities who are included and mainstreamed in general physical education programs. **3 Credit Hours**

✓ **PE 352 Kinesiology**

The students will learn, through a detailed study, about the muscle and articulations of the human body. They will learn and understand the movements and actions of the muscles and articulations in relation to good posture and proper application of skills. Prerequisites: BIO 241, ENG 109 and 110. **3 Credit Hours**

✓ **PE 356 Principles, Assessment and Research in Physical Education**

Students will be able to define physical education and its philosophy and the criteria of related sciences in dictating guiding principles for a program of physical education. They will learn and perform fitness evaluation, select appropriate assessment tools for the clientele or PE classroom, and design training programs for individuals or classes. They will read and evaluate research as consumers and learn to read research critically. The students will also learn and discuss techniques of evaluation related to achievement of students from grades 5-12. **3 Credit Hours**

✓ **PE 381 Fitness Evaluation and Training**

Exercise Science and Wellness students will learn to perform field tests while practicing on classmates and community populations, serving as tester, assistant and subject. They will compare results to the norms and create an exercise prescription

and program based on the data. They will learn to use basic technology in the gathering of data and be better served for entry into the fields of cardiovascular training, manipulation of body composition and strength program design. **3 Credit Hours**

✓ **PE 382 Prevention, Care and Treatment of Athletic Injuries**

Instruction and practice in the recognition and initial care of injuries to physically active individuals. Instruction and practice in preventative measures and first aid techniques relating primarily to settings in physical education and athletics. **3 Credit Hours**

✓ **PE 398 Practicum in Exercise Science**

Students will apply what they have learned in various courses to making plans and leading others in exercise programs. This allows the student in Exercise Science to have some practical experience.

Prerequisite: BIO 242 **3 Credit Hours**

✓ **PE 484 Physiology of Exercise**

The student will learn, understand and apply the knowledge how exercise affects the physiology of the human body. They will learn how nutrition, exercise and rest affects the human body before, during and after exercise. This will lead to an understanding of physical conditioning and weight control during exercise. **4 Credit Hours**

✓ **PE 493 Organization, Administration and Curriculum Development of Secondary Physical Education and Athletics**

Students will learn and discuss the philosophy, aim and national standards of physical education in developing programs in curricula in secondary physical education. This course is designed so the students will become familiar with and be able to use the standards and policies involved in organization, management, curriculum and supervision of the secondary physical education program (5-12) and athletics. **3 Credit Hours**

✓ **PE 498 Internship in Exercise Science and Wellness**

This is where the students get to use the knowledge and skills they have learned and developed through the course work of their major. It is used as practical experience in the "real world." It is also used to discover potential career opportunities for the student in Exercise Science and Wellness. **6 Credit Hours**

✓ **PHIL 130 Critical Reasoning**

This course focuses on the various skills required for reasoning well, because reasoning poorly can undermine one's life. The skills required for reasoning well include logic, careful attention to language, a sense of relevance, clarity of expression, discrimination among causes, listening, analysis of complex ideas, and self-examination. Students will examine a wide variety of case studies, arguments, issues, and theories in order to develop the critical skills outlined above. In order to develop their own intellectual and rhetorical skills, students will offer their own arguments, engage in debates, and construct their own philosophy of critical thinking. **3 Credit Hours**

✓ **PHIL 201 Introduction to Philosophy**

An introduction to the ways in which humanity makes sense of life, and the ways in which this is done. The nature of philosophy or self-conscious thinking is explored. Evaluation is given to competing positions with a view to developing an adequate philosophy of life. Successful students will: demonstrate general critical thinking/ reading skills; engage in reasoned discussion of issues/topics with respect for other points of view; apply civic values to contemporary issues and problems; develop a practical model for learning at the University level. Prerequisites: ENG 109 and ENG 110. **3 Credit Hours**

✓ **PHIL 215 Ethics for Life and Career**

This course explores the ethical dimensions of human experience, especially with respect to work, professions, careers, and vocations. What is demanded of us as we enter into various careers? What would excellence in these fields require? Are there basic rules governing each profession, and if so, what broader goals do these rules serve? Are there basic rules or principles guiding human life in general? In all of these spheres of life, what does it mean to be good? Prerequisites: ENG 109 and ENG 110. **3 Credit Hours**

✓ **PHIL 306 Philosophy of Religion**

This course explores issues that arise when human beings reflect on religious experience. Given religious experience, what does it mean? What is its status in relation to other aspects of life, and what are its basic elements and foundations? And what is religious experience really about—God, human needs, social habits, spirituality, all of the above? Students will: explore a wide range of views, assessing their various strengths and weaknesses; demonstrate development of general critical thinking/ reading skills; examine the roles that religious values play in human life; examine the ways religious ideas address the concerns of human life and; and develop skills for communicating their basic values and views to others. **3 Credit Hours**

N/A **PHIL 380 Topics in Philosophy**

Courses providing students with an opportunity to study ideas, movements and institutions in philosophy not ordinarily covered extensively in other courses. Possible topics include: Psychology of Religion, Philosophy of History, and Aesthetics. **3 Credit Hours**

✓ **PHYS 210 General Physics I**

An introductory lecture and laboratory course in physics. This course deals with the principles of Newtonian mechanics, including concepts of motion, force, energy, momentum, the conservation laws, wave phenomena, and sound. Knowledge of algebra and trigonometry assumed. **4 Credit Hours**

✓ **PHYS 211 Basic Electronics**

Upon completion of this course students will be able to describe in detail the use of electrical currents using modern applications. Both soft and hard circuits will be studied as well as basic programming and computer skills. Laboratories will be incorporated with course work to provide hands on demonstrations of all concepts. This course should be taken concurrently or after completion of PHYS 210. **1 Credit Hours**

N/A **PHYS 180/280/380 Topics in Physics**

Specialized courses that provide students with an opportunity to study aspects of physics not ordinarily covered in other courses. Students who successfully complete these courses will demonstrate in-depth understanding of the topic through detailed reading and writing assignments and interaction with the instructors. **1-3 Credit Hours**

✓ **PHYS 220 General Physics II**

A second introductory lecture and laboratory course in physics. This course deals with the principles of Newtonian Mechanics, including concepts of motion, force energy, momentum, the conservation laws, wave phenomena, sound, electricity and magnetism, electromagnetic phenomena, light etc. Knowledge of algebra and trigonometry is assumed. **4 Credit Hours**

✓ **PSYC 101 Careers in Psychology**

This course will introduce you to the field of Psychology and to the department of Psychology at Iowa Wesleyan University. This course will primarily discuss the many areas of psychology, career paths for psychology students (including graduate school) and opportunities for increasing the likelihood of success after graduation. Students will also learn the skills and experiences needed to achieve these career goals. **1 Credit Hours**

✓ **PSYC 131 General Psychology**

This course provides a broad overview of the science of psychology including its main sub-disciplines, such as abnormal psychology, motivation, personality, memory, learning, emotions, therapy and biopsychology. By completing this course, students should be able to demonstrate an increased understanding of themselves and others, show appreciation for the nature and range of the science of psychology, identify the career possibilities that are available in the field of psychology and show themselves proficient in the scientific methods employed in psychological research. **3 Credit Hours**

N/A **PSYC 180/280/380 Topics in Behavioral Sciences**

Selected topics in the behavioral sciences. This course will give the students an opportunity to focus on specific areas of psychology that are not covered in depth by other courses. Offerings will depend upon student and faculty interest and faculty availability. Possible topics include: Attitude and Attitude Change, Relationships, Group-based behavior, and Prosocial Behavior. Prerequisite: PSYC 131. **3 Credit Hours**

✓ **PSYC 205 The Family**

Refer to SOC 205 for full course description. Same as SOC 205. **3 Credit Hours**

✓ **PSYC 209 Social Psychology**

The purpose of this course is to introduce the field of social psychology. There are three major sub-goals: (1) To introduce the ways in which social psychologists think about and approach the world. One of the recurring themes will be that social psychology relies on experimental studies of the social processes that surround us in everyday life. The results of such experiments sometimes do, and sometimes do not, support intuitions that people might have about social behavior. (2) To introduce the body of knowledge and underlying principles that currently exist in the field. (3) To encourage thought about the implications of social-psychological research for daily life. Prerequisite: SOC 100 or PSYC 131. **3 Credit Hours**

✓ **PSYC 240 Theories of Personality**

This course focuses on the principles and theories of normal personality development and adjustment, with emphasis on stress, coping skills and communication. By completing this course, students should be able to explain how to cope with common problems encountered at each stage of the adult life-cycle, demonstrate an awareness of how to derive greater fulfillment from his/her relationships with others, show improved communication skills by learning the basic ways people communicate, and identify his/her own needs and motives, and analyze how these impact on our relationships by discussing the role of childhood experiences, physical constitution, and the environment in forming our needs and motives. Prerequisite: PSYC 131. **3 Credit Hours**

