Personal Final Exam Schedule
Infobank Web Delivery Portal Access Instructions for Faculty

1.) Go to Infobank (*The Registrar's Office Data Resource Site*) at https://infobank.registrar.uiowa.edu

2.) Login using your HawkID and password

3.) Located under the section heading "Examinations" are two schedule report links:
   a.) Instructor Final Exam Schedule Review Opportunity
   (This is the unofficial individual final examination schedule used for the review opportunity open to primary instructors of record for fall and spring semesters. This link will only be active during the review opportunity period. No review opportunity is held for summer session.)

   b.) Personal Final Exam Schedule
   (This is the official individual final examination schedule for all primary instructors of record in MAUI. This link will only be active once the official final exam schedule has been published.)

Select the link of the schedule you need to view.

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The Registrar's Office Data Resource Site

Access Information

This site contains restricted data. Users with a valid HawkID may gain access to the unrestricted areas of Infobank by entering their HawkID and password.

To apply for access to restricted areas, you must complete Online FERPA training and submit an **Access Request Form**.

To complete the online FERPA training module: Use your HawkID and password to log into Employee Self Service. Click the **Personal tab**, then **My Training** (under Learning and Development), then **Available Online Icon Courses**, then **FERPA Training**, then **Enroll in this ICON Course**.

For more information please contact us at 335-0238 or email us at **registrar@uiowa.edu**.

I Already Logged In, Why Am I Back Here?

If you have been redirected to this page automatically, it is for one of the following reasons:

1. Your session has expired after a period of inactivity. Please log back in.
2. You logged out from our home page.
3. You tried to go directly to an internal URL either with a bookmark or by typing in the URL. You need to log in via this page to use this site.

IOWA **HawkID Login**

HawkID :

Password:

Sign In

Links to Common Questions

- **Don't know your hawkid?**
- **Forgot your password?**
- **More hawkid information...**

A Note on Browser Compatibility

This site uses active server pages and cascading style sheets. Older browsers will not be able to use our web applications. We do not support technical problems due to using an outdated browser. You must also have your browser set to accept cookies (either globally or from this site). Our pages have been optimized for a display resolution of 800 x 600 or higher.

This site has been tested with *both* Mozilla 1.0 + and Internet Explorer 5 or newer.

You may download Mozilla at **http://www.mozilla.org**, or Internet Explorer at **http://www.microsoft.com/downloads/**.

Additionally, some documents require the use of Adobe's Acrobat reader 4.0+. Please visit **http://www.adobe.com** to download a free version of Adobe's Acrobat Reader.

THE UNIVERSITY OF IOWA

MAUI| UIowa Home| Registrar Public Web Site| Log Out

InfoBank is the Registrar's self-service view of our data warehouse. These applications do not display live data, but rather warehoused data. Our warehouse data is updated from the main frame each night and refreshed to this web site by 9 AM. You may view live da

Class Lists
- Class List (All In One)
- Class List Query Tool

Classroom Scheduling
- Classroom Inventory
- General Assignment Classrooms
- Initial Course Schedule Preferences

Courses
- Course Database
- Course Renumbering: Course Admin
- Course Renumbering: Course Numbers
- Course Renumbering: Department Admin
- Course Renumbering: departments

Data Warehouse
- College, Class & SPC glossary
- College, Class & SPC glossary Admin
- Data Dictionary
- Data Dictionary Administration
- Data Glossary
- Data Glossary Administration
- Data Warehouse Table Information

Degrees
- Degree Applicants
- Degree Reporting Tool
- Graduation and Retention
- Summary of Degrees Granted

Documents
- Course Renumbering Project Documents
- Documents for public user
- Honor Designation Admin
- Identification Number Change Request Form

Enrollment
- Census Reports
- Class Counts
- Daily Count
- Early Counts
- Enrollment Summary
- Historical Enrollment
- Iowa Enrollment Reports
- Official Count Data
- Profile of Students