✓ **PSYC 251 Developmental Psychology**

This course considers the development of an individual from conception through adolescence. By completing this course, students should be able to describe their own childhood and explain the influence it has had on shaping their adult personality, identify the main content areas in the study of human development and describe and critique the impact of governmental policies on children so as to become informed participants in shaping public policy. **3 Credit Hours**

✓ **PSYC 271 Statistics for the Behavioral Sciences**

Students will be introduced to statistical techniques used to conduct behavioral science research. Methods are presented which make possible inferences about a population from knowledge of small samples. Methods of measurement and techniques available to summarize sets of data will be discussed. The course will stress an understanding of conceptual issues involved in the selection of statistical methods rather than memorization of formulas. **3 Credit Hours**

✓ **PSYC 310 Introduction to Forensic Psychology**

This course is a critical examination of the relationships between psychological research, practice, and theory and the law and legal system. Topics that may be considered include standards and assessments of legal competencies, mental state defenses, civil commitment, violence risk assessments, eyewitness identifications, (false) confessions, deception detection, jury behavior, child custody disputes, the roles of psychologists in the courtroom, and ethical issues in psychology and the law. By completing this course, the student will be able to demonstrate the understanding of how psychology and law combine and answer psycho-legal questions as well as apply the appropriate ethical code and guidelines within forensic psychology. Prerequisite: PSYC 131. Recommended prerequisites: PSYC 361 or PSYC 324 and CJ 231. **3 Credit Hours**

✓ **PSYC 324 Child Psychopathology**

The purpose of this course is to help students understand the continuum of normal and abnormal human development. The course approaches the topic by combining developmental and abnormal psychology perspectives. Students will be able to describe, discuss, implement, and appraise the major theories of the causes and treatment of developmental psychopathology. They will gain knowledge of the process of evaluation, diagnosis, and treatment of childhood disorders. In addition, students will gain an understanding of the influence of biological, cultural, and familial contexts on human development. Prerequisite: PSYC 131 or PSYC 251. **3 Credit Hours**

✓ **PSYC 326 Introduction to Counseling**

This course covers the basic principles and techniques of counseling. By completing this course, students will be able to articulate the major approaches to counseling (e.g., action-oriented therapies, experiential/emotive-oriented therapies, cognitive-behavioral therapies, group approaches, and systems approaches), demonstrate specific skills commonly used in counseling, understand common issues typically faced by counselors, appreciate the mechanics of the healing process, and understand career possibilities in the field of counseling. Prerequisite: PSYC 324 or PSYC 361 or permission of instructor. **3 Credit Hours**

✓ **PSYC 336 Motivation and Emotion**

The purpose of this course is to help students learn ways of thinking usefully and critically (i.e., carefully) about human behavior, through understanding motivation and emotion. Understanding motivation and emotion can aid one in thinking usefully and critically about human behavior – something useful not only in psychology and human services professions, but in many areas of human life. Students will be able to describe, discuss, implement, and appraise the major theories of motivation. In addition, students will be able to identify the major causal indicators known to affect emotion/mood. Prerequisite: PSYC 131. **3 Credit Hours**

✓ **PSYC 347 Research Methods in Psychology**

This course teaches the basic principles and practices of the scientific method as applied to the behavioral sciences. By completing this course, students will be able to conduct a research project through all of its stages, including research design, implementation, analysis of results, and draft of a research paper. Students should also demonstrate proficiency in the broad research skills necessary for creating and testing hypotheses and in the evaluation of research in business, economics, psychology, sociology, criminal justice, education and biology. **3 Credit Hours**

✓ **PSYC 361 Abnormal Psychology**

This course surveys a range of major pathological behavioral patterns identified by the DSM-IV-TR and discusses the theories and diagnoses of these patterns. By completing this course, students will be able to differentiate the major models of abnormal behavior and their implied methods of intervention, identify the basic types of mental disorders, and explain the major issues confronted in abnormal psychology. Prerequisite: PSYC 131 or PSYC 251. **3 Credit Hours**

✓ **PSYC 365 Psychology of Addiction**

This is a multidimensional course that focuses on the psychological, biological, social and family system variables found within addiction. By completing this course, students should be able to describe and discuss the facts and concepts of addiction, identify the functions, meanings, models and at-risk factors of addiction, recognize and describe the effects of family dynamics in the arena of dependency, and describe interactions within interventions and treatments of addiction. **3 Credit Hours**

✓ **PSYC 366 Death and Dying**

This course is designed to provide an opportunity to explore and examine a multitude of concepts involved with death and dying. Theoretical and philosophical considerations will be addressed, as well as moral, ethical and religious aspects that surround the subject of death. By completing this course, students will be able to describe and discuss the historical and contemporary implications and aspects of death and dying, identify basic legal and moral considerations related to death, recognize values in relationship to death, dying and life, and identify the characteristics associated with grief, as well as the methods in which to assist the bereaved. **3 Credit Hours**

✓ **PSYC 367 Cognitive Psychology**

This course provides an in-depth exploration of human cognition, focusing on both classic and current issues. The study of cognition relies heavily on experimental research designed to test models and theories of cognitive processes, and students will explore both behavioral and neuropsychological approaches to data and theory. Topics will include attention, perception, multiple memory systems, encoding and retrieval processes, the role of knowledge, language, and reasoning. Prerequisite: PSYC 131. **3 Credit Hours**

✓ **PSYC 372 Positive Psychology**

This course explores how and why people thrive and experience well-being. Positive psychology is the scientific approach to understanding people's strengths and promoting positive functioning. Students will be able to describe, discuss, implement, and appraise the major theories of the factors related to psychological well-being. In addition, students will gain an understanding of the influence of biological, personal, cultural, and social contexts on human well-being. **3 Credit Hours**

✓ **PSYC 374 Psychology of Gender**

This course introduces students to psychological theories and research exploring issues relevant to gender, including gender development and construction, gender stereotypes, gender discrimination, sexuality, and relationships. This course provides an overview of gender similarities and differences across a range of important life domains. Students learn to recognize the impact of gender in everyday life, as well as its role in society. Students are challenged to explore the complexity of gender. **3 Credit Hours**

✓ **PSYC 377 History and Systems of Psychology**

This course serves as the capstone course for the major. In it, students study the historical development of the discipline of psychology as well as contemporary systems and issues. By completing this course, students should be able to explain how the historical development of the field of psychology has led to its current state and the probable future directions of the field. The student will also be able to identify current issues in the field of psychology and key philosophical questions, such as free will versus determinism; materialism versus supernaturalism; the descriptive versus prescriptive approach; the relationship between subjectivity and objectivity; and the nature of the self/consciousness. Prerequisites: PSYC 131 and Junior or Senior-level standing. **3 Credit Hours**

**3 Credit Hours**

**✓ PSYC 382 Biopsychology**

Study of the development, structure, and functioning of the central nervous system in the context of its relations to principles and theories of human behavior. By completing this course, students will be able to identify the major centers of the brain and basic mechanics of brain functioning, explain the complexity of the memory process and how the mind and body affect each other, and summarize the dominant biological processes that interact with the mind to influence perception, emotion, and behavior. Prerequisite: PSYC 131. Recommended prerequisite: BIO 211 or BIO 241 or CHEM 175. **3 Credit Hours**

**PSYC 440, 441, 442 Career Applications in Psychology**

Permits practical work experience in psychology for students who are unable to complete six hours of internship in a single semester due to class schedule or course load. The number of hours needed to complete credit hours in Career Applications will be the same as those required to complete internship credit hours. The difference is that Career Applications will spread the work over more weeks. Students successfully completing the course will demonstrate ability to apply psychology coursework to their work experience. Prerequisites: Junior or senior standing and unanimous approval of the Science Division. **2-6 Credit Hours**

**✓ PSYC 497 Independent Study in Psychology**

This course enables students who are self-motivated to explore in depth a specific and otherwise uncovered topic of interest to them. Students will participate in periodic conferences and submit reports and papers. Successful completers will be able to demonstrate proficiency in their chosen topic of study. Prerequisites: Junior or senior standing, Permission of the instructor required. **1-3 Credit Hours**

**✓ PSYC 498 Internship in Psychology**

The internship allows for practical work experience in psychology. Upon successful completion of this internship, students will be able to describe their work experience, connect their work experience to their psychology coursework and articulate orally and in writing what they learned in their field placement. Prerequisite: Junior or senior standing. **6-12 Credit Hours**

**✓ PSYC 499 Psychology Senior Seminar**

This course is designed as a capstone experience, which means that its purpose is to both unify and provide a broader context for knowledge about the field of psychology gained throughout the undergraduate years. Part of this process is exploring connections between both (1) oneself and the field of psychology and (2) the rest of the world and psychology. Students will achieve these goals by completing a senior research thesis, and connecting prior course work with their Internship through discussion with their peers. Prerequisites: Senior standing, PSYC 271 and PSYC 347. **2 Credit Hours**

**✓ REL 101 Introduction to the Bible as Literature**

An overview of the sacred texts of Jews and Christians. Inspiration, Creation, Salvation, and other biblical themes will be discussed, as well as key persons and events, such as Moses, Jesus. Includes analyzing the literary genres used by biblical writers as a means of gaining insight into the kind of "truth" religious texts claim, and the relation of that truth to historical and scientific data. A third emphasis will be on the way biblical ideas have been appropriated in modern culture (e.g. in religion, art and politics). Successful completers of this course will be able to: summarize the storyline of the Bible, identify main characters, explain important developments in the biblical portrayal of God and salvation, compare biblical literature with corresponding works from ancient history, and summarize and critique the way the Bible is used in the modern world. **3 Credit Hours**

**✓ REL 150 Introduction to World Religions**

An overview of the world's major religious traditions, including the Eastern traditions of Hinduism, Jainism, Buddhism, Taoism, Confucianism, and the Western traditions of Judaism, Christianity, and Islam. Students will think empathetically and critically about religious claims, compare and critique major beliefs and practices of the religions studied, and reflect on the significance of religion in contemporary life. **3 Credit Hours**

**✓ REL 201 Introduction to the Hebrew Bible**

A study of Old Testament belief, literature, history and thought. The development of key personalities and religious themes and their influence in world culture are considered. Completion of this course will enable students to describe the content of the Old Testament literature and especially the changes in the conception of God as the Old Testament story progresses. They will also be able to explain the significance of the major events and non-biblical religions of the period for biblical religion, as well as demonstrate proficiency in the use of some of the critical tools used to place the Old Testament into its literary, cultural, historical and religious context. **3 Credit Hours**

**✓ REL 202 Introduction to the New Testament**

A study of the beliefs, literature, history and thought of the New Testament. Attention is given to the ministry of Jesus and the development of the Christian community, as well as to the influence of the New Testament in world culture. Completion of this course will enable students to describe the content and forms of New Testament Literature, outline the history of the Greco-Roman world during the 1st and 2nd Centuries CE, identify the main features of Greco-Roman religion and Judaism during this period, use some of the critical tools available to place the New Testament writings in their historical context, and clarify some of the main ways the New Testament influences modern life. **3 Credit Hours**

**✓ REL 265 War and Peace**

This course examines philosophical questions of war and peace, including the role of religions in making war and peace. It will consider the potential for both violence and peacemaking within several religious traditions, as well as secular and philosophical ideologies. Students will be able to reflect on the question of just and unjust wars, evaluate the ideas of pacifism and its alternatives, and consider how religion might be a resource for peacemaking. **3 Credit Hours**

**REL 300 Religion in Western Civilization**

Presents an historical survey of religious practices, beliefs, and narratives in western civilization. Examines the major ways in which Judaism, Christianity, and Islam have responded to important historical crises, with special focus on how sacred stories have shaped these responses. As a result of this course, students will be able to identify the characteristics that all world



religions share, explain the impact of social and scientific developments on the study of religion, compare and critique the major practices and beliefs of the Judaism, Christianity and Islam, and trace the historical development of each. **3 Credit Hours**

✓ **REL 302 Church History**

Survey of the development of Christianity from a small Jewish sect on the frontier of the Roman Empire to the world's largest religion. Emphasis is on the major events, people and ideas that shaped Christianity's past and provide models for its future. As a result of this course, students will be able to identify some of the most important events and personalities in Church History, explain their significance for modern Christianity and offer an evaluation of modern church experience and practice in light of this history. **3 Credit Hours**

✓ **REL 304 Contemporary Theology**

This course introduces key Christian theologians and concepts from the contemporary period with a focus on the constructive task of articulating one's own theology and considering the impact of theology on how one lives and thinks about his/her place in the world. After becoming familiar with a number of contemporary Christian thinkers, students will consider the application of theological concepts to current issues of social justice including economic, racial, and gender issues (liberation theology) and to creation care (ecotheology). **3 Credit Hours**

✓ **REL 305 History of Christian Thought**

This course examines the development of Christian thought from its origins to the present. Students examine how Christian thought both shapes and responds to its historical context. Emphasis is on several key periods: Early fathers, Late Medieval, Reformation, and 19th century. Students will trace key themes and debates across this history, e.g., Church and State, Christology, Salvation, Revelation and Knowledge, and Christian Experience. As a result of this course, students will be able to describe the beliefs of some of the most important Christian thinkers, identify the various historical and modern trends in Christian thought, explain the implications of the history of diversity of Christian thought for modern Christian experience, and propose their own Christian view that embraces both the diversity and unity of Christian faith. **3 Credit Hours**

✓ **REL 306 Philosophy of Religion**

This course explores issues that arise when human beings reflect on religious experience. Given religious experience, what does it mean? What is its status in relation to other aspects of life, and what are its basic elements and foundations? And what is religious experience really about—God, human needs, social habits, spirituality, all of the above? Students will: explore a wide range of views, assessing their various strengths and weaknesses; demonstrate development of general critical thinking/reading skills; examine the roles that religious values play in human life; examine the ways religious ideas address the concerns of human life and; and develop skills for communicating their basic values and views to others. **3 Credit Hours**

✓ **REL 380 Topics in Religion**

Courses providing students with an opportunity to study ideas, movements and institutions in religion not ordinarily covered extensively in other courses. Possible topics include: Historical Jesus, Dead Sea Scrolls, Apocalyptic, Mystical Religion, American Religion, etc. **3 Credit Hours**

✓ **REL 440, 441, 442 Career Applications**

This course permits practical work experience in religion for students who are unable to complete six hours of internship in a single semester due to class schedule or course load. The number of hours needed to complete credit hours in Career Applications will be the same as those required to complete internship credit hours. The difference is that Career applications will spread the work over more weeks. Prerequisites: Junior or senior standing and unanimous approval of the Science Division. **2-6 Credit Hours**

✓ **REL 497 Independent Study in Religion**

This course is designed for advanced students who wish to research and write a paper on a specific topic or do a special project in religion. Prerequisites: Advanced standing, a written project proposal, and permission of instructor. **1-3 Credit Hours**

✓ **REL 498 Internship in Religion**

The internship allows for practical work experience in religion. **6 Credit Hours**

✓ **REL 499 Senior Seminar in Religion**

This course is a capstone experience that provides students with the opportunity to synthesize what they have learned over the course of their program and hone their research and/or exegetical skills by engaging in a semester-long, in-depth guided research project. Students will design a research project, write a research paper, and present their research to their peers and faculty in a formal setting. **3 Credit Hours**

✓ **SCI 175 Science Division Practicum for International Students**

Science Division Practicum for International Students is intended to support the student who is not familiar with their chosen major in the USA. By participating in a career setting, the student will become more familiar with career and industry practices of their chosen major academic program and improve their English skills. **0 Credit Hours**

✓ **SCI 180/280/380 Topics in Science**

Specialized courses that provide students with an opportunity to study aspects of physical science not ordinarily covered in other courses. Students who successfully complete these courses will demonstrate in-depth understanding of the topic through detailed reading and writing assignments and interaction with the instructors. **1-3 Credit Hours**

✓ **SCI 205 Elementary Astronomy**

A beginning course in astronomy. Topics to be studied include the motions of the earth and moon; time measurements; the planets; elementary techniques of measuring stellar distances, diameters, brightness; stellar evolution; galactic structure and cosmology. **3 Credit Hours**

✓ **SCI 206 Physical Science**

Selected concepts underlying present understanding of the physical science. Topics include motion and Newton's Laws, energy, electricity and magnetism, chemical structure and reactions, and elements of astronomy, geology and metrology as time permits. Lecture, demonstration and laboratory experience is included. **4 Credit Hours**

✓ **SCI 341 Principles of Geology**

A lecture, laboratory, field course that explores the geologic processes within the earth (plate tectonics, earthquakes, volcanic activity) and upon the earth (glaciation, erosion, mountain building, weathering, cycling, (and forms) as they relate to physical and historical geology. **3 Credit Hours**

✓ **SCI 342 Earth Science**

An integration of geology and meteorology, in which the structure and development of the Earth will be emphasized. Prerequisite: 4 hours of science. **3 Credit Hours**

✓ **SCI 347 Laboratory Methods in Forensic Science**

This course is designed to prepare undergraduate students in the forensic science laboratory for impression, pattern, and trace evidence analysis. This course provides the theory, knowledge, and skills that are essential for the forensic science profession. The purpose of this course also serves to practice methods of analysis of non-biological, biological, and organic evidence using physical and chemical methods. **1 Credit Hours**

✓ **SM 101 Introduction to Sport Management**

This course introduces the structure of the sports industry and the application of management principles. An investigation into the relationships, philosophies, goals, and missions within the administration and management of competitive and non-competitive athletic recreation will occur. Areas of study include the history and evolution of sport management, career options and professional development, and an introduction to topical areas such as sales, management, media outlets and the economics of sport, event management and sports agencies. This course may be classified as service learning, in which students may need to dedicate a significant amount of time to partner with a community organization and volunteer their services for course credit. **3 Credit Hours**