Examinations
- Final Exam Assignment Needs Reporting Tool
- Exam Database Admin
- Final Exam Assignment Change Request Form
- Instructor Final Exam Schedule Review Opportunity
- Comp Instructor Final Exam Sched Review Opp Report
- Personal Final Exam Schedule
- Registrar Admin: Final Exam Needs Report
- Registrar Admin: Personal Final Exam Schedule

Instructor Numbers
- Instructor Number Lookup
- Instructor Number Management
- Instructor Number Reports

Majors
- Advisor's Student List
- Madd
- Students By Department Major
- Students By Department Major (old)
- Students by Program of Study

Miscellaneous Reports
- Board of Regents
- Four Year Plan
- GPA Percentile Information
- Grade Distribution
- Students By Minors (old)

Registrar Administration
- Academic Calendar Administration
- Course Approval
- File Upload
- Financial Delinquency Database
- Five Year Calendar Administration
- Identification Number Change Admin
- Inventory Admin
- LDAP Update

Primary Instructor Final Exam Schedule Review Opportunity SAMPLE

The comprehensive final exam schedule, exam policies and general information may be found on the Office of the Registrar's website.

- Session: **Fall 2015**
- User: ***Insert name (last, first) of instructor logged in***

Instructions for Final Exam Schedule Review:

Please review the **tentative** examination schedule below which lists the course sections(s) for which our records, as of 8/21/2015, indicate you are the primary instructor or course supervisor. Final exam dates, times and room(s) *(if using a general assignment classroom)* are listed for each course section that was indicated by its administrative home department to need an assignment during final exam week.

Primary instructors should submit a "Final Exam Assignment Change Request" form **no later than Wednesday, September 16, 2015, 4:30pm**, if 1.) a date, time and/or general assignment classroom *(if applicable)* assigned for a course section(s) is no longer needed or 2.) a date, time and/or general assignment classroom *(if applicable)* has not been assigned for a course section(s) which needs one. Scheduling questions should be addressed to Michelle Davenport (reg-exams@uiowa.edu, 384-3263) in the Office of the Registrar.

The official final examination schedule will be published online on the Office of the Registrar's website on approximately Monday, September 21, 2015. At the same time, both primary instructors of record and students will be notified of the publication of the official final exam schedule and the online availability of their official individual final exam schedules. Official final exam schedules will include the identification of qualified student exam conflicts, if applicable. Instructors should not announce final exam assignments until the official schedule has been published as all assignments are subject to change prior to this time.

Tentative final exam assignments which have been given to the following course sections for which you are indicated as primary instructor or course supervisor:

The information shown below reflects instructor course section assignment data known as of the end of business on August 21, 2015 and student enrollment data known as of the end of business on September 4, 2015. Any instructor assignment or enrollment changes which occurred after these times will not be reflected here. For official course section and enrollment information, instructors should consult MAUI.

Subject:Course:Section	Course Title	Primary Instructor(s) Assigned to Final Exam	Total Exam Enrollment	Exam Date and Time	Exam Rooms (Room Capacity)
AINS:1049:0SCA (149:049:SCA) AMST:1049:0SCA (045:049:SCA)	Introduction to American Indian and Native Studies	Faculty, C D	33	Wed 12/16/2015 10:00 AM - 12:00 PM	1100 UCC (40)
CS:1020:0AAA (22C:001:AAA) CS:1020:0SCB (22C:001:SCB) CS:1020:0SCD (22C:001:SCD)	Principles of Computing	Faculty, F G	146	Wed 12/16/2015 10:00 AM - 12:00 PM	W290 CB (395)
CS:2110:0AAA (22C:080:AAA) CS:3110:0001 (22C:104:001)	Programming for Informatics	Faculty, F G	24	Thu 12/17/2015 5:30 PM - 7:30 PM	118 MLH (60)
CS:3980:0001 (22C:096:001)	Topics in Computer Science I	Faculty, F G	33	Thu 12/17/2015 3:00 PM - 5:00 PM	112 MH (60)

***** *All cross-listed courses are primarily indicated under their administrative home course subject with all cross-reference course subjects listed below the admin home entry.*
***** *In cases where no room is required or use of a departmentally controlled space is being arranged by the department or instructor, the exam room will be listed as "See Instructor". Instructors are responsible for notifying students of these arrangements.*

Primary Instructor Final Exam Schedule Review Opportunity

SAMPLE

The comprehensive final exam schedule, exam policies and general information may be found on the Office of the Registrar's website.