✓ **SM 102 Sport and Society**

This course examines current issues and problems in the sociology of sport. In many ways sport has become more than just a pastime or leisure activity for members of society. From the sociological perspective, sport can be viewed as a microcosm of society, an important social institution in society, and an example of both the positive and negative consequences of social and cultural changes in society. Upon successful completion of this course, students will be able to describe the basic principles of sociology in sport, identify theories and methods of sociology to the social and cultural analysis of sport, and develop plans of societal change through the utilization of sport. **3 Credit Hours**

✓ **SM 211 Athletic Facility and Event Management**

This class will look at the variety of areas contributing to athletic facilities and events, including development, implementation, and management. Upon successful completion of this course, the student will conceptualize their own athletic facilities and events with the understanding of basic concepts. This course may be classified as service learning, in which students may need to dedicate a significant amount of time to partner with a community organization and volunteer their services for course credit. Prerequisite: SM 101. **3 Credit Hours**

✓ **SM 223 Sport Marketing and Sales**

This course will discuss sports promotion in the sport industry. This course will look into the importance of sport marketing in athletic programs with a strong emphasis placed on strategic planning, promotions and sales. Upon successful completion of this course, students will be able to describe basic principles of sport marketing, the contents of a marketing plan, and explain the importance of customer service and satisfaction to a sport enterprise. This course may be classified as service learning, in which students may need to dedicate a significant amount of time to partner with a community organization and volunteer their services for course credit. Prerequisite: SM 101. **3 Credit Hours**

✓ **SM 232 Sport Information and Communication Practices**

This course outlines the fundamentals of communicating in a sports environment in a seminar format. The topics to be covered include, but are not limited to: sports information in print, broadcast news, social media, and public relations. Principles of sports information including computer applications and statistical methods in the collegiate and professional levels will be presented. Upon successful completion of this course students will have the basic understanding of communication and information tactics and strategies. This course may be classified as service learning and/or writing intensive, in which students may need to dedicate a significant amount of time to partner with a community organization and volunteer their services for course credit. Prerequisite: SM 101. **3 Credit Hours**

✓ **SM 351 Legal and Ethical Aspects of Sport**

This course examines legal and ethical concepts related to sport management, including, but not limited to: participation and eligibility issues, negligence, Title IX, torts, and sport contracts. This course will also help students conceptualize concepts, models, and techniques to use when managing ethical dilemmas. Career opportunities and field experiences will be investigated. Upon successful completion of this course, the student will be able to describe the basic principles of law, the different areas of concern for sport managers and opportunities in the field. Prerequisite: SM 101. **3 Credit Hours**

✓ **SM 362 Sport Governance and Organizational Strategy**

This course has been designed to provide students with a basic understanding of the role of governance in sport by studying structures, processes, and policies of governing agencies and member organizations within the industry. Students will also gain an understanding of organizational and administrative structures used in sport management. Additionally, students will examine the role of strategy when governing and managing amateur, professional, and international sport. Prerequisite: SM 101. **3 Credit Hours**

**SM 180/380 Topics in Sport Management**

Topics may vary from year to year and will be selected with regard to student demand and judgment of the division.

Prerequisite: Permission of the instructor. **Variable Credit Hours**

**SM 398 Experiential Learning-Practicum**

This course is designed to help prepare students for an internship environment. Classroom instruction will be for the purpose of developing the appropriate skills and tools needed to successfully secure and/or establish an internship, while building a network within the field of sport management. Contact hours are a supervised employment-like experience which allows the student to explore career opportunities and make an a398site: SM101. **0-3 Credit Hours – Repeatable**

**SM 440, 441, 442 Career Applications in Sport Management**

A field experience option designed to meet the needs of students who are employed full-time and who are seeking career enhancement experiences rather than career initiation skills. Students desiring to register in this course must obtain the approval of the faculty of the Division of Business. Upon successful completion students will be able to demonstrate preparation for entry and success in sport management or graduate study. **2-6 Credit Hours**

**SM 498 Internship in Sport Management**

This field experience will provide the opportunity for the students to apply the knowledge they have gained through their classroom experiences to the real world. The internship may be in a variety of settings including, but not restricted to, working with a college athletic department; semi-pro or professional teams; business management in regards to sport production and sales; facility management and the recreation industry. Upon successful completion students will be able to demonstrate preparation for entry and success in sport management, and express in writing what they learned in their field placement.

Prerequisites: SM101, SM398 and Division Approval. **0-14 Credit Hours – Repeatable**

**SOC 100 Introduction to Sociology**

An introduction to the basic concepts, principles, and theories of sociology. Special attention will be given to examination of individuals and groups in society; social class and conflict; social institutions such as family, education, religion, political organization; and social change. Students who successfully complete the course will be able to explain the above-mentioned social topics and to analyze the dynamics of various social situations. **3 Credit Hours**

**SOC 105 Introduction to Anthropology**

An introduction to the basic fields of anthropology with emphasis on cultural anthropology. A comparative study of human cultures with special attention to such topics as the origins of human culture, culture and human survival, sex and marriage, religion, family and household, political and economic organization, religion, art, and cultural change. Students successfully completing the course will be able to explain the issues related to these topics, and to analyze and critique the theories of the origin/evolution of cultural and religious beliefs and cultural traits. **3 Credit Hours**

**SOC 180/280/380 Topics in Sociology**

Selected topics in the areas of the behavioral sciences. This course will give the students an opportunity to study in some depth theories and research on topics which are generally not covered by the listed Sociology courses in this catalog in detail.

Offerings will depend upon student and faculty interest, and faculty availability. Possible topics include: minority problems, science, technology, social change, and migration in America. Students successfully completing the course will be able to demonstrate understanding of the particular issue and the major concepts in the field. **3 Credit Hours**

**SOC 205 The Family**

This course examines the basic dynamics of family relationships from both psychological and sociological perspectives. By completing this course, students should be able to explain the major family structures and the family life cycle, identify typical patterns that develop within families, show proficiency in the practical skills for handling family conflict and describe the reciprocal influence of family life, culture and society. Cross listed as PSYC 205 The Family. **3 Credit Hours**

**SOC 243 Social Problems**

This course is designed to present an enlightened analytical review, understanding, and interpretation of contemporary social problems within the context of broad social and structural forces that make America what it is today. Emphasis is on the links between specific modern social problems and broader structural issues of inequality and the economic priorities in the United States today. Strategies for dealing with or solving social problems will be explored. Those who successfully complete the course will be able to identify and analyze the elements of most of the major social problems, especially in the United States. **3 Credit Hours**

**SOC 310 Race and Ethnicity**

This course will discuss the concepts of race, ethnicity, dominant group vs. the minority group status, human diversity as well as the concepts of discrimination, racism, attitudes, prejudice and stereotyping in this concept. It will also discuss various racial, ethnic, religious, nationality, linguistic, and cultural groups in the U.S. in particular, and the human diversity all over the world in general. Prerequisite: SOC 100. **3 Credit Hours**

**SOC 320 Social Organizations**

A study of the structures and processes of social organization – from the small group to complex bureaucratic institutions. Attention will be devoted to exploring the nature of life in an "organizational society" and the relationship of organizations to their social, cultural, political, economic, and natural environment. Those who successfully complete the course will be able to identify basic principles of social organizations, as well as to analyze and evaluate specific organizations. Prerequisite: SOC 100. **3 Credit Hours**

**SOC 342 Social Movements**

A study of significant social movements (such as labor movements, political populism, the civil rights movement, and the women's liberation movement) especially in the United States. Attention will also be given to theoretical considerations and the role of ideology in assessing social movements in the U.S. Students completing the course successfully will be able to explain and compare the various types of social movements in the U.S. and — to a certain degree— movements abroad. Prerequisite: SOC 100 **3 Credit Hours**

✓ **SPED 297 Career Development and Transition for Students with Disabilities**

Legal requirements, career education models and interagency agreements for transition are discussed. Students will identify critical areas related to transition planning, community resources, and components of the IEP related to transition. Students will create an individual transition plan for a real or fictitious student that illustrates the concepts learned. **3 Credit Hours**

✓ **SPED 306 Collaboration and the Family**

This course will focus on the early childhood educator, health educator, special educator, and other service provider's role in the collaboration process and how it relates to: relationships with families of students with disabilities, the general education process of schools, and with community agencies. **3 Credit Hours**

✓ **SPED 341 Characteristics of Special Education Students with Disabilities**

This course will cover assessment, diagnosis, and evaluation of students with disabilities: Legal provisions, regulations and guidelines regarding unbiased assessment and use of psychometric instruments. The course is designed to provide the student with knowledge and skills required for assessing diverse populations of school-age students with mild/moderate disabilities using formal and informal assessment techniques as well as the relationship between assessment and placement decisions. Various approaches to assessment will be explored including: norm-referenced standardized tests; curriculum-based assessment and measurement, criterion-referenced assessments, performance-based, observations, interviews, and conferences. Students will administer and/or interpret various assessments. Students will develop an understanding of the linking of assessment results to instructional planning, develop an Individualized Education Plan and develop/monitor IEP goals. Knowledge of specialized strategies such as functional behavioral assessment and specialized terminology used in the assessment will be introduced. The course also provides knowledge of parent rights, advocacy, and communication to invite and encourage many different forms of parent involvement. The professor will be available in various means throughout the four week course. **3 Credit Hours**

✓ **SPED 342 Diagnosis and Assessment of Students with Disabilities**

This course is designed to provide the student with knowledge and skills required for assessing diverse populations of mildly/moderately disabled school-age students using formal and informal assessment techniques. The course also provides knowledge and skills required for linking assessment findings to instructional planning, including development of the Individualized Education Program. Students will administer and interpret various assessments. Prerequisites: EDUC 301, SPED 341, and 344. **3 Credit Hours**

✓ **SPED 344 Methods and Teaching Strategies for Students with Disabilities**

This course introduces teachers to the educational needs of all students and specifically the unique educational needs of students with disabilities. Emphasis is placed on instructional practices and routines for effective teaching of academic and behavioral skills needed for successful integration of students with special needs into the general education classroom. Additionally, this course provides teachers with research-based instructional strategies to address the unique needs of all learners (for general education or special education settings) through explicit instruction, differentiation, accommodation or specially designed instruction. Prerequisite: EDUC 301. **3 Credit Hours**

✓ **SPED 442 Practicum in Elementary Special Education (K-8)**

A practicum experience in special education grades K-8 with support from an appropriately licensed practitioner. Students will participate in planning, instruction, assessment, and remediation of students with special needs. They will gain knowledge and experience about how students learn and will understand the importance of developing a classroom community. Through professional development opportunities and planning/implementation of instruction using a variety of strategies, students will learn how to meet the needs of students. Students will present artifacts and/or knowledge of the InTASC standards throughout the practicum. Prerequisites: All coursework listed on the Special Education Checklist and Admission to Teacher Education Program. **3-7 Credit Hours**

✓ **SPED 492 Practicum in Secondary Special Education (5-12)**

A practicum experience in special education 5-12 with support from an appropriately licensed practitioner. Students will participate in planning, instruction, assessment, and remediation of students with special needs. They will gain knowledge and experience about how students learn and will understand the importance of developing a classroom community. Through professional development opportunities and planning/implementation of instruction using a variety of strategies, students will learn how to meet the needs of students. Students will present artifacts and/or knowledge of the InTASC standards throughout the practicum. Prerequisites: All coursework listed on the Special Education Checklist and Admission to Teacher Education Program. **3-7 Credit Hours**

✓ **SW 101 Introduction to Social Work**

Survey of the field of social work. Types and range of "helping" programs under both public and private auspices. After successfully completing the course, students will be able to describe the field of social work and identify its various dimensions. **3 Credit Hours**

✓ **SW 102 Introduction to Interviewing and Relationship Building Skills**

This course provides basic skills necessary for the helping professions. These skills will include developing empathy, creating professional relationships, active listening, strength-based assessment, self-assessment, record keeping, adherence to ethical practice and the use of supervision in practice and utilize feedback for self-improvement. Class format offers role-plays, simulation exercises, audio-visual feedback, discussion and lecture. The course is open to all majors. First priority is given to students who need this course to complete a requirement for their major. **3 Credit Hours**

N/A **SW 180/280/380 Topics in Social Work**

Specialized courses that provide students with an opportunity to study aspects of social work or subjects not ordinarily covered in other courses. Students who successfully complete these courses will demonstrate in-depth understanding of the topic through detailed reading and writing assignments and interaction with the instructor. **1-3 Credit Hours**

✓ **SW 210 Human Behavior and the Social Environment**

This course provides content about theories and knowledge of human biopsychosocial development. The focus is on the interrelationship between the individual, family, small groups, and society. Values, ethics, and spiritual issues related to development are also explored. Prerequisite: PSYC 251 and acceptance into the social work program. **3 Credit Hours**

✓ **SW 220 Social Welfare Policies and Programs**

This interactive course will explore the role of the social worker in policy development and implementation. The course provides students with a basic understanding of the policy process, information on major social welfare policies, social welfare history, economic factors and political contexts. Historical and current patterns of social service delivery systems will be analyzed to gain insight about the relationship between social policy and social work practice. Students will engage in advocacy for social, political, and policy changes that address human needs and ameliorate social problems. **3 Credit Hours**

✓ **SW 310 Social Work Practice I: Individuals**

This course provides basic skills necessary to perform generalist social work practice with systems of all sizes but primarily focuses on micro systems with individuals and families. Theories of > intervention will be examined for their contribution to an eclectic knowledge base appropriate to the demands of contemporary social work practice. A strengths-based orientation, empowerment focused orientation to practice with diverse populations is emphasized. Students learn to define issues, collect and assess data; plan and contract, identify alternatives, implement action, and monitor outcomes through the use of interviewing, role-playing case studies of clients from diverse backgrounds. Prerequisites: SW 101, acceptance into the program area or minor in Psychology, SW 102, SW 210, SOC 243 and PSYC 347. **3 Credit Hours**

✓ **SW 320 Social Work Practice II: Families and Groups**

The problem-solving process acquired during SW Practice I (SW310) is built upon and expanded to include practice with families and groups from differing social, cultural, racial, religious, spiritual, and class backgrounds. This course explores all system levels but primarily focuses practice on micro and mezzo systems. Prerequisite: SW 310. **3 Credit Hours**

✓ **SW 410 Social Work Practice III: Communities and Organizations**

This course will instruct the generalist social work student on developing and conducting interventions with macro structures. Students explore change models specific to working with organizations and communities. Each system is studied to understand its internal organization and functioning, and its linkages with other community systems. The impact of policy on service agencies and the social worker's role with political activism will be explored in this course. SW Practice III prepares students to identify the need, develop, administer, and evaluate programs that serve clients from diverse social, cultural, racial, religious, spiritual, and class backgrounds by using a strengths perspective for service development. Prerequisites: SW 220 and SW 320. **3 Credit Hours**

✓ **SW 498 Internship in Social Work**

Students must complete a minimum of 410 hours of field education for 12 credits of internship with a supervisor who holds a baccalaureate or master's degree in social work from a CSWE accredited program. These credits may be taken over the course of a single semester (32 hours per week) or spread across two semesters (16 hours per week) in the final year. The internship allows for practical work experience in social work at an approved practicum setting that meets the criteria for social work field education as stated by the Council on Social Work Education. Upon successful completion of this internship, students will be able to describe their work experience, connect their work experience to their social work courses and articulate orally and in writing what they learned in their field placement. Application for field instruction must be processed and approved the semester before registering for SW 498. Prerequisites: All social work courses except SW 475 and SW 499 which will be taken concurrently. Social work majors only. **12 Credit Hours**

✓ **SW 499 Social Work Senior Seminar**

This course is taken concurrently with SW 498 Internship in Social Work. Emphasis will be on the integration of social work knowledge, values and skills developed in the classroom with social work practice activities in the field. **2 Credit Hours**

✓ **WS 101 Student Success**

This course covers the fundamentals of navigating within Iowa Wesleyan University's online learning environment. This course is designed to assist students to meet the challenges of higher education. It introduces them to various strategies for learning and other skills that are often overlooked when planning for college. Students will conduct self-assessments to become familiar with the styles of learning that best suit them as they become proficient in time management, reading skills, writing techniques, memory abilities and test-taking strategies. **1 Credit Hours**

✓ **WS 105 Career Exploration**

This course is designed to increase students' knowledge of career theories, increase knowledge of themselves and expand their knowledge of resources available to them which will assist in their career exploration and decision making. Students, at the completion of this course, will be better equipped to choose their major and career path. **3 Credit Hours**

✓ **WS 146 Introduction to U.S. Classroom and Culture**

This course is designed to orient international students' academic, social, and spiritual integration into the IW community. The course emphasizes cross-cultural communication and cultural adjustment, as well as development of intellectual and academic responsibilities. **1 Credit Hours**

✓ **WS 147 Tiger Perspectives**

This course offers instruction in accessing University resources, developing social and academic strategies for success, and participating effectively within the IW community and beyond. Students' developing sense of identity as college students will be examined as a main theme throughout the course. The course includes completion of an academic service-learning project as an integrative learning experience that promotes the ability to understand and apply the Life Skills, understand service as an aspect of IW's mission, and undertake critical reflection. **1 Credit Hours**