- Session: **Fall 2015**
- User: ***Insert name (last, first) of instructor logged in***

Instructions for Final Exam Schedule Review:

Please review the **tentative** examination schedule below which lists the course sections(s) for which our records, as of 8/21/2015, indicate you are the primary instructor or course supervisor. Final exam dates, times and room(s) *(if using a general assignment classroom)* are listed for each course section that was indicated by its administrative home department to need an assignment during final exam week.

Primary instructors should submit a "Final Exam Assignment Change Request" form **no later than Wednesday, September 16, 2015, 4:30pm**, if 1.) a date, time and/or general assignment classroom *(if applicable)* assigned for a course section(s) is no longer needed or 2.) a date, time and/or general assignment classroom *(if applicable)* has not been assigned for a course section(s) which needs one. Scheduling questions should be addressed to Michelle Davenport (reg-exams@uiowa.edu, 384-3263) in the Office of the Registrar.

The official final examination schedule will be published online on the Office of the Registrar's website on approximately Monday, September 21, 2015. At the same time, both primary instructors of record and students will be notified of the publication of the official final exam schedule and the online availability of their official individual final exam schedules. Official final exam schedules will include the identification of qualified student exam conflicts, if applicable. Instructors should not announce final exam assignments until the official schedule has been published as all assignments are subject to change prior to this time.

Tentative final exam assignments which have been given to the following course sections for which you are indicated as primary instructor or course supervisor:

The information shown below reflects instructor course section assignment data known as of the end of business on August 21, 2015 and student enrollment data known as of the end of business on September 4, 2015. Any instructor assignment or enrollment changes which occurred after these times will not be reflected here. For official course section and enrollment information, instructors should consult MAUI.

No tentative final exam assignments have been found. If a final exam assignment is needed for a course section(s) for which you are indicated as the primary instructor of record, please see the instruction section above for details on how to request an assignment.

***** *All cross-listed courses are primarily indicated under their administrative home course subject with all cross-reference course subjects listed below the admin home entry.*
***** *In cases where no room is required or use of a departmentally controlled space is being arranged by the department or instructor, the exam room will be listed as "See Instructor". Instructors are responsible for notifying students of these arrangements.*

Official Instructor Final Examination Schedule SAMPLE

The comprehensive final exam schedule, exam policies and general information may be found on the Office of the Registrar's website.

- Session: **Fall 2015**
- User: ***Insert name (last, first) of instructor logged in***

NOTE: *Instructors who are also enrolled in courses may access their Individual student final exam schedules online through ISIS.*

Final exam assignments for those course sections for which you are indicated as primary instructor or course supervisor:

The information shown below reflects instructor course section assignment data known as of the end of business on August 21, 2015 and student enrollment data known as of the end of business on September 4, 2015. Any instructor assignment or enrollment changes which occurred after these times will not be reflected here. For official course section and enrollment information, instructors should consult MAUI.