✓ **WS 148 Wesleyan Expeditions**

This course is an introduction to international issues. Students will be able to describe and think critically about global issues, such as population and migration, human rights, poverty and hunger, economic globalization, the environment and sustainability. Students' developing sense of identity as college students as well as global citizens will be examined as a main theme throughout the course. **1 Credit Hours**

N/A ✓ **WS 180/280/380 Topics in Wesleyan Studies**

Specialized courses that provide students with an opportunity to study aspects of general education or subjects not ordinarily covered in other courses. Students who successfully complete these courses will demonstrate in-depth understanding of the topic through detailed reading and writing assignments and interaction with the instructors. **1-3 Credit Hours**

✓ **WS 201 Mentoring/Tutoring Middle School and High School Students**

This course provides an introduction to tutoring and mentoring middle/high school students. You will learn about yourself, different learning and communication styles, and working with diverse students. This tutor/mentor program sends IW students to local schools to work as tutors, mentors, and classroom assistants to support the schools in nurturing students, improving student self-efficacy, retention and ultimately high school graduation. The combination of the course work and tutoring/mentoring experience allow you to explore the successes and challenges in middle/high school education settings. **1 Credit Hours**

✓ **WS 300 Global Issues**

Upon satisfactory completion of this course, students will have a variety of perspectives on global events and issues and will understand the impact of their actions or inaction as global citizens. Prerequisite: Junior or Senior standing. **3 Credit Hours**

✓ **WS 310 Leadership and Service**

The Goal of WS 310 is to inform students about the value of servant-leadership and provide practical, experiential, and reflective lessons for students to become better servant-leaders. During the course students will model servant-leadership through a service learning experience, explore connections between leadership theories and practice in discussions and reflective assignments, appreciate the role of servant-leadership in their professional and personal lives, and stimulate a goal-oriented vision of service and leadership for their future **3 Credit Hours**

✓ **WS 315 Social Justice and Service**

Social Justice and Service will examine important issues of social justice and engage students in critical reflection on their role in being a social change agent. This is an experiential course that immerses students in face-to-face encounters with social justice issues by serving marginalized people groups with an understanding of the unique factors involved in both rural and urban settings and serving alongside other social justice advocates. Through this course students will be able to identify how social identities impact view of others, gain an understanding of the complex issues that contribute to oppression of marginalized people, including prejudice, and develop skills to create strategies and environments that advocate for the prosperity of others. **3 Credit Hours**

✓ **WS 320 Leadership and Service**

Through this 8-week, online course, students will be paired with a non-profit organization in their local, regional, or global community to examine leadership issues within the organization and offer their assistance as a model of servant-leadership. Purposeful reflection exercises will explore connections between leadership theories and their experiential service activities. Students completing this course will understand leadership theory, identify the impact of service upon diverse stakeholders, and analyze the connection between service and leadership **3 Credit Hours**

**WS 357 Human Relations with a Global Perspective**

This course will help students understand human relations and develop cultural competency. Students will demonstrate the acquisition of knowledge about and skill in interpersonal and inter-group relations that contribute to the development of sensitivity to and understanding of the values, beliefs, life styles, and attitudes of individuals and the diverse groups found in a pluralistic society. Using a range of learning activities, this class will provide students with a variety of perspectives on global events and issues, allowing students to understand the impact of their actions or inaction as global citizens. Students will begin to translate knowledge of human relations into attitudes, skills, and techniques which will result in favorable learning experiences for students. **2 or 3 Credit Hours**

**The ESL Program is a non-degree seeking program. All courses are non-credit bearing.**

**Foundations**

**ESL 010 Listening/Speaking**

The content provided in this course is intended to initiate absolute beginners into the process of acquiring English as a second language. Fundamentals of pronunciation and essential vocabulary for learners at this stage will enable students to successfully communicate at a basic level.

**ESL 020 Grammar**

Emphasis is given to the grammatical structures and patterns essential for basic communication in English. Content is closely integrated with other listening and 10 speaking skills. Key terms enabling subsequent grammar instruction and knowledge is presented.

**ESL 030 Reading/Vocabulary**

Core fundamental concepts and skills for obtaining basic reading literacy are covered. Correct pronunciation and comprehension of short written texts is emphasized. Using a visual dictionary, students learn conceptually related word groups to establish a strong foundation for more extensive reading contexts.

**ESL 040 Writing**

Students are instructed on how to produce requisite orthographic patterns of written English in order to form syntactically well-formed words. Spelling and mechanical conventions are extensively examined. Opportunities for short written responses to basic questions and prompts will be given as students progress in their abilities.

**Elementary****ESL 011 Listening/Speaking**

This course is designed to build students' general fluency and overall communicative competence for basic social situations. Emphasis is placed upon pronunciation, vocabulary acquisition, and extensive listening practice for successful conversational engagement.

**ESL 021 Grammar**

Topics presented are intended to provide learners with greater competence and confidence for basic communication situations. The focus is on the simple and progressive verb tense-aspects. Expressing imperatives, using determiners and noun quantifiers are covered as well.

**ESL 031 Reading/Vocabulary**

The primary focus is on the comprehension and rudimentary critical analysis of elementary expository texts through basic written and oral responses. The acquisition of basic vocabulary via contextualized readings is also emphasized.

**ESL 041 Writing**

Primary focus is given to the production of coherent and grammatically appropriate sentences for a variety of communicative purposes. Following student progress in this aspect, the fundamentals of successful paragraph construction are covered.

**Intermediate****ESL 012 Listening/Speaking**

Students enhance their listening and speaking skills through the exercise of various critical thinking skills. Following comprehension of short video and audio clips, students increasingly practice utilizing various analytical skills to interact with the curricular content and must explain their conclusions regarding academic topics.

**ESL 022 Grammar**

Grammar structures and patterns necessary to express more sophisticated ideas are covered. Emphasis is placed upon correct usage of modals, active/passive voice, comparatives, superlatives, gerunds, infinitives, relative clauses, and noun clauses. More extensive student editing is practiced throughout the course.

**ESL 032 Reading/Vocabulary**

The main focus is on the comprehension and critical analysis of intermediate expository texts through short written and oral responses. Expansion of vocabulary occurs through systematic and strategic methods guided by the instructor.

**ESL 042 Writing**

The emphasis of this course is on the fundamentals of composing paragraphs in a variety of genres. Later in the course, students are given the prerequisite concepts and linguistic framework for essay composition. The basic components of the process of revision are introduced and practiced throughout the duration of the course.

**Advanced****ESL 024 Grammar for Writing**

Students will study and practice the grammatical norms of academic English in written communication. Students' areas of greatest need will be identified and focused upon throughout the semester. Through abductive, inductive, and deductive analysis of authentic language usage in academic contexts, students will obtain greater skill as self-proofreaders and writers.

**ESL 034 Reading for Graduate Studies**

Introduces the requisite higher-order reading skills and strategies for successful comprehension of graduate-level academic readings. These concepts are practiced through a wide variety of academic texts and genres. Emphasis will also be given to the systematic acquisition of academic vocabulary relevant to students' field of study.

**ESL 113 Listening/Speaking**

Concepts and skills covered in this course prepare students for successful participation in academic contexts, particularly the university classroom. Debates, class discussions, group work, presentations, and lecture note-taking are all integral components of the curriculum.

**ESL 123 Grammar**

Grammatical points and principles are presented more inductively rather than deductively as in previous grammar courses. Concepts under consideration are explored within wider contexts of communicative discourse. Application of grammatical knowledge through authentic communicative endeavors is strongly emphasized.

**ESL 133 Reading/Vocabulary**

Emphasis is given to the effective utilization of various reading strategies for academic texts (short articles and excerpts from textbooks). Students build reading speed and fluency as well as continue to study the Academic Word List. Demonstration of comprehension through written summaries and oral debate/discussion is a significant component of this course.

**ESL 143 Writing**

The course centers upon the composition of basic personal and academic essays. Basic research skills are taught and students are guided more extensively through the process of revision to produce texts 2-4 pages in length.



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 J. Scott Seagle — Instructional Designer  
 Tiffany Hill — Online Enrollment Advisor  
 Taylor Miller — Online Enrollment Advisor

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 Mike Hampton — Director of Athletic Development and Engagement

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 Ben Bennett — Assistant Baseball Coach  
 Temaine Wright — Head Women's Basketball Coach  
 Aimee Iverson — Assistant Women's Basketball Coach  
 Alex Huisman — Head Men's Basketball Coach  
 David Dahl — Associate Head Men's Basketball Coach  
 Chris Pio — Head Men's Cross Country Coach  
 Chris Pio — Head Women's Cross Country Coach  
 Hunter Davis — Assistant Cross Country Coach  
 MD Daniels — Head Football Coach  
 Kiefer Price — Assistant Head Football Coach  
 Christopher Koop — Assistant Football Coach  
 Jake Sear — Assistant Football Coach  
 Trace Taylor — Assistant Football Coach  
 Kurt Moon — Head Men's Golf Coach  
 Kurt Moon — Head Women's Golf Coach  
 Chris Pio — Head Women's Outdoor Track and Field  
 Chris Pio — Head Men's Outdoor Track and Field  
 Tony Odorisio — Head Men's Soccer Coach  
 Ron Carillo — Assistant Men's Soccer Coach

Chris Gaskin — Head Women's Soccer Coach  
 Baret Ertzinger — Assistant Women's Soccer Coach  
 Mike Hampton — Head Softball Coach  
 Ben Fry — Assistant Softball Coach  
 Aleksandra Popovic — Head Women's Volleyball Coach  
 Jackie Schwieger — Assistant Women's Volleyball Coach  
 Shawn Contos — Head Men's Wrestling Coach  
 Shawn Contos — Head Women's Wrestling Coach  
 Shawna Hudson, Ph.D. — Faculty Athletic Representative

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 Phil Hawkins — Food Service Director, Sodexo Campus Services  
 George Baker — Head Chef  
 Deb Lillie — Director of Finance and Controller  
 Amy Mabeus — Bookstore Director/Mailroom Supervisor  
 Kathy Moothart — Director of Human Resources  
 Kristi Wohlleber — Student Accounts and Accounts Payable  
 Sean Gray — Physical Plant Director, National Management Services

#### **Academic Support Program**

Katie Aranda, M.A. — Assistant Dean of Student Success Initiatives, Disability Services Coordinator  
 David Wendt — Director of the Writing Center  
 Sheila Payne — Student Success Specialist  
 Ruth Kunkle — Student Success Coach  
 Sarah Kunch — Student Success Coach

#### **Faculty Support**

Meredith Wohlleber — Teacher Education Program Associate  
 Alexandria Holtkamp — Division of Nursing Administrative Assistant  
 Kelsey Fish, M.A. — Teacher Education Program (TEP) Services Administrator

#### **Financial Aid**

Brian Johnston — Director of Financial Aid  
 LaShawnda Roberts — Financial Aid Counselor  
 Rachel Boyd — Financial Aid Counselor

#### **Information Technology Services**

VACANT — Director of IT  
 Ross Donelson, M.I.T. — Infrastructure Administrator  
 Gena Seberg — Assistant Director of IT  
 Wyatt Gatlin — IT Specialist

#### **Library**

Paula Wiley, M.S.L.S. — Library Director  
 Joy Conwell — Historical Collections/Circulation Associate  
 Brianna Enearl — Circulation Associate  
 VACANT — E-Resources/Instructional Librarian

#### **Registrar**

Megan Hills, M.A. — Registrar  
 Jana Jones — Assistant Registrar  
 Diane Schnicker — Assistant to the Registrar

#### **Office of Student Development**

Rebecca Beckner, Ph.D. — Associate Vice President of Academic Affairs and Dean of Students, Title IX Coordinator  
 Luis Aranda — Associate Dean of Students and Director of Housing  
 Traci Bender — Assistant to the Dean of Students and Housing Coordinator  
 VACANT — Mental Health Counselor  
 Faith Brehm — Area Coordinator  
 Sarah Call — Area Coordinator  
 Matt Klundt — Director of Career Development, Internships and Service Learning  
 Adrian Smith — Coordinator of Student Engagement

## Faculty 2020-2021

### Rebecca Beckner, Ph.D.

Associate Professor of Education, Associate Vice President of Academic Affairs and Dean of Students, B.S., M.S. Northwest Missouri State University; Ph.D., University of Missouri (2012)

### Blair B. Buffington, M.A.

Director of Choral Activities, M.A., Truman State University; B.A., Wartburg College (2016)

### Richard Buffington, J.D.

Director of Criminal Justice Institute and Chair of Sciences, B.S., Western Illinois University, M.A., Arizona State University, J.D., Ohio Northern University, Claude W. Pettit, University of Law (2015)

### Jennifer L. Crull, M.A.

Assistant Professor of Business, B.A., University of Iowa; M.A., University of Iowa (2017)

### Erin Bass Durlinger, M.A.

Assistant Professor of Education, M.A., Northwest Missouri State, B.A. Iowa Wesleyan College (2017)

### Jason Edwards, D.M., Professor of Music and Chair of Humanities, B.S. in Education, Missouri Western State University; M.A., Truman State University; D.M., Indiana University School of Music (2005)

### DeWayne Frazier, Ph.D.

University Provost, B.S. in Political Science, Campbellsville University; M.A. in International Affairs, University of Kentucky; M.A. in Higher Education, University of Louisville; Ph.D. University of Louisville (2005)

### Sarah Frazier, M.H.

Instructor of English, University of Louisville, B.A.; Tiffin University, M.H. (2014)

### Timothy Furlong, M.B.A.

Assistant Professor of Agribusiness, Truman State University, B.S.; St. Ambrose University, M.B.A. (2004)

### Sarah Sullivan Gomez, M.A.S.S.

Assistant Professor of Social Sciences, M.A.S.S., Campbellsville University; B.S. Campbellsville University (2017)

### William E. Hansen

Assistant Professor of Biology, B.A., Northland College; M.A., University of Northern Colorado (2017)

### Nathan Hough, M.S., M.F.T.

Assistant Professor of Psychology, University of Wisconsin, B.A.; University of Wisconsin,

### Shawna Hudson, Ph.D.

Professor of Education, B.S., William Jewell University; M.S., Northwest Missouri State University; Ph.D., University of Missouri (2006)

### Roger Kerfoot, M.S.

Assistant Professor of Sports Management, B.S., Eureka College; M.S., Western Illinois University; M.S.; M.S., Western Illinois University (2016)

### Aleesa Kittrell, D.N.P.

Assistant Professor of Nursing, M.N., Chair of the Division of Nursing, Clark University of Dubuque, B.S.N., Mt. Mercy University; D.N.P. Capella University (2013)

### Ann M. Klingensmith, M.F.A.

Professor of Art, B.A., Graceland University; M.A., M.F.A., University of Iowa (1987)

### Michael D. Knight, D.M.A.

Associate Professor of Music, B.S., University of Missouri; M.A., University of Georgia; D.M.A, University of Iowa (2004)

### Lisa R. Kongable, M.A.

Associate Professor of Nursing and Associate Division Chair, B.S.N., Iowa Wesleyan University; M.A., University of Iowa (2008)

### Gail Kunch, B.S.

Assistant Professor of Biology, University of Iowa, B.S.; Additional Certifications, Iowa Wesleyan University; Anticipated M.A., Western Illinois 2022

### Sarah Kunch, B.S.

Student Success Coach, Saint Louis University (2017)

### Ruth Kunkle, M.S.

Student Success Coach, Upper Iowa University, B.S.; Drake University, M.S. (2011)

### Joy Lapp, Ph.D.

Assistant Professor of Religion, Coordinator for the Religion Program, Holder of the William C. and Maxine M. Manning Endowed Chair in Christian Religion, A.A., B.A., Eastern Mennonite University; M.A.Th., Bethany Theological Seminary; Ph.D. University of Denver/Iliff School of Theology (2010)

**Lane Levine, M.A.**

Associate Professor of Physical Education, B.A., Iowa Wesleyan University; M.A., University of Nebraska (1998)

**Roy Manfredi, B.S.**

Instructor of Digital Media and Design, DeVry University, B.S. (2007)

**Jeffrey Martinek, Ph.D.**

Professor of English, B.A., University of Pennsylvania, Philadelphia; M.A., Ph.D., Indiana University, Bloomington (2007)

**Jaime M. Martínez Cancañón, Ed.D.**

Assistant Professor of Mathematics, Ed.D., Pontifical Catholic University; M.S., University of Puerto Rico; B.S., Pontifical Catholic University (2017)

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Assistant Professor of Nursing, B.S.N. University of Iowa, M.S.N., Grand Canyon University (2013)

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Assistant Professor of Agribusiness, University of Zambia, B.S.; Kansas State University, M.S.; Kansas State University, Ph.D. (2020)

**Cheyrl Newland, Ph.D.**

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**Herb Schmidt, D.B.A.**

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**Kathy Schmidt, Ed.D.**

Assistant Professor of Education; B.A., Bradley University; Certificate in Medical Technologies; M.A.T., National Louis University; Ed.D., Northern Illinois University (2015)

**David Robertson, M.E.D.**

Assistant Professor of Education; University of Louisville, B.S.; Eastern Kentucky University, M.A.; Teacher's College, Columbia University, M.E.D (2013)

**David P. Schmitz, M.A.**

Director of the English as a Second Language (ESL) Program/Assistant Professor, M.A., Southeast Missouri State University; B.A., Southeast Missouri State University (2017)

**Samantha Tarrence, M.Clin.Ed.**

Southeastern Community College, A.D.N.; Jacksonville University, B.S.N.; Jacksonville University, M.Clin.Ed. (2013)