Subject:Course:Section	Course Title	Primary Instructor(s) Assigned to Final Exam	Total Exam Enrollment	Exam Date and Time	Exam Rooms (Room Capacity)
CS:1020:0AAA (22C:001:AAA) CS:1020:0BBB (22C:001:BBB) CS:1020:0CCC (22C:001:CCC)	Principles of Computing	Faculty, A B	146	Wed 12/16/2015 10:00 AM - 12:00 PM	W290 CB (395)
CS:3980:0001 (22C:096:001)	Topics in Computer Science I	Faculty, A B	33	Thu 12/17/2015 3:00 PM - 5:00 PM	112 MH (60)

** All cross-listed courses are primarily indicated under their administrative home course subject with all cross-reference course subjects listed below the admin home entry.*
** In cases where no room is required or use of a departmentally controlled space is being arranged by the department or instructor, the exam room will be listed as "See Instructor". Instructors are responsible for notifying students of these arrangements.*

Qualified Student Final Examination Conflicts:

The following students have been identified with a qualified final exam conflict for which you may be required to issue a makeup exam as indicated on this schedule in accordance with makeup final exam precedence rules. Students with qualified final exam conflicts, who wish to take advantage of the opportunity to request a makeup exam, must register their intent to do so directly with their course instructor by October 1, 2015. Faculty members should remind their students of this deadline.

Subject:Course:Section	Exam Date and Time	Student UnivID	Student Name	Exam Conflict Type	Makeup Exam Required at Student Request
CS:1020:0AAA (22C:001:AAA)	Wed 12/16/2015 10:00 AM - 12:00 PM	00000004	Student, P Q	More than two exams in a day	Yes
PSY:2401:0AAA (031:013:AAA)	Wed 12/16/2015 3:00 PM - 5:00 PM	00000004	Student, P Q	More than two exams in a day	No
RCE:4130:0001 (07C:130:001)	Wed 12/16/2015 7:30 AM - 9:30 AM	00000004	Student, P Q	More than two exams in a day	No
Subject:Course:Section	**Exam Date and Time**	**Student UnivID**	**Student Name**	**Exam Conflict Type**	**Makeup Exam Required at Student Request**
CS:1020:0BBB (22C:001:BBB)	Wed 12/16/2015 10:00 AM - 12:00 PM	00000005	Student, X Y	Direct	Yes
HHP:1300:0001 (027:050:001)	Wed 12/16/2015 10:00 AM - 12:00 PM	00000005	Student, X Y	Direct	No

Official Instructor Final Examination Schedule SAMPLE

The comprehensive final exam schedule, exam policies and general information may be found on the Office of the Registrar's website.

- Session: **Fall 2015**
- User: ***Insert name (last, first) of instructor logged in***

NOTE: *Instructors who are also enrolled in courses may access their Individual student final exam schedules online through ISIS.*

Final exam assignments for those course sections for which you are indicated as primary instructor or course supervisor:

The information shown below reflects instructor course section assignment data known as of the end of business on August 21, 2015 and student enrollment data known as of the end of business on September 4, 2015. Any instructor assignment or enrollment changes which occurred after these times will not be reflected here. For official course section and enrollment information, instructors should consult MAUI.

Subject:Course:Section	Course Title	Primary Instructor(s) Assigned to Final Exam	Total Exam Enrollment	Exam Date and Time	Exam Rooms (Room Capacity)
CS:1020:0AAA (22C:001:AAA) CS:1020:0SCB (22C:001:SCB) CS:1020:0SCD (22C:001:SCD)	Principles of Computing	Faculty, A B	146	Wed 12/16/2015 10:00 AM - 12:00 PM	W290 CB (395)
CS:3980:0001 (22C:096:001)	Topics in Computer Science I	Faculty, A B	33	Thu 12/17/2015 3:00 PM - 5:00 PM	112 MH (60)

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***** *In cases where no room is required or use of a departmentally controlled space is being arranged by the department or instructor, the exam room will be listed as "See Instructor". Instructors are responsible for notifying students of these arrangements.*

Qualified Student Final Examination Conflicts:

The following students have been identified with a qualified final exam conflict for which you may be required to issue a makeup exam as indicated on this schedule in accordance with makeup final exam precedence rules. Students with qualified final exam conflicts, who wish to take advantage of the opportunity to request a makeup exam, must register their intent to do so directly with their course instructor by October 1, 2015. Faculty members should remind their students of this deadline.

No students enrolled in your course sections have qualifying conflicts.