**Randy Thomas, M.B.A.**

Associate Professor of Business, Assistant Professor of Business, A.A., Ellsworth University; CPA, State of Iowa; CGMA Certification, B.A., M.A, University of Northern Iowa; (2015)

**Paula Vallone, M.S.**

Instructor of Science, B.S., Lynchburg University; M.S., University of North Carolina-Chapel Hill (2015)

**Cynthia Walljasper, Ph.D.**

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Director of the Writing Center, Southern Illinois University, B.S.; University of Iowa, M.A.; Western Illinois University, Ed.S. (1999)

**Paula Wiley, M.S.L.S.**

Interim Library Director, B.G.S., Iowa Wesleyan University; M.S.L.S., Clarion University of Pennsylvania (2013)

**Shaunna Wilkinson, Ph.D.**

Assistant Professor of Composition and Rhetoric, B.A., M.A., English, Marquette University (2016)

**Dolores P. Wilson, Ph.D.**

Professor of Biology, Coordinator for the Biology Program, B.S., Iowa Wesleyan University; M.S., Ph.D., Iowa State University; further study: University of Colorado (1964)

**Carmen Wycoff, D.N.P., M.B.A., A.R.N.P., C.P.N.P.**

Associate Professor of Nursing, B.A, University of Iowa; MBA University of Rochester; M.S, University of Rochester; D.N.P., Clarke University (2012)

## Part-time and Affiliated Faculty, 2020-2021

Ackerman, George, Criminal Justice	McCreary, Mark, Philosophy
Adams, Williams, GPS	Massey, Geri, Education
Barger, Sharon, Science	Miller, Chris, Business Administration
Beatty, Greg, GPS	Miller, Fred, Religion
Bohman, Elizabeth, Humanities	Mireles, Felix, GPS
Borchard, Craig, Business Administration	Murphy, Derrick, Humanities
Brooks, Kelly, English	Naughton, Peter, Humanities
Bullerman, Kasey, Art	O'Connor, Carolyn, GPS
Carroll, Monique, GPS	Older, Amanda, GPS
Clendineng, Matthew, GPS	Onyiri, Ogochukwu, Biology
Clervil, Olius, Humanities	Parker, Vera, ESL
Cohoon, Susan, Education	Peck, Rosemary, Science
Copenhaver, Rodney, Criminal Justice	Peerman, Celina, GPS
DeBose, Donna, Music	Phelps, Barb, Education
Duplessis, Julie, Business	Phillips, Jeffrey, Music
Earles, Mike, ESL	Pieczynski, Stephanie, GPS
Eklund, Laura, GPS	Price, Kiefer, Education
Elg, Christopher, Criminal Justice	Rasak, Michael, GPS
Evans, Katherine, Physical Education	Reed, Cynthia, Business
Firth, Betty, Business	Robertson, Caleb, Education
Firth, Robert, Humanities	Santiago-Howard, Lisa, Science
Frueh, Victoria, Business	Seagle, J. Scott, GPS
Gentzsch, Christina, Humanities	Shiple, Andrew, Humanities
Gervock, Brooke, Education	Simmons, Jane, Education
Hayes, Monie, English	Singer, Deborah, Humanities
Hegar, Marvin, Humanities	Sloan, Kathie, Education
Hennessee, Valerie, GPS	Smith, Adrian, Education
Humble, Adam, Science	Smith, Frank, Business
Jasmin, Eugene, GPS	Smith, Jennifer, Business
Johnson, Sarah, Criminal Justice	Sodey, Angela, Education
Jones, Don, Art	Starnes, Marni, GPS
Kerr, Susan, Education	Strohschein, Aura, Humanities
Kludt, Matt, Education	Stubbs, Stephanie, Science
Konda, Kurt, GPS	Swanson, Luann, Education
Kurth, Taney, Humanities	Van Veldhuizen, Milo, Humanities
LaFrenz, Lori, Education	Wagner, Nancy, Nursing
Larsen, Warren, Science	Wells, Kathryn, Education
Maddalozzo, Robert, Education	Whitney, Ronda, Physical Education
Mainu, Eric, GPS	Wilson, Toni, Education
Massey, Geri, Education	Wirt, Debra, Accounting
Maynard, Kelsey, Education	Yancey, Benjamin, Music
McBride, Douglas – Education	Young, Samuel, GPS
McConnell, Robert, Music	

## Professor Emeriti and Alumnus

### **Robert L. Bensmiller, M.A.**

Associate Professor Emeritus of Communications, B.A., Iowa Wesleyan University; M.A., University of Iowa (1973)

### **David A. Bishop, M.S.**

Associate Professor Alumnus of Mathematics, B.S., M.S., Western Illinois University (1987)

### **L. Joel Brown, D.Mus.**

Professor Emeritus of Music, A.B., Lenoir Rhyne University, M.M., D.Mus., Indiana University, (1972)

### **Nancy E. Conrad, M.A.,**

Associate Professor Emerita of Nursing, University of Iowa, further study: University of Iowa (1977)

### **Nancy Erickson, Ph.D.**

Vice President for Academic Affairs and Dean Emerita

### **David File, M.A.,**

Director of Continuing Education Emeritus, M.A., University of Minnesota; B.S. Ed., Eastern Illinois University (1974)

### **Constance L. Gartin, M.P.H.,**

Associate Professor of Emerita of Nursing, B.S.N., University of Iowa; M.P.H., University of Minnesota (1972)

### **Judith Hausner, Ph.D.,**

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### **David A. Johnson, Ed.D.,**

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### **Don Jones, M.F.A.,**

Professor Emeritus of Art, M.F.A., Universidad de Guanajuato; B.A., Central College (1979)

### **Douglas A. Jorgensen, M.S.,**

Associate Professor Emeritus of Physics and Computer Science, A.A.S., DeVry Technical Institute; B.S. Wisconsin State University; M.S., Iowa State University; further study: Iowa State University (1969)

### **Mary L. Kamm, M.A.,**

Associate Professor Emerita of Education, B.A., M.A., Indiana University; M.A. University of Iowa; further study: St. Ambrose University, Northern Illinois University, University of Iowa, University of Northern Iowa (1986)

### **Edward L. Kropa, A.B.,**

Registrar Emeritus, A.B., Kenyon University; further study: Ohio State University (1967)

### **Marilyn K. Leichty, Ph.D.,**

Professor Emerita of Sociology, B.S.N., Goshen University; M.A. in Nursing, University of Iowa; M.A. in Sociology, University of Iowa; Ph.D. in Sociology, University of Iowa (1980)

### **Vincent D. Mahoney, Ph.D.,**

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### **Jerard W. Naylor, M.A.,**

Associate Professor of German and Director of Responsible Social Involvement Emeritus, B.A., M.A., Florida State University, with studies at the Universities of Freiburg and Marburg, Federal Republic of Germany; further study, Northwestern University, University of Virginia (1971)

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ice President and Dean of Student Life Emeritus

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Professor Alumna of English, B.A., M.S., Brigham Young University; Ph.D., University of Iowa (1994)

### **David Price, Ph.D.,**

Professor Alumnus of Communications, B.A., M.A., Idaho State University; Ph.D. University of Utah (2004)

### **Shirley Rockel, M.A.,**

Associate Professor Emerita of Business and Accounting, B.S., M.A., Western Illinois University (1993)

### **Paul Sabelka, Ph.D.,**

Professor Alumnus of Speech Communication, B.A. and M.A., University of Northern Iowa; M.A., University of Iowa; Ph.D., University of Missouri (1993)

**Neil Smith, M.B.A.,**

Associate Professor Alumnus of Business and Accounting, B.A., University of Northern Iowa; M.B.A., St. Ambrose, C.P.A. (1999)

**Nancy J. Stevens, M.S.,**

Associate Professor Emerita of Physical Education, B.A., Iowa Wesleyan University; M.S., Indiana University (1989)

**Jean B. Thomson, Ph.D.,**

Professor Emerita of English, B.A., Allegheny University; M.A., Ph.D., University of Iowa (1979)

**Valerie Unkrich, M.S.,**

Associate Professor Emerita of Physical Education, B.A., Northwest Missouri State University; M.S., Emporia State University (1998)

**Donald G. Wick, PhD.,**

Professor Alumnus of Biology, B.S., M.S., University of Wisconsin-LaCrosse, M.S., Ph.D., University of Iowa (2003)

**Linda C. Widmer, M.A.,**

Associate Professor Emerita of Education, B.A., Grinnell University; M.A., University of Iowa (1991)

**O. Page Wilson, M.A.,**

Associate Professor Emeritus of Accounting, B.S. and M.A., Northeast Missouri State University; further study, University of Missouri; Colorado State University; Western Illinois University (1973)

## **Administrator Emeriti and Alumnus**

**Nancy Erickson, Ph.D.** Vice President for Academic Affairs and Dean Emerita

**Ed Kropa, A.B.** Registrar Emeritus

**Carol Nemitz, M.A., L.H.D.** Vice President and Dean of Students